

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Board of Supervisors BOARD AGENDA #: *A-6
AGENDA DATE: December 6, 2016

SUBJECT:

Approval to Adopt the Amendments to the Conflict of Interest Code for Stanislaus County

BOARD ACTION AS FOLLOWS:

No. 2016-595

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:


PAM VILLARREAL, Assistant Clerk

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Board of Supervisors BOARD AGENDA #: *A-6
Urgent Routine PW AGENDA DATE: December 6, 2016
CEO CONCURRENCE: 4/5 Vote Required: Yes No

SUBJECT:

Approval to Adopt the Amendments to the Conflict of Interest Code for Stanislaus County

STAFF RECOMMENDATIONS:

Adopt amendments to the Conflict of Interest Code for Stanislaus County.

DISCUSSION:

The Political Reform Act requires every local government agency to review its Conflict of Interest Codes on a biennial basis to determine if it is accurate or, alternatively, that the code must be amended. Stanislaus County has reviewed its Conflict of Interest Code for amendments. The following Departments submitted amendments to Attachment B "Designated Employees": Behavioral Health and Recovery Services; Chief Executive Office, Community Services Agency; District Attorney; Environmental Resources and Parks/Recreation; General Services Agency; Health Services Agency; Planning and Community Development; Public Works; and, Strategic Business Technology. Attachment B updates from the listed Departments include: agency/position title changes, position deletions and additions, and disclosure category updates.

The agency's legislative body must approve all amendments to an agency's Conflict of Interest Code. The Board of Supervisors is the legislative body for the County and therefore must consider the amendments for approval.

The Board of Supervisors is also the Code Reviewing Body for County agencies whose jurisdictions are solely within Stanislaus County. Therefore the Board must adopt any amendments to the Stanislaus County Conflict of Interest Code.

POLICY ISSUE:

The Board of Supervisors must approve and adopt any amendments to the County's Conflict of Interest Code.

FISCAL IMPACT:

None associated with the Conflict of Interest Code.

BOARD OF SUPERVISORS' PRIORITY:

The recommended action supports the Board's priority of the Efficient Delivery of Public Services.

STAFFING IMPACT:

There is no impact on staffing resulting from this change.

CONTACT PERSON:

John Doering, County Counsel, 209-525-6376

ATTACHMENT(S):

1. Conflict of Interest Code for the County of Stanislaus
2. 2016 Local Agency Biennial Notice

CONFLICT OF INTEREST CODE FOR
THE COUNTY OF STANISLAUS
2016

ATTACHMENT A
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS

The Political Reform Act, Government Code section 81000, et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and along with the attached Appendix consisting of this Attachment A and Attachments B through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified, shall constitute the Conflict of Interest Code of the County of Stanislaus.

Designated employees shall file statements of economic interests with the agency. Upon receipt of the statements of the various designated members and employees, the designated agency shall make and retain a copy and forward the original of these statements to the place of filing, as indicated on Attachment D.

ATTACHMENT B
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS

PART I - DESIGNATED EMPLOYEES

Under provisions of the Standard Code, designated employees shall file statements of economic interests. Listed below are the designated employees for the County of Stanislaus and the appropriate schedules for filing:

AGENCY/POSITIONS:

DISCLOSURE CATEGORY:

AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES:

Agricultural Commissioner/Sealer of Weights and Measures	I
Assistant Agricultural Commissioner/Sealer of Weights and Measures	I
Deputy Agricultural Commissioner/Sealer of Weights & Measure	I
Agricultural/Weights and Measures Inspector I/II/III	I
Consultant(s)	XI

AREA AGING & VETERANS SERVICES:

Director of Area Agency on Aging/Veterans Services	I
Manager II – Area Agency on Aging	I
Manager II – Multipurpose Senior Services Program	I
Manager I – Veterans Service Office	I
Manager I – Fiscal Officer	I
Consultant(s)	XI

ALLIANCE WORKNET:

Alliance Worknet Director	I
Manager III – Business and Career Services	II
Manager III – Welfare to Work Services	II
Manager III – Contracts/Planning/Human Resources	II
Manager III – Fiscal Division	II
Consultant(s)	XI

ASSESSOR:

