

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Community Services Agency

BOARD AGENDA #: *B-5

AGENDA DATE: September 19, 2017

SUBJECT:

Approval to Issue a Request for Proposal for the Provision of Independent Living Skills Program Services

BOARD ACTION AS FOLLOWS:

No. 2017-491

On motion of Supervisor Withrow, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended


2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:

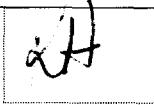

PAM VILLARREAL, Assistant Clerk

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Community Services Agency
Urgent Routine

BOARD AGENDA #: *B-5



AGENDA DATE: September 19, 2017

CEO CONCURRENCE: pht

4/5 Vote Required: Yes No

SUBJECT:

Approval to Issue a Request for Proposal for the Provision of Independent Living Skills Program Services

STAFF RECOMMENDATIONS:

1. Authorize the General Services Agency (GSA) Purchasing Division to issue a Request for Proposal (RFP) on behalf of the Community Services Agency for the provision of Independent Living Skills Program Services for the contract period of July 1, 2018 through June 30, 2021.

DISCUSSION:

The Community Services Agency (CSA) contracts with numerous individuals and agencies to provide essential services to Stanislaus County residents. In most cases, individuals and agencies are selected through a competitive process, which takes into account specific expertise, as well as cost efficiency. Agreements are renewed based on a demonstrated ability to deliver required outcomes effectively, along with availability of funding. While a number of agencies have successful, long term partnering relationships with CSA, County procurement guidelines state that non-professional contracted services which have reached a \$45,000 cumulative level and have not been previously competitively procured or those that have been previously competitively procured but have now reached the maximum three year term imposed by the California Department of Social Services Management and Office Procedure 23-621, shall be competitively procured.

The Independent Living Program (ILP) was authorized by the Foster Care Independence Act of 1999 (Public law 108-169). The ILP provides services, training, and activities to assist the current and eligible former foster youth to achieve responsible adulthood and self-sufficiency prior to and after leaving the foster care system. This program is also available to eligible probation youth. The ILP program serves both Stanislaus County dependents and wards of the court residing in the County and dependents as well as wards of the court from other counties who are residing in Stanislaus County.

The Stanislaus County ILP target populations to be served are the following: minor dependents ages 14-15 ½ years of age who are likely to remain in foster care; minor dependents and probation youth 16-18 years of age; out of county minor dependents and probation youth placed in Stanislaus County 16-18 years of age; non-minor dependents in extended foster care 18-21 years of age; out of county non-minor dependents in extended foster care 18-21 years of age placed in Stanislaus County; emancipated/after care youth 18-

Approval to Issue a Request for Proposal for the Provision of Independent Living Skills Program Services

21 years of age and youth between the ages of 16-18 years of age participating in Kinship Guardianship Assistance Payment Program.

The current provider, AspiraNet, whose contract will expire June 30, 2018, has had 2,193 visits from youth at the ILP Youth Center located at 1009 J Street, Modesto, CA from May 1, 2015 through June 30, 2017. Of these 2,193 visits, 607 youth received ILP services such as money management, time management, job preparation classes, daily living skills activities and educational resource services.

The Community Services Agency is now requesting approval to issue a Request for Proposal (RFP) for the provision of Independent Living Program Services. The procurement method will be a “best value” approach, which means that the County is prepared to award a single contract to the Proposer who offers the most cost-effective and comprehensive solutions.

POLICY ISSUE:

Approval to issue a Request for Proposal (RFP) for the provision of Independent Living Skills Program services will allow the Community Service Agency to meet the County Purchasing Department’s procurement guidelines that state non-professional contracted services which have reached a \$45,000 cumulative level and have not yet been competitively procured or those that have been previously competitively procured but have now reached the maximum three year term imposed by the California Department of Social Services Management and Office Procedure 23-621, shall be competitively procured.

FISCAL IMPACT:

The total cost of the Independent Living Program Services contract is estimated to be \$277,462 for the period of July 1, 2018 through June 30, 2019. As a result, appropriations and corresponding estimated revenues will be included in the Community Services Agency Fiscal Year 2018-2019 Proposed Budget submission. Independent Living Program services appropriations and estimated revenues for the remaining two years of the awarded contract is projected to be sustained at the Fiscal Year 2018-2019 funding level and will be included in the Agency’s budget submission for the subsequent fiscal years.

Funding for the Independent Living Program is 100% Federal and 2011 Realignment funded. There is no cost to the General Fund associated with this agenda item.

Cost of recommended action:		<u>\$ 277,462</u>
Source(s) of Funding:		
Federal and State Funding	<u>\$ 277,462</u>	
Funding Total:		<u>\$ 277,462</u>
Net Cost to County General Fund		<u>\$ -</u>

Fiscal Year:	2018/2019
Budget Adjustment/Appropriations needed:	No

Fund Balance as of N/A

Approval to Issue a Request for Proposal for the Provision of Independent Living Skills Program Services

BOARD OF SUPERVISORS' PRIORITY:

Approval of this request to issue an RFP supports the Board of Supervisors' priorities of A Healthy Community, A Safe Community, Effective Partnerships and Efficient Delivery of Public Services by meeting a community need for services that improves the health and well-being of children and families in our community.

STAFFING IMPACT:

Existing Community Services Agency and General Services Agency Purchasing staff are available to support this RFP process.

CONTACT PERSON:

Kathryn M. Harwell, Director (209) 558-2500

ATTACHMENT(S):

None