



Stanislaus County

CEO-Risk Management Division

Safety Course Schedule

2016

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People Soft E-Enrollment

If you are a new user to PeopleSoft, please contact your Department Human Resources Manager to obtain your User ID and Password

1. Log onto the Intranet at:
<http://intranet.co.stanislaus.ca.us/applications/peoplesoft>.
2. Click on Login to PeopleSoft link in the middle of the page.
3. Log onto PeopleSoft with your user name and password.
4. If you do not know your **user name**, please contact SBT Helpdesk.
5. If you do not know your **password**, please click on Reset Your Password link on PeopleSoft login page to have a new password emailed to you.
6. Select Self-Service from the Menu.
7. Select Learning & Development.
8. Select Request Training Enrollment.
9. Select Search by Course # or Name.
10. Type in Course #, Name or a keyword in course name and click Search.
11. Click on link to view available sessions.
12. Click on an open session #. (If course shows 0 seats available, the class is full).
13. Review course information and click on Continue.
14. Click on Submit.
15. Click on OK.

Employees are responsible for adhering to their department training policy and must obtain the necessary permission to attend classes. For assistance with self-service registration and/or to cancel or change a class, please contact: Peggy Dominguez at 525-5781. Please arrive on time. If you are more than 15 minutes late to a class, you may be asked to reschedule. **If you need to cancel a class please call at least two working days in advance.**

How to Contact Us

Stanislaus County CEO-Risk Management Division

Mailing Address:

Stanislaus County CEO-Risk Management Division
1010 10th Street Suite 5900
Modesto, CA 95354

Telephone: (209) 525-5781

Fax: (209) 525-5779

Office Hours:

8:00 am to 5:00 pm

Monday - Friday

Website: <http://www.stancounty.com/riskmgmt/>

Safety Course Schedule

Back Safety-Ergonomics (SOB)

Recommended

Class length: 2 hours

Stanislaus County, Risk Management Division

County Center III

This class will demonstrate proper lifting techniques, stretching and strengthening exercises with the goal of reducing the potential of injuries resulting from a deconditioned spinal column and musculature system. You will learn some basics of lifting, pushing/pulling, carrying and reaching techniques for both on or off the job exposure.

Course Number: SOB

Session #	Day & Location	Date	Time	Class Size
	NO CLASSES SCHEDULED AT THIS TIME.			

CPR/First Aid/AED (SCPRFA)

Required: 2 years

Class length: 4 hours

The life you save may be that of a loved one. Adult, Infant, and Child Cardio Pulmonary Resuscitation (CPR), First Aid, and Automatic External Defibrillator training. Eighty percent of First Aid/CPR use occurs in the home, not on the job. Be prepared to save a life at home or work.

Course Number: SCPRFA

Session #	Day & Location	Date	Time	Class Size
0450	Wednesday-Harvest Hall	February 10, 2016	8:00am-12:00pm	20
0451	Monday-Harvest Hall	February 29, 2016	1:00pm-5:00pm	20
0452	Thursday-Harvest Hall	March 17, 2016	8:00am-12:00pm	20
0453	Wednesday-Harvest Hall	April 6, 2016	8:00am-12:00pm	20
0454	Monday-Harvest Hall	April 25, 2016	1:00pm-5:00pm	20
0455	Thursday-Harvest Hall	May 12, 2016	8:00am-12:00pm	20
0456	Tuesday-Harvest Hall	June 7, 2016	1:00pm-5:00pm	20
0457	Wednesday-Harvest Hall	June 29, 2016	8:00am-12:00pm	20
0458	Tuesday-Harvest Hall	July 19, 2016	1:00pm-5:00pm	20

Class rosters are submitted to the instructor 72 hours in advance. Cancellation requests received after the roster has been submitted will not be processed. Departments are responsible for payment for all registered students. In the event an employee needs to cancel after the roster has been submitted, the department may send an alternate employee in their place.

Alternatively, the original employee may attend a make-up class at the vendor’s Turlock location at no additional charge.

CPR certification is valid for a 2-year period.

The full certification and recertification classes are now a combined class and should conclude within 4 hours, larger classes may require additional time.

Training Fee per Employee:

CPR/FA/AED	\$58.25	Health Care Provider	\$46.75
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Departments may request training at their facility.

*CPR/AED Health Care Provider (SHCP) &

*CPR/AED Health Care Provider recertification (SHCPRE)

SPECIAL HEALTHCARE CPR PRO AND RECERTIFICATION CLASS ARE AVAILABLE UPON REQUEST.

Defensive Driving Class (Driver Improvement Program) - SDIP

Required: 4 years

Class length: 4 hours

Stanislaus County, Risk Management Division

Motor Vehicle collisions are one of the leading causes of death and serious injury to employees who drive as part of their work responsibilities. The national cost of motor vehicle collisions is in excess of \$230 billion annually. The cost of implementing a safe driving program is often far less than the average “backing crash”. Want to learn to drive safer? Then come to this class!

