

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY**

DEPT: Chief Executive Office

BOARD AGENDA: 5.B.8
AGENDA DATE: January 14, 2025

SUBJECT:

Approval of the Amended Conflict of Interest Code for Stanislaus County

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2025-0025

On motion of Supervisor Chiesa Seconded by Supervisor Grewal

and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, Grewal, C. Condit, and Chairman B. Condit

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

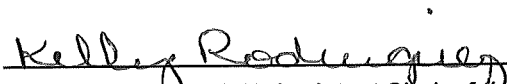
1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:



ATTEST: KELLY RODRIGUEZ, Assistant Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.8
AGENDA DATE: January 14, 2025

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

SUBJECT:

Approval of the Amended Conflict of Interest Code for Stanislaus County

STAFF RECOMMENDATION:

1. Approve the Amended Conflict of Interest Code for Stanislaus County.

DISCUSSION:

The Political Reform Act requires every local government agency to review its conflict of interest code on a biennial basis to determine if it is accurate or if amendments are needed. It is essential and legally required that an agency's conflict of interest code reflects the current structure of the agency and properly identifies all officials and employees who should be filing a Statement of Economic Interest (Form 700), and what financial interests they must disclose.

County Counsel has reviewed the subject conflict of interest code in compliance with Government Code Section 87309 and has determined it meets the legal requirements.

POLICY ISSUE:

The agency's legislative body must approve all amendments to an agency's conflict of interest code. The Board of Supervisors is the legislative body for the County. The conflict of interest code is not effective until it has been approved by the Board of Supervisors.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BOARD OF SUPERVISORS' PRIORITY:

Approval of the recommended action supports the Board's priority of *Delivering Efficient Public Services* by complying with mandated statutes.

STAFFING IMPACT:

There are no staffing impacts associated with this item.

CONTACT PERSON:

Thomas Boze, County Counsel

Telephone: (209) 525-6376

ATTACHMENT(S):

1. Stanislaus County Conflict of Interest Code

Stanislaus County
Conflict of Interest Code

ATTACHMENT A
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS

The Political Reform Act, Government Code section 81000, et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730, any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and along with the attached Appendix consisting of this Attachment A and Attachments B through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified, and shall constitute the Conflict of Interest Code of the County of Stanislaus.

Designated employees shall file statements of economic interests where indicated on Attachment D. Designated employees are required to file Statements at such times required by regulation, 2 Cal. Code of Regs., Section 18730, which includes upon appointment, termination, and annually.

ATTACHMENT B

CONFLICT OF INTEREST CODE FOR THE

COUNTY OF STANISLAUS

PART I - DESIGNATED EMPLOYEES

Under provisions of the Standard Code, designated employees shall file statements of economic interests. Listed below are the designated employees for the County of Stanislaus and the appropriate disclosure categories for filing:

<u>AGENCY/POSITIONS</u>	<u>DISCLOSURE CATEGORY:</u>
<u>AGRICULTURAL COMMISSIONER</u>	
Agricultural Commissioner/Sealer of Weights and Measures	1
Assistant Agricultural Commissioner/Sealer of Weights and Measures	1
Deputy Agricultural Commissioner/Sealer of Weights & Measure	1
Agricultural/Weights and Measures Inspector I/II/III/IV	1
Staff Services Technician	2,3
Confidential Assistant IV	2,3
Consultant(s)	8
<u>AGING and VETERANS SERVICES</u>	
Director of Area Agency on Aging/Veterans Services	1
Manager III – Business Manager	3,5
Manager III – Multipurpose Senior Services Program	3,5
Manager II – Area Agency on Aging Programs	3,5
Manager II – Veterans Services Office	3,5
Consultant(s)	8
<u>ASSESSOR</u>	
Assessor	1
Manager IV Assistant Assessor – Administration	1
Manager IV Assistant Assessor – Valuation	1
Supervising Auditor – Appraiser	1
Supervising Appraiser	1
Appraisal Standards Supervisor	1
Senior Auditor-Appraiser	1
Senior Appraiser	1
Manager I – Managing Assessment Technician	1
Auditor-Appraiser III	1
Appraiser III	1
Auditor-Appraiser II	1
Appraiser II	1
Auditor-Appraiser I	1
Appraiser I	1

