

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.10  
AGENDA DATE: June 5, 2018

**SUBJECT:**

Approval of Immediate and Long Term Strategies to Continue Providing the Senior Meals Programs, Congregate Meal Sites and Home-Delivered Meals, to Senior Citizens in Stanislaus County

**BOARD ACTION AS FOLLOWS:**

**RESOLUTION NO. 2018-0262**

On motion of Supervisor Chiesa \_\_\_\_\_, Seconded by Supervisor Olsen \_\_\_\_\_  
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini \_\_\_\_\_

Noes: Supervisors: None \_\_\_\_\_

Excused or Absent: Supervisors: None \_\_\_\_\_

Abstaining: Supervisor: None \_\_\_\_\_


1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

**MOTION:**

  
\_\_\_\_\_

ATTEST: PAM VILLARREAL, Assistant Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.10  
AGENDA DATE: June 5, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

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**SUBJECT:**

Approval of Immediate and Long Term Strategies to Continue Providing the Senior Meals Programs, Congregate Meal Sites and Home-Delivered Meals, to Senior Citizens in Stanislaus County

**STAFF RECOMMENDATION:**

1. Approve the Area Agency on Aging's short term, six-month transition plan to continue uninterrupted senior meals service for the period of July 1 – December 31, 2018.
2. Approval to issue a Request for Proposal (RFP) pursuant to the Older Americans Act Congregate Meals, C2, and Home Delivered Meals, C1 for Senior Citizens.

**DISCUSSION:**

The Area Agency on Aging (AAA) contracts with the California Department of Aging (CDA) to provide various Older Americans Act (OAA) Programs for senior citizens in Stanislaus County, either directly or through contracts with local service providers. In order to select a provider for the provision of OAA services, the AAA is required by law, to issue Requests for Proposals (RFP) every four years.

The AAA conducted an RFP in January 2017 to select a provider(s) for a four-year period with yearly contract renewals for the Senior Meals Program. As a result, Howard Training Center (HTC) was selected as the sole provider of both congregate site meals, C-1, and home delivered meals, C-2, and entered into an agreement with the AAA for the provision of senior meals for Fiscal Year 2017-2018. HTC has been awarded the contracts for the Senior Meals Programs, through the RFP process, since 2006.

The Senior Meals Program (SMP) is authorized under the Older Americans Act (OAA) of 1972. States receive funding from the Administration on Aging to support the provision of daily meals and related nutrition services in either congregate settings, (C-1) or home settings, (C-2) to persons, age 60 and older. The SMP is not an entitlement program, however services are targeted at older, low-income adults. Participants are not charged for meals but are encouraged to make a voluntary contribution toward the total cost of the meal. For many older adults, the senior meal is the main meal of the day. For participants in congregate meal settings, these meals

provide an opportunity to socialize with peers. For recipients of home-delivered meals, the visits of the meal deliverer may represent the only human contact of the day. The value of the SMP goes far beyond the meals themselves. The SMP not only gives seniors access to nutritious meals and social contacts, but it also helps them stay in their homes and communities and maintain their independence.

In Stanislaus County there are 12 congregate meal sites, serving a total of approximately 207 meals daily, an average of 3-5 days per week. The current contract with HTC for congregate meals, C-1 is for 58,000 meals per year at \$5.50 per meal for a total contracted cost of \$319,000.

Additionally, HTC delivers an average of 8,020 frozen meals per month, five meals once a week to approximately 420 seniors throughout the County. The current contract with HTC for home-delivered meals, C-2 is for 112,000 meals per year at \$5.50 per meal for a total contracted cost of \$616,000.

The Federal OAA provides 85% of the funding for C-1 and C-2 Senior Meals Programs, the State, CDA, must match 5% and the local service provider must match 10%, either with cash or in-kind services. This available funding does not cover the full cost of the meals. Service providers are encouraged to seek other financial resources such as private donations, public funds, in-kind contributions, voluntary contributions from participants, and grants to supplement the limited federal and state funding available.

On February 20, 2018, HTC notified the AAA that they did not intend to renew the existing contract to continue to provide senior meals, both congregate site meals and home delivered meals. The current contract expires June 30, 2018. HTC has identified newly enacted State and Federal legislation affecting their work program for developmentally disabled adults as the reason for the contract termination. The AAA and the Chief Executive Office, (CEO) staff have been working on various short and long term options to continue providing senior meals to approximately 600 seniors in Stanislaus County. The AAA/CEO team has met with HTC, Sheriff's Department and Probation; both departments operate state-of-the-art kitchens. Staff has also reached out to other non-profit and community providers, schools, vendors and other public agencies in an effort to explore all options for providing this service. Additionally, the AAA has received approval to operate the Senior Meals Programs, C-1 and C-2 as a direct service for the first six months of Fiscal Year 2018-2019.

