

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: District Attorney

BOARD AGENDA:9.2  
AGENDA DATE: April 17, 2018

**SUBJECT:**

Approval for the District Attorney to Accept a Grant award in the amount of \$747,046 from the California Governor's Office of Emergency Services Victim/Witness Assistance Program for Fiscal Year 2017-2018

**BOARD ACTION AS FOLLOWS:**

**RESOLUTION NO. 2018-0166**

On motion of Supervisor Monteith , Seconded by Supervisor Olsen  
and approved by the following vote.

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini

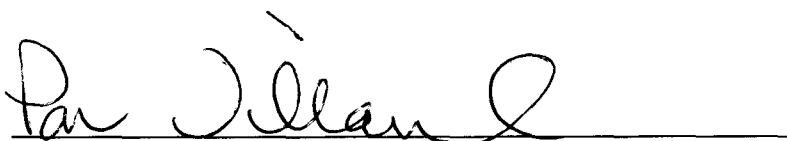
Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1)  Approved as recommended
- 2)  Denied
- 3)  Approved as amended
- 4)  Other:

**MOTION:**



ATTEST: PAM VILLARREAL, Assistant Clerk

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: District Attorney

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CONSENT

CEO CONCURRENCE: YES

4/5 Vote Required: Yes

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**SUBJECT:**

Approval for the District Attorney to Accept a Grant award in the amount of \$747,046 from the California Governor's Office of Emergency Services Victim/Witness Assistance Program for Fiscal Year 2017-2018

**STAFF RECOMMENDATION:**

1. Authorize the District Attorney to accept a grant award from the California Governor's Office of Emergency Services Victim/Witness Assistance Program grant for Fiscal Year 2017-2018 in the amount of \$747,046.
2. Authorize the District Attorney to sign the grant award agreement, including any extensions or amendments.
3. Authorize the Auditor-Controller to increase appropriations and revenue and transfer appropriations from Services & Supplies to Fixed Assets Equipment in the District Attorney's Victim Services Legal Budget Unit to allow for the purchase of three vehicles in advance of the Proposed Budget cycle, in accordance with the attached Budget Journal.

**DISCUSSION:**

The District Attorney's Office Victim Services Unit (VSU) offers a variety of mandated services to victims of crime and their families. Some of the services provided by VSU include court escort and support, case status information, crisis intervention/peer counseling, assistance with financial compensation through the State of California, criminal justice orientation, emergency assistance, distribution of Marsy's Law cards to all victims of crime and referrals for additional services. The increase in Victims of Crime Act federal funds has allowed the VSU to hire more advocates to meet the needs of victims/witnesses of crime. This is the 36<sup>th</sup> consecutive year the District Attorney's Office has been awarded the Victim/Witness Assistance Program grant.

The VSU maintains working operational agreements with the following agencies to coordinate resources for victims: Modesto Police Department, Stanislaus County Sheriff's Department, Turlock Police Services, Haven Women's Center (domestic violence and rape crisis), Ceres Police Department, Newman Police Department, Oakdale Police Department, California Highway Patrol, the multi-disciplinary CAIRE center for child abuse cases (child crime victims), Catholic Charities, Behavioral Health and Recovery Services, the Stanislaus Family Justice Center (domestic violence, sexual assault, elder and child crime victims) and the Ombudsman Program.

The grant provides funding for seven advocates, one administrative clerk, one program coordinator, on call pay, training for staff, outreach programs and materials, expenses for a facility dog, emergency funds for victims of crime, and new vehicles for the VSU staff. The Department plans to purchase three vehicles for use by the VSU. The vehicles will provide transportation for multiple victims/witnesses as well as car seats for young children who have no other form of adequate transportation and need to be transported to and from court to participate in the criminal justice process. In addition, on-call advocates will have the ability to travel to crime scenes to assist victims 24-hours a day, seven days a week. Due to animal allergy concerns from which victims/witnesses could suffer, one of the vehicles will be specifically designed for transporting the facility dog.

**POLICY ISSUE:**

Approval by the Board of Supervisors is required in order for the District Attorney to accept the grant from the California Governor's Office of Emergency Services (Cal OES) for the Victim/Witness Assistance Program. Approval is also required by the Board of Supervisors to increase fixed asset appropriations, which is necessary in order to purchase the vehicles.

