

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY**

DEPT: Sheriff

BOARD AGENDA: 6.B.2
AGENDA DATE: January 23, 2018

SUBJECT:

Authorize the Auditor-Controller, on Behalf of the Sheriff's Department, to Pay Prior Year Invoices for Services Provided in a Prior Year

BOARD ACTION AS FOLLOWS:

RESOLUTION NO. 2018-0046

On motion of Supervisor Withrow, Seconded by Supervisor Chiesa
and approved by the following vote,
Ayes: Supervisors: Olsen, Chiesa, Withrow, Monteith, and Chairman DeMartini
Noes: Supervisors: None
Excused or Absent: Supervisors: None
Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST: Elizabeth A. King
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Sheriff

BOARD AGENDA:6.B.2
AGENDA DATE: January 23, 2018

CONSENT:

CEO CONCURRENCE: YES

4/5 Vote Required: No

SUBJECT:

Authorize the Auditor-Controller, on Behalf of the Sheriff's Department, to Pay Prior Year Invoices for Services Provided in a Prior Year

STAFF RECOMMENDATION:

1. Authorize the Auditor-Controller, on behalf of the Sheriff's Department, to pay two prior year invoices for services provided in a prior year.

DISCUSSION:

The Sheriff's Department is requesting authorization to pay two invoices that are over one year old. Both invoices are payable to AT&T California, which is the Department's vendor for telephone services.

The Department was notified of an error in August 2017 by AT&T California. The error consisted of AT&T double posting payments to two of the department's accounts for the month of February 2016. The double posting made the accounts appear as though there was nothing owed for the following month's services. The Department requested proof of the error and received proof from AT&T in November 2017. AT&T did not produce new invoices for the periods for which payments were double posted on accounts. The Department consulted with the Auditor's Office in determining Board of Supervisors' approval was needed to pay these invoices. The Auditor's Office advised the Department that payments can be processed as an expenditure voucher with the appropriate back-up fulfilling the need for invoice.

Approval is requested by the Sheriff's Department to pay the prior year charges in the amount of \$1,567.53.

Corrective actions have been implemented by the Department to improve year end reconciliation of reoccurring invoices such as these from AT&T.

POLICY ISSUE:

California Government Code, Title 1, Division 3.6, Part 3, Section 911.2 (a), states that a claim against a public entity "...shall be presented...not later than one year after the accrual of the cause of action." Since the invoices are more than one year old, approval for payment is requested from the Board of Supervisors.

FISCAL IMPACT:

There is no additional fiscal impact associated with this item as the Sheriff's Department has sufficient funding in the Department's Fiscal Year 2017-2018 Adopted Final Budget to absorb payment of these invoices.

BOARD OF SUPERVISORS' PRIORITY:

The recommended actions are consistent with the Boards' priority of *Supporting Strong and Safe Neighborhoods* and *Delivering Efficient Public Services* by ensuring vendors are compensated for services delivered to the County.

STAFFING IMPACT:

Existing Sheriff and Auditor-Controller staff will ensure payment is made to AT&T.

CONTACT PERSON:

Adam Christianson, Sheriff-Coroner

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