

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY**

DEPT: Chief Executive Office

BOARD AGENDA: 5.B.8
AGENDA DATE: June 12, 2018

SUBJECT:

Approval to Proceed with Phase II, Exterior Security Enhancements, of the Approved Capital Improvement Plan for the Emergency Operations Center, Establish a New Capital Project Fund, and Issue a Request for Qualifications and Proposals for Evaluation and Design Services

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2018-0275

On motion of Supervisor Monteith , Seconded by Supervisor Chiesa
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini


Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST: 
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.8
AGENDA DATE: June 12, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: Yes

SUBJECT:

Approval to Proceed with Phase II, Exterior Security Enhancements, of the Approved Capital Improvement Plan for the Emergency Operations Center, Establish a New Capital Project Fund, and Issue a Request for Qualifications and Proposals for Evaluation and Design Services

STAFF RECOMMENDATION:

1. Approval to proceed with the Phase II, Exterior Security Enhancement Project of the approved Capital Improvement Plan for the Emergency Operations Centers.
2. Direct the Auditor-Controller to establish a new Capital Projects Fund and transfer \$175,000 from the Chief Executive Office, Office of Emergency Services budget, approved for this purpose, for Phase II Exterior Security Enhancements, as detailed in the attached Journals.
3. Approval to Issue a Request for Qualifications and Proposals for Evaluation and Design Services for Phase II, Exterior Security Enhancements Project at the Emergency Operations Center, located at 3705 Oakdale Road in Modesto, California.

DISCUSSION:

On April 25, 2017, the Board of Supervisors approved a Phased Strategy to implement the Capital Improvement Plan for enhancement of the County's Emergency Operations Centers (EOC) to improve emergency preparedness. The Boards' approval authorized the following:

- A. Approved a three phase strategy for Emergency Operations Centers to improve and enhance emergency preparedness;
 - i. Phase I-Minor Tenant Improvement Project at the Emergency Operations Center, located at 3705 Oakdale Road in Modesto;
 - ii. Phase II-Additional Improvements at the Emergency Operations Center to enhance the security perimeter and provide additional storage;
 - iii. Phase III- Site analysis and Alternate Emergency Operations Center(s)/Continuity of Operations Plan (COOP) and modernization of the Agricultural Center's Harvest Hall.

Phase I (Minor Tenant Improvement Project) and Phase III (Site Analysis and Modernization of Harvest Hall) Updates

The Phase I-Minor Tenant Improvement project was completed on December 14, 2017.

On December 12, 2017 the Board of Supervisors approved (BWS) Architects to perform the Phase III Site Analysis for an additional Emergency Operations Center and to modernize the Harvest Hall. Staff are anticipating the recommendation and design phase to be completed in December 2018, at which time the Project Manager will return to the Board of Supervisors with an update.

Phase II

The EOC, opened in 1999, houses the County Office of Emergency Services, Fire Warden and Stanislaus Regional 911 (SR911). Should an emergency arise, including a natural disaster, or an act of terror occur in the County, this facility would activate and house key government staff, law enforcement, and personnel from other critical agencies.

In addition to the Departments listed above, this facility also houses key County infrastructure. If approved this phase of the project will modernize the secure perimeter of the EOC. At this time, staff are recommending the Board of Supervisors authorize the Project Manager to issue a Request for Qualifications/Proposals (RFQP) for evaluation and design.

The Scope of work includes:

1. Update to the Perimeter Fence and Entryways;
2. Parking Lot Re-Configuration;
3. Modernization of the Security Camera System;
4. Modernization of the Facility Alarm System;
5. Evaluation and Recommendation of Secure Exterior Storage;
6. Evaluation and Recommendation for the Facility Card Access System

Staff will return to the Board of Supervisors at a later date with a recommendation to award a contract to the vendor who best meets the criteria listed in the RFQP.

POLICY ISSUE:

The Board of Supervisors directs the actions to initiate, plan and complete the County's Capital Improvement projects.