Assessor	I
Manager IV Assistant Assessor – Administration	I
Manager IV Assistant Assessor – Valuation	I
Supervising Auditor – Appraiser	I
Supervising Appraiser	I
Appraisal Standards Supervisor	I
Senior Auditor-Appraiser	I
Senior Appraiser	I
Auditor-Appraiser III	I
Appraiser III	I
Auditor-Appraiser II	I
Appraiser II	I
Auditor-Appraiser I	I
Appraiser I	I
Sr. Software Developer/Analyst	I
Consultant(s)	XI
Account Clerk II	I
Account Clerk III	I
Admin Clerk I	I
Appraiser Technician	I
Cadastral Technician II	I
Cadastral Supervisor	I
Confidential Assistant IV	I
Software Developer/Analyst III	I
Supervising Account Admin Clerk I	I
Supervising Account Admin Clerk II	I
Application Specialist II	I
Application Specialist III	I

AUDITOR-CONTROLLER:

Auditor-Controller	I
Assistant Auditor-Controller	I
Financial Reporting Section Manager	I
Consultant(s)	XI

BEHAVIORAL HEALTH AND RECOVERY SERVICES:

Director of Behavioral Health and Recovery Services	VI
Associate Director	VI
Assistant Director	VI
Manager IV	VI
Public Guardian	VI
Medical Director	VI

Assistant Medical Director	VI
Manager III	VI
Manager II	VI
Manager I	VI
Consultant(s)	VI

CHIEF EXECUTIVE OFFICE:

Chief Executive Officer	I
Assistant Executive Officer	I
Human Resources Director	I
Deputy Executive Officer	I
Fire Warden	I
Manager I – Assistant Management Consultant	I
Manager I – Assistant Clerk of the Board	I
Manager II – Associate Management Consultant	I
Manager III – Management Consultant	I
Manager IV – Senior Management Consultant & Clerk of the Board	I
Consultant(s)	XI

CHILD SUPPORT SERVICES:

Director of Child Support Services	I
Assistant Director	I
Chief Attorney	I
Manager I	I
Manager II	I
Manager III	I

CLERK RECORDER:

Clerk-Recorder	II
Assistant Recorder	II
Assistant Registrar of Voters	II
Election Manager I	II
Election Manager II	II
Senior Systems Engineer	II
Consultant(s)	XI

COMMUNITY SERVICES AGENCY:

Director of Community Services Agency	II
Assistant Director – Adult, Child and Family Services Division	II
Assistant Director – StanWORKs Division	II
Assistant Director – Finance and Operations Division	II
Manager III – PIO, Staff Development	II
Manager III – Human Resources	II
Manager I – Human Resources	II
Staff Services Analyst	II
Manager IV – Public Authority Executive Director	II
Manager III – Adult Services	II
Manager IV – Emergency Response Services	II
Manager IV – Family Reunification/Court/Permanent Placement	II
Manager III – Court/Family Reunification	II
Manager III – Family Maintenance Services	II
Manager III – Permanency/Transition Age Youth	II
Manager III – Systems Improvements	II
Manager IV – Information Technology	II
Manager IV – Financial Services	II
Manager III – General Services	II
Manager III – Community Services Facility	II
Manager II – Accounting	II
Manager II – Facilities	II
Manager II – Fiscal Analysis	II
Manager II – Fiscal Operations	II
Buyer – Finance & Operations	II
Manager IV – StanWORKs	II
Manager IV – StanWORKs	II
Manager IV – Department of Health Care Services	II
Manager III – Cal Fresh/Homeless	II
Manager III – Medi-Cal	II
Manager III – Refugee	II
Manager III - Customer Service Center/CalWORKs	II
Manager III – Welfare Fraud	II
Manager III – Intake	II
Manager III – Customer Benefit Center	II
Manager II – Training Unit	II
Manager II – Child Care	II
Manager II – Welfare to Work	II
Manager I – C-IV	II
Consultant(s)	II

COUNTY COUNSEL:

County Counsel	I
Assistant County Counsel	I
Deputy County Counsel I-V	I
Consultant(s)	XI

DISTRICT ATTORNEY:

