

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: General Services Agency

BOARD AGENDA #: *B-3

AGENDA DATE: January 10, 2017

SUBJECT:

Approval to Remove Restrictions on Purchases at O'Brien's Market from the Stanislaus County Purchasing Card Policy

BOARD ACTION AS FOLLOWS:

No. 2017-07

On motion of Supervisor Monteith, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: Olsen, Withrow, Monteith, DeMartini, and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended


2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:


ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: General Services Agency
Urgent Routine

BOARD AGENDA #: *B-3

AGENDA DATE: January 10, 2017

CEO CONCURRENCE: 

4/5 Vote Required: Yes No

SUBJECT:

Approval to Remove Restrictions on Purchases at O'Brien's Market from the Stanislaus County Purchasing Card Policy

STAFF RECOMMENDATIONS:

1. Approve the removal of restrictions on purchases at O'Brien's Market from the Stanislaus County Purchasing Card Policy.

DISCUSSION:

Upon assuming office in January 2005, Supervisor William O'Brien requested a change to the Stanislaus County Purchasing Card Policy, prohibiting the use of County purchasing cards at O'Brien's Markets, as a potential conflict of interest due to Supervisor O'Brien's involvement with the business. The following restriction was added to the policy to satisfy this request:

2.3 PURCHASING CARD USAGE AND RESTRICTIONS

B. Limitations/Restrictions

13. To mitigate any appearance of a conflict of interest, employees are not to make County purchases at an O'Brien's Market. This provision does not include any personal purchases employees make at any of these stores.

William O'Brien leaves County service effective January 10, 2017 rendering this restriction unnecessary. It is recommended that this restriction be stricken from the policy.

POLICY ISSUE:

The Stanislaus County Purchasing Card Policy requires a full review of the policy every three years. The last full review was completed in 2014, with Board approval in January 2015. The Purchasing Card Committee, consisting of the Auditor/Controller, County Counsel, and General Services Agency, will undertake a full review of the policy in 2017. In the interest of supporting local business, it was determined that this restriction should be removed as soon as practical following Supervisor O'Brien's departure.

FISCAL IMPACT:

In Fiscal Year 2015-2016, Stanislaus County used Purchasing Cards for approximately \$126,000 in purchases at larger supermarkets. While it is unlikely that all expenses would be transferred to O'Brien's Market, some portion of those expenses may. It is not anticipated that the change in policy will increase this expense.

Approval to Remove Restrictions on Purchases at O'Brien's Market from the Stanislaus County Purchasing Card Policy

BOARD OF SUPERVISORS' PRIORITY:

The recommended actions are consistent with the Board's priority of Efficient Delivery of Public Services, ensuring that internal fiscal controls are reviewed and strengthened on an on-going basis.

STAFFING IMPACT:

The Purchasing Card Committee oversees development and review of the Stanislaus County Purchasing Card Policy.

CONTACT PERSON:

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ATTACHMENT(S):

None