FISCAL IMPACT:

The actual cost of the Phase II Exterior Improvements project is not yet known. The cost of the Phase II project will depend heavily on the recommendations from the selected design firm. Once the project team completes its work for this Phase, the Project Manager will return to the Board of Supervisors for approval of a comprehensive project budget and financing plan.

This action recommends that the Board of Supervisors approve the establishment of a new Capital Project Fund. Approved appropriations, \$175,000 for this Phase of the project were included in the Chief Executive Office-Office of Emergency Services Fiscal Year 2017-2018 budget and will be transferred to the new Capital Project Fund.

BOARD OF SUPERVISORS' PRIORITY:

The recommended actions are consistent with the Boards' priority of *Delivering Efficient Public Services and Community Infrastructure* by initiating the Phase II Exterior Security Enhancement project for the County's Emergency Operations Center to improve emergency preparedness.

STAFFING IMPACT:

This phase of the project will be successfully handled by the Project Manager and the Capital Projects team in collaboration with the Office of Emergency Services team.

CONTACT PERSON:

Patricia Hill Thomas, Chief Operations Officer, (209) 525-6333

ATTACHMENT(S):

1. Journal (A)
2. Journal (B)
3. Request for Qualifications and Proposals (Available from Clerk)

Database FMSDBPRD.CO.STANISLAUS.CA.US.PROD DO NOT CHANGE
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 Data Access Set County of Stanislaus DO NOT CHANGE

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Journal Name	Text CEOCP000526	
Journal Description	Text PHASE II OEC EXTERIOR SECURITY	
Journal Reference	Text	
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Chart Of Accounts	Accounting Flexfield	DO NOT CHANGE

* List - Text	Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue * Number	Credit decr appropriations incr est revenue * Number	Line Description Text
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	⌘	2089	0061148	50120	0000000	000000	000000	000000		25,000	PSC SALARIES
	⌘	2089	0061148	61830	0000000	000000	000000	000000		74,500	MAJOR ALT/REPAIRS
	⌘	2089	0061148	62400	0000000	000000	000000	000000		6,000	MISC
	⌘	2089	0061148	63400	0000000	000000	000000	000000		1,000	ENGINEERING SRVCS
	⌘	2089	0061148	63640	0000000	000000	000000	000000		2,500	LEGAL
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	⌘	2089	0061148	46600	0000000	000000	000000	000000			175,000 XFR IN
	⌘	0100	0015510	80300	0000000	000000	000000	000000			98,500 CONSTRUCTION
	⌘	0100	0015510	80340	0000000	000000	000000	000000			76,500 FENCING
	⌘	0100	0015510	85850	0000000	000000	000000	000000		175,000	XFR OUT
Totals:										350000	350000

Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Establish a new Capital Project Fund, EOC Phase II Exterior Security Project (2089), using approved appropriations in the OES budget

Requesting Department	CEO	Data Entry		Auditors Office Only
Andrew Johnson	Patricia Hill Thomas			Brenda Kiely
Prepared by	Supervisor's Approval	Keyed by		Prepared By Approved By
6/1/2018	6/6/2018			6/6/2018
Date	Date	Date		Date

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 Journal Name Text JV CEO CP000527
 Journal Description Text EOC Phase II Improvments
 Journal Reference Text
 Chart Of Accounts Accounting Flexfield DO NOT CHANGE

Upl	Fund (4 char) * List - Text	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit * Number	Credit * Number	Line Description Text
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FR	2089	0061148	46600	0000000	000000	000000	000000		175,000	XFR In
Totals:									175000	175000

Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Transfer Funds in OES Budget to a EOC Phase II Exterior Security Project per 6/12/18 Board Item

Departments Outside Auditors' Office	Data Entry	Auditors Office Only
Andrew Johnson Prepared by 6/1/2018 Date	Patricia Hill Thomas Supervisor's Approval 6/6/2018 Date	Brenda Kiely Prepared By Approved By 6/6/2018 Date

Request for Qualifications and Proposals

(Available from Clerk)