

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: Health Services Agency

BOARD AGENDA #: \*B-5

AGENDA DATE: August 23, 2016

**SUBJECT:**

Approval of the Grant Agreement with the California Department of Public Health for the Supplemental Nutrition Assistance Program – Education Project for the Period of October 1, 2016 through September 30, 2019

**BOARD ACTION AS FOLLOWS:**

No. 2016-434

On motion of Supervisor Withrow, Seconded by Supervisor Chiesa  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

ATTEST:

  
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: Health Services Agency  
Urgent  Routine

BOARD AGENDA #: \*B-5

AGENDA DATE: August 23, 2016

CEO CONCURRENCE: *pht*

4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval of the Grant Agreement with the California Department of Public Health for the Supplemental Nutrition Assistance Program – Education Project for the Period of October 1, 2016 through September 30, 2019

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**STAFF RECOMMENDATIONS:**

1. Approve the Grant Agreement Number 16-10177 with the California Department of Public Health for the Supplemental Nutrition Assistance Program – Education Project, from October 1, 2016 through September 30, 2019.
2. Authorize the Health Services Agency Managing Director or her designee to sign the Grant Agreement and any subsequent amendments.

**DISCUSSION:**

The Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Project is funded by the United States Department of Agriculture (USDA) and is administered at the state level by the California Department of Public Health (CDPH) Nutrition Education and Obesity Prevention (NEOP) Branch and the California Department of Social Services. The SNAP-Ed program consists of a comprehensive local nutrition education and obesity prevention program for the CalFresh (California Food Stamp program) eligible population, those Californians with annual household incomes below 185 percent of the federal poverty level. The NEOP Branch's intent is to fund Local Health Departments as they are the entity responsible for promoting and protecting the health of our diverse communities and for providing leadership in the practice of public health and policy development. The Health Services Agency (HSA) serves as the lead health agency within the county and coordinates with local partners to improve the nutritional status and prevent obesity among Stanislaus County's low-income population, in accordance with the Healthy, Hunger-Free Kids Act (HHFKA) of 2010.

The focus of SNAP-Ed is health promotion to help low-income residents establish healthy eating habits and physically active lifestyles in order to prevent obesity and resulting chronic diseases such as heart disease, high blood pressure, diabetes, arthritis, and some forms of cancer. This is to be achieved through evidence based nutrition education interventions and activities to improve the nutrition related environment. The priorities of this funding are to increase access and consumption of healthy foods, decrease access and consumption of less healthy foods and beverages, and increase physical activity.

Approval of the Grant Agreement with the California Department of Public Health for the Supplemental Nutrition Assistance Program – Education Project for the Period of October 1, 2016 through September 30, 2019

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HSA has received funding to implement the SNAP-Ed Project, locally known as NEOP or Champions for Change, since 2011. Some recent program highlights include:

- Through a contract with the Stanislaus County Office of Education, the program has reached a monthly average of 1500 pre-school children at 52 Head Start sites with Harvest of the Month taste testing samples and nutrition education messages. Assistance was also provided to update Head Start snack menus to ensure healthy snacks are provided during class and are coordinated with Harvest of the Month highlighted produce.
- Five Head Start gardens, three elementary school gardens, and one community garden have been developed and are used to promote healthy communities and active living.
- Initiated monthly Harvest of the Month healthy retail and produce messaging to over 50,000 residents weekly at 4 locations in 3 cities (Modesto, Ceres, and Turlock), and additional sites will be added in the new grant period.
- Working closely with residents, Inter-Faith Ministries, the Orville Wright Healthy Start program, and the Tuolumne River Trust, the program has helped to bring a free mobile farmer's market as a source of fresh produce into the Modesto Airport Neighborhood, a USDA-classified low food access area.
- In partnership with the University of California Cooperative Extension, the East Stanislaus Resource Conservation District, Turlock Unified School District Food Service and Ag Link, the program has convened a coalition of approximately 25 government, non-profit, and business leaders to coordinate farm-to-fork projects, support schools in incorporating fresh produce into school meals, and provide unified healthy food messaging to county residents.

The California Department of Social Services also funds three additional State level agencies that in turn locally fund the University of California Cooperative Extension, Area Agency on Aging and Catholic Charities. Since 2015, these local partners have come together to develop an integrated work plan to ensure coordination of efforts. For the 2016-2019 funding period, HSA and the three partners listed above have developed a three year integrated work plan with the following goals:

- Improve access to and consumption of fruits and vegetables through healthy marketing, promotion events, and physical site changes at select community gardens, retail outlets, senior food distribution sites, and farmer's markets.
- Engage schools within the County to makes changes to school policies, physical environments and increase capacity to support improved nutrition and physical activity behaviors among students, parents, and teachers.
- Assist select neighborhood sites or census tracts in improving support for physical activity and promoting utilization of physical activity resources.

Approval of the Grant Agreement with the California Department of Public Health for the Supplemental Nutrition Assistance Program – Education Project for the Period of October 1, 2016 through September 30, 2019

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**POLICY ISSUE:**

The Board of Supervisors’ approval is required by the State in order for the Managing Director or her designee to sign and execute the grant agreement and any subsequent amendments. By approving this item, HSA will be able to continue nutrition education and obesity prevention programming to improve the nutrition environment in Stanislaus County neighborhoods, schools and community sites.

**FISCAL IMPACT:**

The CDPH Supplemental Nutrition Assistance Program – Education provides \$2,916,291 in funding for the period of October 1, 2016 through September 30, 2019. The grant allocation for Fiscal Year 2016-2017 is \$972,097, which was included in the approved Proposed Budget for Fiscal Year 2016-2017. The funding and appropriations for the remaining amount of the grant will be included in the Agency’s budget submissions for future years. Since the grant program is 100% federally funded, there will be no fiscal impact to the County General Fund.

<b>Cost of recommended action:</b>	\$ 972,097
<b>Source(s) of Funding:</b>	
CA Department of Public Health Grant	<u>\$ 972,097</u>
<b>Funding Total:</b>	<u>\$ 972,097</u>
<b>Net Cost to County General Fund</b>	<u><u>\$ -</u></u>

<b>Fiscal Year:</b>	2016/2017
<b>Budget Adjustment/Appropriations needed:</b>	<b>No</b>

**Fund Balance as of May 31, 2016** \$ 8,048,525

**BOARD OF SUPERVISORS’ PRIORITY:**

The recommended action supports the Board of Supervisors’ priorities of A Healthy Community and Effective Partnerships by collaborating with community partners in developing strategies and activities to improve the community’s nutritional status and to prevent obesity.

**STAFFING IMPACT:**

Existing staff will perform the duties in the scope of work.

**CONTACT PERSON:**

Rebecca Nanyonjo-Kemp, DrPH, Public Health Director, 209-558-8045

**ATTACHMENT(S):**

1. Grant Agreement with the California Department of Public Health

# Attachment 1

**THE NUTRITION EDUCATION AND OBESITY PREVENTION PROGRAM**

**Awarded By**

**THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”**

**TO**

**Stanislaus County Health Services Agency hereinafter “Grantee”**

**Implementing the project, “Supplemental Nutrition Assistance Program - Education,”  
hereinafter “Project”**

**GRANT AGREEMENT NUMBER 16-10177**

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

**AUTHORITY:** The Department has authority to grant funds for the Project under Health and Safety Code, Section 131085(a)(b).

**PURPOSE:** The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to provide SNAP-Ed allowable nutrition education and obesity prevention activities and interventions for low-income Californians. The focus of SNAP-Ed is health promotion to help the SNAP-Ed target audience establish healthy eating habits and a physically active lifestyle and for primary prevention of diseases to help the target audience who have risk factors for nutrition related chronic diseases, such as obesity, prevent and postpone the onset of disease by establishing healthier eating habits and being more physically active. The CDPH authority for these contracts is vested in the Federal-Healthy Hunger-Free Kids Act of 2010 (Public Law 111-296), Section 241, enacted on December 10, 2010, which established the Nutrition Education and Obesity Prevention Grant Program for eligible low-income individuals.

**GRANT AMOUNT:** The maximum amount payable under this Grant shall not exceed Two Million Nine Hundred Sixteen Thousand Two Hundred Ninety-One dollars \$2,916,291.

**TERM OF GRANT:** The term of the Grant shall begin on October 1, 2016, or upon approval of this grant, and terminates on September 30, 2019. No funds may be requested or invoiced for work performed or costs incurred after September 30, 2019.

**PROJECT REPRESENTATIVES.** The Project Representatives during the term of this Grant will be:

<b>Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch</b>	<b>Grantee: Stanislaus County Health Services Agency</b>
Myrtle Jones, Project Officer	Mary Ann Lee, Managing Director
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: P.O. Box 3271 Modesto, CA 95353
Phone: 916-324-9121	Phone: 209-558-7163
Fax: Not Applicable	Fax: Not Applicable
E-mail: myrtle.jones@cdph.ca.gov	E-mail: mlee@schsa.org

**Direct all inquiries to:**

<b>Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch</b>	<b>Grantee: Stanislaus County Health Services Agency</b>
Attention: Monica Cortez, Grant Manager	Attention: Kyle Fliflet, Interim Project Director
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: 251 E. Hackett Rd. Modesto, CA 95358
Phone: 916-449-5931	Phone: 209-525-4834
Fax: Not Applicable	Fax: Not Applicable
E-mail: monica.cortez@cdph.ca.gov	E-mail: kfliflet@schsa.org

Either party may change its Project Representative upon written notice to the other party.

**STANDARD PROVISIONS.** The following exhibits are attached and made a part of this Grant by this reference:

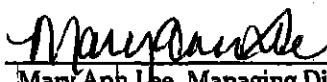
- Exhibit A GRANT APPLICATION  
The Grant Application provides the description of the project and associated cost.
- Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS
- Exhibit C STANDARD GRANT CONDITIONS
- Exhibit D REQUEST FOR APPLICATION\*  
Including all the requirements and Attachments contained therein  
**\*Incorporated by reference and located:**  
<http://www.cdph.ca.gov/programs/NEOPB/Pages/SNAP-EdFundingApplicationGuidanceFFY2017-2019.aspx>
- Exhibit E ADDITIONAL PROVISIONS
- Exhibit F FEDERAL TERMS AND CONDITIONS

**GRANTEE REPRESENTATIONS:** The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.


IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: 8/26/16

  
\_\_\_\_\_  
Mary Anh Lee, Managing Director  
Stanislaus County Health Services Agency  
P.O. Box 3271, Modesto, CA 95353

Date: 9/13/16

  
\_\_\_\_\_  
Angela Salas, Chief  
Contracts and Purchasing Services Section  
California Department of Public Health  
1616 Capitol Avenue, Sacramento, CA 95814

APPROVED AS TO FORM:

BY: Marc Hartley DATE: 7/13/2016  
Marc Hartley, Deputy County Counsel



Form 1	<b>Nutrition Education and Obesity Prevention Branch</b> <b>FFY 2017-19</b> <b>Application Checklist</b>
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DATE OF SUBMISSION	April 1, 2016
ORGANIZATION NAME	Stanislaus County Health Services Agency
AGREEMENT NUMBER	16-10177

Plan Submission Contact Name: Kyle Fliflet	Phone Number: 209-652-3024
E-mail Address: kfliflet@schsa.org	

The following documents must be completed and submitted with this Application Checklist (Form 1). Email completed application by April 1, 2016 to NEOPBfiscalrequest@cdpg.ca.gov. FFY 17 Budget, and FFY 17-19 IWP and Targeting Summary are to be completed within the California Department of Social Service's SNAP-Ed SharePoint Site.

