

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY**

DEPT: Community Services Agency

BOARD AGENDA: 5.B.4
AGENDA DATE: May 22, 2018

SUBJECT:

Approval of Agreements for the Community Services Agency for Fiscal Year 2018-2019 for the Provision of CalWORKs, Adult, Child and Family and Ancillary Social Services

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2018-0234

On motion of Supervisor Withrow, Seconded by Supervisor Chiesa
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, Monteith, and Chairman DeMartini


Noes: Supervisors: None

Excused or Absent: Supervisors: Olsen

Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST: 
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Community Services Agency

BOARD AGENDA:5.B.4
AGENDA DATE: May 22, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

SUBJECT:

Approval of Agreements for the Community Services Agency for Fiscal Year 2018-2019 for the Provision of CalWORKs, Adult, Child and Family and Ancillary Social Services

STAFF RECOMMENDATION:

1. Approve the agreements with service providers for the Community Services Agency effective July 1, 2018 for Fiscal Year 2018-2019 as reflected in this agenda item.
2. Authorize the Community Services Agency Director, or her designee, to sign the agreements for Fiscal Year 2018-2019 as reflected in this agenda item.
3. Authorize the Community Services Agency Director, or her designee, to negotiate and sign amendments to all agreements discussed in this agenda item, as Attachment A, to add services and payment for services up to \$75,000 per agreement, budget permitting, throughout Fiscal Year 2018-2019.
4. Authorize the Community Services Agency Director, or her designee, to negotiate and sign amendments to all agreements discussed in this agenda item, as Attachment B, to add services and payment for services up to \$25,000 per agreement, budget permitting, throughout Fiscal Year 2018-2019.

DISCUSSION:

The Community Services Agency (CSA) relies on many partner agencies for the provision of CalWORKs, Adult, Child and Family and ancillary social services to Stanislaus County residents. These agencies provide services to individuals and families receiving Temporary Aid to Needy Families (TANF)/California Work Opportunities and Responsibility for Kids (CalWORKs), Child Welfare services, Adult services and support for business operations. These individuals and agencies provide a wide range of contracted services: court ordered client evaluations and treatment; Independent Living Skills Program; emergency supportive services for adult clients; and to provide administrative and operating services in support of numerous CSA mandated programs. In most cases, individuals and agencies are selected through a competitive process, which takes into account specific expertise, as well as cost efficiency. Agreements are renewed based on a demonstrated ability to deliver required outcomes effectively, along with the availability of funding. All applicable provider agreements will continue to be reviewed and competitive bids will be sought periodically consistent with Board of Supervisors' and Chapter 23-621 of the Management and Office Procedures of

the State of California Health and Human Services Agency Department of Social Services direction.

CSA experiences occasional unanticipated funding opportunities and increases in the utilization of services throughout the year. On many occasions, this additional funding is time sensitive. For this reason, the Agency requests authorization for the Community Services Agency Director, or her designee, to negotiate and execute amendments, when necessary, up to \$75,000 to agreements listed in Attachment A of this agenda without further action by the Board of Supervisors, throughout Fiscal Year 2018–2019.

Attachment A includes those agreements that have a cumulative value that exceeds \$100,000 for the period beginning July 1, 2016 through June 30, 2019, as required in Contract Reporting Policy Number One, originally approved by the Board on January 24, 2006 and modified by the Board on March 22, 2011.

Any amendments to these agreements will be identified in the Contracts Summary of subsequent quarterly financial reports to the Board of Supervisors.

In addition, County departments are required to provide a quarterly report to the Board of Supervisors for any agreement entered into, where the compensation exceeds \$50,000 but does not exceed \$100,000, and the contract has not been previously approved by the Board of Supervisors. Attachment B identifies these agreements.

The Agency requests authorization of the Community Services Agency Director, or her designee, to negotiate and execute amendments, when necessary, up to \$25,000 to all agreements listed in Attachment B of this agenda item without further action by the Board of Supervisors, throughout Fiscal Year 2018 – 2019. Any amendments to these agreements will be identified in the Contracts Summary of subsequent quarterly financial reports to the Board of Supervisors.

