

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Child Support Services

BOARD AGENDA:5.B.3
AGENDA DATE: October 9, 2018

SUBJECT:

Approval for the Department of Child Support Services to Transfer \$99,000 from Fixed Assets Equipment to Fixed Assets Structures and Improvements for Data Line Installation

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2018-0498

On motion of Supervisor Chiesa -----, Seconded by Supervisor Withrow -----
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini -----

Noes: Supervisors: None -----

Excused or Absent: Supervisors: None -----

Abstaining: Supervisor: None -----

- 1) X Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST: 
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Child Support Services

BOARD AGENDA:5.B.3
AGENDA DATE: October 9, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

SUBJECT:

Approval for the Department of Child Support Services to Transfer \$99,000 from Fixed Assets Equipment to Fixed Assets Structures and Improvements for Data Line Installation

STAFF RECOMMENDATION:

1. Authorize the Auditor-Controller to transfer \$99,000 from Fixed Assets Equipment accounts into a Fixed Assets Structures and Improvements account to pay for the Data Line Installation.

DISCUSSION:

The Department of Child Support Services (DCSS) identified a need to replace a major segment of its failing network infrastructure, the physical internal data wiring. The deterioration of the existing data wiring has been causing frequent connectivity issues for workstations and printers and intermittent outages for sections of the DCSS pod at the Community Services Facility. The connectivity issues and intermittent outages are affecting the Department's connection to the Statewide Child Support Enforcement system and ability to delivery efficient services to customers, such as accessing case information for the families we serve or availability of phone lines and email.

On March 23, 2018, DCSS received approval from California Department of Child Support Services to proceed with a Data Line Installation project utilizing state allocated funds within the existing DCSS budget. DCSS worked with General Services Agency (GSA) Purchasing Division to conduct a competitive sealed bid process to contract for the data line installation project, with the resultant contract awarded to the lowest-priced responsive bidder in the amount of \$97,355. The project agreement was within the authority of the County Purchasing Agent to execute.

In order to account for possible incidentals, DCSS is requesting to transfer \$99,000 from Fixed Assets Equipment accounts to a Fixed Assets Structures and Improvements account to pay for the Data Line Installation project. Per the County's Fixed Assets Guidelines, Board of Supervisors approval is required for the transfer of appropriations greater than \$10,000 within the Fixed Asset groups. If approved, the Data Line Installation project will be completed in the second quarter of Fiscal Year 2018-19.

POLICY ISSUE:

Approval of this item is necessary in order for DCSS to be in compliance with the County's Fixed Assets Accounting Guidelines.

FISCAL IMPACT:

If approved, the Auditor-Controller will transfer \$99,000 from Fixed Assets Equipment accounts to a Fixed Assets Structures and Improvements account. Per the County's Accounting Guidelines, the transfer of budget amounts greater than \$10,000 in and out of the Fixed Asset groups requires Board approval. There is no overall increase or decrease to total appropriations. There is no impact to the County general fund.

BOARD OF SUPERVISORS' PRIORITY:

The recommended action is consistent with the Boards' priorities of *Supporting Community Health and Delivering Efficient Public Services and Community Infrastructure* by appropriately classifying and charging fixed assets.

STAFFING IMPACT:

There is no additional staff impact associated with this item. Existing Child Support Services staff will coordinate the successful procurement, installation, and payment for services.

CONTACT PERSON:

Baljit Atwal, Director, (209) 558-1414
Rhonda Mason, Assistant Director, (209) 558-1410

ATTACHMENT(S):

1. Budget Journal

