

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA #: *B-1

AGENDA DATE: May 16, 2017

SUBJECT:

Consideration and Approval of Response to the Stanislaus County Civil Grand Jury Regarding the Stanislaus County Library Report

BOARD ACTION AS FOLLOWS:

No. 2017-246

On motion of Supervisor Olsen, Seconded by Supervisor DeMartini
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST: Elizabeth A. King
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No. M-39-N-6

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office

Urgent

Routine

BOARD AGENDA #: *B-1

AGENDA DATE: May 16, 2017

CEO CONCURRENCE: *phx*

4/5 Vote Required: Yes No

SUBJECT:

Consideration and Approval of Response to the Stanislaus County Civil Grand Jury Regarding the Stanislaus County Library Report

STAFF RECOMMENDATIONS:

1. Accept the responses to the Stanislaus County Civil Grand Jury Stanislaus County Library report and any changes the Board of Supervisors wishes to make to the recommended response by the Board of Supervisors and then authorize the Chairman of the Board to forward the response to the Presiding Judge of the Superior Court by June 12, 2017.
2. Direct the Chief Executive Officer to ensure that any recommended actions by the Board of Supervisors be followed and completed by the subject County departments and report back to the Board of Supervisors as appropriate.

DISCUSSION:

The Stanislaus County Board of Supervisors has received the Stanislaus County Civil Grand Jury (SCCGJ) Stanislaus County Library report. The report identifies areas of investigation concerning the Stanislaus County Library. The Grand Jury has requested the Stanislaus County Library director and Board of Supervisors to respond to the published findings and recommendations pertaining to the operations of the Stanislaus County Library in accordance with Penal Code Section 933.05. The Stanislaus County Library has a drafted a response to the SCCGJ report, and will submit within the time frame allowed and is attached to this report.

The recommended responses from the Board of Supervisors are as follows:

F1. Finding: The Stanislaus County Library funding is dependent on a portion of county sales tax revenue that must be voter-approved on a regular basis. Failure to receive voter approval would result in cuts of approximately 85% of library services for residents of the county. The Stanislaus County Grand Jury finds this budgetary uncertainty to be a limiting factor in SCL strategic planning for future needs and operations of the library system.

R1. Recommendation: The Stanislaus County Civil Grand Jury recommends that a more stable source of funding be found for the Stanislaus County Library. A concerted effort needs to be undertaken to explore additional revenue streams to augment the SCL budget.

Consideration and Approval of Response to the Stanislaus County Civil Grand Jury Regarding the Stanislaus County Library Report

Response: The Board of Supervisors agrees with the finding and recommendation that additional revenue sources should be explored to support current services and provide for future growth and innovation to meet community needs.

In California, 24 counties imposed a separate property tax for libraries before Proposition 13 (1978). This property tax rate is still in place and generates revenue that is dedicated to the library services for these 24 counties. Of the 21 counties with a population over 200,000 and which operate a library service, Stanislaus County is one of four without this type of dedicated property tax revenue source, therefore causing a reliance on the 1/8 cent tax. Dedicating a more stable source of revenue, such as the County's discretionary revenue, is not feasible at this time as it would come at the cost of reduced public safety and general county services. To facilitate long term strategic planning, the County in November 2017 will submit to the electorate a proposed extension to the 1/8 cent transaction and use tax of 12 years.

Regarding the estimated cuts to service; of the remaining 15% of funding apart from sales tax funding, most does not fund general library services. For example, the majority of this 15% represents funding for Adult Literacy services provided by Learning Quest.

F2. Finding: The SCL does not provide discarded materials to other agencies, students, teachers, non-profit organizations, or inmates in the county correctional facilities. Rather, they dispose of materials that may still be of use to the community.

R2. Recommendation: The SCCGJ recommends that the Stanislaus County Library Administration continue to pursue all appropriate avenues to provide discarded materials to public and non-profit agencies. The current disposal protocol of these materials appears to be a waste of resources that could be utilized elsewhere in the community.