#### APPLICATION CONTENTS:

##### Application due March 11, 2016

##### Please Check

Plan Submission Checklist	<input checked="" type="checkbox"/>
Contract <u>Grantee</u> Information Form (CIGIF)	<input checked="" type="checkbox"/>
<del>Three Year Integrated Work Plan and Targeting Summary</del>	<input type="checkbox"/>
<del>Budget Workbooks for FFY 17, FFY 18, FFY 19</del>	<input type="checkbox"/>
Letter of Agreement (if applicable)	<input type="checkbox"/>
Request for Non-NEOPB Sponsored Travel (if applicable)	<input type="checkbox"/>

#### PORTFOLIOS: (Please check the box for each Portfolio chosen.)

##### Please Check

LIVE	<input type="checkbox"/>
LEARN (Ages 0-5)	<input checked="" type="checkbox"/>
LEARN (Ages 6-17)	<input checked="" type="checkbox"/>
SHOP	<input checked="" type="checkbox"/>
WORK	<input type="checkbox"/>

Form 1

**Nutrition Education and Obesity Prevention Branch****FFY 2017-19****Application Checklist**

**Please include a brief summary indicating which Portfolio(s) were used to guide the development of your activities, why these Portfolio(s) were chosen and any additional information used in your selection process:**

Stanislaus County has chosen to address the local SNAP-Ed populations in the early childcare and education (LEARN 0-5), school (LEARN 6-17), afterschool (secondary), retail (SHOP and complementary), and parks and recreational facilities (complementary) settings. These settings were selected based on the continuation and expansion of activities from Federal Fiscal Years (FFY) 2015 and 2016. Conducting activities in settings targeted towards each of the three age ranges (i.e. 0-5, 6-17, 18+) allows for continuity in messaging and programming throughout the age progression in school, ages 0-17, as well as unified and complementary messages targeted towards parents of school-age children in retail and outside settings. This whole family approach has been effective throughout the past two years in educating families about the benefits of healthy eating and physical activity, and building longer-term individual/family level behaviors regarding healthy eating, physical activity, and shopping.

The three primary portfolio settings, early childcare and education, school, and retail (portfolios LEARN 0-5, LEARN 6-17, SHOP 18+, respectively), provide the greatest reach to qualifying Stanislaus County communities, and therefore have the greatest potential to instill change through environmental, systems, and policy changes, as well as through education at the individual level. The various partners in these settings have also been the most receptive to working with SNAP-Ed and other agencies to create healthier environments. Many of the activities in the FFY 2017 integrated work plan (IWP) focus on environmental changes to reinforce knowledge and behaviors learned through nutrition education and physical activity promotion in these settings. These settings primarily fall within the education sector of influence, and focus on comprehensive SNAP-Ed approaches targeting Early Care and Education, to encourage the development of healthy behaviors in early life, and then follow the school progression to reinforce those behaviors. Because we will be linking farm-to-school and farm-to-fork efforts to both the school and retail sites, respectively, we will also be targeting partnerships in the agriculture sector of influence to develop sustainable systems for these efforts.

## Nutrition Education and Obesity Prevention Branch Grantee Information Form

	This is the information that will appear on your grant agreement cover.
Organization	Federal Tax ID # _____ Grant # _____
	Name <u>Stanislaus County Health Services Agency</u>
	Mailing Address <u>P.O. Box 3271, Modesto, CA 95353</u>
	Street Address (If Different) <u>830 Scenic Drive, Modesto, CA 95350</u>
	County <u>Stanislaus County</u>
	Phone <u>(209) 558-7116</u> Fax <u>(209) 558-8320</u>
	Website <u>www.hsahealth.org</u>
	The <b>Grant Signatory</b> has authority to sign the grant agreement cover.
Grant Signatory	Name <u>Mary Ann Lee</u>
	Title <u>Managing Director</u>
	<b>If address(es) are the same as the organization above, just check this box and go to Phone</b> <input checked="" type="checkbox"/>
	Mailing Address <u>P.O. Box 3271, Modesto, CA 95353</u>
	Street Address (If Different) <u>830 Scenic Drive, Modesto, CA 95350</u>
	Phone <u>(209) 558-7163</u> Fax <u>(209) 558-7123</u>
	Email <u>mlee@schsa.org</u>
	The <b>Project Director</b> is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with NEOPB staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.
Project Director	Name <u>Kyle Fliflet</u>
	Title <u>Interim Project Director</u>
	<b>If address(es) are the same as the organization above, just check this box and go to Phone</b> <input type="checkbox"/>
	Mailing Address <u>251 E. Hackett Road, Modesto, CA 95358</u>
	Street Address (If Different) _____
	Phone <u>(209) 525-4834</u> Fax <u>(209) 558-1242</u>
	Email <u>kfliflet@schsa.org</u>

## Nutrition Education and Obesity Prevention Branch Grantee Information Form

<b>Payment Receiver</b>	All payments are sent to the attention of this person at the designated address.	
	Name	<u>Richard Merzoian</u>
	Title	<u>Accountant III</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	<u>P.O. Box 3271, Modesto, CA 95353</u>
	Street Address (If Different)	<u>830 Scenic Drive, Modesto, CA 95350</u>
	Phone	<u>(209) 558-7269</u> Fax <u>(209) 558-7514</u>
Email	<u>rmerzoian@schsa.org</u>	
<b>Fiscal Reporter</b>	The <b>Fiscal Reporter</b> prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.	
	Name	<u>Richard Merzoian</u>
	Title	<u>Accountant III</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	<u>P.O. Box 3271, Modesto, CA 95353</u>
	Street Address (If Different)	<u>830 Scenic Drive, Modesto, CA 95350</u>
	Phone	<u>(209) 558-7269</u> Fax <u>(209) 558-7514</u>
Email	<u>rmerzoian@schsa.org</u>	
<b>Fiscal Signatory</b>	The <b>Fiscal Signatory</b> has signature authority for invoices and all fiscal documentation reports.	
	Name	<u>Carol Dunbar</u>
	Title	<u>Chief Financial Officer</u>
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/>	
	Mailing Address	<u>P.O. Box 3271, Modesto, CA 95353</u>
	Street Address (If Different)	<u>830 Scenic Drive, Modesto, CA 95350</u>
	Phone	<u>(209) 558-7190</u> Fax <u>(209) 558-8320</u>
Email	<u>cdunbar@schsa.org</u>	
<b>Districts</b>	List the all <b>numbers</b> that your organization is under.	
		<b>Number</b>
	Assembly	<u>District 1</u>
	Senate	<u>District 2</u>
		<u>District 5</u>

**County Name: Stanislaus County Health Services Agency**

**SECTION A: OVERVIEW**

**1. SNAP-Ed Implementing Agency (counterpart local agency) Names**

	California Department of Social Services: CDSS: (County Welfare Departments: CWD)
x	University of California: UC CalFresh UCCE: University of California, Cooperative Extension, Stanislaus County
x	California Department of Public Health: CDPH: Stanislaus County Health Services Agency
x	California Department of Aging: CDA: Stanislaus County Aging and Veterans Services
x	Catholic Charities of California: CCC: Catholic Charities of California, Diocese of Stockton

**2. State Level Goals and Objectives**

**Overall State Level Goal and Focus**

The California SNAP-Ed goal is to improve the likelihood that persons eligible for SNAP-Ed will make healthy food and physical activity choices within a limited budget consistent with the current *Dietary Guidelines for Americans* and *Physical Activity Guidelines for Americans*.

California SNAP-Ed focuses on preventing nutrition and activity-related chronic diseases and improving food security among persons eligible for SNAP-Ed by:

- Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and
- Creating supportive food and activity environments in collaboration with community partners in order to make healthy choices easier where people eat, live, learn, work, play, and shop.

**Behavioral Outcomes**

**Goal 1: Increase Consumption of Healthy Foods and Beverages and Decrease Consumption of Unhealthy Foods and Beverages**

- **Objective 1a:** Annually improve the dietary quality of meals and snacks consumed by the SNAP-Ed eligible population consistent with the current *Dietary Guidelines for Americans*.
- **Objective 1b:** Annually increase consumption of fruits and vegetables among the SNAP-Ed eligible population.
- **Objective 1c:** Annually decrease consumption of added sugar from food and beverages among the SNAP-Ed eligible population.

**Goal 2: Increase Physical Activity**

- **Objective 2:** Annually increase physical activity among the SNAP-Ed eligible population consistent with the current *Physical Activity Guidelines for Americans*.

**Goal 3: Improve Food Resource Management**

- **Objective 3a:** Annually improve resource management behaviors<sup>[1]</sup> among the SNAP-Ed eligible population.
- **Objective 3b:** Annually increase food security<sup>[2]</sup> among the SNAP-Ed eligible population.

**Physical & Social Environment Outcomes****Goal 4: Increase access to and/or appeal<sup>[3]</sup> of healthy dietary choices and decrease access to and/or appeal of unhealthy dietary choices where people eat, live, learn, work, play, or shop.**

- **Objective 4a:** Annually improve<sup>[4]</sup> food environments at SNAP-Ed eligible sites.
- **Objective 4b:** Annually improve the proportion of healthy to unhealthy food environments in SNAP-Ed eligible communities.

**Goal 5: Increase access to and/or appeal<sup>[3]</sup> of physical activity opportunities for SNAP-Ed eligible populations.**

- **Objective 5a:** Annually improve<sup>[4]</sup> environments and opportunities for physical activity at SNAP-Ed eligible sites.
- **Objective 5b:** Annually increase physical activity opportunities and improved environments community-wide in SNAP-Ed eligible communities.

<sup>1</sup> Behaviors, such as reading labels, shopping with a list and comparing prices to maximize use of limited resources to support a healthy diet.

<sup>2</sup> Defined as not running out of food at the end of the month.

<sup>3</sup> Defined as availability, affordability, appropriateness to priority population, variety, quality, and marketing strategies such as placement, point of decision prompts, healthy defaults, and promotion.

<sup>4</sup> Defined as a combination of introducing healthy changes at new sites and deepening or maintaining changes at existing sites.

**3. Jurisdiction Description**

Stanislaus County is a mid-sized county located in the San Joaquin Valley, bordered to the north by San Joaquin County, to the south by Merced County, to the west by Santa Clara County, and to the east by the counties of Calaveras and Tuolumne. The county's total area, measuring approximately 1,494 square miles, is mainly rural, with urban population centers along the CA-99 Route that runs through the center of the county. According to ACS 2010-2014 data, the total population in 2014 was approximately 531,997 with 198,845 (39.1%) being SNAP-Ed eligible (incomes ≤185% FPL). According to 2014 ACS data, the population of Stanislaus County is mainly comprised of Hispanic and White populations, making up 44.1% and 44.3% of the total ethnic populations, respectively.