The total amount of contracts over \$100,000 cumulatively, to be approved by the Board of Supervisors through this agenda item is \$3,520,544 for Fiscal Year 2018-2019. The total amount of contracts over \$50,000 cumulatively but under \$100,000 for Fiscal Year 2018–2019 is \$130,416. The total for all proposed agreements is \$3,390,128. It is essential that the agreements in this agenda item be fully executed before July 1, 2018 to avoid disruption of critical services to the residents of Stanislaus County.

POLICY ISSUE:

The Board of Supervisors' approval on these agreements is being requested because on January 24, 2006, Board Item #2006-58, the Board approved policies regarding the approval and reporting of contracts and agreements. Policy #1 states that Departments are required to obtain approval by the Board of Supervisors for any contract or agreement where the cumulative compensation exceeds \$100,000. Attachment A identifies these agreements. Policy # 2 states that Departments are required to provide a quarterly report to the Board of Supervisors for any new contract or agreement, contract extension, or amendment entered into during the quarter where the compensation exceeds \$50,000 and the contract or agreement has not been previously approved by the Board of Supervisors. Attachment B identifies these agreements.

FISCAL IMPACT:

The CSA Proposed Budget for Fiscal Year 2018-2019 includes \$3,520,544 million for the administration of and the contracted services identified in Attachment A and Attachment B of this agenda item. For the two contracts that extend beyond June 30, 2019, appropriations and estimated revenue for the remainder of these contracts will be included in the Agency’s subsequent budget submission. The Department will be working within the current County General Fund Contribution. Any anticipated County General Fund impact will be addressed as part of the Fiscal Year 2018-2019 Final Budget process.

The funding sources for the \$3,520,544 million in contracted services are as follows:

- \$ 1,266,718 Federal
- \$ 526,064 State
- \$ 1,515,254 Realignment
- \$ 212,508 County General Fund

BOARD OF SUPERVISORS’ PRIORITY:

The recommended actions are consistent with the Boards’ priorities of *Supporting Strong and Safe Neighborhoods, Supporting Community Health, and Delivering Efficient Public Services and Community Infrastructure* by meeting the community need for critical social services that improve the well-being, safety, and self-sufficiency of adults and children in our community.

STAFFING IMPACT:

Existing Community Services Agency staff is available to support these agreements at current service levels. In the future, should the service level demand increase, the Agency will analyze available options and return to the Board of Supervisors for consideration of any necessary staffing changes.

CONTACT PERSON:

Kathryn M. Harwell, Director (209) 558-2500

ATTACHMENT(S):

1. Attachment A CSA Contracts Over \$100K
2. Attachment B CSA Contracts \$50K-\$100K

**2018-2019
CSA Contract Renewal Summary Sheet**

Contracts over \$100,000

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous Contractual Amount / Effective Dates	Proposed Contract Amount / Effective Dates	Cumulative Contract Total
Community Services Agency	Services & Support	Aspiranet	Pro Family Services Program	\$167,950 10/1/15-6/30/17 \$95,950 7/1/17-6/30/18	\$96,000 7/1/18-6/30/19	\$359,900
Community Services Agency	Services & Support	Community Housing & Shelter Services	Housing & Disability Advocacy Program Services	\$66,338 3/7/18-6/30/18	\$200,000 7/1/18-6/30/19	\$266,338
Community Services Agency	Services & Support	Exemplar Human Services, LLC	Performance Outcome Report Services	\$559,996 7/1/16-6/30/17 \$559,996 7/1/17-6/30/18	\$559,996 7/1/18-6/30/19	\$1,679,988
Community Services Agency	Services & Support	Modesto City Schools	ROP/ WW Participant Advisor Services	\$286,719 7/1/15-6/30/17 \$161,242 7/1/17-6/30/18	\$161,242 7/1/18-6/30/19	\$609,203
Community Services Agency	Services & Support	Nirvana	Substance Abuse Counseling & Treatment Services	\$578,000 7/1/16-6/30/17 \$578,000 7/1/17-6/30/18	\$600,000 7/1/18-6/30/19	\$1,756,000
Community Services Agency	Services & Support	Sierra Vista Child & Family Services	Counseling	\$625,000 7/1/16-6/30/17 \$825,000 7/1/17-6/30/18	\$800,000 7/1/18-6/30/19	\$2,250,000
Community Services Agency	Services & Support	Stanislaus County Office of Education	Emergency Child Care Bridge Program Services for Resource Families	\$62,561 4/1/17-6/30/18	\$148,564 7/1/18-6/30/19	\$211,125
Community Services Agency	Services & Support	The Last Resort	Residential Substance Abuse Treatment Services for Adolescents	\$200,416 7/1/16-6/30/18	\$137,000 7/1/18-6/30/20	\$337,416
Community Services Agency	Services & Support	U.S Transport Service	Transportation & Supervision of Minors	\$179,000 1/1/18-6/30/18	\$99,000 7/1/18-6/30/19	\$278,000