Response: The Board of Supervisors partially disagrees with the finding and would like to clarify the procedure for handling discarded materials. The Library generates revenue by conducting a used book sale of discarded materials at each of the thirteen library sites. In the 2016-17 Fiscal Year, the Library generated \$16,457 from the sale of discarded materials. The majority of materials ultimately recycled is in poor condition and deemed to be of no use. The Board of Supervisors will direct the Library to evaluate the potential for reuse and distribution to a suitable agency when handling discarded materials.

F3. Finding: The SCCGJ finds that additional technology, especially computer workstations, wireless printers and an extension of Wi-Fi capabilities, are needed to keep up with the demands of the public.

R3. Recommendation: The SCCGJ recommends that the SCL continue to budget for additional up-to-date technology in order to meet the evolving needs of library patrons.

Response: The Board of Supervisors agrees with the finding and recommendation. The Board of Supervisors will direct the Library to continue to strategically plan and budget for innovative technologies and to remain a valued source of free computers and internet access.

F4. Finding: The SCCGJ finds that there is a need for additional skilled volunteers to assist with more challenging library tasks.

Consideration and Approval of Response to the Stanislaus County Civil Grand Jury Regarding the Stanislaus County Library Report

R4. Recommendation: The SCCGJ recommends that the SCL continue to explore all means and methods to increase the number of skilled library volunteers to assist with more complicated library tasks.

Response: The Board of Supervisors agrees with the finding and recommendation. Over the past year, 257 volunteers have contributed approximately 6,691 hours in service to the Library. The Library relies on this generous gift of time and talent to extend the capacity of paid Library staff, and plans are to expand volunteer opportunities to better match the unique skills of our volunteers.

POLICY ISSUE:

The Stanislaus County Civil Grand Jury studies and investigates citizen complaints and the recommendation at the end of each fiscal year. Agencies or departments, which are the subjects of these investigations, are required to respond to the findings and recommendations included in the final report. Penal Code Section 933 stipulates that “the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body” no later than 90 days after the report is published. The formal responses must comply with Penal Code Section 933.05 and clearly indicate the respondent’s agreement or disagreement with the findings and recommended actions. The recommended actions contained herein comply with the appropriate penal codes and requirements of the Stanislaus County Civil Grand Jury.

FISCAL IMPACT:

There is no fiscal impact associated with the acceptance of the Stanislaus County Civil Grand Jury Stanislaus County Library report and the response to the Presiding Judge of the Superior Court. Further, there is no fiscal impact associated with the Board of Supervisors’ recommendation contained in this item. Implementation of Grand Jury recommendations have either already occurred or will impart a negligible impact to the affected departments.

BOARD OF SUPERVISORS’ PRIORITY:

The recommended actions meet the Board of Supervisors’ priority area of Efficient Delivery of Public Services by appropriately addressing and complying with request of the Stanislaus County Civil Grand Jury.

STAFFING IMPACT:

There is no staffing impact associated with the recommended Board actions. Departments studied within the Stanislaus County Civil Grand Jury Stanislaus County Library report have existing staff and allocated positions to address the implementation of approved recommendations.

Consideration and Approval of Response to the Stanislaus County Civil Grand Jury Regarding the Stanislaus County Library Report

CONTACT PERSON:

Keith D. Boggs, Assistant Executive Officer
Diane McDonnell, County Librarian

Telephone: (209) 525-6333
Telephone: (209) 558-7801

ATTACHMENT(S):

1. Stanislaus County Civil Grand Jury Stanislaus County Library Report
2. Department Head Response

Attachment 1

Stanislaus County Civil Grand Jury Stanislaus County Library Report



STANISLAUS COUNTY CIVIL GRAND JURY

PO Box 3387 – Modesto, CA 95353 – (209) 558-7766 – Fax (209) 558-8170

March 14, 2017

CONFIDENTIAL – DELIVERY VIA EMAIL

Board of Supervisors
1010 10th Street, Ste 6700
Modesto, CA 95354

2017 MAR 14 P 3:00
BOARD OF SUPERVISORS

Dear Board of Supervisors:

The Stanislaus County Civil Grand Jury has completed the attached report titled “Stanislaus County Library.” The Civil Grand Jury is providing you with a copy of this report.

