

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA #: \*B-8

AGENDA DATE: October 17, 2017

**SUBJECT:**

Approval of Appointment Above the Mid-Point of the Salary Band for the 10th Street Place Facility Manager

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**BOARD ACTION AS FOLLOWS:**

No. 2017-570

On motion of Supervisor Olsen , Seconded by Supervisor Withrow  
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended


2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST:

  
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT Chief Executive Office BOARD AGENDA #: \*B-8  
Urgent  Routine   AGENDA DATE: October 17, 2017

CEO  
CONCURRENCE: *ph* 4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval of Appointment Above the Mid-Point of the Salary Band for the 10th Street Place Facility Manager

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**STAFF RECOMMENDATIONS:**

1. Approve the appointment above the mid-point of the salary band for the position of 10<sup>th</sup> Street Place Facility Manager in the Chief Executive Office

**DISCUSSION:**

Funding for a full-time 10<sup>th</sup> Street Place Facility Manager was included in the Fiscal Year 2017-2018 10<sup>th</sup> Street Place Budget. For the past several years, in response to challenging budget times, the Facility Manager position for 10<sup>th</sup> Street Place has been a part-time position, often assigned as additional duties to a full-time staff member.

Recently the City and the County have formally decided to restore the full-time position of 10<sup>th</sup> Street Place Facility Manager given the needs at the local Government Center. The City and County Government Center is a high demand location that includes public and privately-owned spaces. Given the age of the 10<sup>th</sup> Street Place mechanical systems, coupled with higher level of security staffing, the 10<sup>th</sup> Street Place Joint Powers Agency approved the restoration of a full-time Facility Manager Position. The 10<sup>th</sup> Street Place Facility Manager is responsible for the facility's contracts including maintenance, security, and janitorial contracts. The Facility Manager also supervises the buildings two Maintenance Engineer positions and Confidential Support position.

An initial recruitment was held in early 2017; however, it failed to produce a qualified candidate. A second recruitment, with panel representatives from the City of Modesto and Stanislaus County, was held in September 2017. The City of Modesto Public Works Director and the County's Chief Operations Officer conducted final interviews of the top finalists and the top candidate was selected. As a result of the successful recruitment effort, several steps are necessary to finalize the selection of the new 10<sup>th</sup> Street Place Facility Manager. These steps include consideration of the appointment above the mid-point of the salary band as recommended in this report, along with presentation to the 10<sup>th</sup> Street Place Management Committee and finally the 10<sup>th</sup> Street Place City-County Joint Powers Agency Commission to confirm appointment of the new Facility Manager.

## Approval of Appointment Above the Mid-Point of the Salary Band for the 10th Street Place Facility Manager

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The recommended candidate for this position currently serves as a Personal Services Contractor in the County's Chief Executive Office, Capital Project's Division. The individual is highly qualified with a Master's Degree in Public Health Management. He has an extensive background in construction project management, including the replacement of complex heating, ventilation and air conditioning (HVAC) systems. The candidate has also worked on several projects at the 10<sup>th</sup> Street Place Facility. He is the Construction Manager for the 10<sup>th</sup> Street Place Chamber Upgrade Project and is currently working on the mechanical aspects of security improvements.

The Facility Manager position was transferred from the City of Modesto to the County budget in the budget process and will be part of the Chief Executive Office while serving the City, County and the facility partners. This model has worked very successfully in the past and has been reinstated by prior Board of Supervisors' action. Recruitments for two Maintenance Engineer positions are also underway for 10<sup>th</sup> Street Place.

The action to approve the appointment above the mid-point of the salary band will not result in an increase in compensation for this recommended candidate.

### **POLICY ISSUE:**

Board of Supervisors' approval is required to hire above the mid-point in any salary band.

### **FISCAL IMPACT:**

The annual salary band for the Facility Manager (Manager III classification) is \$67,163 to \$100,734. The recommended annual salary for this action is \$92,352, 10% above the mid-point. The cost of filling the Facility Manager (Manager III) position at a salary above the mid-point of the salary band, including benefits is approximately \$150,465 annually (\$92,352 salary and an approximate estimated \$58,113 in benefits). Appropriations for this position were approved in the 10<sup>th</sup> Street Place Joint Powers Agency budget.

### **BOARD OF SUPERVISORS' PRIORITY:**

This item supports the Board's Priority of Efficient Delivery of Public Services by approving a highly qualified candidate as 10<sup>th</sup> Street Place Facility Manager.

### **STAFFING IMPACT:**

Approval of this recommendation will allow the position of 10<sup>th</sup> Street Place Facility Manager to be filled with a highly qualified candidate.

### **CONTACT PERSON:**

Patricia Hill Thomas, Chief Operations Officer. Telephone: (209) 525-6333

### **ATTACHMENT(S):**

None