Course Number: SDIP

Session #	Day & Location	Date	Time	Class Size
0407	Wednesday, Harvest Hall, Room ABC	1/06/16	1:00pm-5:00pm	100
0408	Friday, Harvest Hall, Room DE	2/12/16	8:00am-12:00pm	100
0409	Wednesday, Harvest Hall, Room DE	3/09/16	1:00pm-5:00pm	100
0410	Thursday, Harvest Hall, Room DE	4/7/16	8:00am-12:00pm	100
0412	Wednesday, Harvest Hall, Room DE	5/11/16	8:00am-12:00pm	100
0413	Thursday, Harvest Hall, Room DE	6/16/16	1:00pm-5:00pm	100
0414	Wednesday, Harvest Hall, Room DE	8/17/16	8:00am-12:00pm	100

D.O.T Training (SDOTS)

Recommended

Class length: 6 hours

Stanislaus County, Risk Management Division

County Center III

Both State & Federal Law mandate training for all supervisors or persons who oversee a DOT driver. To comply with these mandates, the CEO-Risk Management Division will conduct a DOT training class for all DOT Representatives, Supervisors and other persons overseeing DOT drivers. Please check within your department/division to determine who must attend. Remember only trained individuals may supervise and or oversee DOT drivers.

Course Number: SDOTS

Session #	Day & Location	Date	Time	Class Size
NO CLASSES SCHEDULED AT THIS TIME.				

Ergonomics (SOE)

Recommended: 3 years

Class length: 2 hours

Stanislaus County, Risk Management Division

County employees who spend two or more hours on or off the job doing repetitive task is a candidate for an Ergonomics class. Listening to your body is essential to the quality of life. Learn how ergonomics can save you from pain, suffering, and loss of income and disruption of your lifestyle due to injury.

Course Number: SOE

Session #	Day & Location	Date	Time	Class Size
NO CLASSES SCHEDULED AT THIS TIME.				

IIPP (SIIPP)

Required: Annually
Class length: 1 hour
Stanislaus County, Risk Management Division
County Center III

"Injury and Illness Prevention Plan" (IIPP) is a state mandated safety program to prevent injury and illness through risk assessment, communication, training and assigned responsibilities. Every Stanislaus County employee is required to have annual IIPP training.

Course Number: [SIIPP](#)

Session #	Day & Location	Date	Time	Class Size
	NO CLASSES SCHEDULED AT THIS TIME.			

Mail Handling Safety (SMAIL)

Recommended
Bomb, Bio, Chemical Threats
Class length: 3 hrs
Stanislaus County, Risk Management Division
County Center III

Does your job include opening mail or packages? Curious as to how mailrooms and offices should handle mail that may contain a bomb, written threats, chemical, biological material inside, or mail that may contain some form of powder? If you have answered yes to either question above the Mail Handling Safety class is for you.

Course Number: [SMAIL](#)

Session #	Day & Location	Date	Time	Class Size
	NO CLASSES SCHEDULED AT THIS TIME			

Slip/Trip/Fall (SSTF)

Recommended

Class length: 2 hours

Stanislaus County, Risk Management Division

County Center III

Slips, trips and falls are a leading cause of injury and death, on or off the job. Managers/Supervisors will learn how these events occur, and the warning signs of a problem area. By being a better observer, we will be able to avoid dangers that we may have overlooked previously.

Course Number: SSTF

Session #	Day & Location	Date	Time	Class Size
	NO CLASSES SCHEDULED AT THIS TIME.			

Water Safety Training (SWST)

Recommended

Class length: 3 hours

Aquatic Dreams, 1212 Kansas Ave, Modesto

Employee, who is engaged in work activities near (10 feet) deep, swift, or rapidly rising water are required to have water safety training.

All attendees will get wet. Clothing that is similar to regular work attire, that can get wet, is required. It is requested you bring a towel and change of clothing. You must be pre-registered.

Required Equipment:

- One Class III, IV or V Personal Flotation Device (PFD) equipped with a whistle for every registered employee.
- One 70-foot 3/8 Poly-rope bag for every two employees.
- One waterproof flashlight for every employee (to be attached to the PFD).
- One radio, cellular phone or some other forms of communication, which allow employees to contact assistance (for every two employees).

Employees may share equipment during the class. A limited supply of equipment will be available at the pool and must be reserved during the registration process.

Departments may contact the CEO-Risk Management Division for assistance in the type of equipment that may need to be purchased.

Course Number: SWST

Session #	Day & Location	Date	Time	Class Size
	NO CLASSES SCHEDULED AT THIS TIME.			

CLASS LOCATIONS:

- Aquatic Dreams - 1212 Kansas Ave, Modesto
- Community Services Agency (CSA) - 251 E Hackett, Modesto
- County Center III (CCIII) - Scenic and Oakdale Road, Modesto
- Harvest Hall – 3800 Cornucopia Way, Modesto