Your response to the jury’s findings and recommendations must be submitted to the Presiding Judge of the Superior Court, the Honorable Ricardo Cordova, Presiding Judge, at PO Box 3488, Modesto, CA 95353. Submit a hard copy and an electronic copy of your response. Enclosed are guidelines that may be helpful as you prepare your response.

Sincerely,

Timothy Warnock
Foreperson
2016-2017 Civil Grand Jury

Attachment: Report 17-18GJ

| | |
|---|------------------------------------|
| Distribution Information | |
| <input checked="" type="checkbox"/> Electronic Copy | <input type="checkbox"/> In person |
| To: Board of Supervisors | <u>March 14, 2017</u> Date |

HOW TO RESPOND TO FINDINGS & RECOMMENDATIONS

Responses

The California Penal Code §933(c) specifies both the deadline by which responses shall be made to the Civil Grand Jury Final Report recommendations, and the required content of those responses.

Deadline for Responses

All agencies are directed to respond to the Presiding Judge of the Stanislaus County Superior Court,

- Not later than 90 days after the Civil Grand Jury submits a final report on the operations of a public agency, the governing body of that agency shall respond to the findings and recommendations pertaining to the operations of their agency.
- Not later than 60 days after the Civil Grand Jury submits a final report on the operation of a County agency, the elected head governing that agency shall respond to the findings and recommendations pertaining to the operations of their agency.
- Information copies of responses pertaining to matters under the control of a county officer or agency are to be sent to the Board of Supervisors.
- A copy of all responses to the Civil Grand Jury reports shall be place on file with the clerk of the public agency and the Office of the County Clerk, or the city clerk when applicable.
- One copy shall be placed on file with the applicable Civil Grand Jury by, and in the control of, the currently impaneled Grand Jury, where it shall be maintained for a minimum of five years.

Content of Responses

For each Civil Grand Jury findings and recommendations, the responding person or entity shall report one of the following actions:

- The respondent agrees with the finding.

- The respondent disagrees wholly or partially with the finding and shall include an explanation.
- The recommendation has been implemented, with a summary regarding the implemented action.
- The recommendation has not been implemented, but will be implemented in the future, with a time frame for implementation.
- The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a time frame if it is to be implemented later.
- The recommendation will not be implemented because it is unwarranted or unreasonable, with supportive explanation.

Respond to:

Responses to the Civil Grand Jury's findings and recommendations are sent in the form of an original hard copy and an electronic copy (Microsoft Word or PDF) to:

**The Honorable Ricardo Cordova, Presiding Judge
Superior Court of California, County of Stanislaus
PO Box 3488
MODESTO, CA 95353**

2016-17 Stanislaus County Civil Grand Jury
Stanislaus County Library
Case #17-18GJ

Summary

Where can I get the most recent best seller to download on my e-book? Where can I take my preschooler to listen to a good story? It's after 4:00 p.m. and I need to apply for a passport. Where can I go? I need up-to-date resources for my term paper. How can I get them if I don't have a computer? I want to improve my English. Where can I go? The answer to all of these questions is the same – the public library. The Stanislaus County Library is a real gem.

The Stanislaus County Public Library offers these services as well as many others. Most community members agree public libraries should offer programs to teach patrons digital skills and help them learn how to use new, creative technologies. At the same time, libraries should offer comfortable places for reading and relaxing. The Stanislaus County Public Library has worked diligently to offer such places in our community. Library patrons are provided with a useful and interesting collection of services that are centered on meeting their needs and expectations. These services improve the quality of community life as well.