Assessment Technician II	1
Assessment Technician I	1
Admin Clerk II	2
Admin Clerk I	2
Appraiser Technician	1
Cadastral Supervisor	2
Cadastral Technician II	2
Confidential Assistant IV	1
Supervising Assessment Technician II	1
Supervising Assessment Technician I	1
Software Administrator III	1
Software Administrator I/II	1
Technology Specialist III	2,3
Technology Specialist I/II	2
Consultant(s)	8

AUDITOR-CONTROLLER

Auditor-Controller	1
Assistant Auditor-Controller	1
Property Tax Manager	1
Financial Reporting Section Manager	1
Consultant(s)	8

BEHAVIORAL HEALTH AND RECOVERY SERVICES

Director of Behavioral Health and Recovery Services	7
Associate Director	7
Assistant Director	7
Public Guardian	7
Medical Director	7
Assistant Medical Director	7
Manager IV	7
Manager III	7
Manager II	7
Manager I	7
Consultant(s)	8

BOARD OF SUPERVISORS

County Supervisor	87200 Filer
Clerk of the Board	1
Manager I/II/III	1

CHIEF EXECUTIVE OFFICE

Chief Executive Officer	87200 Filer
Assistant Executive Officer	1
Human Relations Director	1
Deputy Executive Officer	1

Assistant Human Relations Director	1
Manager IV – Senior Management Consultant	1
Manager III – Management Consultant	1
Manager II – Associate Management Consultant	1
Manager I – Assistant Management Consultant	1
Consultant(s)	8

CHILD SUPPORT SERVICES

Director of Child Support Services	1
Assistant Director	1
Chief Attorney	1
Manager III	1
Manager II	1
Manager I	1
Consultant(s)	8

CLERK RECORDER

Clerk-Recorder	1
Assistant Recorder	3
Assistant Registrar of Voters	3
Election Manager II	3
Senior Systems Engineer	3
Consultant(s)	8

COMMUNITY SERVICES AGENCY

Director of Community Services Agency	1
Assistant Director	3
Manager IV	3
Manager III	3
Manager II	3
Manager I	3
Confidential Assistant IV	3
Buyer	3
Consultant(s)	8

COUNTY COUNSEL

County Counsel	87200 Filer
Assistant County Counsel	1
Chief Deputy County Counsel	1
Deputy County Counsel I-V	1
Manager I/II/III	1
Consultant(s)	8

DISTRICT ATTORNEY

District Attorney	87200 Filer
Assistant District Attorney	1

Assistant Chief Deputy District Attorney	3
Chief Deputy District Attorney	3
Chief Investigator	3
Lieutenant	3
Manager III – Administrative Services Manager	3
Manager III – Information Technology Manager	3
Manager II – Clerical	3
Manager II – Fiscal Manager	3
Manager II – Victim Services	3
Manager I/II/III	3

ENVIRONMENTAL RESOURCES

Director of Environmental Resources	1
Assistant Director (Environmental Resources)	2,3,4,5,6
Managers (Environmental Resources)	2,3,4,5,6
Senior Environmental Health Specialists	2,3,4,5,6
Senior Hazardous Materials Specialists	2,3,4,5,6
Senior Resource Management Specialists	2,3,4,5,6
Staff Services Coordinator	2,3,4,5,6
Environmental Trust Fund Trustees	2,5
Nuisance Abatement Hearing Board Members	1
Consultant(s)	8

GENERAL SERVICES AGENCY

Director of General Services Agency	1
Assistant Director	1
Manager IV	3
Manager III	3
Manager II	3
Manager I	3
Staff Services Coordinator	3
Building Services Supervisor	3
Senior Buyer/Buyer	3
Staff Services Analyst	3
Consultant(s)	8

HEALTH SERVICES AGENCY

Managing Director of Health Services Agency	1
Assistant Directors	3,5,7
Associate Directors	3,5,7
Medical Director – Health Services Agency	3,5,7
Assistant Medical Directors	3,5,7
Public Health Officer	3,5,7
Assistant Public Health Officer	3,5,7
Information Technology Manager	3,5,7
Materials Manager	3,5,7

