

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Board of Supervisors

BOARD AGENDA #: \*A-5a

AGENDA DATE: April 18, 2017

**SUBJECT:**

Approval to Adopt the Amended Conflict of Interest Code for the Knights Ferry Community Services District

**BOARD ACTION AS FOLLOWS:**

No. 2017-173

On motion of Supervisor Withrow, Seconded by Supervisor Olsen  
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST:   
PAM VILLARREAL, Assistant Clerk


File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Board of Supervisors

BOARD AGENDA #: \*A-5a

Urgent  Routine



AGENDA DATE: April 18, 2017

CEO CONCURRENCE:

4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval to Adopt the Amended Conflict of Interest Code for the Knights Ferry Community Services District

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**STAFF RECOMMENDATIONS:**

1. Adopt the Amended Conflict of Interest Code for the Knights Ferry Community Services District.

**DISCUSSION:**

The Political Reform Act requires every local government agency to review its conflict of interest code on a biennial basis to determine if it is accurate or if amendments are needed. It is essential and legally required that an agency's conflict of interest code reflects the current structure of the agency and properly identifies all officials and employees who should be filing a Statement of Economic Interest (Form 700), and what financial interests they must disclose.

The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts). An agency's amended code is not effective until it has been approved by the code reviewing body.

The Knights Ferry Community Services District has reviewed its conflict of interest code, and has submitted amendments to the Board of Supervisors for approval. County Counsel has reviewed the subject conflict of interest code in compliance with Government Code Section 87309 and has determined it meets the legal requirements.

**POLICY ISSUE:**

Stanislaus County Board of Supervisors is the code reviewing body for public agencies whose jurisdictions fall within Stanislaus County. An agency's amended conflict of interest code is not effective until it has been approved by the Board of Supervisors.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

Approval to Adopt the Amended Conflict of Interest Code for the Knights Ferry Community Services District

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**BOARD OF SUPERVISORS' PRIORITY:**

Approval of the recommended action supports the Board's priority of Efficient Delivery of Public Services.

**STAFFING IMPACT:**

There are no staffing impacts associated with this item.

**CONTACT PERSON:**

Elizabeth King, Clerk of the Board of Supervisors	(209) 525-4494
Thomas Boze, Assistant County Counsel	(209) 525-6376

**ATTACHMENT(S):**

1. Amended Conflict of Interest Code for the Knights Ferry Community Services District

**KNIGHTS FERRY COMMUNITY SERVICE DISTRICT**  
**PO BOX 860**  
**KNIGHTS FERRY, CA. 95361**

BOARD OF SUPERVISORS

2016 NOV 22 P 1:24

November 21, 2016

Attn: Elizabeth A. King, Clerk of the Board

Please find the attached copy of the Knights Ferry Community Service District Amended Conflict of Interest Code which was adopted by the Board of Directors at our regular meeting held on November 17, 2016. The motion was made by Director Sean Mc Carthy to accept the Amended Conflict of Interest Code, seconded by Director Jason Turner. Motion passed 3 - 0

Respectfully Submitted



Michelle Muller, Secretary

**Knights Ferry Community Services District  
Conflict of Interest Code**

**ATTACHMENT A**  
**CONFLICT OF INTEREST CODE**  
**OF THE KNIGHTS FERRY COMMUNITY SERVICES DISTRICT**

The Political Reform Act, Government Code Section 81000, et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and along with the attached Appendix consisting of this Attachment A and Attachments B through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified, shall constitute the Conflict of Interest Code of the Knights Ferry Community Services District.

Designated employees shall file statements of economic interests with the agency. Upon receipt of the statements of the various designated members and employees, the designated agency shall make and retain a copy and forward the original of these statements to the place of filing, as indicated on Attachment D.

**ATTACHMENT B**  
**CONFLICT OF INTEREST CODE**  
**OF THE KNIGHTS FERRY COMMUNITY SERVICES DISTRICT**  
**DESIGNATED EMPLOYEES/POSITIONS**

Under provisions of the Standard Code, designated employees/positions shall file statements of economic interests. Listed below are the designated employees/positions for the Knights Ferry Community Services District and the appropriate schedules for filing:

**POSITIONS:**

**DISCLOSURE CATEGORY:**

Members of the Board of Directors

I, II

Consultant(s)

III

**ATTACHMENT C**  
**CONFLICT OF INTEREST CODE**  
**OF THE KNIGHTS FERRY COMMUNITY SERVICES DISTRICT**  
**DISCLOSURE CATEGORIES FOR DESIGNATED EMPLOYEES/POSITIONS**

**CATEGORY I**

All investments, interests in real property income, and business positions in business entities located in or doing business in the district.

**CATEGORY II**

Investments and business positions in any business entity or income from any source if the business entity or source of income manufactures, distributes, or sells supplies, machinery or equipment of the type utilized by district.

**CATEGORY III**

Consultants shall be included in the list of designated positions and shall disclose economic interests pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The Knights Ferry Community Services District may determine, in writing, that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and, thus, is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



**ATTACHMENT D**  
**CONFLICT OF INTEREST CODE**  
**OF THE KNIGHTS FERRY COMMUNITY SERVICES DISTRICT**  
**PLACE OF FILING**

**DESIGNATED EMPLOYEES/POSITIONS:**

**Where:** Knights Ferry Community Services District

The District shall maintain a copy of each "Statement of Financial Interests" form at the District and the original Statements shall be forwarded to the Clerk of the Board of Supervisors at 1010 10<sup>th</sup> Street, Suite 6700, Modesto, CA 95354.