Glossary

| | |
|----------------------|--|
| SCCGJ | Stanislaus County Civil Grand Jury |
| SCL | Stanislaus County Library |
| Fiscal Year | Budget Year (June 30th to July 1 st) |
| Home Delivery System | This system delivers library materials to county residents who are unable to visit a branch library. Home Delivery Service also includes a program, based on past requests and patron interests, that suggests a list of books and materials personalized to each individual patron from current library holdings. |

Background

The Stanislaus County Civil Grand Jury (SCCGJ) believed that it would be beneficial to the public to review the Stanislaus County Library (SCL). A review of SCL had not been done since the 1992-93 SCCGJ term, and there have been tremendous changes implemented and challenges faced by the Library in recent years.

Changes include the further incorporation of electronic resources, expansion of outreach programs and transitioning to an institution that services all patrons in Stanislaus County.

Challenges include providing essential services and programs while implementing a strategic plan with uncertain revenue sources. 90% of the SCL revenue comes from sales tax and must be periodically approved by the voters of Stanislaus County. The next election to determine the fate of the SCL will be in November 2017.

Additional challenges include dealing with aging facilities and providing up-to-date materials for patrons. This is especially important when it comes to technological resources. Additionally, the SCCGJ wanted to evaluate the SCL operations in light of the tremendous fiscal decline suffered during the "Great Recession" and to what extent the SCL has recovered from this decline of resources.

Methodology

Members of the SCCGJ toured the Modesto branch of the SCL. This tour was conducted by the Library Director, the Modesto Library Manager, and additional staff members, who provided specialized information.

The SCCGJ members also toured two of the thirteen branch libraries that are part of the SCL system. The SCCGJ asked for, and received, a variety of documents and data from the SCL. The information included the following:

- Current operating budget
- List of budgeted positions
- List of outreach programs
- Number of school visits
- Total Story Time participants
- Copies of surveys used to evaluate services
- Monthly activity calendars
- Circulation statistics of books, magazines, E-audio, E-books, E-languages, and E-magazines
- Number of logged computer sessions
- Total number of clients assisted in the adult literacy program in partnership with Learning Quest
- Number of passports processed last year

Discussion

On Thursday, September 8, 2016, members of the SCCGJ toured the Modesto Branch of the SCL. Jury members observed the scope and depth of services provided to the residents of Stanislaus County.

The SCL operates thirteen branch libraries; all are open at least five days per week and in most cases six days per week. (see 1A in the appendix for branch hours and days of operation.) The number of open hours has increased from 240 ten years ago to 478 today, and all libraries are now open on Fridays.

The SCL provides a variety of children's programs including Story Time, pre-literacy sessions, tours, and classroom visits.

The SCL has 722,427 printed materials and a material circulation of 1,900,927, an eBook circulation of 42,698 and an e-magazine circulation of 5,106. There were 2,260,628 visits to the libraries in 2014-2015. By all indications, these numbers will increase in fiscal year 2015-2016. The Modesto branch of the SCL processes over 10,000 passports each year. This appointment-only service is open until one hour before closing time each day, including Saturdays.

The SCL is in the process of developing a five-year strategic plan. This plan has incorporated a professional survey, patron feedback, and input from community leaders. The strategic plan will direct future library services and is expected to be released in early 2017.

Each year, the SCL partners with outside agencies and organizations such as Stanislaus Reads and Learning Quest-Stanislaus Literacy Centers. The Learning Quest partnership is funded with a grant from the State Library Literacy Fund. Since 1995, the Partnership has assisted 15,495 adults to improve their literacy skills in reading, comprehension, writing and math. Currently, there are approximately 120 adult volunteers working with adult students. SCL has been successful in securing over \$310,000 in grants for the current fiscal year.

Specialized programs have increased the availability of resources for county residents. The Home Delivery System matches patrons' interests with items in the library collection, then delivers these materials to residents who are unable to visit a library branch. In addition, patrons requesting materials will normally have them delivered to any branch library within 48 hours. Last year, there were 276 Story Telling sessions attended by 11,600 children.

A "Pop-Up" library program has been instituted to promote early literacy. A pop-up library takes library services into communities so that patrons can access all library services, including Story Hour for preschool children.

