

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Board of Supervisors

BOARD AGENDA #: \*A-3

AGENDA DATE: May 2, 2017

**SUBJECT:**

Approval to Adopt the Amended Conflict of Interest Code for the Stanislaus Union School District

**BOARD ACTION AS FOLLOWS:**

No. 2017-212

On motion of Supervisor DeMartini, Seconded by Supervisor Withrow  
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

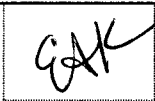
MOTION:

ATTEST:   
PAM VILLARREAL, Assistant Clerk

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Board of Supervisors BOARD AGENDA #: \*A-3  
Urgent  Routine



AGENDA DATE: May 2, 2017

CEO CONCURRENCE: 4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval to Adopt the Amended Conflict of Interest Code for the Stanislaus Union School District

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**STAFF RECOMMENDATIONS:**

1. Adopt the Amended Conflict of Interest Code for the Stanislaus Union School District.

**DISCUSSION:**

The Political Reform Act requires every local government agency to review its conflict of interest code on a biennial basis to determine if it is accurate or if amendments are needed. It is essential and legally required that an agency's conflict of interest code reflects the current structure of the agency and properly identifies all officials and employees who should be filing a Statement of Economic Interest (Form 700), and what financial interests they must disclose.

The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts). An agency's amended code is not effective until it has been approved by the code reviewing body.

The Stanislaus Union School District has reviewed its conflict of interest code, and has submitted amendments to the Board of Supervisors for approval. County Counsel has reviewed the subject conflict of interest code in compliance with Government Code Section 87309 and has determined it meets the legal requirements.

**POLICY ISSUE:**

Stanislaus County Board of Supervisors is the code reviewing body for public agencies whose jurisdictions fall within Stanislaus County. An agency's amended conflict of interest code is not effective until it has been approved by the Board of Supervisors.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

Approval to Adopt the Amended Conflict of Interest Code for the Stanislaus Union School District

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**BOARD OF SUPERVISORS' PRIORITY:**

Approval of the recommended action supports the Board's priority of Efficient Delivery of Public Services.

**STAFFING IMPACT:**

There are no staffing impacts associated with this item.

**CONTACT PERSON:**

Elizabeth King, Clerk of the Board of Supervisors	(209) 525-4494
Thomas Boze, Assistant County Counsel	(209) 525-6376

**ATTACHMENT(S):**

1. Amended Conflict of Interest Code for the Stanislaus Union School District

## 2016 Local Agency Biennial Notice

Name of Agency: Stanislaus Union School District

Mailing Address: 2410 Janna Ave., Modesto, CA 95350

Contact Person: Kristen Dempewolf

E-Mail: kdempewolf@stanunion.k12.ca.us

BOARD OF SUPERVISORS

2016 SEP 22 AM 11:35

Phone No: (209) 529-9546

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (check one box):

**An amendment is required. The following amendments are necessary:**

*(Mark all that apply.)*

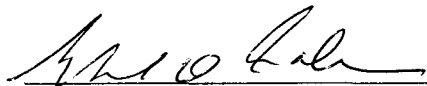
- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete positions that have been abolished and/or no longer make or participate in making governmental decisions
- Other *(describe)* \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is more than five years old, amendments may be necessary.)

### Verification (to be completed if no amendment is required)

*This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.*



Signature of Authorizing Official and Title

Gilbert Jackson, Governing Board Clerk

9-20-16

Date

Complete this notice regardless of how recently your code was approved or amended.

**Please return this notice no later than October 3, 2016 to:**

**CLERK OF THE BOARD OF SUPERVISORS**

**STANISLAUS COUNTY**

**1010 10<sup>th</sup> Street, Suite 6700**

**MODESTO, CA 95354**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC**

**STANISLAUS**

**UNION**

**SCHOOL**

**DISTRICT**

*"Light the Flame  
for the Future"*



BOARD OF SUPERVISORS

2017 APR 24 A 10:46

2410 Janna Avenue

Modesto, California 95350

(209) 529-9546

FAX (209) 529-0243

April 17, 2017

Clerk of the Board of Supervisors  
1010 10<sup>th</sup> St., Suite 6700  
Modesto, CA 95354

RE: 2016 Conflict of Interest Biennial Notice - Updated

Dear Board of Supervisors,

Attached please find Stanislaus Union School District's 2016 Conflict of Interest amended code submitted for your approval. The attached updated amendment includes changes recommended by County Counsel, Thomas Boze.

