

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA: 5.B.4
AGENDA DATE: January 30, 2018

SUBJECT:

Approval to Proceed with a Safety Renovation Project at the Existing Minimum Housing Visitation Location at the Public Safety Center and Approval to Issue a Notice Inviting Bids and Related Actions

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2018-0061

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended


2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:


ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA:5.B.4
AGENDA DATE: January 30, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: Yes

SUBJECT:

Approval to Proceed with a Safety Renovation Project at the Existing Minimum Housing Visitation Location at the Public Safety Center and Approval to Issue a Notice Inviting Bids and Related Actions

STAFF RECOMMENDATION:

1. Approve proceeding with a Safety Renovation Project at the existing Minimum Housing Visitation Location at the Public Safety Center using existing budgeted funds.
2. Approve the Plans and Specifications for the project and authorize the Chief Operations Officer, acting as the Project Manager to issue a Notice Inviting Bids for the project, set a bid date and modify the bid date if necessary.
3. Authorize the Project Manager to award a construction contract to the lowest responsive bidder, as long as it is within the approved project budget.
4. Authorize the Project Manager to negotiate and sign contracts, work authorizations, and purchase orders for professional services needed in the bid and award phase of the project as long as they are within the approved project budget.
5. Direct the Auditor-Controller to establish a new project budget of \$250,000 utilizing funds in the Honor Farm Replacement Project and Honor Farm Insurance Proceeds, as outlined in the budget journal form.
6. Authorize the Project Manager to negotiate and sign change orders up to \$25,000, consistent with the County's Change Order Policy, as long as they are within the previously approved project budget.

DISCUSSION:

As the Public Safety Center facilities have been modernized, these particular facilities built in 1994 are in need of a security upgrade for the visitation program. The Sheriff's Department completed a needs assessment of the visitation room in the Minimum Housing Unit particularly in light of security needs and incidents from other detention centers. The existing space is considered a public area and for that reason a plan has been developed to increase the level of safety and security for staff, inmates and family members within the Minimum Security Housing Visiting facility. This

assessment led to the recommendation that a safety renovation project is needed to enhance the barrier between staff and visitors.

The current configuration of the visitation area is an open lobby where visitors enter through a secure door. Once this door is opened, there is no control of the public, nor is there any type of safety protective barrier other than a regular office counter to protect the Deputy working. The proposed renovation will create a safer work space for the Deputies assigned to the facility.

On June 1, 2017, the Chief Operations Officer hired Pires, Lipomi & Navarro Architectural Corporation to develop plans and specifications for this project. The proposed changes consist of a secure ballistic floor to ceiling enclosure of the Deputy station and creating a secured, controlled entryway. When visitors come through the entrance, they will enter into the enclosed secure corridor, where they will then secure belongings, pass through a metal detector, and then move to a second secured doorway, which will be unlocked electronically. Once through the initial secure area, visitors will then move to an enclosed secured Deputy station where they will sign in, allowing better protection for staff and the public.

The provision of required visiting will not be impacted by construction.

POLICY ISSUE:

The Board of Supervisors has the authority to approve new project plans and specifications and to transfer funds within the County's budget.

FISCAL IMPACT:

This project will be an informally bid project with construction estimated at \$175,000 or less. Additional project soft costs, including project administration are estimated to be \$75,000 for a total project cost not to exceed \$250,000.

If approved, this project will be paid for using funds received from the Honor Farm insurance settlement. As of Fiscal Period December 2017, there is a total of approximately \$689,000 fund balance available in the Honor Farm Replacement Project funds. Of this total, \$155,000 will be used from CEO Honor Farm Barracks 1, 2 Proceeds and \$95,000 will be used from CEO Honor Farm Barracks Replacement Project for this safety improvement.

BOARD OF SUPERVISORS' PRIORITY:

The recommended action is consistent with the Board of Supervisors' priority of *Delivering Efficient Public Services, Sustainable Resources and Infrastructure* by ensuring the safety of visitors and staff at the Public Safety Center Minimum Housing Unit.

STAFFING IMPACT:

This project will be successfully executed by existing Capital Projects staff in collaboration with the Sheriff's Office.

CONTACT PERSON:

Patricia Hill Thomas, Chief Operations Officer, Telephone (209) 525-6333

ATTACHMENT(S):

1. Budget Journal
2. Plans and Specifications - Available from Clerk

Database	FMSDBPRD.CO.STANISLAUS.CA.US.PROD	DO NOT CHANGE
Balance Type	Budget	DO NOT CHANGE
Data Access Set	County of Stanislaus	DO NOT CHANGE
Ledger	* List - Text County of Stanislaus	DO NOT CHANGE
Budget	List - Text LEGAL BUDGET	DO NOT CHANGE
Category	* List - Text Budget - Upload	DO NOT CHANGE
Source	* List - Text CEO NJB	
Currency	* List - Text USD	DO NOT CHANGE
Period	List - Text JAN-18	ENTER AS MMM-YY (ALL CAPS FOR MMM) EX: NOV-11
Batch Name	Text	
Journal Name	Text JV CEO CP000500	
Journal Description	Text PSC BULLET RESISTANT GLASS PROJ	
Journal Reference	Text	
Organization	List - Text Stanislaus Budget Org	DO NOT CHANGE
Chart Of Accounts	Accounting Flexfield	DO NOT CHANGE

Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue	Credit decr appropriations incr est revenue	Line Description	
								* Number	* Number	Text	
		2085	0061144	50000	0000000	000000	000000	00000	12,250		SALARIES
		2085	0061144	50120	0000000	000000	000000	00000	3,500		PSC SALARIES
		2085	0061144	62400	0000000	000000	000000	00000	4,667		MISC. EXPENSE
		2085	0061144	62600	0000000	000000	000000	00000	500		OFFICE SUPPLIES
		2085	0061144	62630	0000000	000000	000000	00000	10,000		OUTSIDE PRINTING
		2085	0061144	62730	0000000	000000	000000	00000	100		POSTAGE
		2085	0061144	63000	0000000	000000	000000	00000	1,000		PROFESSIONAL SVC
		2085	0061144	63650	0000000	000000	000000	00000	5,000		CONTRACTS/CONSULT
		2085	0061144	64100	0000000	000000	000000	00000	3,000		ABATEMENT
		2085	0061144	64210	0000000	000000	000000	00000	525		INSPECTORS
		2085	0061144	64220	0000000	000000	000000	00000	26,000		ARCHITECT
		2085	0061144	65000	0000000	000000	000000	00000	1,000		PUBLICATIONS
		2085	0061144	80300	0000000	000000	000000	00000	172,458		CONSTRUCTION
		2085	0061144	80570	0000000	000000	000000	00000	10,000		CONSTR. CONTIN.
		2085	0061144	46600	0000000	000000	000000	00000		250,000	XFER IN
		1680	0016126	85850	0000000	000000	000000	00000	155,000		XFER OUT
		2075	0061135	85850	0000000	000000	000000	00000	95,000		XFER OUT
Totals:									500000	250000	

Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation:				
Establish \$250k appropriations in capital proj fund for the SO bullet resistant glass. Trsf monies from the two Honor Farm Barracks Funds 1680 & 2075.				
Requesting Department		CEO	Data Entry	Auditors Office Only
NORMA BAKER		BECKY MEREDITH		KASHMIR GIL
Prepared by		Supervisor's Approval	Keyed by	Prepared By Approved By
1/16/2018		1/16/2018		
Date		Date	Date	Date Date

Plans and Specifications

(Available from Clerk)