The SCL has purchased over 52,000 new materials this year. The SCL receives the latest books on the same day as major booksellers receive copies. The Library is able to purchase new books at a 30% to 40% discount. The SCL also maintains books utilizing an in-house bookbinding and repair services.

The SCL recognizes the need for a family-friendly learning environment. They have full-time security and have established "Rules of Behavior" for all patrons. Everyone is expected to abide by these rules in order to continue to use library services. In addition, the SCL has banned smoking anywhere on library property.

Findings

- F1 The Stanislaus County Library funding is dependent on a portion of county sales tax revenue that must be voter-approved on a regular basis. Failure to receive voter approval would result in cuts of approximately 85% of library services for residents of the county.
The Stanislaus County Grand Jury finds this budgetary uncertainty to be a limiting factor in SCL strategic planning for future needs and operations of the library system.
- F2 The SCL does not provide discarded materials to other agencies, students, teachers, non-profit organizations, or inmates in the county correctional facilities. Rather, they dispose of materials that may still be of use to the community.
- F3 The SCCGJ finds that additional technology, especially computer workstations, wireless printers and an extension of Wi-Fi capabilities, are needed to keep up with the demands of the public.
- F4 The SCCGJ finds that there is a need for additional skilled volunteers to assist with more challenging library tasks.

Recommendations

- R1 The Stanislaus County Civil Grand Jury recommends that a more stable source of funding be found for the Stanislaus County Library. A concerted effort needs to be undertaken to explore additional revenue streams to augment the SCL budget.
- R2 The SCCGJ recommends that the Stanislaus County Library Administration continue to pursue all appropriate avenues to provide discarded materials to public and non-profit agencies. The current disposal protocol of these materials appears to be a waste of resources that could be utilized elsewhere in the community.
- R3 The SCCGJ recommends that the SCL continue to budget for additional up-to-date technology in order to meet the evolving needs of library patrons.

- R4 The SCCGJ recommends that the SCL continue to explore all means and methods to increase the number of skilled library volunteers to assist with more complicated library tasks.

Commendations:

- C1 The Stanislaus County Civil Grand Jury commends the Stanislaus County Library for providing numerous high-quality, professional services and programs to an ever-changing county.
- C2 The SCCGJ commends the SCL for its variety of programs and services to the residents of Stanislaus County, as well as providing these services under very tight budget constraints.
- C3 The SCCGJ commends the SCL for its dedication to solicit input from a variety of county residents as it determines which services and programs it will offer. These services and programs are modified to fit the ever-changing needs of the community.
- C4 The SCCGJ commends the SCL for its transparency and its communication with the public. The Library website and printed materials provide the public with detailed calendars of events and activities, information on available programs and services.

Responses

Pursuant to Penal Code section 933.05, the Stanislaus County Civil Grand Jury *requests* the Stanislaus County Board of Supervisors to respond to R1 – R4 within 90 days.

Pursuant to Penal Code section 933.05, the Stanislaus County Civil Grand Jury *requests* the Stanislaus County Library Director to respond to R1 – R4 within 90 days.

Responses are to be submitted to the Presiding Judge of Stanislaus County Superior Court in accordance with the provisions of Penal Code section 933.05

STANISLAUS COUNTY LIBRARY – BRANCH INFORMATION

Feb. 7, 2017 (Collection counts from 2-7-17)

