

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY**

DEPT: General Services Agency

BOARD AGENDA: 5.B.6  
AGENDA DATE: June 5, 2018

**SUBJECT:**

Approval of Amendment No. 1 to the Master Agreement with Tri-Signal Integration, Inc. for Countywide Services

**BOARD ACTION AS FOLLOWS:**

**RESOLUTION NO. 2018-0258**

On motion of Supervisor Chiesa, Seconded by Supervisor Olsen  
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini

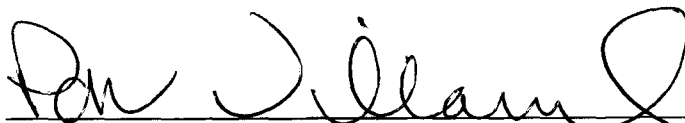
Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1)  Approved as recommended
- 2)  Denied
- 3)  Approved as amended
- 4)  Other:

**MOTION:**



ATTEST: PAM VILLARREAL, Assistant Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: General Services Agency

BOARD AGENDA:5.B.6  
AGENDA DATE: June 5, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

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**SUBJECT:**

Approval of Amendment No. 1 to the Master Agreement with Tri-Signal Integration, Inc. for Countywide Services

**STAFF RECOMMENDATION:**

1. Approve Amendment 1 to the Independent Contractor Services Master Agreement with Tri-Signal Integration, Inc., for on-call specialty and repair services adjusting the agreement's not-to-exceed limit from \$100,000 to \$300,000.
2. Authorize the Purchasing Agent to sign Amendment No. 1, and any subsequent amendments to the Agreement on behalf of the County.

**DISCUSSION:**

Stanislaus County GSA-Purchasing (GSA) competitively procures and maintains countywide master agreements for a variety of goods and services, such as office supplies, fire extinguisher maintenance, security guards, and janitorial services. By combining the needs of multiple County departments, GSA is able to procure these items at lower rates than might otherwise be possible.

Tri-Signal Integration, Inc. is a master agreement for fire alarm maintenance services, including preventative maintenance and annual fire alarm testing, and cleaning and calibration of related devices and systems, which help maintain a safe working environment throughout the County. This agreement resulted from the competitive Invitation for Bid No. 15-30-CB (BID) conducted by GSA in 2015, and was executed for an amount not to exceed \$100,000.

Departmental needs have grown since the original Tri-Signal agreement was established, and while Board-approved department budgets currently allow for the increased usage, the agreement itself must be adjusted to keep pace. The Tri-Signal agreement was originally executed within the spending authority limits of the County Purchasing Agent, and spending is currently within those limits but increasing departmental demand requires Board approval for continued use of the agreement. Approval of Amendment No. 1 to the agreement with Tri-Signal Integration, Inc. will adjust the agreement's not-to-exceed spending limits, but does not affect any other provisions of the agreement.

**POLICY ISSUE:**

The Stanislaus County Purchasing Policy requires Board of Supervisors approval for contracts exceeding \$100,000. This requirement is based upon California Government Codes § 25212, et seq, and § 25502.5, et seq., which establish the powers of the Board of Supervisors and the Purchasing Agent.

**FISCAL IMPACT:**

Appropriations for departmental use of the agreement are requested at the departmental level and therefore, no increase in appropriations is being requested as part of the Amendment.

Based on current usage trends and departmental budgets, GSA-Purchasing anticipates approximately \$300,000 will be spent during the term of the agreement, which runs through June 30, 2021. Unless otherwise terminated, this agreement may be extended for two (2) additional one-year terms, to a maximum date of June 30, 2023.

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended actions are consistent with the Boards' priority of *Delivering Efficient Public Services and Community Infrastructure* by providing time and cost-efficient contracted services to County departments.

**STAFFING IMPACT:**

Existing GSA staff will continue to manage the agreement.

**CONTACT PERSON:**

Keith D. Boggs, GSA Director/Purchasing Agent  
Brad Diemer, Purchasing Manager

Telephone: (209) 652-1514  
Telephone: (209) 525-6319

**ATTACHMENT(S):**

1. Amendment 1

**FIRST AMENDMENT  
MASTER AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES  
TO TRI-SIGNAL INTEGRATION, INC.**

This Amendment No.1 to the Master Agreement for Independent Contractor Services ("Amendment No. 1") by and between the County of Stanislaus ("County") and Tri-Signal Integration, Inc., ("Contractor") is made and entered into on June 5, 2018.

WHEREAS, the County and Contractor entered into an Agreement for Independent Contractor Services dated July 1, 2016, ("the Agreement"); and

WHEREAS, Paragraph 16 of the Agreement provides for the Agreement to be amended, modified, changed, added or subtracted from by mutual consent of both parties; and

WHEREAS, the County's cumulative departmental needs have increased and exceed the original \$100,000 Not-To-Exceed amount in Section 1 (Scope of Work) Paragraph 1.2 of the Agreement; and

WHEREAS, County departments are individually responsible for obtaining Board approval for expenditures exceeding \$100,000;

NOW THEREFORE, the parties hereby agree to amend the Agreement as follows:

1. Paragraph 1.2 of Section 1 (Scope of Work) to the Agreement is amended to read:

"The parties hereto acknowledge that this Agreement for Independent Contractor Services identifies the County's minimum service expectations and constitutes a Master Agreement for use by County departments at each department's individual discretion. The parties hereto acknowledge the maximum amount to be paid by the County for services under the term of this Agreement shall not exceed \$300,000, including, without limitation, the cost of any subcontractors, consultants, experts or investigators retained by the Contractor to perform or to assist in the performance of its work under this Agreement.

Each County department shall be individually responsible for reporting to the Board and obtaining Board approval of budgetary and expenditure amounts as required by County policy."

All other terms and conditions of the Agreement shall remain in full force and effect.

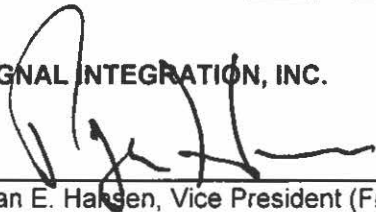
*(Signatures on the next page)*

IN WITNESS WHEREOF, the parties have executed this First Amendment effective June 5, 2018.

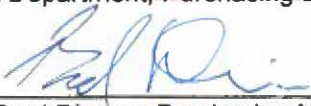
**COUNTY OF STANISLAUS**

By:   
Keith D. Boggs, Assistant Executive Officer/  
GSA Director/Purchasing Agent  
"County"


**TRI-SIGNAL INTEGRATION, INC.**

By:   
Ryan E. Hagen, Vice President (Fresno)  
"Contractor"

APPROVED AS TO CONTENT:  
GSA Department, Purchasing Division

By:   
Brad Diemer, Purchasing Manager

APPROVED AS TO FORM:  
John P. Doering, County Counsel

By:   
Thomas E. Boze, Assistant County Counsel