

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA #: \*B-1

AGENDA DATE: April 4, 2017

**SUBJECT:**

Authorize the Auditor-Controller to Establish Budget Appropriations for the 2016 Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Program Grant Award

**BOARD ACTION AS FOLLOWS:**

No. 2017-149

On motion of Supervisor Withrow, Seconded by Supervisor Olsen  
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST: Elizabeth A. King  
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Chief Executive Office  
Urgent  Routine

BOARD AGENDA #: \*B-1

AGENDA DATE: April 4, 2017

CEO CONCURRENCE: 

4/5 Vote Required: Yes  No

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**SUBJECT:**

Authorize the Auditor-Controller to Establish Budget Appropriations for the 2016 Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Program Grant Award

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**STAFF RECOMMENDATIONS:**

1. Authorize the Auditor-Controller to Establish Budget Appropriations and Revenue for the 2016 Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Program Grant Award for Fiscal Year 2016-2017 in the amount of \$750,000.
2. Authorize the Auditor-Controller to make the necessary budget adjustments to carryover appropriations from year to year for the duration of the grant period, through September 30, 2019, in order to fully utilize the total grant award of \$750,000.

**DISCUSSION:**

Stanislaus County has served as the fiscal agent for federal grants from the Department of Justice, Office on Violence Against Women (OVW), on behalf of the Stanislaus Family Justice Center (SFJC). Both the 2010 Community-Defined Solutions to Violence Against Women Program grant and the 2013 Encourage Arrest Policies and Enforcement of Protection Orders Program grant have expired and been closed out through the Department of Justice. In an effort to continue this funding support, Stanislaus County applied for and received the 2016 OVW Improving Criminal Justice Responses Program grant. On September 27, 2016, the Board of Supervisors authorized the Chief Executive Officer to accept the new award in the amount of \$750,000 for the period beginning October 1, 2016 and ending September 30, 2019 and sign the award documents.

As the fiscal agent, the County has maintained accounting for the receipt and distribution of OVW funds through the Chief Executive Office using the County's Oracle financial management system. Throughout its tenure in the office, OVW accounting has utilized its own distinct fund and org description. However, the grant administration has not been set up as its own budget unit, nor does it exist as a budget within the County that would be presented alongside typical budget cycle recommendations and reports. Instead, its distinct location within Oracle allows only for the administration of federal funds and the monitoring of fund activity, preventing co-mingling with other County funding streams for clear and transparent accounting.

## Authorize the Auditor-Controller to Establish Budget Appropriations for the 2016 Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Program Grant Award

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The 2016 OVW grant is a reimbursement grant based on quarterly claiming to the Department of Justice. When funds are received, the County distributes proceeds based on the allocation of costs determined by the Maintenance of Understanding between SFJC and its partners and the detailed budget submitted as part of the grant award application. The Chief Executive Office distributes reimbursement to SFJC, Haven Women's Center, the Stanislaus County District Attorney's office to abate costs of an investigator, and an indirect cost rate allocated to the Chief Executive Office for the administration of the grant. No funds are held in the designated account; Stanislaus County serves solely as the pass-through agency for the federal grant.

When the 2016 OVW grant was accepted, appropriations existed from the 2013 grant within the financial management system. Since that time, the 2013 grant has expired and been closed out through the Department of Justice. With those final disbursement payments allocated, appropriations need to be established for the 2016 grant activity. The Chief Executive Office would like to set up appropriations for Fiscal Year 2016-2017 in the amount of \$750,000.

Prior to the adoption of the 2017-2018 Final Budget in September, the Chief Executive Office will re-evaluate the administration of the grant in light of requirements related to its role as fiscal agent to the 2016 OVW grant. New guidance provided by the federal Office of Management and Budget has more clearly defined the role of a pass-through agency to include the distinction between sub-recipients and vendors, the responsibilities regarding each, and the increased level of monitoring required to ensure performance outcomes and minimize risk. Based on the results of this evaluation, the Chief Executive Office may determine that a budget unit should be established for the 2016 OVW grant to be included in the County budget. Alternately, the existing process may be the most appropriate for the purpose of monitoring this funding on behalf of SFJC, in which case, appropriations will be established annually through Fiscal Year 2018-2019 to cover costs associated with the 2016 OVW grant.