Additionally, 15.9% of the population identify themselves as Asian (5.9%), African-American (3.3%), Native American (1.9%), Native Hawaiian/Native Pacific Islander (0.9%), or multiracial (3.9%). As of May 2015, only 92,727, or roughly 74.3%, of the eligible population participated in CalFresh according to California Food Policy Advocates.

Of the 93 census tracts in Stanislaus County, 30 (32.3%) are SNAP-Ed eligible ( $\geq 50\%$  of households have incomes  $\leq 185\%$  FPL) based on all races data from the 2009-2013 census. The vast majority (25 of 30) fall within one of the three largest cities in the county: Modesto, Ceres and Turlock. Of the 184 schools, 129 (75.5%) are SNAP-Ed eligible ( $\geq 50\%$  FRPM Enrollment, 2012-2013). Unlike census tracts however, many of the schools are spread throughout the entire county and are not focused in only low-income census tracts, suggesting that poverty may be more spread throughout the county than indicated by SNAP-Ed eligible census tracts. Obesity rates in the county have been steady over the last decade, but have not been decreasing. 62.8% of SNAP-Ed eligible adults in the county reported being overweight or obese in the 2014 California Health Interview Survey (CHIS), slightly lower than the total county adult rate of 71.3%.

Although only 9% of zip codes do not have a grocery store, Farmer's Market, or farm stand, Stanislaus County has a high proportion of unhealthy food in relation to healthy food, as suggested by the Center for Public Health Advocacy Retail Food Environment Index (RFEI) score of 4.79 (the number of unhealthy food outlets divided by the number healthy food outlets). This means that for every one healthy food outlet (supermarket, Farmer's Market or produce vendor) there are 4.79 unhealthy food outlets (convenience/corner store, fast food, pizza shop). The *Communities of Excellence in Nutrition, Physical Activity, and Obesity Prevention (CX<sup>3</sup>)* Index also indicates that 54.3% of all restaurants in the county are fast-food. In 2007 there were 5.3 fast food outlets per every 10,000 residents, or roughly 270 fast food outlets throughout the county. According to the USDA Food Access Research Atlas, 74 census tracts in the county are identified as having low access to healthy foods (0.5 mile radius for urban areas, 10 mile radius for rural areas), 43 of which are also low-income (not necessarily all races) and have been classified as food deserts. Research also indicates that, especially for low-income (SNAP-Ed eligible) populations, geographical access is likely not the only barrier to healthy food consumption.

A similar situation is reflected in access to physical activity opportunities. Stanislaus County children and teens (1-17 years of age) actually have greater access to parks or open spaces within walking distance of their homes than most Californian teens, 88.5% versus 84.7%, respectively, and there are 7.6 recreational facilities per 100,000 residents. However, during local forums, communities have indicated that other barriers, such as safety, discourage use of these amenities. This has led to the discussion of how to greater incorporate physical activity opportunities into alternative activities and programs, including Safe Routes to School programs, Complete Streets programs, and Parks and Recreations partnerships for greater physical activity promotion.

#### **4. Community Assessment**

According to the annual health rankings, compiled by the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institutes, Stanislaus County "health factors" rank 50th among California's 57 counties. This FFY 17-19 Integrated Work Plan was developed using information listed in the jurisdiction description, CX<sup>3</sup> community assessment results, various reports, input from community partners and experience gained from the Local Implementing Agencies (LIAs) providing SNAP-Ed nutrition interventions over the last several years.

This data has helped to identify priority populations, specifically children 0-17 years of age, who represent 35.8% of the county's SNAP-Ed eligible population and have a 30.8% rate of food insecurity in Stanislaus County. A large focus across SNAP-Ed implementing programs in Stanislaus County is being placed on the

nutrition education and physical activity promotion of student populations and their parents. This data also outlined a need to support behavior change through Policy, Systems or Environmental (PSE) change by increasing access, availability, and marketing of healthy foods and physical activity opportunities for these low-income families. Demographics data was cross-referenced and supported by Stanislaus County Health Services Agency's 2013 Community Health Assessment.

The Nutrition Education Obesity Prevention Branch (NEOPB) Geographic Information System (GIS) provided location-specific demographics to indicate low-income census tracts and census blocks, and helped to identify underserved, or previously non-targeted locations and populations. This, in coordination with the USDA's Food Desert Locator, has led to the identification of priority neighborhoods where place-based coordinated interventions, at multiple levels of the socio-ecological model, have been conducted through FFY 2015 and 2016. Many of these neighborhoods continue to be priorities for FFY 2017-2019, but we further narrowed the targets of our work to ensure all of our SNAP-Education objectives were occurring with the same populations, and did our best to select sites where the same families would receive multiple interventions in different settings.

According to California Department of Aging estimates, the senior (ages 60 or older) population of Stanislaus County is approximately 87,200, making up roughly 16.7% of the county's total population. The Elder Index estimates that 50% of all seniors 65 or older in Stanislaus County have incomes less than is needed to meet basic needs. In addition, Stanislaus County Aging and Veterans Services PSA 30 performed participant queries at local congregate meal sites to determine need and eligibility of local SNAP-Education eligible seniors. Individual sites identified SNAP-Education eligibility up to as high as 100% of participants surveyed, indicating a need for SNAP-Education interventions. As a result, an increased focus on local intervention strategies targeting senior populations at eligible local Congregate Meal and Public Housing sites, is being coordinated with other community-based SNAP-Education strategies.

Over the course of the last three years, neighborhood forums and canvassing have narrowed the focus of the original CX<sup>3</sup> projects to two PSE change efforts: (1) Working with Farmer's Markets to increase acceptance of SNAP, WIC and Senior Farmer's Market Vouchers to promote increased access, availability and affordability of fresh produce, and (2) working with schools and parent residents to bridge communication and strengthen Local School Wellness Policies, specifically regarding improved nutritional standards and physical activity opportunities. Although these projects were initiated in two census tracts specific to the respective communities' needs, assessment of other qualifying areas, over the past year of implementation has indicated that projects modeled after these original efforts could be effective at engaging residents in other communities. Along with building sustainability in current intervention sites, this data has helped to propel interventions into other communities for FFY 17-19.

Food assistance redemption, including redemption of SNAP, WIC, Senior Vouchers, etc., has been a priority target among Stanislaus County nutrition partners over the past few years. Redemption rates from retail outlets and Farmer's Markets have been utilized to determine programmatic focal areas, including the decision to collaboratively work towards increasing redemption of all food assistance programs at Farmer's Markets. Redemption of WIC Farmer's Market Vouchers has remained in the 40%-45% range, according to local data, and many local markets do not currently accept SNAP/EBT. And although many retail outlets in the county do accept EBT, a lack of healthy food availability, marketing, and stigma provide barriers to increasing healthy food purchases with low-income residents. Baseline data from CDPH's Healthy Stores Healthy Communities Campaign (Proposition 99-funded data collection) will be cross-referenced with CX<sup>3</sup> and other data to determine retail sites that may be well suited for maximum impact in local communities, resulting in a synergistic effect from a combination of public health interventions conducted by tobacco control, alcohol and drug, and SNAP-Education programs to create healthier retail environments.



## 5. Community Change Goals

Nutrition, obesity, and a lack of healthy affordable foods have been determined to be priority concerns for residents in Stanislaus County. However, efforts to address these issues must be multi-faceted to be effective and sustainable. Based on the results of community assessments, and the progression of FFY 2016 projects, including sustained community engagement interest, Stanislaus County SNAP-Ed LIAs have identified the following target priorities: Increasing consumption of and access to healthy food; increasing physical activity rates for all SNAP-Ed eligible residents; and, focusing on school-based wellness strategies. These allow for the coordination of activities across these sites as a means of enhancing and reinforcing comprehensive change across population groups, with diverse demographics, and throughout the socio-ecological model. Stanislaus County's SNAP-Ed funded LIAs will focus their efforts on providing SNAP-Ed allowable interventions targeted to the SNAP-Ed eligible portion of the county's population. Identified strategically-coordinated interventions include:

1. Increasing access to and consumption of fruits and vegetables
  - Increased healthy retail options, including increased healthy promotion in retail outlets, healthy corner store options, Farmer's Markets with increased access to EBT services, increased availability of farm stands
  - More community and school gardens
  - Increased transit, bicycle and pedestrian access to food retail sites
  - Increased food security throughout the county
2. Increasing physical activity rates for all SNAP-Ed eligible residents
  - Increased utilization of community space for physical activity and recreation (i.e. Parks, walking trails, Community Centers, etc.)
  - Complete streets programs that allow for increased opportunities for active transportation
  - Safe Routes to School programs
3. School-based wellness strategies and environmental changes to, from, and within schools
  - Wellness policies and strong resident engagement in the decision process for changes
  - Increasing access to healthy foods in schools
  - Farm-to-School opportunities, such as school gardens, school farm stands, and local food procurement strategies
  - Smarter Lunchrooms Movement activities
  - Physical activity programs for students, including structured physical activity such as SPARK, CATCH, and Instant Recess, and extracurricular physical activity such as intramural sports leagues.

We recognize that many of these goals will require multi-year strategies, and require the support and collaboration of external partners. The Stanislaus County SNAP-Ed LIA Partnership is committed to contributing to these larger change goals – based on agency expertise and allowable SNAP-Ed activities – to promote the health of the low income SNAP-Ed eligible community of Stanislaus County.

Coordination of SNAP-Ed efforts during FFY 15 and FFY 16 has led to the prioritization of coordinated place-based interventions, in contrast to independent site-based interventions, to maximize the impact towards target populations. These areas of focus chosen include: school-based strategies to impact children of all ages through the complete school progression; retail strategies to promote access and consumption of fresh produce; and, community-based coordination of education, promotion and messaging. It is essential that we are able to conduct complementary activities that build comprehensive cross-agency programs to effectively reach the target population at four of the five levels of the socio-ecological model: the individual level, the interpersonal level, the organizational level, the societal level. It is also important that messages are unified to increase target population exposure to healthy messages, which supplements other activities and enhances efforts towards achieving overall change goals.

Based on the aforementioned community change goals, and efforts to coordinate comprehensive programming to encompass the target population throughout the entire community, the Stanislaus County SNAP-Ed LIA Partnership has set three SMART local objectives for FFY 17-19:

1. By September 30, 2019, LIA partnership will improve access to and consumption of fruits and vegetables at six qualifying community gardens, eight qualifying retail outlets, two senior food distribution sites, and two-thirds of all qualifying farmer's markets in Stanislaus County through healthy marketing, promotion events, and physical site changes.
2. By September 30, 2019, 20 qualifying schools (i.e. pre-school, elementary school, middle school, high school) in Stanislaus County will make changes to school policies, physical environments, and institutional capacity to support improved nutrition and physical activity behaviors among students, parents, and teachers.
3. By September 30, 2019, LIA partnership will assist ten qualifying areas (qualifying sites and/or census tracts) in Stanislaus County in improving environmental support for physical activity and promoting utilization of physical activity resources.

These objectives allow us to focus on our larger community change goals within the parameters of the SNAP-Ed funds. We will focus PSE strategies in the following settings:

- Early Childhood Education settings
- School settings
- Healthy Retail Environment
- Community settings

The PSE strategies are detailed within each three-year objective, and speak to the connection to our community change goals.