The Stanislaus Union School District Governing Board voted to approve the recommended changes at a Regular Board Meeting held on April 13, 2017.

Please advise once you have approved the proposed changes. If you need any additional information, please feel free to contact me at (209) 529-9546, ext. 1250 or [kdempewolf@stanunion.k12.ca.us](mailto:kdempewolf@stanunion.k12.ca.us).

Best Regards,

Kristen Dempewolf  
Administrative Assistant to Superintendent Skavdahl

Enclosure

**STANISLAUS UNION SCHOOL DISTRICT  
GOVERNING BOARD RESOLUTION #16/17-06  
RESOLUTION ADOPTING A  
CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

**WHEREAS**, the Governing Board of the Stanislaus Union School District has previously adopted a local conflict of interest code; and

**WHEREAS**, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

**WHEREAS**, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

**WHEREAS**, the Stanislaus Union School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

**WHEREAS**, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

**NOW THEREFORE BE IT RESOLVED** that the Stanislaus Union School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.


**PASSED AND ADOPTED THIS** 13th day of April, 2017 at a meeting, by the following vote:

**AYES:** Governing Board Members: Gricelda Garcia, Gilbert Jackson,  
Jeff McKay

**NOES:** Governing Board Members:

**ABSENT:** Governing Board Members: Susan Elliott, Michael Tognotti

ATTEST:

  
Britta M. Skavdahl, Ed.D, Secretary  
Stanislaus Union School District  
Governing Board

April 13, 2017  
Date



***STANISLAUS***  
***UNION SCHOOL DISTRICT***  
*"Light the Flame for the Future"*

CONFLICT OF INTEREST CODE  
OF THE  
STANISLAUS UNION SCHOOL DISTRICT  
RECORD OF ACTION

The above-name agency hereby submits the Conflict of Interest Code for permanent retention at the Stanislaus Union School District.

April 13, 2017

ATTACHMENT A  
CONFLICT OF INTEREST CODE  
OF THE STANISLAUS UNION SCHOOL DISTRICT

The provisions of 2 California Code of Regulations (2 CCR), Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.



ATTACHMENT B  
 CONFLICT OF INTEREST CODE  
 OF THE STANISLAUS UNION SCHOOL DISTRICT  
 DESIGNATED EMPLOYEES/POSITIONS

Under provisions of the Standard Code, designated employees/positions shall file statements of economic interests. Listed below are the designated employees/positions for the Stanislaus Union School District and the appropriate schedules for filing:

<u>POSITIONS:</u>	<u>DISCLOSURE CATEGORY:</u>
Members of the Governing Board	I
Superintendent	I
Assistant Superintendent	II
Chief Business Official	II
<del>Curriculum Director</del>	<del>I/II</del>
<u>District Coordinator</u>	II
<u>District Supervisor</u>	II
<del>Maintenance &amp; Operations Supervisor</del>	<del>I/II</del>
<del>Technology Supervisor</del>	<del>I/II</del>
<u>District Director</u>	II
Site Administrators	II
<del>Cafeteria Manager</del>	<del>I/II</del>

- The Curriculum Director was reclassified as Assistant Superintendent
- The Maintenance & Operations Supervisor was reclassified as District Supervisor
- The Technology Supervisor was reclassified as District Supervisor
- The Cafeteria Manager Position has been deleted
- The District Director Position has been added.
- The District Coordinator Position has been added.

ATTACHMENT C  
CONFLICT OF INTEREST CODE  
OF THE STANISLAUS UNION SCHOOL DISTRICT  
DISCLOSURE CATEGORIES FOR DESIGNATED  
EMPLOYEES/POSITIONS

CATEGORY I

Designated employees assigned to this category must report:

- A. Interests in real property located intirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
  
- B. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

CATEGORY II

Designated employees assigned to this category must report:

- A. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
  
- B. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

ATTACHMENT D  
CONFLICT OF INTEREST CODE  
OF THE STANISLAUS UNION SCHOOL DISTRICT  
PLACE OF FILING

DESIGNATED EMPLOYEES/POSITIONS:

Where: Stanislaus Union School District Accounting

The District shall maintain the original of each "Statement of Financial Interests" form at the District as a permanent record.