| Library Address | Telephone # | Person in charge, Title or description | Open hours | Other Information |
|---|-------------|---|----------------------|--|
| Library Administration & System-wide Staff 1500 I St. Modesto CA 95354 | 558-7801 | Diane McDonnell, County Library Director | Mon 10-5 | Hours/Week 35 public hours |
| | 558-8951 | Vicki Peitz, Business Mgr/Safety Officer | Tues 10-5 | |
| | 558-4813 | Susan Lilly, PR & Marketing Manager | Wed 10-5 | |
| | 558-4946 | Michael Leamy, Modesto Library Manager | Thurs 10-5 | |
| | 558-7863 | Bryan Sontag, Branch Operations Manager | Fri 10-5 | |
| | 558-7816 | John Fleming, IT Manager | | |
| | 558-8949 | Lindsey Pimentel, Human Resources | | |
| | 558-7801 | Patti Boardrow, Admin Clerk | | |
| | 558-7808 | Kathy Davis, Circulation Supervisor | | |
| | 558-7852 | Stacey Chen, Collection Services Librarian | | |
| Modesto Library 1500 I St Modesto CA 95354 | 558-4946 | Michael Leamy, Modesto Library Manager | Mon 10-8 | Hours/Week 54 Public area sq. ft.: 37,000 (bldg = 62,000 total sq.ft.) Collection Items: 286,406 Community Rm Capacity: 12 & 140 |
| | 558-7810 | Children's Services | Tues 10-8 | |
| | 558-7814 | Reference Services | Wed 10-8 | |
| | 558-7814 | Reference Services | Thurs 10-8 | |
| | 558-7808 | Michele Bertolero, Page Supervisor | Fri 10-5 Sat 10-5 | |
| Ceres Library 2250 Magnolia St Ceres CA 95307-3209 | 537-8938 | Anne-Marie Montgomery, Branch Supervisor | Mon 10-8 | Hours/Week 48 Bldg. Sq. ft.: 5,000 Collection Items: 24,700 |
| | | | Tues 10-6 | |
| | | | Wed 10-6 | |
| | | | Thurs 10-6 | |
| | | | Fri 10-5 | |
| | | | Sat 10-5 | |
| Denair Library 4801 Kersey Rd PO Box 190 Denair CA 95316-0190 | 634-1283 | Karina Mendoza, Branch Supervisor | Tues 12-6 | Hours/Week 30 Bldg. Sq. ft.: 1,851 Collection Items: 11,574 |
| | | | Wed 12-6 | |
| | | | Thurs 12-6 | |
| | | | Fri 11-5 | |
| | | | Sat 11-5 | |
| Empire Library 18 South Abbie PO Box 7 Empire CA 95319-0007 | 524-5505 | Grace Habiger, Branch Supervisor | Tues 12-6 | Hours/Week 30 Bldg. Sq. ft.: 1,920 Collection Items: 10,366 Community Room Capacity: 45 |
| | | | Wed 12-6 | |
| | | | Thurs 12-6 | |
| | | | Fri 11-5 | |
| | | | Sat 11-5 | |
| Hughson Library 2412 A 3 rd St PO Box 1025 Hughson CA 95326-1025 | 883-2293 | Heather Bailey, Branch Supervisor | Tues 12-6 | Hours/Week 30 Bldg. Sq. ft.: 2,100 Collection Items: 11,747 |
| | | | Wed 12-6 | |
| | | | Thurs 12-6 | |
| | | | Fri 11-5 | |
| | | | Sat 11-5 | |
| Keyes Library 4420 Maud Ave PO Box 369 Keyes CA 95328-0367 | 664-8006 | Yvonne Reagers, Branch Supervisor | Mon 9-5:30 | Hours/Week 44 Bldg. Sq. ft.: 1,200 Collection Items: 10,512 |
| | | | Tues 9-5:30 | |
| | | | Wed 9-5:30 | |
| | | | Thurs 9-7:30 | |
| | | | Fri 9-5 | |
| Newman Library 1305 Kern St Newman CA 95360-1603 | 862-2010 | Thomas Kaps, Branch Supervisor | Tues 12-8 | Hours/Week 36 Bldg. Sq. ft.: 2,613 Collection Items: 16,268 Community Room Capacity: 80 |
| | | | Wed 10-5 | |
| | | | Thurs 10-5 | |
| | | | Fri 10-5 | |
| | | | Sat 10-5 | |
| Oakdale Library 151 S. First Ave Oakdale CA 95361-3902 | 847-4204 | Wayne Philbrook, Branch Supervisor | Mon 10-6 | Hours/Week 50 Bldg. Sq. ft.: 6,500 Collection Items: 42,601 Community Room Capacity: 36 |
| | | | Tues 10-8 | |
| | | | Wed 10-6 | |
| | | | Thurs 10-8 | |
| | | | Fri 10-5 | |
| | | | Sat 10-5 | |
| Patterson Library 46 North Salado Patterson CA 95363-2587 | 892-6473 | Xia Thao, Branch Supervisor | Mon 10-6 | Hours/Week 45 Bldg. Sq. ft.: 4,070 Collection Items: 29,811 Community Rm Capacity: 40 & 124 |
| | | | Tues 10-6 | |
| | | | Wed 10-8 | |
| | | | Thurs 10-5 | |
| | | | Fri 10-5 | |
| | | | Sat 12-5 | |
| Riverbank Library 3442 Santa Fe St Riverbank CA 95367-2319 | 869-7008 | Vicky Holt, Branch Supervisor | Mon 10-5 | Hours/Week 45 Bldg. Sq. ft.: 3,594 Collection Items: 25,294 Community Room Capacity: 30 |
| | | | Tues 10-6 | |
| | | | Wed 10-8 | |
| | | | Thurs 10-6 | |
| | | | Fri 10-5 | |
| | | | Sat 12-5 | |
| Salida Library 4835 Sisk Rd Salida CA 95368-9445 | 543-7353 | Carol Blomquist, Branch Supervisor | Mon 10-8 | Hours/Week 50 Bldg. Sq. ft.: 28,000 + 5,000 sq ft Community Room Collection Items: 77,578 Community Room Capacity: 259 |
| | | | Tues 10-8 | |
| | | | Wed 10-6 | |
| | | | Thurs 10-6 | |
| | | | Fri 10-5 | |
| | | | Sat 10-5 | |
| Turlock Library 550 Minaret Ave Turlock CA 95380-4148 | 664-8100 | Diane Bartlett, Branch Supervisor | Mon 10-8 | Hours/Week 51 Bldg. Sq. ft.: 10,000 Collection Items: 73,765 |
| | | | Tues 10-8 | |
| | | | Wed 10-8 | |
| | | | Thurs 10-5 | |
| | | | Fri 10-5 | |
| | | | Sat 10-5 | |
| Waterford Library 324 E St Waterford CA 95386-9005 | 874-2191 | Cindy Scott, Branch Supervisor | Mon 10-6 | Hours/Week 45 Bldg. Sq. ft.: 2,075 Collection Items: 16,887 |
| | | | Tues 10-6 | |
| | | | Wed 10-8 | |
| | | | Thurs 10-5 | |
| | | | Fri 10-5 | |
| | | | Sat 12-5 | |
| WIC Collection - Modesto | 556-9170 | Olga Cardenas, Youth Community Outreach Librarian | Tu-2-4/W-3:30-5:30 | Collection Items: 1,365 |