**6. Partnerships and Collaborative Efforts [County Nutrition Action Plan (CNAP) Partners or comparable]**

The Stanislaus County SNAP-Ed LIA Partnership includes the Stanislaus County Health Services Agency (LHD), the UCCE of Stanislaus County, the Stanislaus County Aging and Veterans Services (AAA), and Catholic Charities Diocese of Stockton. All four partner agencies are funded through the USDA SNAP-Ed program, and work together to create the annual work plan and complete its activities. The partnership is led by the Work Plan Coordinator (WPC), who is housed at the LHD. The WPC facilitates quarterly in-person meetings to assess work plan progress and leads a continuous discussion about maximizing and enhancing coordinated efforts of all LIAs.

Efforts from each of the four SNAP-Ed funded agencies are coordinated to utilize each agency’s expertise and to promote the most effective and efficient comprehensive SNAP-Ed programming. To do this, community change goals are cross-referenced with needs assessments and GIS data, which identifies priority geographical locations and the most appropriate activities in those qualifying locations. Each agency will utilize their respective expertise and leverage existing relationships to build a comprehensive network of partners that will impact the target population in these priority locations. All four agencies are contributing to each of the Local Objectives through at least one educational or environmental component. SNAP-Ed funded agencies will coordinate programs so as to not overlap sites, but conduct complementary activities. Examples of this may be utilizing the same nutrition education curriculum in two closely located school districts, or providing nutrition education at a school where another SNAP-Ed funded agency is promoting school gardens. Catholic Charities SNAP-Ed-funded staff will also partner with its CalFresh-funded staff, who provide CalFresh application assistance throughout the county, to increase CalFresh participation rates and improve food security of SNAP-Ed eligible households.

The Stanislaus County SNAP-Ed LIA partnership is also represented at the Stanislaus County Food and Nutrition Network collaborative through all four agencies. This collaborative works to promote local food system improvements through Farm-to-Fork and Farm-to-School efforts in the county through coordination of SNAP-Ed funded and unfunded partners, both public and private, who have a vested interest in the promotion of healthy children and families and the ability to affect the nutrition environment within educational facilities. Partners include HSA, UCCE, Aging and Veterans Services, Supplemental Nutrition Program for Women, Infants, and Children (WIC), Office of Education, school district food service directors, United Way, food pantries, local Community Based Organizations (CBOs), farmers, private business, agriculture science organizations, etc. This collaborative has been successful in leveraging combined resources and contacts to develop a broad approach and network of partners who can collectively impact environmental, system, and policy changes in a multitude of qualifying locations throughout the county. We rely on these partnerships to focus on other aspects of our collective goals to comprehensively achieve our community change.

Other County partners include our tobacco and alcohol prevention colleagues. We will be working with them on our combined healthy retail strategies.

Each agency will work with cross-sector partners to strengthen PSE efforts and ensure sustainability of implemented projects. These include, but may not be limited to, schools, planning departments, parks and recreation departments.

**7. Key Messages (X all that apply).**

	Food Safety	X	Physical Activity	X	Fiber-Rich Foods
X	Whole Grains	X	My Plate-Healthy Eating Plan	X	Fat-Free & Low-fat Milk or

				Equivalent (& Alt. Calcium Sources
X	Fruits & Vegetables	X	Limit Added Sugars or Caloric Sweeteners	Other ( <i>specify</i> ):
	Fats and Oils	X	Food Shopping/ Preparation	Other ( <i>specify</i> ):
	Lean Meat & Beans			
	Sodium & Potassium			
X	Promote Healthy Weight			

**8. Educational Materials, Resources and Curriculum**

All educational materials, resources, and curriculum will be approved through the USDA SNAP-Ed Connection website (<https://snaped.fns.usda.gov/>), and/or FFY 2017-2019 USDA approved UC CalFresh, California Department of Aging, California Department of Social Services, Catholic Charities of California or the California Department of Public Health – Nutrition Education and Obesity Prevention Branch (NEOPB) Approved Nutrition Education Materials list.

Stanislaus County reviewed the approved integrated curriculum list provided by the state agencies to determine the best options for our target populations. Curriculum, materials and resources were chosen to best reflect the needs of the populations, as well as our chosen SNAP-Ed three-year and annual objectives. Most of our chosen curriculum is geared towards ECE or school-based settings, as this reflects the majority of the direct education indicated in the work plan. Chosen materials will additionally support community-based Policy, Systems, and Environmental change strategies and interventions that will complement interventions conducted in ECE and school settings.

## 9. Intervention and Evaluation Plan Narrative Summary [Not to exceed 8 pages]

The four Local Implementing Agencies (LIAs) in Stanislaus County will utilize their independent expertise and reach to coordinate efforts in achieving the three local objectives listed above. Through nutrition and physical activity education, as well as training and technical assistance supporting PSE change efforts, the Stanislaus County LIAs are uniquely positioned to support the larger community change goals. The LIAs in Stanislaus County will conduct nutrition education and obesity prevention services at SNAP-Ed eligible sites, reaching a large portion of the SNAP-Ed eligible population, and will be assisted by subcontractors and extenders who will support these efforts. The intervention plan is broken into two main focal areas: (1) community-based strategies, and (2) school-based strategies.

Community-focused objectives (Local Objectives #1 & #3) in the intervention plan include activities that provide comprehensive nutrition and physical activity education in combination with high strength intervention strategies, focused on training and technical assistance to stakeholders in primary and complementary settings. Intervention strategies are coordinated for building improved nutrition and physical activity promotion capacity in community locations such as: community gardens, retail outlets (including alternative outlets such as farmer's markets, farm stands, emergency food distribution sites, etc.), community centers, public housing facilities, senior facilities (i.e. congregate meal and senior center sites), and faith-based facilities. LIAs will outreach to relevant partner organizations to assess opportunities and interest for pilot and expansion programs to increase awareness, education and access to fruits, vegetables, and physical activity. Working with current retail partners, healthy retail marketing strategies will be expanded to additional outlets in coordination with the expansion of school-based programming, so that the same families are being reached in both community and school settings with unified messages.

LIAs will support efforts to improve healthy retail settings, including farmer's markets and alternative outlets, and the connection of farm-to-fork through retail outlets and community gardens. Harvest of the Month material will be utilized to highlight and promote low-cost fruit and vegetable choices, in coordination with product placement strategies to improve physical access and awareness of produce in retail settings. Efforts will be made to expand retail partnerships to improve fruit and vegetable access in additional markets that serve SNAP-Ed eligible residents. LIAs will use farmer's market promotion events to increase awareness of markets, and increase utilization of supplemental food assistance at the markets. Non-SNAP-Ed funded partners are reviewing opportunities for establishing additional farmer's markets or farm stands in qualifying low-income accessible areas that coordinate with the work of SNAP-Ed funded agencies. This market will operate at sites where other SNAP-Ed interventions are running to coordinate efforts, promote healthy opportunities and reinforce behavior with the target population. Additionally, healthy food and beverage standards for purchased and donated foods that enter emergency food distribution sites (food banks/pantries) will be addressed to support education efforts to improve nutrition and food resource management. Area Agencies will implement systems changes by establishing relationships with food banks to secure new food distribution sites to support Stanislaus County older adults.

To support sustained healthy behavior, comprehensive nutrition education for all ages will be coordinated with community-based policy, systems and environmental change strategies. This includes garden education for adults and older adults in community garden settings, budgeting and shopping strategies for families who are exposed to SNAP-Ed interventions in retail settings, and MyPlate healthy eating strategies for food assistance sites (congregate meals, emergency food distribution, etc.). Education extenders will be trained, as appropriate, to increase sustainability of education programming and increase reach within the eligible communities. In addition, nutrition education and physical activity promotion messages and curricula will be coordinated between community sites and school-based sites, to reinforce knowledge and behavior in populations that overlap between these settings.

Stanislaus County SNAP-Ed LIAs recognize that physical activity is an integral part of the healthy eating and active living lifestyle, and that accessibility of appropriate environments for physical activity is necessary for residents to be physically active. LIAs will also focus efforts on increasing the availability and community access to physical activity resources, including identified and designated walking zones. These activities will complement other work plan interventions' target populations and sites, through the integration of physical activity promotion with schools through Safe Routes to Schools programs, and working with senior facilities to connect gardening and physical activity programs.

LIAs will identify and work with non-SNAP-Ed funded partners to promote comprehensive approaches to increase access to and utilization of both healthy food sources (e.g. community gardens, retail outlets, alternative outlets, etc.) and physical activity resources (e.g. parks, community centers, afterschool programs, etc.) by SNAP-Ed eligible residents. This includes developing a Healthy Retail Advisory Committee comprised of SNAP-Ed, WIC, Tobacco and Alcohol prevention, and other stakeholders, to identify and implement comprehensive community changes that will benefit SNAP-Ed eligible residents. It also includes engaging city and county officials to identify opportunities for improving physical activity resources available to SNAP-Ed eligible populations. Working at the sector level of the SEM allows us to build additional support for community changes and enhance the reach of interventions to broader levels of the community. As many Stanislaus County cities are undergoing revisions, amendments or updates to general plans, non-SNAP-Ed funded partners will be reviewing opportunities in the built environment, particularly around zoning options and land use, for reinforcing healthy environments.

The School-based objective (Local Objective #2) of the intervention plan includes activities that provide comprehensive nutrition and physical activity education in combination with high strength intervention strategies, focused on training and technical assistance to stakeholders in school and complementary settings. The aim is making school environment changes that sustain and support healthy eating and physical activity opportunities, particularly in eligible pre-school and elementary school sites, and identifying and implementing sustainability measures through means such as capacity building or Local School Wellness Policies. Intervention strategies are coordinated for building improved nutrition and physical activity promotion capacity in direct care and education providers, food service providers, and other staff that interface with and impact children in the multiple settings.

Building upon relationships with elementary schools already existing within the county, LIAs will continue to provide direct nutrition education and begin to provide physical activity education. LIAs will also train and support teachers as extenders to provide direct education in the classroom and in after school programs. Additionally, nutrition education will be provided to the adult and older adult SNAP-Ed populations in these settings (i.e. parents, grandparents, guardians) that connect shopping behaviors and choices to better health outcomes as per MyPlate and Dietary Guidelines. Focus for these adult populations will be placed on selecting target foods and beverages; increasing the skills for label reading, menu planning and food budgeting, increasing knowledge of MyPlate recommendations and exposure to and acceptance of new healthy foods, particularly through Harvest of the Month promotion within school sites and in complementary qualifying sites throughout the county (e.g. retail outlets, farmer's markets, congregate meal sites, public housing facilities, etc.).

At these sites, the intervention plan progresses to interventions at the environmental level of the Social Ecological Model (SEM) via the inclusion of policy, systems and environmental (PSE) change efforts that include implementing school wellness policies that promote access to healthy foods and physical activity. Healthy nutrition and physical activity policies and procedures will be implemented in early care and education settings and elementary schools, which will include (but are not limited to) standards for all foods and beverage offered on site, opportunities for daily physical activity, and the provision of quality nutrition education, garden-based and physical activity education and marketing guidelines for materials posted and shared on site. PSE efforts will also be focused on

improving the school lunchroom utilizing the Smarter Lunchrooms Movement (SLM) principles for product placement strategies, healthy check-out lanes, and healthy items in prominent school lunchroom.