*Contract totals listed that are less than \$100,000 represent separate contracts where the total contracted services with vendor exceed \$100,000

**2018-2019
CSA Contract Renewal Summary Sheet**

Contracts over \$100,000

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous Contractual Amount / Effective Dates	Proposed Contract Amount / Effective Dates	Cumulative Contract Total
Community Services Agency	Services & Support	University of California Davis	Staff Training-StanWORKs	\$122,450 3/1/16-6/30/17 \$66,938 7/1/17-6/30/18	\$72,250 7/1/18-6/30/19	\$261,638
Community Services Agency	Services & Support	University of California Davis	Staff Training-Generic	\$39,500 9/26/16-6/30/17 \$89,888 7/1/17-6/30/18	\$141,525 7/1/18-6/30/19	\$270,913
Community Services Agency	Services & Support	Without Permission	Commercially Sexually Exploited Children Program Training Services	\$80,000 7/1/16-6/30/17 \$146,191 7/1/17-6/30/18	\$146,191 7/1/18-6/30/19	\$372,382
Community Services Agency	Services & Support	Yosemite Community College District	Accelerated Careers In Technology Program	\$254,500 7/1/16-6/30/17 \$239,050 7/1/17-6/30/18	\$228,360 7/1/18-6/30/19	\$721,910

*Contract totals listed that are less than \$100,000 represent separate contracts where the total contracted services with vendor exceed \$100,000

CSA Contract Renewal Summary Sheet

Contracts between \$50,000-\$100,000

Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous Contractual Amount / Effective Dates	Proposed Contract Amount / Effective Dates	Cumulative Contract Total
Community Services Agency	Services & Support	Alkhas, Odette	Contract Employee-Translation and Language Interpretation	\$27,144 7/1/16-6/30/17 \$27,144 7/1/17-6/30/18	\$19,604 7/1/18-6/30/19	\$73,892
Community Services Agency	Services & Support	Divird-Rivera, Margarita	Contract Employee-Foster Care Mentor	\$15,000 7/1/16-6/30/17 \$19,000 7/1/17-6/30/18	\$18,000 7/1/18-6/30/19	\$52,000
Community Services Agency	Services & Support	Hagopian, Serop	Contract Employee-Translation and Language Interpretation Services	\$27,144 7/1/16-6/30/17 \$27,144 7/1/17-6/30/18	\$19,604 7/1/18-6/30/19	\$73,892
Community Services Agency	Services & Support	Maximus Human Services, Inc	SSI Advocacy Services for Foster Youth	\$32,600 7/1/15-6/30/17 \$16,300 7/1/17-6/30/18	\$16,000 7/1/18-6/30/20	\$64,900
Community Services Agency	Services & Support	Obaidullah, Najimi	Contract Employee-Translation and Language	\$40,716 1/23/17-6/30/18	\$19,604 7/1/18-6/30/19	\$60,320
Community Services Agency	Services & Support	Shafiq, Mohammad	Contract Employee-Translation and Language Interpretation	\$40,716 1/23/17-6/30/18	\$19,604 7/1/18-6/30/19	\$60,320
Community Services Agency	Services & Support	Rudman, Tracey	Contract Employee-Foster Care Mentor	\$15,000 7/1/16-6/30/17 \$18,000 7/1/17-6/30/18	\$18,000 7/1/18-6/30/19	\$51,000