### **SHORT TERM 6-MONTH TRANSITION PLAN**

For the first six months of the next fiscal year, July 1 – December 31, 2018, HTC has agreed to continue providing the home-delivered meals program. The AAA will extend the current contract with HTC to reflect the additional meals, 56,000 at the same per meal rate, \$5.50. The provisions of the existing contract will remain the same, with the exception of the match requirement and vehicle repairs. HTC has requested that the 10% match requirement be removed from the existing contract, the AAA has agreed, and will be meeting the match by using a portion of the endowment funds from the

Stanislaus Community Foundation, previously provided to HTC. Additionally, HTC will retain title to the seven vehicles purchased with program funds to provide the home-delivered meals and the AAA has agreed to cover the costs of any repairs in excess of \$500.00 for each vehicle. The AAA will use existing Senior Meals Program funds to cover these costs. Upon completion of the short term transition plan and the contract with HTC completely terminates, title to the vehicles will be returned to the County or provided to the new meals contractor.

The AAA will be administering the congregate meals program as a direct service for the first six months of the next fiscal year, July 1 – December 31, 2018. This is necessary in order to avoid service interruption to seniors given there is not enough time to do a Request for Proposals (RFP) for the program. The AAA has obtained tentative approval from CDA to enter into “emergency agreements”, in accordance with the California Code of Regulations, Section 7360, with multiple vendors and non-profit organizations for the preparation of fresh meals for 12 congregate sites.

United Samaritans Foundation, a non-profit organization, will provide approximately 441 fresh meals per month in Turlock and 189 fresh meals in Hughson at \$5.50 per meal, including delivery to these congregate sites. The Turlock Gospel Mission will be providing 150 pre-packaged hot meals per month in Riverbank, 609 meals at Ralston Tower in Modesto, 231 meals at Marple Manor in Modesto, and 273 meals in Newman at \$5,50 per meal, including delivery. Lastly, Taher Food Service Management Company will be preparing approximately 2,089 fresh meals per month at \$5.50 per meal for the remaining six congregate sites. The AAA will deliver these meals.

The AAA is planning to transition HTC’s part-time drivers and site managers to County employees and use existing AAA extra help staff for administration, data entry, and accounting. Short-term personal services contracts may be required during this transition to ensure continued services to seniors. In addition, the AAA will use federal one-time-only funding to purchase 3-4 vehicles to deliver the congregate meals to the various sites throughout the County.

### **LONG TERM PLAN**

For the provision of the Senior Meals Program after January 1, 2019, CDA is requiring AAA to issue an RFP – this process will begin in July or August of this year. The County is also exploring a partnership with the Sheriff’s Department Kitchen at the Public Safety Center to prepare the meals for both congregate site meals and home delivered meal programs. If the Sheriff’s Kitchen is determined to be the most cost effective and efficient production method for senior meals, an RFP process is not required because the State would consider this method a direct service provider.

The County is committed to the seniors of Stanislaus County and will continue supporting Older Americans Act programs. AAA and CEO staff continue to work diligently on finding a permanent solution to provide the Senior Meals Program to the seniors in Stanislaus County.

**POLICY ISSUE:**

The Area Agency on Aging entered into an agreement with the California Department of Aging for the provision of Older Americans Act senior services, which includes the Senior Meals Program, therefore, it has a contractual obligation to continue providing uninterrupted meals delivery to the seniors of Stanislaus County.

**FISCAL IMPACT:**

AAA staff reached out to cities to request financial assistance for the congregate meals program, either by hiring their own Site Manager or reimbursing the AAA for the cost of the part-time position, approximately \$8,429 annually. Thus far, cities that have responded favorably to this request are Patterson, Oakdale and Grayson. This funding will be used to meet a portion of the required match.

Total estimated Older Americans Act federal funding available from the California Department of Aging for the provision of the Senior Meals Program in Stanislaus County is \$935,000 for Fiscal Year 2018-2019. In addition, the Stanislaus Senior Foundation will make available approximately \$75,000 from an endowment left for the Senior Meals Program. This money will be used by the Area Agency on Aging to meet a portion of the required match. There may be an additional County cost, which is unknown at this time to continue the Senior Meals Program. The federal/state funding has already been included in the Fiscal Year 2018-2019 Proposed Budget, other Budget adjustments will be made during the Final Budget approval process if needed to continue the Senior Meals Program.

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended actions are consistent with the Boards' priority of *Supporting Community Health* and *Delivering Efficient Public Services and Community Infrastructure*, by continuing to provide meals to senior citizens in Stanislaus County.

**STAFFING IMPACT:**

The Area Agency on Aging will transfer part-time Howard Training Center drivers and site managers to County employees and it will use existing extra-help staff for administration, data entry and accounting functions. Short-term personal services contracts may be required during this transition to ensure continued services to seniors.

**CONTACT PERSON:**

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