

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA #: B-10

AGENDA DATE: July 25, 2017

SUBJECT:

Approval to Appoint Auditor-Controller Lauren Klein as the Treasurer-Tax Collector for the Remainder of the Unexpired Term

BOARD ACTION AS FOLLOWS:

No. 2017-424

On motion of Supervisor Withrow, Seconded by Supervisor Olsen
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: Monteith

Abstaining: Supervisor: None


1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST: 
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office
Urgent Routine

BOARD AGENDA #: B-10

AGENDA DATE: July 25, 2017

CEO CONCURRENCE: 

4/5 Vote Required: Yes No

SUBJECT:

Approval to Appoint Auditor-Controller Lauren Klein as the Treasurer-Tax Collector for the Remainder of the Unexpired Term

STAFF RECOMMENDATIONS:

1. Appoint Auditor-Controller Lauren Klein as the Treasurer-Tax Collector for the remainder of Gordon Ford's unexpired term of office.
2. Authorize a 15% temporary Interim Elected Official pay for the Auditor-Controller while performing the additional duties of the Treasurer-Tax Collector.

DISCUSSION:

On June 15, 2017, Treasurer-Tax Collector, Gordon Ford notified the Board of Supervisors that he will retire on August 1, 2017. Mr. Ford's term is due to expire January 7, 2019.

The recommendation of the Chief Executive Office is to appoint Auditor-Controller Lauren Klein as the Interim Treasurer-Tax Collector for the remainder of the unexpired term. Ms. Klein has agreed to fulfill the responsibilities of the Treasurer-Tax Collector on a temporary basis until the position is filled through the upcoming election in 2018.

Section 25304 of the Government Code requires the Board to fill by appointment vacancies in the office of any Elective County Officers. The Board of Supervisors may, pursuant to section 25304, appoint the Auditor-Controller, Lauren Klein to fill the unexpired term of the Treasurer-Tax collector following Mr. Ford's retirement on August 1, 2017 through the end of his term on January 7, 2019.

Ms. Klein meets the statutory criteria set forth in sections 27000.7 and 24001 of the Government Code and is therefore eligible for appointment to the office of County Treasurer-Tax Collector. Ms. Klein's knowledge, education, professional licensure as a Certified Public Accountant (CPA) and experience provide the necessary skills to perform the duties of the Treasurer-Tax Collector. Additionally, the duties of the Treasurer-Tax Collector align most closely with the Auditor-Controller duties related to accounting, auditing and finance. As such several counties in California have combined the offices of the Auditor-Controller and the Treasurer-Tax Collector. In this combined role, Ms. Klein would ensure separation of duties between both offices.

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To compensate Ms. Klein for these additional job responsibilities, it is recommended that she receive temporary Interim Elected Official pay equal to 15% of her existing salary for the duration of the assignment. This temporary additional pay is not retirement contributable and will have no impact on future retirement benefits.

The Chief Executive Office staff will support Ms. Klein with budgetary and personnel functions while she is covering both offices.

POLICY ISSUE:

The Board of Supervisors is required by section 25304 of the Government Code to fill vacancies in Elective County Officer positions, including the Treasurer-Tax Collector.

FISCAL IMPACT:

The salary for the Treasurer-Tax Collector's position is approximately \$163,300 annually and is fully funded in the Adopted 2017-2018 Proposed Budget. If approved, Ms. Klein will receive 15% temporary Interim Elected Official pay during the duration of her service as both the Auditor-Controller and Treasurer-Tax Collector, estimated at approximately \$24,500 on an annual basis. The Interim Elected Office pay will be funded with salary savings in the Treasurer-Tax Collector's office.

BOARD OF SUPERVISORS' PRIORITY:

Approval of the staff recommendations are consistent with applicable law and support the Board of Supervisors' priority of Efficient Delivery of Public Services by providing immediate leadership coverage for the department with the necessary financial acumen to guide Treasurer-Tax Collector operations.

STAFFING IMPACT:

The appointment of Auditor-Controller Lauren Klein to the unexpired remainder of the term will result in the duties of the Treasurer-Tax Collector position being fulfilled from August 1, 2017 through January 7, 2019. Existing staff in the respective departments and in the Chief Executive Office will provide support to Ms. Klein while she is covering both offices. There are no other staffing impacts associated with the recommendations contained in this agenda item.

CONTACT PERSON:

Tamara Thomas, Human Resources Director, 209-525-6333
Jody Hayes, Assistant Executive Officer, 209-525-6333

ATTACHMENT(S):

None