

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY**

DEPT: Community Services Agency

BOARD AGENDA: 6.B.9  
AGENDA DATE: October 30, 2018

**SUBJECT:**

Approval to Issue Requests for Proposals for the Provision of Community Services Agency Services for Those Agreements in Effect for Three Years

**BOARD ACTION AS FOLLOWS:**

**RESOLUTION NO. 2018-0528**

On motion of Supervisor Withrow \_\_\_\_\_, Seconded by Supervisor Chiesa \_\_\_\_\_  
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini \_\_\_\_\_

Noes: Supervisors: None \_\_\_\_\_

Excused or Absent: Supervisors: None \_\_\_\_\_

Abstaining: Supervisor: None \_\_\_\_\_

- 1)  Approved as recommended
- 2)  Denied
- 3)  Approved as amended
- 4)  Other:

**MOTION:**

ATTEST:   
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Community Services Agency

BOARD AGENDA:6.B.9  
AGENDA DATE: October 30, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

---

**SUBJECT:**

Approval to Issue Requests for Proposals for the Provision of Community Services Agency Services for Those Agreements in Effect for Three Years

**STAFF RECOMMENDATION:**

1. Authorize the Purchasing Agent, on behalf of Community Services Agency, to issue Requests for Proposals for the provision of Community Services Agency Services for current agreements in effect for over three years.

**DISCUSSION:**

The Community Services Agency (CSA) contracts with numerous individuals and agencies to provide essential community services to Stanislaus County residents. In most cases, individuals and agencies are selected through a competitive process, which takes into account specific expertise, as well as cost efficiency. Agreements are renewed based upon demonstrated ability to deliver required outcomes effectively, along with availability of funding. While a number of agencies have successful long-term partnering relationships with CSA, all agreements are continuously reviewed and consistent with Board of Supervisors' direction and County Purchasing guidelines, competitive bids are sought.

Contracted program providers with agreements that have been renewed annually for three or more years are re-evaluated in order to ensure that services are being delivered in the most cost-effective way and with the least possible disruption to consumers. In alignment with the County's Purchasing Policy, CSA is seeking authorization to prepare and issue Requests for Proposals (RFPs) for the following contract provider programs:

- Emergency Response Answering Services for Adult Protective Services and Child Welfare Services

The current provider's contract maximum for Adult Protective Services Emergency Response Answering Services is \$24,734 for the period July 1, 2015 through June 30, 2019 and is paid with Adult Protective Services funds.

The current provider's contract maximum for Child Welfare Services Emergency Response Answering Services is \$28,156 for the period of July 1, 2015 through June 30, 2019 and is paid with Child Welfare Services funds.

- Refugee Social Services

The current provider's contract maximum for Refugee Social Services is \$910,000 for the period of July 1, 2016 through June 30, 2019 and is paid with Refugee Social Services Grant funds.

**POLICY ISSUE:**

Issuance of a RFP is in alignment with the County Purchasing Department's procurement guidelines that state non-professional contracted services which have reached a \$45,000 cumulative level and have not yet been competitively procured or those that have been competitively procured but have now reached the maximum term imposed by the California Department of Social Services Management and Office Procedure 23-621, shall be competitively procured.

**FISCAL IMPACT:**

The total cost for the provision of the services listed above is estimated to be \$317,880 for the period of July 1, 2019 through June 30, 2020. Services will be funded by Adult Protective Services, Child Welfare Services, and Refugee Social Services Grant funds. Appropriations and estimated revenue to support these agreements will be included in the Community Services Agency budget during future budget cycles.

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended actions are consistent with the Boards' priority of *Supporting Community Health* by meeting a community need for services that improves the health and well-being of children and families in our community.

**STAFFING IMPACT:**

Existing Community Services Agency and General Services Agency staff are available to support this RFP process.

**CONTACT PERSON:**

Kathryn M. Harwell, Director      (209) 558-2500