Controller	3,5,7
Compliance Manager	3,5,7
Facility/Space Projects Manager	3,5,7
Central Business Office Manager	3,5,7

INFORMATION TECHNOLOGY CENTRAL

Chief Information Officer/Director of Information Technology Central (ITC)	3
Associate Director of Information Technology Central (ITC)	3
Cyber Security Officer	3
Senior IT Manager	3
IT Manager	3
Consultant(s)	8

LIBRARY

County Librarian	3
Manager II – Business Manager	3
Manager II – Facilities Manager	3
Manager II – Operations Manager	3
Manager II – Public Information Officer	3
Consultant(s)	8

OFFICE OF EMERGENCY SERVICES

Fire Warden/Director of Office of Emergency Services (OES)	1
Deputy Fire Warden/Deputy Director of OES	1
Manager IV – EMS Director	1
Manager III – Safety (Fire Marshal)	1
Manager III – Emergency Manager	1
Manager I/II/III – Business Manager	1
Consultant(s)	8

PARKS AND RECREATION

Director of Parks and Recreation	1
Manager IV	3
Manager I/II/III	3
Staff Services Coordinator	3
Park Commissioners	2,5
Park Supervisor	3
Consultants(s)	8

PLANNING AND COMMUNITY DEVELOPMENT

Administration/Finance/Human Resources	
Director of Planning and Community Development	1
Manager I/II/III/IV	2,3,4,5,6
Building Division	
Manager IV (Chief Building Official)	2,3,4,5,6
Supervising Building Inspector	2,4,5,6
Plan Check Engineer	2,4,5,6

Building Inspector I/II/III	2,4,5,6
Staff Services Coordinator	2,4,5,6
Staff Services Analyst (Permit Technician)	2,4,5,6
Staff Services Technician (Permit Technician)	2,4,5,6
Community Development Division	
Manager I/II/III/IV	2,3,4,5,6
Accountant III	2,4,5,6
Staff Services Coordinator	2,4,5,6
Associate/Assistant Planner	2,4,5,6
Planning Division	
Manager I/II/III/IV	2,3,4,5,6
Associate/Assistant Planner	2,4,5,6
Staff Services Technician (Permit Technician)	2,4,5,6
Consultant(s)	8
Airport Land Use Commissioners	1
Planning Commissioners	87200 Filer

PROBATION

Chief Probation Officer	3
Assistant Chief Probation	3
Probation Managers	3
Administrative Services Manager	3
Human Resources Manager	3
Information Technology Manager	3
Data Research Manager	3
Consultant(s)	8

PUBLIC DEFENDER

Public Defender	1
Chief Deputy Public Defender	3
Manager I/II	3

PUBLIC WORKS

Administrative Division	
Director of Public Works	1
Manager IV	2,3,5
Manager II	2,3,5
Engineering Division	
Deputy Director	2,3,4,6
Senior Civil Engineer	2,3,4,6
County Surveyor	1
Associate Civil Engineer/Associate Surveyor	2,3,4,6
Road and Bridge Division	
Assistant Director – Operations	2,3,4,6
Manager III	2,3,4,6
Morgan Shop	

Manager III	2,3,4,6
Consultant(s)	8

SHERIFF

Sheriff	1
Undersheriff	1
Assistant Director	1
Captain	1
Lieutenant	1
Custodial Lieutenant	1
Supervising Public Administrator	1
Senior IT Manager	1
Manager III	1
Manager II	1
Manager I	1
Consultant(s)	8

STANISLAUS REGIONAL 9-1-1

Director of Stanislaus Regional 9-1-1	1
Deputy Director	1
Manager III	1
Manager I	1
Consultant(s)	8

TREASURER-TAX COLLECTOR

Treasurer Tax-Collector	87200 Filer
Assistant Treasurer-Tax Collector	1
Manager IV	1
Manager II	1
Consultant(s)	8

WORKFORCE DEVELOPMENT

Workforce Development Director	1
Assistant Director	3
IT Manager	3
Manager III – Administrative Manager	3
Manager III – Contracts Manager	3
Manager III – Program Manager	3
Manager II – Marketing Manager	3
Manager II – Program Manager	3
Consultant(s)	8

ATTACHMENT C
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS

DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

The terms “income,” “gifts,” “loans,” “travel payments,” “real property,” “investments,” “business positions,” “business entities,” and “jurisdiction” used below have specific meaning under the Political Reform Act. Consult the Form 700 instructions and reference pamphlet for additional information regarding your reporting requirements.

