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**DMC-ODS Implementation Readiness Checklist**

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The purpose of this Drug Medi-Cal Organized Delivery System (DMC-ODS) implementation readiness checklist is to provide counties with an inventory of key activities that must be completed prior to the Intergovernmental Agreement (contract) effective date.

Questions regarding this checklist can be sent to [DMCODSWAIVER@dhcs.ca.gov](mailto:DMCODSWAIVER@dhcs.ca.gov). This document will be updated as necessary.

- Implementation Plan:** Counties must receive preliminary approval from DHCS on their DMC-ODS Implementation Plan. Upon approval, DHCS will issue a preliminary approval letter to the county. Final approval is pending until the interim rates and contract are finalized.
- Rates:** Counties must receive DHCS approval of the fiscal plan and interim rates.
- County-Specific Contract:** DHCS will generate the county-specific contract, incorporating content from the Implementation Plan and approved interim rates.
- Approval from Board of Supervisors:** Counties will obtain approval of the county-specific contracts from their Board of Supervisors.
- Approval from CMS:** After the contract is approved by the Board of Supervisors, CMS will approve the contract and issue a formal letter of approval to DHCS.
- List of County Contracted Providers:** Counties must submit this to DHCS within 30-days of the DMC/ODS waiver implementation date.
- Beneficiary Informing Materials:** Counties participating in the DMC-ODS are considered to be prepaid inpatient health plans, and will be held to federal managed care requirements as outlined in 42 CFR Part 438 (with some exceptions “waived” by CMS). Beneficiary informing materials must be available at all DMC/ODS provider sites and must be provided to beneficiaries at initial contact.
- Grievances and Appeals:** Beneficiary protection and appeal procedures and Notices of Action (NOA) must be in place for all DMC/ODS enrolled beneficiaries and providers.
- MOU(s):** Counties must have executed MOU(s) with Medi-Cal managed care plan(s) at the time of implementation OR an explanation and timeline as to when MOU(s) will be executed.