

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Community Services Agency

BOARD AGENDA #: *B-6

AGENDA DATE: September 26, 2017

SUBJECT:

Approval to Issue a Request for Proposal for Emergency Child Care Services to Welfare-to-Work Participants

BOARD ACTION AS FOLLOWS:

No. 2017-545

On motion of Supervisor Olsen, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST: 
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Community Services Agency
Urgent Routine

BOARD AGENDA #: *B-6

AGENDA DATE: September 26, 2017

CEO CONCURRENCE: *phx*

4/5 Vote Required: Yes No

SUBJECT:

Approval to Issue a Request for Proposal for Emergency Child Care Services to Welfare-to-Work Participants

STAFF RECOMMENDATIONS:

1. Authorize the General Services Agency (GSA) Purchasing Division to issue a Request for Proposal (RFP) on behalf of the Community Services Agency for the provision of Emergency Child Care Services to Welfare-to-Work participants for the contract period of July 1, 2018 through June 30, 2021.

DISCUSSION:

The Community Services Agency (CSA) contracts with numerous individuals and agencies to provide essential services to Stanislaus County residents. In most cases, individuals and agencies are selected through a competitive process, which takes into account specific expertise, as well as cost efficiency. Agreements are renewed based on a demonstrated ability to deliver required outcomes effectively, along with availability of funding. While a number of agencies have successful, long term partnering relationships with CSA, County procurement guidelines state that non-professional contracted services which have reached a \$45,000 cumulative level and have not been previously competitively procured or those that have been previously competitively procured but have now reached the maximum three year term imposed by the California Department of Social Services Management and Office Procedure 23-621, shall be competitively procured.

Stanislaus County Welfare-to-Work (WtW) participants are required to participate in activities that will lead to self-sufficiency. Activities include job readiness, work experience, skills training, and educational programs. The federal participation requirement is 20, 30, or 35 hours per week, depending on the family composition. Supportive services are available to participants to help them meet their participation and employment goals, including transportation, clothing, and child care. There are times when program participants need emergency child care if their current child care provider is unavailable or if they lose a child care provider unexpectedly. Participants are able to attend WtW activities without interruption by utilizing emergency child care services.

The current provider of emergency child care services, Children's Crisis Center of Stanislaus County, whose contract will expire June 30, 2018, has provided 59 weeks of licensed emergency child care services to children ages 0 – 12. Starting on July 1, 2016 children from

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the ages of 13 – 20 have been served if the child has special education and related services needs as determined by an Individual Education Program. The contractor reserves three (3) slots per week for WtW participants. In addition to licensed child care, the current provider also provides food and transportation to school for children enrolled in school. In addition, Children's Crisis Center provides prevention and intervention services to abused, neglected and at risk children in Stanislaus County.

The Community Services Agency is now requesting approval to issue a Request for Proposal (RFP) for the provision of emergency child care services to Welfare-to-Work participants. The procurement method will be a "best value" approach, which means that the County is prepared to award a single contract to the Proposer who offer the most cost-effective and comprehensive solutions.

POLICY ISSUE:

Approval to issue a Request for Proposal (RFP) for the provision of Emergency Child Care Services to Welfare-to-Work participants will allow the Community Services Agency to meet the County Purchasing Department's procurement guidelines that state non-professional contracted services which have reached a \$45,000 cumulative level and have not yet been competitively procured or those that have been previously competitively procured but have now reached the maximum three year term imposed by the California Department of Social Services management and Office Procedure 23-621, shall be competitively procured.

FISCAL IMPACT:

The total cost of the Emergency Child Care Services to Welfare-to-Work Participants Contract is estimated to be approximately \$40,282 for the period of July 1, 2018 through June 30, 2019. As a result, appropriations and corresponding estimated revenues will be included in the Community Services Agency Fiscal Year 2018-2019 Proposed Budget submission. Emergency Child Care Services for Welfare-to-Work participants appropriations and estimated revenues for the remaining two years of the awarded contract is projected to be sustained at the Fiscal Year 2018-2019 funding level of \$40,282 per Fiscal Year. These amounts will be included in the Agency's budget submission for the subsequent fiscal years. In total, the awarded contract will be for three years effective July 1, 2018 through June 30, 2021 and will not exceed \$120,846.

The Emergency Child Care Services to Welfare-to-Work Participants Contract is fully funded through Temporary Assistance for Needy Families (TANF) Federal funding.

There is no cost to the General Fund associated with this agenda item.

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Cost of recommended action:		\$	40,282
Source(s) of Funding:			
Federal Funding	\$	40,282	
Funding Total:		\$	40,282
Net Cost to County General Fund		\$	-

Fiscal Year:	2018/2019
Budget Adjustment/Appropriations needed:	No

Fund Balance as of N/A

BOARD OF SUPERVISORS' PRIORITY:

Approval of this request to issue an RFP supports the Board of Supervisors' priorities of A Safe Community, Effective Partnerships and Efficient Delivery of Public Services by meeting a community need for services that improves the health and well-being of children and families in our community.

STAFFING IMPACT:

Existing Community Services Agency and General Services Agency Purchasing staff are available to support this RFP process.

CONTACT PERSON:

Kathryn M. Harwell, Director (209) 558-2500

ATTACHMENT(S):

None