### **POLICY ISSUE:**

Government Code 29120 prevents the payment of obligations above those appropriations designated for each budget unit as originally adopted or revised. Any adjustment to the authorized level of appropriations requires Board of Supervisors' approval. While the accounting of grant activity on behalf of Stanislaus Family Justice Center does not occur within a designated budget unit, the County's financial management system is utilized and it is appropriate to treat any adjustment to authorized appropriations similarly.

### **FISCAL IMPACT:**

On September 27, 2017, the County accepted the 2016 OVW grant award in the amount of \$750,000 for a three-year period, beginning on October 1, 2016. All costs are covered on a reimbursement basis and fully funded by the Department of Justice through the 2016 OVW Improving Criminal Justice Responses (ICJR) Program grant. Future year appropriations associated with this grant will be established either through its own budget unit or by a carryover mechanism through the Auditor-Controller's office depending on the outcome of the re-evaluation of the County's role as fiscal agent.

Authorize the Auditor-Controller to Establish Budget Appropriations for the 2016 Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Program Grant Award

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<b>Cost of recommended action:</b>		\$ 750,000
<b>Source(s) of Funding:</b>		
2016 OVW ICJR Program Grant	750,000	
<b>Funding Total:</b>	750,000	\$ 750,000
<b>Net Cost to County General Fund</b>		\$ -

<b>Fiscal Year:</b>	2016-2017
<b>Budget Adjustment/Appropriations needed:</b>	Yes

**Fund Balance as of** N/A

**BOARD OF SUPERVISORS' PRIORITY:**

The recommended action supports the Board of Supervisors' priorities of Efficient Delivery of Public Services and Effective Partnerships by working with non-profit partner Stanislaus Family Justice Center in utilizing federal funding for the purpose of providing services in the local community.

**STAFFING IMPACT:**

Existing Chief Executive Office staff will continue to administer the 2016 OVW ICJR Program grant on behalf of the Stanislaus Family Justice Center.

**CONTACT PERSON:**

Patrice Dietrich, Deputy Executive Officer Telephone (209) 525-6333

**ATTACHMENT(S):**

Budget Journal

Database  
Balance Type  
Data Access Set

FMSDBPRD.CO.STANISLAUS.CA.US.PROD  
Budget  
County of Stanislaus

DO NOT CHANGE  
DO NOT CHANGE  
DO NOT CHANGE

Ledger  
Budget  
Category  
Source  
Currency  
Period  
Batch Name  
Journal Name  
Journal Description  
Journal Reference  
Organization  
Chart Of Accounts

\* List - Text County of Stanislaus  
List - Text LEGAL BUDGET  
\* List - Text Budget - Upload  
\* List - Text  
\* List - Text USD  
List - Text APR-17  
Text  
Text  
Text 16-17 Appropriations for 2016 OVW Grant  
Text BOS Agenda Item Dated 4/4/2017  
List - Text Stanislaus Budget Org  
Text Accounting Flexfield

DO NOT CHANGE  
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ENTER AS MMM-YY (ALL CAPS FOR MMM) EX: NOV-11  
DO NOT CHANGE  
DO NOT CHANGE

Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue * Number	Credit decr appropriations incr est revenue * Number	Line Description Text	
	1687	0017001	29581	0000000	000000	000000	00000		750,000	Incr 2016 OVW Grant Re	
	1687	0017001	50000	0000000	000000	000000	00000	135,135		Incr 2016 OVW Grant Ap	
	1687	0017001	63000	0000000	000000	000000	00000	602,040		Incr 2016 OVW Grant Ap	
	1687	0017001	73710	0000000	000000	000000	00000	12,825		Incr 2016 OVW Grant Ap	
									750000	750000	

Totals:  
Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

**Explanation:** Establish appropriations for Fiscal Year 2016-2017 associated with the 2016 OVW grant award, fully funded by the federal grant 2016 OVW Improving Criminal Justice Responses Program grant funding provided by the Department of Justice.

<b>Requesting Department</b> Jewel Warr	<b>CEO</b> <i>[Signature]</i>	<b>Data Entry</b>	<b>Auditors Office Only</b>
Prepared by 3/27/2017	Supervisor's Approval <i>[Signature]</i> 3/27/17	Keyed by	Prepared By <i>[Signature]</i>
Date	Date	Date	Approved by 3/28/2017 Date