

**BOARD ACTION SUMMARY**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.1  
AGENDA DATE: July 17, 2018

**SUBJECT:**

Approval to Appoint Donna Riley as the Interim Treasurer-Tax Collector for the Remainder of the Unexpired Term Ending January 7, 2019

**BOARD ACTION AS FOLLOWS:**

**RESOLUTION NO. 2018-0357**

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini

Noes: Supervisors: None


Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1)  Approved as recommended
- 2)  Denied
- 3)  Approved as amended
- 4)  Other:

**MOTION:**

Approved Staff Recommendation Nos. 1-3; and, and, amended the Fiscal Impact section of the agenda item to correctly reflect the salary as \$168,209.40 plus benefits as listed in the Elected Officials 2018 Benefit Summary, which salary includes the recently approved 3% cost of living increase that was effective 07/07/2018

ATTEST:   
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.1  
AGENDA DATE: July 17, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

---

**SUBJECT:**

Approval to Appoint Donna Riley as the Interim Treasurer-Tax Collector for the Remainder of the Unexpired Term Ending January 7, 2019

**STAFF RECOMMENDATION:**

1. Accept the Resignation of Auditor-Controller Lauren Klein as the Interim Treasurer-Tax Collector.
2. Approve the Appointment of Donna Riley as the Interim Treasurer-Tax Collector for the Remainder of the Unexpired Term ending January 7, 2019.
3. Approve Interim Elected Official pay for Donna Riley.

**DISCUSSION:**

On June 15, 2017, Gordon Ford, the Treasurer-Tax Collector, notified the Board of Supervisors of his retirement effective August 1, 2017. Mr. Ford's term was due to expire January 7, 2019. On July 25, 2017, pursuant to Section 25304 of the Government Code, the Board of Supervisors appointed Auditor-Controller Lauren Klein to fill the remainder of the unexpired term of the Treasurer-Tax Collector. On June 26, 2018 the Board of Supervisors received a letter from Ms. Klein advising of her resignation as Interim Treasurer-Tax Collector effective July 31, 2018.

The recommendation of the Chief Executive Office is to appoint Donna Riley to the unexpired term of the Treasurer Tax-Collector effective August 1, 2018 through January 7, 2019. In June 2018, Ms. Riley was elected to a four-year term, effective January 8, 2019, as the Treasurer-Tax Collector. Ms. Riley has agreed to fulfill the responsibilities of the Treasurer-Tax Collector on an interim basis until she assumes office on January 8, 2019. Ms. Riley has advised the Chief Executive Office she is eager to begin her duties as Treasurer-Tax Collector.

Section 25304 of the Government Code requires the Board to fill, by appointment, vacancies in the office of any Elective County Officers. Ms. Riley meets the statutory criteria set forth in Sections 24001 and 27000.7 of the Government Code and is eligible for appointment to the office of County Treasurer-Tax Collector. Ms. Riley's knowledge, education and professional experience provide the necessary skills to perform the duties of the Treasurer-Tax Collector.

**POLICY ISSUE:**

The Board of Supervisors is required by Section 25304 of the Government Code to fill vacancies in Elective County Officer positions, including the Treasurer-Tax Collector.

**FISCAL IMPACT:**

The Treasurer-Tax Collector salary is currently \$163,300. Funding for this position is included in the Adopted Proposed Budget for Fiscal Year 2018-2019 for the Treasurer-Tax Collector Department.

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended actions are consistent with the Board's priority of *Delivering Efficient Public Services and Infrastructure* by providing immediate leadership coverage for the Department.

**STAFFING IMPACT:**

The appointment of Donna Riley to the unexpired remainder of the term will result in the duties of the Treasurer-Tax Collector being fulfilled from August 1, 2018 through January 7, 2019. There are no other staffing impacts associated with the recommendations contained in this agenda item.

**CONTACT PERSON:**

Tamara Thomas, Human Resources Director, 209-525-6333

Jody Hayes, Chief Executive Officer, 209-525-6333