District Attorney	I
Assistant District Attorney	II
Chief Deputy District Attorney	II
Chief Investigator	II
Lieutenant	II
Manager III - Administrative Services Manager	II
Manager III – Information Technology Manager	II
Manager I - Fiscal Manager	II
Consultant(s)	XI

ENVIRONMENTAL RESOURCES/PARKS:

Director of Environmental Resources/Parks	I
Assistant Director (Environmental Resources)	I
Managers (Environmental Resources & Parks)	I
Senior Environmental Health Specialists	I
Senior Hazardous Materials Specialists	I
Senior Resource Management Specialists	I
Staff Services Coordinator	I
Park Commissioners	I
Park Supervisor	I
Environmental Trust Fund Trustees	I
Nuisance Abatement Hearing Board Members	I
Consultant(s)	XI

GENERAL SERVICES AGENCY:

Director of General Services Agency	I
Deputy Director	I
Facilities Manager(s)	I
Fleet Manager	I
Supervisor(s)	VIII
Purchasing Manager	I
Senior Buyer/Buyer	II
Consultant(s)	XI
Central Services Supervisor	I
Building Services Supervisor(s)	VIII

Contract Administrator I

GRAND JURY:

None

HEALTH SERVICES AGENCY:

Managing Director of Health Services Agency	VI
Chief Deputy Director	VI
Assistant Directors	VI
Associate Directors	VI
Medical Director – Health Services Agency	VI
Public Health Officer	VI
Assistant Public Health Officer	VI
Information Services Manager	VI
Materials Manager	VI
Manager – Central Billing Office	VI
Indigent Health Care Program Manager	VI
Controller	VI

LIBRARY:

County Librarian	III
Manager II	III
Manager III	I

PLANNING AND COMMUNITY DEVELOPMENT:

Director of Planning and Community Development	I
Assistant Director	I
Manager IV	I
Manager III	I
Manager II	I
Associate Planner	I
Assistant Planner	I
Supervising Building Inspector	I
Plan Check Engineer	I
Building Inspector I, II, III	I
Staff Services Coordinator	I
Staff Services Technician (Permit Technician)	I
Consultant(s)	XI

PROBATION:

Chief Probation Officer	II
Assistant Chief Probation	II
Probation Managers	II
Supervising Probation Officers	II
Administrative Services Manager	II
Supervising Probation Corrections Officers	II
Human Resources Manager	II
Information Technology Manager	II
Clerical Manager	II
Consultant(s)	II

PUBLIC DEFENDER:

Public Defender	I
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PUBLIC WORKS:

Administrative Division:

Director of Public Works	VIII
Deputy Director	VIII
Manager IV (Assistant Director)	VIII
Manager I	VII

Engineering Division:

Senior Civil Engineer	VIII
Associate Civil Engineer	VIII
Consultant	XI

Transit Division:

Manager III	VIII
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Road and Bridge Division:

Manager III (Road Superintendent)	VIII
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Morgan Shop:

Manager III	VIII
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SHERIFF/CORONER:

Sheriff	
Undersheriff	
Captain	
Supervising Public Administrator	
Lieutenant	
Custodial Lieutenant	
Manager I	
Manager II	
Manager III	
Manager IV	
Consultant(s)	XI

STANISLAUS REGIONAL 9-1-1:

Director of Stanislaus Regional 9-1-1	
Deputy Directors	
Consultant(s)	XI

STRATEGIC BUSINESS TECHNOLOGY:

Director of Strategic Business Technology (SBT)	II
Manager IV	II
Manager III	II
Sr. Systems Engineer	II
Sr. Software Developer/Analyst	II
Sr. Application Specialist	II
Software Developer/Analyst III	II
Systems Engineer II	II
Consultant(s)	II

TREASURER-TAX COLLECTOR:

Treasurer Tax-Collector	
Chief Deputy Treasurer	
Assistant Treasurer-Tax Collector	
Chief of Revenue Recovery	
Consultant(s)	XI

ATTACHMENT C

CONFLICT OF INTEREST CODE FOR THE

COUNTY OF STANISLAUS

DISCLOSURE CATEGORIES FOR DESIGNATED EMPLOYEES

CATEGORY I

All sources of income, interests in real property and investments and business positions in business entities located in or doing business in Stanislaus County.

CATEGORY II

Investments and business positions in business entities and sources of income which provide services, supplies, materials, machinery or equipment of the type utilized by the County department or agency.