CATEGORY 1 – BROAD DISCLOSURE ¹

- (1) All sources of income, gifts, loans and travel payments;
- (2) All investments and interests in real property within the jurisdiction of the County;
- (3) All investments and business positions in business entities.

CATEGORY 2 – REAL PROPERTY ²

All interests in real property within the jurisdiction of the County, including interests in real property held by business entities and trusts in which the person in the designated position holds a business position or has an investment or other financial interest.

CATEGORY 3 – PROCUREMENT ³

All investments, business positions in business entities and sources of income, gifts, loans, and travel payments from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the designated position’s agency or department.

CATEGORY 4 – REGULATING AND PERMITTING ³

All investments, business positions in business entities, and sources of income, gifts, loans, and travel payments from any source subject to the regulatory, permitting or licensing authority of, or which has an application or license pending before, the designated position’s agency or department.

CATEGORY 5 – FUNDING ³

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

CATEGORY 6 – LAND DEVELOPMENT ³

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

CATEGORY 7 – PROVISION OF SERVICES ³

All investments, business positions and sources of income, gifts, loans and travel payments, from any source that provides the same or similar service as the designated position's agency or department or provides consulting services to any source that provides the same or similar service.

CATEGORY 8 – CONSULTANTS ¹

Consultants shall disclose pursuant to Category 1, subject to the following limitation:

The Chief Executive Officer of County may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

¹ See Form 700 Schedules: A-1, A-2, B, C, D, and E

² See Form 700 Schedule B

³ See Form 700 Schedules A-1, A-2, C, D and E

**ATTACHMENT D
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS**

PLACE OF FILING

PART I - DESIGNATED EMPLOYEES:

Where: eDisclosure electronic filing system

Statements of Economic Interest (Form 700) shall be filed electronically using the County's electronic form filing system known as eDisclosure. Both the filing official and the County of Stanislaus Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously.

Filers may submit paper Statements of Economic Interest with their department's filing official approval. Paper statements require an original signature and shall be filed with the department filing official. Department filing officials shall retain a copy of the completed paper Statement and shall forward the original to the Clerk of the Board of Supervisors.

The filing official shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

PART II - BOARDS, COMMITTEES AND COMMISSIONS

Where: eDisclosure electronic filing system

Statements of Economic Interest (Form 700) shall be filed electronically using the County's electronic form filing system known as eDisclosure. Both the filing official and the County of Stanislaus Clerk of the Board of Supervisors will receive access to the e-filed statement simultaneously.

Filers may submit paper Statements of Economic Interest with their agency's filing official approval. Paper statements require an original signature and shall be filed with the filing official. Filing officials shall retain a copy of the completed paper Statement and shall forward the original to the Clerk of the Board of Supervisors.

The filing official shall make the statements available for public inspection and reproduction pursuant to Government Code section 81008.

**ATTACHMENT D
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS**

PLACE OF FILING

PART III - OFFICIALS LISTED IN GOVERNMENT CODE SECTION 87200

Where: Fair Political Practices Commission's electronic filing system

Effective January 1, 2025, Statements of Economic Interest (Form 700) filed by public officials shall file with the Fair Political Practices Commission (FPPC) using the FPPC's electronic filing system. The positions required to file under this system include the Board of Supervisors, Planning Commissioners, District Attorney, County Counsel, Chief Executive Officer, and Treasurer Tax-Collector. Both the FPPC and the County Clerk-Recorder will receive access to the e-filed statement simultaneously. The County Clerk-Recorder shall make the statements available for public inspection and reproduction in accordance with Government Code section 81008.

In addition to filing with the FPPC, persons identified in Disclosure Categories for a local Board, Committee, or Commission shall file a Statement of Economic Interest (Form 700) with the agency's filing official (see Attachment D, Part II).