At the sector level of the SEM, LIAs will continue to meet with Food and Nutrition Network partners to identify best practices and opportunities for implementing school-based nutrition programming. Community partners will be educated about policy changes that may improve the school environment and support efforts in establishing cross-sector linkages for sustaining change. Non-SNAP-Ed funded community partners will support these efforts (through additional funding) by providing support for resident engagement in Wellness Policy updates. Other partners will provide additional help to coordinate efforts with school food service in changing cafeteria environments that complement other Work Plan activities, particularly Harvest of the Month. Schools have the potential to reach a multitude of qualifying residents, including both children and adults. Because Wellness Policies have a broad reach through schools, and even entire districts, these activities help to both initiate and sustain change, at multiple socio-ecological levels, across a large population. Changes in Wellness Policies will be oriented around the coordination and sustainability of larger change goals, including increased food access, increased healthy food consumption, and increased physical activity.

Evaluation processes will be used to improve services for all local objectives and intervention strategies. The evaluation plan includes formative, process and outcome evaluation activities using State and locally developed surveys. Past evaluation efforts have been exceedingly helpful in informing the program. Reach Effectiveness, Adoption, Implementation, and Maintenance (RE-AIM) evaluations will be used to assess progress and reach of policy, systems and environmental change efforts. They will also help to define the success of sustainability measures. Local data will be collected and entered in SNAP-Ed Activity Tracking Forms (ATF) and Reporting Tools Workbook (RTW), and in coordination with additional observational and survey data, will be used to inform PSE RE-AIM evaluations. Education and Administration Reporting System (EARS) and Semi Annual Activity Report results will be generated from the online ATF and RTW. Impact Outcome Evaluation (IOW) and UC CalFresh approved direct education evaluation tools will be used to measure change, or intent to change, amongst education participants. An IOE plan and report will be submitted annually by the LHD and other LIAs will also collect, report and use evaluation data to inform further program strategies. Participants and stakeholders involved in PSE efforts will be requested to complete evaluation surveys that address, but are not limited to, the following indicators from the Western Region SNAP-Ed Evaluation Framework: MyPlate behaviors (Individual-MT1), shopping behaviors (Individual -MT2), physical activity behaviors (Individual -MT3), fruits & vegetables consumption (Individual-LT2), physical activity levels (Individual-LT7). This data will be used to support efforts that address the following indicators from the Western Region SNAP-Ed Evaluation Framework that advance long-term community benefits: identification of opportunities (Environmental-ST4), partnerships (Environmental-ST6, Sector-ST8), nutrition supports (Environmental-MT4, LT9), physical activity supports (Environmental—MT5, LT10), a focus on community changes with local government (Sector-MT8), agriculture (Sector-MT9), education (Sector-MT10), and community design and safety (Sector-MT11).



**SECTION B: Target Audience Description**

1.

1. Gender	%	2. Age	#
Male	49.5%	0 to 4 years old (Preschool):	2,069
Female	50.5%	5 to 17 years old (School Age):	47,182
		18 to 59 years old (Adult):	109,946
		60 years old and over (Senior):	17,648
<b>Total:</b>	<b>100%</b>		<b>176,845</b>

3. Ethnicity/Race

Ethnicity

Total Percentage Hispanic/Latino	Total Percentage Not Hispanic/Latino	Total Percentage Ethnicity
44.1%	55.9%	100%

RACE	Hispanic/Latino	Not Hispanic/Latino
Black or African American	0%	3.3%
Asian	0%	5.9%
American Indian/Alaskan Native	0%	1.9%
Native Hawaiian/Other Pacific Islander	0%	0.9%
White	39.8%	44.3%
Multiple/Other	0%	3.9%
<b>Total:</b>	<b>39.8%</b>	<b>60.2%</b>

4. Languages Used in Intervention Activities and Materials

English	65%	Farsi	0%	Russian	0%
Spanish	35%	Hmong	0%	Tagalog	0%
Arabic	0%	Khmer (Cambodian)	0%	Vietnamese	0%
Armenian	0%	Korean	0%	Other (specify):	0%

Bosnian	0%	Lao	0%	Other (specify):	0%
Cantonese	0%	Mandarin	0%	Total:	100%

5. Projected Number of Low-Income Persons Reached

	FFY 17	FFY 18	FFY 19
Direct Education (estimated unduplicated):	6,000	6,000	6,000
Indirect Education:	120,000	120,000	120,000
Policies, Systems, and Environment (PSE) Change/Supports	20,000	40,000	60,000

## 6. Intervention Sites

Site Setting	#	Site Setting	#	Site Setting	#
Adult Education and Job Training Sites	6	Food Assistance Site: Food Pantries	3	Schools: Students (Middle/Junior High)	9
Adult Rehabilitation Centers	2	Food Assistance Site: Soup Kitchens	0	Schools: Students (High School)	10
CalFresh Offices	2	Head Start Programs	65	Schools: Students (After School)	48
California Food Assistance Program (CFAP)	0	Individual Homes	0	Schools (Parents)	77
Churches	3	In Home Supportive Services (IHSS)	0	Section 8 Public Housing Voucher ("Housing Choice Vouchers")	0
Commodity Foods Distribution on Indian Reservation (FDPIR)	0	Job Corps	0	Shelters/Temporary Housing	1
Community Based Organizations	1	Libraries	3	Supplemental Security Income (SSI)	0
Community Centers	12	Low Income Home Energy Assistance Program (LIHEAP)	0	Temporary Assistance for Needy Families (TANF) Job Readiness Program/CalWORKS	0
Community Youth Organizations	0	MediCal	2	U.S. Department of Energy (DOE) Weatherization Assistance Program	0
Comprehensive Perinatal Service Program (CPSP)	0	Medical/Dental Offices	0	Youth Education Site (includes Park and Recreation)	0
Elderly Service Center/Senior	0	Public/Community Health	0	Women, Infants, and Children	5

Centers		Centers		Program (WIC)	
Emergency Food Assistance Sites	2	Public Housing [U.S. Dept. of Housing and Urban Development (HUD)]	10	Worksites	0
Extension Offices	0	Retail/Food Stores	13	Other (specify): Parks	9
Family Resource Centers	5	Retail and Food Store with Qualifying CalFresh Redemption	10	Other (specify):	0
Farmers' Markets	2	Schools: District Office	0		
Federally Qualified Health Centers (FQHC)	0	Schools: Students (Preschool)	0		
Food Assistance Site: Food Banks	0	Schools: Students (Elementary)	53	<b>TOTAL SITES:</b>	<b>228</b>

## **SECTION C: INTERVENTION PLAN**

### **I. Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

By September 30, 2019, LIA partnership will improve access to and consumption of fruits and vegetables at 6 qualifying community gardens, 8 qualifying retail outlets, 2 senior food distribution sites, and two-thirds of all qualifying farmer's markets in Stanislaus County through healthy marketing, promotion events, and physical site changes.

#### **SNAP-Ed State Goals (check all that apply):**

x	<b>Goal 1: Food and Beverages (Behavioral)</b>
	<b>Goal 2: Physical Activity (Behavioral)</b>
x	<b>Goal 3: Food Resource Management (Behavioral)</b>
x	<b>Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)</b>
	<b>Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)</b>

### **II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:**

- Promote the development and utilization of community gardens to increase access to healthy produce.
- Implement Healthy Retail environment changes that support and promote consumption of fruits and vegetables.
- Expand the utilization of food assistance resources at alternative outlets, including farmer's markets, farm stands, etc.
- Support the development of healthy food and beverage policies in community settings.

### **III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

#### **1. FFY 2017 (Year 1) Objective(s):**

- a. By September 30, 2017, LIA partners will reach 1,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.
- b. By September 30, 2017, work with community partners to identify and instill sustainability measures for continuing community gardens; assess a minimum of three additional qualifying community sites to evaluate the feasibility of community gardens, and establish partnerships to support the development and sustainability of gardens.
- c. By September 30, 2017, work with four qualifying retail outlets to identify sustainability measures for long-term continuation of healthy retail marketing; assess the feasibility for healthy retail environmental changes in a minimum of four additional outlets.

- d. By September 30, 2017, host a minimum of one healthy food promotion event in partnership with a qualifying retail outlet.
- e. By September 30, 2017, assess the interest and feasibility of two SNAP-Ed eligible sites for fresh fruit and vegetable distribution projects, and engage local food bank to initiate a pilot at a minimum of one qualifying site.
- f. By September 30, 2017, engage farmer's market managers in a minimum of three cities to assess and identify opportunities for SNAP-Ed events promoting utilization of food assistance.
- g. By September 30, 2017, engage a minimum of one qualifying faith-based community to assess the feasibility for implementing a faith-based wellness policy (e.g. healthy food and beverage standard policy and/or physical activity programs policy).

**2. FFY 2018 (Year 2) Objective(s):**

- a. By September 30, 2018, LIA partners will reach 1,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.
- b. By September 30, 2018, Stanislaus County will establish a Healthy Retail Advisory Committee that may include members from SNAP-Ed, Tobacco Control, WIC, Alcohol Prevention, Cultiva la Salud, etc.
- c. By September 30, 2018, work with four qualifying retail outlets to instill sustainability measures for healthy retail site changes; work with a minimum of four previously assessed qualifying retail outlets to initiate healthy retail environmental site changes.
- d. By September 30, 2018, host a minimum of one healthy food promotion event in partnership with a qualifying retail outlet.
- e. By September 30, 2018, initiate the development of three community gardens in qualifying sites identified in FFY 2017; assess a minimum of three additional qualifying community sites to evaluate the feasibility of community gardens.
- f. By September 30, 2018, initiate a fresh fruit and vegetable distribution project at one additional qualifying site.
- g. By September 30, 2018, increase utilization of USDA food assistance programs at farmer's markets by hosting promotion events at a minimum of 33% of local qualifying farmer's markets.
- h. By September 30, 2018, assist the faith-based community identified in FFY 2017 in developing and implementing a faith-based wellness policy at a minimum of one qualifying site; engage a minimum of one additional qualifying faith-based community site to assess the feasibility for implementing a faith-based wellness policy (e.g. healthy food and beverage standard policy and/or physical activity programs policy).

**3. FFY 2019 (Year 3) Objective(s):**

- a. By September 30, 2019, LIA partners will reach 1,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.

- b. By September 30, 2019, Stanislaus County Healthy Retail Advisory Committee will develop an implementation plan for a healthy retail recognition program.
- c. By September 30, 2019, work with four qualifying retail outlets to instill sustainability measures for long-term continuation of healthy retail marketing and healthy retail site changes.
- d. By September 30, 2019, host a minimum of one healthy food promotion event in partnership with a qualifying retail outlet.
- e. By September 30, 2019, initiate the development of three additional community gardens in qualifying sites identified in FFY 2018; work with community partners to identify and instill sustainability measures for community gardens initiated in FFY 2017.
- f. By September 30, 2019, initiate a fresh fruit and vegetable distribution project at one additional qualifying site; instill measures for long-term sustainability in the project site identified in FFY 2018.
- g. By September 30, 2019, increase utilization of USDA food assistance programs at farmer's markets by hosting promotion events at a minimum of 66% of local qualifying farmer's markets.
- h. By September 30, 2019, assist the faith-based community identified FFY 2018 in developing and implementing a faith-based wellness policy at a minimum of one qualifying site.

**Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):**

By September 30, 2019, LIA partnership will improve access to and consumption of fruits and vegetables at 6 qualifying community gardens, 8 qualifying retail outlets, 2 senior food distribution sites, and two-thirds of all qualifying farmer's markets in Stanislaus County through healthy marketing, promotion events, and physical site changes.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																								
1.1	Attend and/or convene a LIA partnership group at least <u>four</u> times per year to coordinate USDA food program messaging, interventions and efforts to increase access to and consumption of healthy foods in the SNAP-Ed eligible population.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	CWD: LHD: AAA: UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF Agenda & Minutes
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1.2	Establish a Healthy Retail Advisory Committee. Recruit a minimum of <u>six</u> members, including partners from CNAP or other coalition partners, Tobacco Education, and Alcohol Prevention.  Attend and/or convene the Healthy Retail Advisory Committee at least once per quarter to provide guidance and coordinate retail efforts.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	CWD: LHD: AAA: UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF Agenda & Minutes Member List
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1.3	Provide technical assistance to Healthy Retail Advisory Committee to prepare and conduct education to county leaders on the importance of access to healthy foods and beverages as it relates to chronic disease and obesity prevention.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				RE-AIM Log of TA Provided								
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1.4	<p>Utilize CX<sup>3</sup> to assess to conduct an environmental assessment of qualifying retailers in a minimum of <u>five</u> communities to establish baseline data. Survey results will be used to guide Healthy Retail programming.</p> <p>As relevant, cross reference this data with findings from healthy Stores Healthy Communities survey data to identify priority neighborhoods and outlets to engage.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR		C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4					Q1	Q2	Q3	Q4					<p>CX3 surveys Pictures Partner List</p>
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1.5	<p>In year 1, engage <u>four</u> qualifying retail outlets to identify appropriate and effective sustainability measures for long-term healthy retail marketing; Identify and assess the feasibility for healthy retail environmental changes in a minimum of <u>four</u> additional outlets.</p> <p>In year 2, work to implement identified sustainability measures in the <u>four</u> previously engaged outlets; engage a minimum of <u>four</u> sites assessed in FY 16 to initiate healthy retail environmental changes.</p> <p>In year 3, engage the <u>four</u> retail outlets who initiated environmental changes in FY 17 to identify appropriate and effective sustainability measures for long-term continuation of healthy retail marketing.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<p>RE-AIM ATF Pictures</p>
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1.6	<p>Coordinate and provide healthy retail marketing materials, which may include NEOPB Retail and HOTM promotion materials, with qualifying retail outlets to highlight seasonal produce, utilizing recipe cards, newsletters, and/or signage promoting consumption of fruits and vegetables.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI	X	MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4					<p>ATF Materials Sample Pictures</p>
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1.7	<p>Engage SNAP-Ed eligible residents to assess the potential for community gardens and/or farm stands in a minimum of <u>three</u> qualifying census tracts in year 1. Identified potential intervention sites may be targeted for coordinated garden and farm-to-fork projects, where feasible.</p> <p>In coordination with local community-based organizations and SNAP-Ed eligible residents initiate community gardens and/or farm stands in <u>three</u> qualifying sites in year 2, and <u>three</u> additional sites in year 3. Steps for implementation include providing support for garden building, planting and harvesting, and including capacity building with SNAP-Ed eligible residents in order to establish garden sustainability.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA		UCCE	X	CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	Pictures RE-AIM
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1.8	<p>Annually host a minimum of <u>one</u> media event in partnership with a Harvest of the Month-promoting, qualifying retailer.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI	X	MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4			X		Year 2				Q1	Q2	Q3	Q4			X		Year 3				Q1	Q2	Q3	Q4			X		ATF Pictures Media Samples
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1.9	<p>Coordinate SNAP-Ed activities (i.e. HOTM, Nutrition Education, farm-to-fork efforts, etc.) with Senior Farmers' Market Nutrition Program voucher distribution to promote increased fruit and vegetable purchase and consumption.</p> <p>Host and/or attend supplemental food assistance promotion events at a minimum of 33% of qualifying farmer's markets in year 2, and a minimum of 66% of</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	X	AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4			X		Year 2				Q1	Q2	Q3	Q4			X		Year 3				Q1	Q2	Q3	Q4			X		List of Markets Attended Pictures
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Year 3																																																														
Q1	Q2	Q3	Q4																																																											
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	qualifying farmer's markets in year 3 to increase awareness and utilization of food assistance on healthy produce.																																																	
1.10	In partnership with a local food bank, coordinate the expansion of a fresh fruit and vegetable monthly distribution pilot program to <u>two</u> additional qualifying sites targeted to low-income elderly residents at SNAP-Ed eligible congregate meal sites or senior subsidized public housing. Distributions should range roughly from 9-10 lbs per person per month.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	X	AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	ATF Pictures Sample of Distribution List
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1.11	Place HOTM table tents on <u>40</u> tables at participating congregate meals sites (i.e., community centers, adult education centers, etc.). Table tents include information on the highlighted fruit or vegetable of the month.  Utilize congregate meal monthly menus to promote & highlight the HOTM during Farmer's Market season May-August.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	X	AAA		UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	ATF Pictures
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1.12	Engage with <u>one</u> qualifying faith based community site in year 1, and <u>one</u> additional site year 2, to assess the feasibility to implement healthy food and beverage standard policy (may or may not include vendors).	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4					ATF Agendas Sign in Sheets
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1.13	Assist with the development and implementation of selected healthy food and beverage standards, as a component of a faith-based wellness policy in <u>one</u> site year 2, and <u>one</u> additional site in year 3. (reference activity 3.5)	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4					Q1	Q2	Q3	Q4	X	X	X	X	ATF Agendas Sign in Sheets Sample Policy								
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1.14	Conduct a minimum of <u>15</u> series of three to eight classes of a least 15-minute nutrition education and/or physical activity promotion sessions with SNAP-Ed eligible children, adult and senior populations in eligible sites. (reference activity 3.7)	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF; UC CalFresh Reporting Tools Workbook
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1.15	Conduct a minimum of <u>25</u> single session nutrition education and/or physical activity promotion classes with SNAP-Ed eligible children, adult and senior populations in eligible sites. Taste testing may be provided.	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF; UC CalFresh Reporting Tools Workbook
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**\*Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

**\*\*Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base																		
1.14, 1.15	Harvest of the Month	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.14, 1.15	Eat Healthy, Be Active Community Workshops	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.14, 1.15	Growing Healthy Habits	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.14, 1.15	Cooking Matters	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.14, 1.15	My Plate for My Family	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.14, 1.15	Rethink Your Drink		CWD		Research Tested
		X	LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
		X	CCC		
1.14, 1.15	Eat Smart, Be Active		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
1.14, 1.15	Making Every Dollar Count		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
1.14, 1.15	Plan, Shop, Save and Cook		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
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1.14, 1.15	Farm Fresh from the Garden		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		

Evaluation Activities (FFY 2017 - FFY 2019)

[ (Evaluation Type) ]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																																								
E.1.1	On an ongoing basis, record SNAP-Ed activities, sites, participants reached and other required elements of USDA's SNAP-Ed Education and Administration Reporting System (EARS), and track use of evaluation tools assigned to each specific curricula	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td>X</td><td>UC Intent to Change</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist	X	UC Intent to Change
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E.1.2	Evaluate outcomes for 25 Food Smarts adult participants enrolled in the series.  Annually evaluate outcomes for a minimum of <u>100</u> nutrition education participants participating in the LHD Impact/Outcome Evaluation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>x</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE	x	CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table> <p>List other: Pre/Post Cooking Matters survey, IOE Evaluation Report</p>	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.3	Conduct neighborhood retail food environment assessments in support of activities 1.4-1.6.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> </table>		CWD	x	LHD		AAA		UCCE	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh</td></tr> </table>		EARS/ATF	x	PSE RE-AIM Report		UC CalFresh																										
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E.1.4	Record key Informant Interviews with Retail Advisory Committee and grocery store owners/managers in support of healthy retail environmental changes.	x			<table border="1"> <tr><td>CWD</td></tr> <tr><td>x LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	x LHD	AAA	UCCE	CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4			X	X	Year 3				Q1	Q2	Q3	Q4	X	X			<table border="1"> <tr><td colspan="2">EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE-AIM Report</td></tr> <tr><td colspan="2">UC CalFresh Workbook</td></tr> <tr><td colspan="2">Food Behavior Checklist</td></tr> <tr><td colspan="2">UC Intent to Change</td></tr> </table> <p>List other:</p>	EARS/ATF		x	PSE RE-AIM Report	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	
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E.1.5	Summarize healthy food access changes implemented by engaged retail outlets.		x		<table border="1"> <tr><td>CWD</td></tr> <tr><td>x LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>UCCE</td></tr> <tr><td>CCC</td></tr> </table>	CWD	x LHD	AAA	UCCE	CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE-AIM Report</td></tr> <tr><td colspan="2">UC CalFresh Workbook</td></tr> <tr><td colspan="2">Food Behavior Checklist</td></tr> <tr><td colspan="2">UC Intent to Change</td></tr> </table> <p>List other:</p>	X	EARS/ATF	x	PSE RE-AIM Report	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	
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E.1.6	Annually report on the number of sites identifying a need for a community garden, number of sites with new or reinvigorated gardens, the number of stakeholders who work, learn or eat from the garden, and any enacted sustainability measures.			X	<table border="1"> <tr><td>CWD</td></tr> <tr><td>X LHD</td></tr> <tr><td>AAA</td></tr> <tr><td>UCCE</td></tr> <tr><td>X CCC</td></tr> </table>	CWD	X LHD	AAA	UCCE	X CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td colspan="2">EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td colspan="2">UC CalFresh Workbook</td></tr> <tr><td colspan="2">Food</td></tr> </table>	EARS/ATF		X	PSE RE-AIM Report	UC CalFresh Workbook		Food															
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E.1.7	Assess and evaluate the interest, progress and sustainability of PSE older adult food distribution expansions through participant, surveys, interviews and small focus groups.		x		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	X	AAA		UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td></td><td></td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td></td><td></td><td></td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td></td><td></td><td></td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X			X	Year 2				Q1	Q2	Q3	Q4				X	Year 3				Q1	Q2	Q3	Q4				X	<table border="1"> <tr><td>EARS/ATF</td></tr> <tr><td>PSE RE-AIM Report</td></tr> <tr><td>UC CalFresh Workbook</td></tr> <tr><td>Food Behavior Checklist</td></tr> <tr><td>UC Intent to Change</td></tr> </table> <p>List other: Key-informant surveys</p>	EARS/ATF	PSE RE-AIM Report	UC CalFresh Workbook	Food Behavior Checklist	UC Intent to Change
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E.1.8	Report on the reach, effectiveness, adoption, implementation, and maintenance (RE-AIM) of faith-based wellness policies. (reference activity E.3.4)		x		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>EARS/ATF</td></tr> <tr><td>x PSE RE-AIM Report</td></tr> <tr><td>UC CalFresh Workbook</td></tr> <tr><td>Food Behavior Checklist</td></tr> <tr><td>UC Intent to Change</td></tr> </table> <p>List other:</p>	EARS/ATF	x PSE RE-AIM Report	UC CalFresh Workbook	Food Behavior Checklist	UC Intent to Change
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\*\*Time Frame: Year & Quarter:

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

## **SECTION C: INTERVENTION PLAN**

### **I. Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

By September 30, 2019, a minimum of 20 qualifying schools (i.e. pre-school, elementary school, middle school, high school) in Stanislaus County will make changes to school policies, physical environments, and institutional capacity to support improved nutrition and physical activity behaviors among students, parents, and teachers.