CATEGORY III

Investments and business positions in business entities and sources of income which provide library services, supplies, materials, machinery or equipment of the type utilized by the library.

CATEGORY IV

Investments and business positions in business entities and sources of income which provide fire fighting services, supplies, materials, machinery or equipment of the type utilized by the Fire Warden.

CATEGORY V

Any reportable interests in real property; any reportable investments and business positions held in business entities which have done business with the County government in the previous two (2) years; any reportable income from business entities which have done business with the County government in the previous two (2) years; any reportable income from individuals who are County employees.

CATEGORY VI

Investments and business positions in business entities and income from sources which are providers of health care services, including, but not limited to, pharmacies, physicians, etc.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies by the employee's hospitals.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY VII

All sources of income, investments and business positions in business entities located in or doing business in Stanislaus County.

CATEGORY VIII

Investments and business positions in business entities and sources of income which provide transportation and road services, supplies, materials, machinery or equipment for review or approval by the Public Works Department; any reportable interests in real property.

CATEGORY IX

Any income from any employee of the County.

CATEGORY X

Interests in real property.

Investments and business positions in any business entity located in or doing business in Stanislaus County or income from any source if the business entity or source of income manufactures or sells supplies, machinery or equipment of the type utilized by the County.

Investments and business positions in any business entity or income from any source if the business entity or source of income is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the County.

CATEGORY XI

Consultants

Consultants shall disclose, pursuant to Category I, subject to the following limitation:

The Chief Executive Officer of County may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**ATTACHMENT D
CONFLICT OF INTEREST CODE FOR THE
COUNTY OF STANISLAUS**

PLACE OF FILING

PART I - DESIGNATED EMPLOYEES:

Where: Respective Departments

Each department shall furnish to each designated employee, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. The employee will submit the completed Statement to his or her department and the department shall retain the original. Department heads shall retain a copy of their completed Statement in the department and shall forward the original to the Clerk of the Board of Supervisors.

PART II - BOARDS, COMMITTEES AND COMMISSIONS

Where: Clerk of the Board of Supervisors
 Attention: Elizabeth (Liz) King
 1010 Tenth Street, Suite 6700
 Modesto, CA 95354

The Clerk of the Stanislaus County Board of Supervisors shall furnish to each designated member, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests. Boards, committees and commissions shall retain a copy of each member's completed Statement and shall forward the originals to the Clerk of the Board of Supervisors who shall retain the originals in the Clerk of the Board Office.

PART III - OFFICIALS LISTED IN GOVERNMENT CODE SECTION 87200

Where: County Clerk-Recorder
 Attention: Lee Lundrigan
 1021 I Street, Room 101
 Modesto, CA 95354

The County Clerk shall furnish the following public officials, upon their appointment and termination, a Form 700 - Annual Statement of Economic Interests: Board of Supervisors, Planning Commissioners, District Attorney, County Counsel, Chief Executive Officer and the Treasurer-Tax Collector. Each official shall retain a copy of their completed Statement in their department and shall forward the original to the County Clerk. The County Clerk shall make and retain a copy of each Statement and shall forward the originals to the Fair Political Practices Commission.

2016 Local Agency Biennial Notice

Name of Agency: Stanislaus County
Mailing Address: 1010 10th Street, Suite 6800, Modesto, CA 95354
Contact Person: Linda Chambers Phone No: 209-525-4305
E-Mail: chambersl1@stancounty.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

An amendment is required. The following amendments are necessary:

(Mark all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete positions that have been abolished and/or no longer make or participate in making governmental decisions
- Other (describe) _____

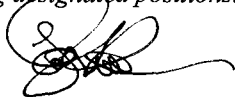
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The code is currently under review by the code reviewing body.

No amendment is required. (If your code is more than five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.



Signature of Authorizing Official and Title

9/26/16

Date

Complete this notice regardless of how recently your code was approved or amended.

Please return this notice no later than October 3, 2016 to:

CLERK OF THE BOARD OF SUPERVISORS

STANISLAUS COUNTY

1010 10th Street, Suite 6700

MODESTO, CA 95354

PLEASE DO NOT RETURN THIS FORM TO THE FPPC