Acknowledgment by the Board of Supervisors is requested to allow the purchase of the vehicles outside the Proposed Budget cycle. The General Services Agency Fleet Policy identifies the Proposed Budget cycle as the approved time frame in which vehicles can be purchased. The policy also provides that emergency purchases can be allowed by the Chief Executive Office, on a case-by-case basis, for presentation to the Board of Supervisors. Due to the timing constraints of the grant funding, the Department is requesting the vehicles be in service by September 30, 2018, the end of the grant period. The Department has discussed the purchase of these vehicles with the Fleet Manager and was advised that the Fleet Manager would be unable to meet the September 30, 2018 deadline if the vehicles are purchased during the Proposed Budget cycle.

**FISCAL IMPACT:**

The \$747,046 grant award consists of \$621,958 in Federal funds with a cash match of \$125,088 from the State of California. The Fiscal Year 2017-2018 County Legal Budget for the Victim Services Program includes estimated revenue of \$745,128 and appropriations of \$730,763 for the Victim/Witness Assistance Program. The attached budget adjustment journal voucher is necessary to reflect the correct total final grant award amount of \$747,046 received from Cal OES and includes an increase in revenue of \$1,918 and an increase in appropriations of \$16,283. In addition, the Department is requesting a transfer of \$83,500 from Services and Supplies to the Fixed Assets Equipment group for the purchase of three vehicles. Estimated costs for the three vehicles total \$83,500. This amount includes \$2,500 for heat protection equipment and installation labor for the facility dog vehicle.

In previous years, the grant award letter was received earlier in the Fiscal Year. Due to a change made to the grant cycle by Cal OES, beginning with the Fiscal Year 2016-2017 grant to extend the grant end date to September 30, 2017, the grant award letter for Fiscal Year 2017-2018 was delayed. The Department received the Fiscal Year 2017-2018 grant funding award letter on February 15, 2018 and the grant has an end date of September 30, 2018.

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended actions are consistent with the Board's priority of *Supporting Strong and Safe Neighborhoods* by implementing the Cal OES Victim/Witness Assistance Program which provides comprehensive services to victims and/or witnesses of all types of violent crime pursuant to California Penal Code §13835 in each of California's 58 counties.

**STAFFING IMPACT:**

Existing staff within the District Attorney's office will oversee, administer and perform all work required by the grant.

**CONTACT PERSON:**

Birgit Fladager, District Attorney      209.525.5550

**ATTACHMENT(S):**

1. Application Approval
2. Grant Subaward
3. Vehicle Estimate Worksheet from Fleet Services
4. Budget Journal



February 15, 2018

Birgit Fladager, District Attorney  
Stanislaus County  
832 12th Street, Suite 300  
Modesto, CA 95354-2327

Subject:           **NOTIFICATION OF APPLICATION APPROVAL**  
Victim/Witness Assistance Program  
Subaward #: VW17 36 0500, Cal OES ID: 099-00000

Dear Ms. Fladager:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$747,046, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

**1. Cal OES Contact Information Section:**

Governor's Office of Emergency Services  
Mark S. Ghilarducci, Director  
3650 Schriever Avenue  
Mather, CA 95655  
(916) 845-8506 phone • (916) 845-8511 fax

**2. Federal Awarding Agency Section:**

<b>Fund Year</b>	<b>Federal Program Fund / CFDA #</b>	<b>Federal Awarding Agency</b>	<b>Total Federal Award Amount</b>	<b>Total Local Assistance Amount</b>
2016	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$264,297,285	\$253,725,394
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

**3. Project Description Section:**

- Project Acronym (Please choose from drop down):  
Victim/Witness Assistance Program (VW)
- Project Description (Please type the Project Description):  
Provides funding for comprehensive services to assist victims/witnesses of all types of violent crime pursuant to California Penal Code §13835 in each of California's 58 counties.

**4. Research & Development Section:**

- Is this Subaward a Research & Development grant?      Yes       No

**DISTRICT ATTORNEY GRANT VEHICLE ESTIMATE 2017-18**

DEPARTMENT/DIVISION	EQUIPMENT #	DESCRIPTION	ESTIMATED COST	EQUIPMENT	COMMENTS
D/A	New	4dr Sedan	\$25,000	\$0	Grant Purchase
	New	Mini Passenger Van	\$26,500	\$0	Grant Purchase
	New	4dr Utility	\$29,500	\$2,500	Grant Purchase