Attachment 2

Department Head Response



STANISLAUS COUNTY LIBRARY

Diane McDonnell
County Librarian

1500 I Street, Modesto, CA 95354
209.558.7801 Fax: 209.529.4779
www.stanislauslibrary.org

May 5, 2017

The Honorable Ricardo Cordova, Presiding Judge
Superior Court of California, Stanislaus County
P.O. Box 3488
Modesto, CA 95353

Re: Response to Grand Jury Report 17-18GJ

Dear Judge Cordova:

The Stanislaus County Library has reviewed the findings and recommendations of the 2016-17 Stanislaus County Civil Grand Jury report regarding the Library. The following are the Library's responses to those findings and recommendations requiring a response.

RESPONSE TO FINDINGS/RECOMMENDATIONS 17-18GJ

- F1. Finding:** The Stanislaus County Library funding is dependent on a portion of county sales tax revenue that must be voter-approved on a regular basis. Failure to receive voter approval would result in cuts of approximately 85% of library services for residents of the county. The Stanislaus County Grand Jury finds this budgetary uncertainty to be a limiting factor in SCL strategic planning for future needs and operations of the library system.
- R1. Recommendation:** The Stanislaus County Civil Grand Jury recommends that a more stable source of funding be found for the Stanislaus County Library. A concerted effort needs to be undertaken to explore additional revenue streams to augment the SCL budget.

Response: The Library agrees with the finding and recommendation that additional revenue sources should be explored to support current services and provide for future growth and innovation to meet community needs.

In California, 24 counties imposed a separate property tax for libraries before Proposition 13 (1978). This property tax rate is still in place and generates revenue that is dedicated to the library services for these 24 counties. Of the 21 counties with a population over 200,000 and which operate a library service, Stanislaus County is one of four without this type of dedicated property tax revenue source, therefore causing a reliance on the 1/8 cent tax. Dedicating a more stable source of revenue, such as the County's discretionary revenue, is not feasible at this time as it would come at the cost of reduced public safety and general county services. To facilitate long term strategic planning, the County in November 2017 will submit to the electorate a proposed extension to the 1/8 cent transaction and use tax of 12 years.

Regarding the estimated cuts to service; of the remaining 15% of funding apart from sales tax funding, most does not fund general library services. For example, the majority of this 15% represents funding for Adult Literacy services provided by Learning Quest.

F2. Finding: The SCL does not provide discarded materials to other agencies, students, teachers, non-profit organizations, or inmates in the county correctional facilities. Rather, they dispose of materials that may still be of use to the community.

R2. Recommendation: The SCCGJ recommends that the Stanislaus County Library Administration continue to pursue all appropriate avenues to provide discarded materials to public and non-profit agencies. The current disposal protocol of these materials appears to be a waste of resources that could be utilized elsewhere in the community.

Response: The Library partially disagrees with the finding and would like to clarify the procedure for handling discarded materials. The Library generates revenue by conducting a used book sale of discarded materials at each of the thirteen library sites. In the 2016-17 Fiscal Year, the Library generated \$16,457 from the sale of discarded materials. The majority of materials ultimately recycled is in poor condition and deemed to be of no use. The Library will evaluate the potential for reuse and distribution to a suitable agency when handling discarded materials.

F3. Finding: The SCCGJ finds that additional technology, especially computer workstations, wireless printers and an extension of Wi-Fi capabilities, are needed to keep up with the demands of the public.

R3. Recommendation: The SCCGJ recommends that the SCL continue to budget for additional up-to-date technology in order to meet the evolving needs of library patrons.

Response: The Library agrees with the finding and recommendation. The Library will continue to strategically plan and budget for innovative technologies and to remain a valued source of free computers and internet access.

F4. Finding: The SCCGJ finds that there is a need for additional skilled volunteers to assist with more challenging library tasks.

R4. Recommendation: The SCCGJ recommends that the SCL continue to explore all means and methods to increase the number of skilled library volunteers to assist with more complicated library tasks.

Response: The Library agrees with the finding and recommendation. Over the past year, 257 volunteers have contributed approximately 6,691 hours in service to the Library. The Library relies on this generous gift of time and talent to extend the capacity of paid Library staff, and plans are to expand volunteer opportunities to better match the unique skills of our volunteers.

In clarification of statements included in the **Discussion** section of the report, the Library would like to add that security services are currently utilized at the Modesto and Turlock Libraries. Additionally, the total number of public service hours per week at all thirteen libraries with the addition of Friday hours in Fiscal Year 2016-17 is 558.

Thank you for the opportunity to respond to the comments and recommendations of the 2016-17 Civil Grand Jury. Please extend my appreciation to the members for their time and efforts in conducting thorough site visits and the time devoted to review, and for acknowledgement of the efforts and excellence displayed by SCL staff and volunteers.

Sincerely,

A handwritten signature in black ink that reads "Diane McDonnell". The signature is written in a cursive style with a large, stylized initial "D".

Diane McDonnell
Stanislaus County Librarian

cc: Stanislaus County Board of Supervisors
Timothy J. Warnock, Foreperson, Stanislaus County Civil Grand Jury 2016-17
Stan Risen, Chief Executive Officer, Stanislaus County
Keith D. Boggs, Assistant Executive Officer, Stanislaus County