#### **SNAP-Ed State Goals (check all that apply):**

x	<b>Goal 1: Food and Beverages (Behavioral)</b>
x	<b>Goal 2: Physical Activity (Behavioral)</b>
	<b>Goal 3: Food Resource Management (Behavioral)</b>
x	<b>Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)</b>
x	<b>Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)</b>

### **II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:**

- Support the development and/or enhancement of school/pre-school wellness policies
- Smarter Lunchroom Movement (SLM)
- Implement edible school-site gardens that support nutrition and garden education for students in all grade levels, and increase access to healthy produce.
- Build local school capacity to implement approved physical activity promotion programs (i.e. SPARK, CATCH, etc.) for students in all grade levels.

### **III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

#### **1. FFY 2017 (Year 1) Objective(s):**

- a. By September 30, 2017, LIA partners will reach 5,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.
- b. By September 30, 2017, engage school and pre-school stakeholders to identify sustainability measures for a minimum of six garden sites.
- c. By September 30, 2017, establish partnerships with school and pre-school stakeholders at a minimum of six qualifying sites to evaluate the feasibility of school gardens.

- d. By September 30, 2017, establish partnerships with school stakeholders to identify, engage, assess for feasibility and initiate Smarter Lunchroom Movement strategies at a minimum of two qualifying sites.
- e. By September 30, 2017, engage school stakeholders to initiate SPARK or CATCH physical activity programs at a minimum of two sites.
- f. By September 30, 2017, provide technical assistance to school administrators and stakeholders on strategies for integrating healthier foods into school meal products
- g. By September 30, 2017, assist school stakeholders at a minimum of one school districts for continued engagement efforts of their Local Wellness Policy; assist a minimum of one additional school district in identifying and employing factors to strengthen the language and improve implementation of their Local School Wellness Policy; establish partnerships with a minimum of two additional districts to engage their school wellness policy committees.

**2. FFY 2018 (Year 2) Objective(s):**

- a. By September 30, 2018, LIA partners will reach 5,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.
- b. By September 30, 2018, establish gardens at qualifying school and/or pre-school sites identified in FFY 2017, and establish partnerships with stakeholders at a minimum of six additional qualifying school and/or preschool sites to evaluate the feasibility of school gardens.
- c. By September 30, 2018, establish partnerships with school stakeholders to identify, engage, assess for feasibility and initiate Smarter Lunchroom Movement strategies at a minimum of two additional qualifying sites.
- d. By September 30, 2018, engage and support school stakeholders to conduct SPARK or CATCH physical activity programs at a minimum of six sites
- e. By September 30, 2018, assist a minimum of one additional school district to identify and employ factors to strengthen the language and improve implementation of their Local School Wellness Policy; establish partnerships with a minimum of one additional district to engage their school wellness policy committees.

**3. FFY 2019 (Year 3) Objective(s):**

- a. By September 30, 2019, LIA partners will reach 5,000 eligible children, adults, and seniors with direct education and 60000 with indirect education; and will provide training and TA to support the development of education extenders.
- b. By September 30, 2019, establish gardens at qualifying school and/or preschool sites identified in FFY 2018, and engage stakeholders to initiate sustainability measures for all twelve garden sites.

- c. By September 30, 2019, establish partnerships with school stakeholders to identify, engage, assess for feasibility and initiate Smarter Lunchroom Movement strategies at a minimum of two additional qualifying sites.
- d. By September 30, 2019, engage and support school stakeholders to conduct SPARK or CATCH physical activity programs at a minimum of ten sites
- e. By September 30, 2019, assist a minimum of one additional school district in identifying and employing factors to strengthen the language and improve implementation of their Local School Wellness Policy.

**Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):**

By September 30, 2019, 20 qualifying schools (i.e. pre-school, elementary school, middle school, high school) in Stanislaus County will make changes to school policies, physical environment, and institutional capacity to support improved nutrition and physical activity behaviors among students, parents, and teachers.

Activity Number	Activity Description	Intervention Categories*	Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																												
2.1	<p>Attend a minimum of <u>four</u> district/school wellness councils to remain current with ongoing LSWP implementations.</p> <p>Engage and provide technical assistance to School Wellness Coordinators in updating local school wellness policies (LSWP) to conform to new HHFKA standards.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD:</p> <p>LHD:</p> <p>AAA:</p> <p>UCCE:</p> <p>CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Agenda PSE RE-AIM Log of TA Provided</p>
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2.2	<p>Engage and provide technical assistance to community leaders (i.e. PTA members, parents, students, community residents, principals, teachers, etc.) to identify priority areas regarding LSWPS, and establish methods for improving implementation.</p> <p>As appropriate, present and provide technical assistance to on strategies for promoting and sustaining Farm-to-School efforts through linkages to the LSWP(s).</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD:</p> <p>LHD: TBD</p> <p>AAA:</p> <p>UCCE:</p> <p>CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<p>PSE RE-AIM Log of TA Provided</p>
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2.3	<p>Engage Head Start and school leaders and administrators to evaluate the feasibility of school gardening programs at <u>six</u> qualifying sites in year 1 and <u>six</u> additional qualifying sites in year 2.</p> <p>Meet with Head Start and school leaders and administrators at least <u>twice per year</u> to provide information and technical assistance to promote and</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD:</p> <p>LHD: SCOE, TBD</p> <p>AAA:</p> <p>UCCE:</p> <p>CCC:</p>	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4					<p>PSE RE-AIM Log of TA Provided; UC CalFresh Reporting Tools Workbook Pictures</p>
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	<p>initiate school gardening programs at identified qualifying sites. Gardens will be initiated at a minimum of <u>three</u> preschool and <u>three</u> school sites in year 2, and <u>three</u> additional preschools and <u>three</u> additional schools in year 3.</p> <p>In coordination with Head Start and school leaders and administrators, sustainability measures for all <u>twelve</u> sites will be identified in year 3 for continued school engagement, learning, and environmental reinforcement for healthy behavior.</p> <p>Where possible, promote the intersections between school gardens, classroom curricula, and cafeteria healthy promotion strategies (i.e. HOTM and SLM).</p>				<table border="1"> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>	X	X	X	X																																																					
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<p>2.4</p>	<p>Work with <u>two</u> eligible sites in year 1, <u>two</u> additional sites in year 2, and <u>two</u> additional sites in year 3 (for a cumulative total of six) to:</p> <ul style="list-style-type: none"> <li>Identify sites interest and capacity to implement the Smarter Lunchrooms Movements (SLM);</li> <li>Provide SLM training to food service directors and staff and conduct scorecard assessments;</li> <li>Provide ongoing technical advising, as requested, to adopt SLM strategies, and demonstrate positive outcomes.</li> </ul>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE		CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>UC CalFresh Reporting Tools Workbook; The Smarter Lunchrooms Movement Self-Assessment Scorecard; PSE RE-AIM</p>
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<p>2.5</p>	<p>Coordinate and distribute HOTM promotion materials to qualifying schools and preschools, in coordination with monthly taste testing activities, to highlight seasonal produce.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD: LHD: SCOE, TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF; UC CalFresh Reporting Tools Workbook</p>
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<p>2.6</p>	<p>Engage qualifying head start and school staff to initiate SPARK or CATCH physical activity promotion programs at a minimum of qualifying <u>two</u> sites in year 1, an addition <u>four</u> qualifying sites in year 2, and an additional <u>four</u> qualifying sites in year 3.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD: LHD: SCOE, TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>PSE RE-AIM Log of TA Provided; UC CalFresh Reporting Tools Workbook</p>
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<p>2.7</p>	<p>Annually provide a minimum of <u>one</u> 30-minute staff training for teachers, preschools staff, afterschool staff and other personnel in the school district who are conducting nutrition education and obesity prevention intervention(s) with SNAP-Ed eligible populations. Trained educators will be developed as extenders to deliver nutrition and physical activity education and to create sustainability of education efforts.</p> <p>Topics may include:</p> <ul style="list-style-type: none"> <li>o HOTM</li> <li>o SPARK and/or CATCH</li> <li>o Smarter Lunchrooms Movement</li> </ul>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD: LHD: SCOE, TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Agenda Sign-In Sheet; UC CalFresh Reporting Tools Workbook</p>
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<p>2.8</p>	<p>Conduct a minimum of <u>30</u> series of three to eight classes of a least 15-minute nutrition education and/or physical activity promotion sessions with SNAP-Ed eligible children, adult and senior populations.</p>	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Sign-In Sheet; UC CalFresh Reporting Tools Workbook</p>
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X	X	X	X																																																											
<p>2.9</p>	<p>Conduct a minimum of <u>50</u> single session nutrition education and/or physical activity promotion classes with SNAP-Ed eligible children, adult and senior</p>	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> </table>	X	CED		CEI		MPR	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> </table>		CWD	X	LHD		AAA	<p>CWD: LHD: SCOE AAA:</p>	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Sign-In Sheet; UC CalFresh</p>																																
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X	X	X	X																																																											

populations in eligible sites. Taste testing may be provided.		C&C	X	UCCE	UCCE: CCC:	Year 2				Reporting Tools Workbook
	X	TTA		CCC		Q1	Q2	Q3	Q4	
						X	X	X	X	
						Year 3				
						Q1	Q2	Q3	Q4	
						X	X	X	X	

**\*Intervention Categories Legend**

CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

**\*\*Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)  
 Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)



Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
2.7, 2.8, 2.9	I Am Moving, I am Learning: A Proactive Approach for Addressing Child Obesity in Head Start		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.5, 2.7, 2.8, 2.9	Harvest of the Month		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8, 2.9	Eat Healthy, Be Active Community Workshops		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8	Growing Healthy Habits		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.6, 2.7, 2.9	SPARK		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.6, 2.7, 2.9	CATCH		CWD	X	Research Tested
			LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		

2.2	Snapshots & Stories: My Voice, My Community		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.2	Parent Lesson Plans: Advocating for Healthier School Environments		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
2.3, 2.7, 2.8, 2.9	Jr Master Gardeners (grades 3-5)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Building a Healthy Me (K-1)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8, 2.9	Eat Healthy, Be Active Community Workshops		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
		X	CCC		
2.9	Rethink Your Drink		CWD		Research Tested
		X	LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
		X	CCC		
2.8	Eat Smart, Be Active		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		

			CCC		below:
2.8	Making Every Dollar Count		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8	Plan, Shop, Save and Cook		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8, 2.9	Farm Fresh from the Garden		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.8, 2.9	Happy Healthy Families		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Good For Me and you (Grade 2)		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	My Amazing Body (K-1)		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Eating Healthy From Farm to Fork (k-2)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging

		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Good for me and you (Grade 2)		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Healthy Choices, Healthy me (Grade k-3)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	It's my choice... Eat Right! Be Active!		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Eat Fit (Grades 6-8)		CWD	X	Research Tested
			LHD		Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Dig In! (4-6)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Nutrition To Grown on! (Grades 4-6)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Exercise your options (Grades 6-8)		CWD		Research Tested
			LHD	X	Practice Tested

			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Nutrition Voyage (Grades 6-8)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Hunger Attacks/Money Talks (Grades 6-8)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Healthilicious (Grades 4-6)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.7, 2.8, 2.9	Eat and Play Together (6-8 year olds)		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.4; 2.7	The Smarter Lunchrooms Movement (SLM) Resources, Scorecards, tools for		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
		X	UCCE	X	N/A - Please describe below: Developed by Cornell University. Using PSE RE-AIM for evaluation.
			CCC		
2.7, 2.8, 2.9	Nutrition Pathfinders (Grades 4-6)		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
		X	UCCE	x	N/A - Please describe

			CCC		below: Dairy Council Materials (unknown)
2.6, 2.7, 2.9	Instant Recess DVD and Materials		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
		X	UCCE	X	N/A - Please describe below:
			CCC		

Evaluation Activities (FFY 2017 - FFY 2019)

[ (Evaluation Type) ]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																												
E.2.1	On an ongoing basis, record SNAP-Ed activities, sites, participants reached and other required elements of USDA's SNAP-Ed Education and Administration Reporting System (EARS), and track use of evaluation tools assigned to each specific curricula	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td>X</td><td>UC Intent to Change</td></tr> </table> <p>List other:</p>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist	X	UC Intent to Change
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E.2.2	Track and report training provided for activity 2.7.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<p>Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p>Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior										
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E.2.3	Report on the needs identified and the policies adopted and implemented by District-level and school site-level School Wellness Committees.	X	X		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table> <p>List other:</p>		EARS/ATF	X	PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.4	Conduct and analyze Smarter Lunchroom Movement (SLM) Scorecard assessment data for adoption of SLM strategies in the lunchroom.	X	X	X	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table> <p>List other:</p>		EARS/ATF	X	PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.5	Annually report on the number of sites identifying a need for a school garden, number of sites with new or reinvigorated gardens, the number of stakeholders (i.e. teachers, students, parents) who work, learn or eat from			X	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4					<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> </table>		EARS/ATF	X	PSE RE-AIM Report	X	UC CalFresh Workbook																
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	the garden, and any enacted sustainability measures.					<table border="1"> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 3</th> </tr> <tr> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr> <td></td> <td>Food Behavior Checklist</td> </tr> <tr> <td></td> <td>UC Intent to Change</td> </tr> </table> <p>List other:</p>		Food Behavior Checklist		UC Intent to Change																																			
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E.2.6	Summarize healthy site changes implemented by engaged ECE and/or school sites		X		<table border="1"> <tr> <td>X</td> <td>CWD</td> </tr> <tr> <td></td> <td>LHD</td> </tr> <tr> <td></td> <td>AAA</td> </tr> <tr> <td>X</td> <td>UCCE</td> </tr> <tr> <td></td> <td>CCC</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 1</th> </tr> <tr> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 2</th> </tr> <tr> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table> <table border="1"> <tr> <th colspan="4">Year 3</th> </tr> <tr> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>	X	CWD		LHD		AAA	X	UCCE		CCC	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr> <td>X</td> <td>EARS/ATF</td> </tr> <tr> <td></td> <td>PSE RE-AIM Report</td> </tr> <tr> <td>X</td> <td>UC CalFresh Workbook</td> </tr> <tr> <td></td> <td>Food Behavior Checklist</td> </tr> <tr> <td></td> <td>UC Intent to Change</td> </tr> </table> <p>List other:</p>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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**\*\*Time Frame: Year & Quarter:**  
 Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)  
 Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)



**SECTION C: INTERVENTION PLAN**

**I. Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

By September 30, 2019, LIA partnership will assist eight qualifying areas (qualifying sites and/or census tracts) in Stanislaus County in improving environmental support for physical activity and promoting utilization of physical activity resources.

**SNAP-Ed State Goals (check all that apply):**

	<b>Goal 1: Food and Beverages (Behavioral)</b>
x	<b>Goal 2: Physical Activity (Behavioral)</b>
	<b>Goal 3: Food Resource Management (Behavioral)</b>
	<b>Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)</b>
x	<b>Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)</b>

**II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:**

- Physical Activity Environments:
  - Safe Routes to School
  - Walking Clubs
  - Faith-Based PA
- Engage parks and recreation departments to increase target population participation in physical activity programs

**III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:**

*Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)*

1. **FFY 2017 (Year 1) Objective(s):**
  - a. By September 30, 2017, engage school stakeholders and initiate Safe Routes to School program(s) for eligible students at a minimum of one qualifying school.
  - b. By September 30, 2017, assess the feasibility for walking clubs in SNAP-Ed qualifying census tracts and/or sites, and identify a minimum of three sites to map potential routes.
  - c. By September 30, 2017, assess the interest at a minimum of one qualifying faith-based facilities for the initiation of physical activity programs for eligible SNAP-Ed residents.
  - d. By September 30, 2017, engage city and county department officials from a minimum of one city to identify opportunities for environmental changes that increase access to physical activity resources.
2. **FFY 2018 (Year 2) Objective(s):**

- a. By September 30, 2018, identify sustainability measures for Safe Routes to School programs started in FFY 2017, and initiate additional programs for eligible students at a minimum of one additional qualifying school site.
  - b. By September 30, 2018, pilot a minimum of one walking club for eligible SNAP-Ed residents.
  - c. By September 30, 2018, pilot a physical activity program in a minimum of one qualifying faith-based facility, and identify measures for long-term sustainability; assess the interest at a minimum of one additional qualifying faith-based facilities for the initiation of physical activity programs for eligible SNAP-Ed residents.
  - d. By September 30, 2018, engage city and county department officials from a minimum of two additional cities (total of three) to identify opportunities for environmental changes that increase access to physical activity resources.
3. **FFY 2019 (Year 3) Objective(s):**
- a. By September 30, 2019, identify sustainability measures for Safe Routes to School programs started in FFY 2018, and initiate programs for eligible students at one additional qualifying school sites.
  - b. By September 30, 2019, initiate two additional walking clubs for eligible SNAP-Ed residents.
  - c. By September 30, 2019, implement sustainability measures to maintain the faith-based physical activity program initiated in FFY 2018; initiate physical activity program(s) in a minimum of one additional qualifying faith-based facility.
  - d. By September 30, 2019, engage city and county department officials from a minimum of two additional cities (total of five) to identify opportunities for environmental changes that increase access to physical activity resources.

**Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):**

By September 30, 2019, LIA partnership will assist eight qualifying areas (qualifying sites and/or census tracts) in Stanislaus County in improving environmental support for physical activity and promoting utilization of physical activity resources.

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																								
3.1	Attend at least one Safe Routes to School meeting at a minimum of <u>four</u> schools and/or school districts, to assess needs and opportunities for technical assistance.		CED		CWD	CWD: LHD: TBD AAA: UCCE: CCC:	Year 1 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> Year 2 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> Year 3 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	ATF Agenda Partner List RE-AIM
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Engage community and school stakeholders to initiate Safe Routes to School programs at a minimum of <u>one</u> qualifying school in year 1, <u>one</u> additional qualifying school in year 2, and <u>one</u> additional qualifying school in year 3.	X	CEI	X	LHD																												
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3.2	Assist a minimum of <u>three</u> qualifying sites and/or census tracts in conducting physical activity environment assessments and develop an action plan including, but not limited to, mapping walking paths and engaging additional SNAP-Ed eligible residents for resident advisory/wellness committees.		CED		CWD	CWD: LHD: TBD AAA: UCCE: CCC:	Year 1 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> Year 2 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> Year 3 <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	RE-AIM Survey Samples Route Maps
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<p>3.3</p>	<p>Assist qualifying congregate meal sites and/or local senior housing complexes to pilot walking clubs at a minimum of <u>one</u> site in year 2, and <u>two</u> additional sites in year 3. Technical assistance will be provided for coordinating marketing materials with SNAP-Ed messages, promoting walking club dates/times for the various sites and engaging local SNAP-Ed eligible residents, particularly targeting seniors, to encourage participation for individual health benefits and program expansion.</p> <p>Seek partnerships with other fitness groups/programs and groom potential volunteers to develop program sustainability.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR		C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA		UCCE	X	CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>RE-AIM Log of TA Provided Route Maps</p>
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<p>3.4</p>	<p>Engage with <u>one</u> qualifying faith based community site in year 1, and <u>one</u> additional site year 2, to assess the feasibility to implement and sustain structured physical activity programs.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4					<p>ATF Agendas Sign in Sheets</p>
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<p>3.5</p>	<p>Assist with the development and implementation of structured physical activity programs, as a component of a faith-based wellness policy, in <u>one</u> qualifying site in year 2, and <u>one</u> additional qualifying site in year 3. (reference activity 1.13)</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Agendas Sign in Sheets Sample Policy</p>
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<p>3.6</p>	<p>Meet at least <u>once per year</u> with city and county stakeholders from a minimum of <u>one</u> city in year 1, <u>one</u> additional city in year 2, and <u>three</u> additional cities in year 3 (for a cumulative total of five cities) to discuss and assess the coordination of physical activity environmental supports for utilization and promotion of physical activity resources in qualifying census tracts (e.g. park facilities' amenities, Parks and Recreation physical activity programs, afterschool programs, joint-use possibilities, etc.)</p> <p>Stakeholders and officials may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Parks and Recreation Department staff</li> <li>• Planning Department staff</li> <li>• Elected Officials (i.e. Mayor, City Council)</li> </ul>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: TBD AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Agenda</p>
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<p>3.7</p>	<p>Conduct a minimum of <u>15</u> series of three to eight classes of a least 15-minute nutrition education and/or physical activity promotion sessions with SNAP-Ed eligible children, adult and senior populations. (reference activity 1.14)</p>	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&amp;C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE	X	CCC	<p>CWD: LHD: AAA: UCCE: CCC:</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>ATF Sign-In Sheet; UC CalFresh Reporting Tools Workbook</p>
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**\*Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

**\*\*Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)  
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

## Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base
3.7	Eat Healthy, Be Active Community Workshops	<input type="checkbox"/> CWD <input type="checkbox"/> LHD <input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input checked="" type="checkbox"/> CCC	<input type="checkbox"/> Research Tested <input checked="" type="checkbox"/> Practice Tested <input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:
3.7	Food Smarts Workshops Curriculum	<input type="checkbox"/> CWD <input type="checkbox"/> LHD <input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input checked="" type="checkbox"/> CCC	<input type="checkbox"/> Research Tested <input checked="" type="checkbox"/> Practice Tested <input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:
3.7	NEOP Community Tool Box	<input type="checkbox"/> CWD <input type="checkbox"/> LHD <input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input checked="" type="checkbox"/> CCC	<input type="checkbox"/> Research Tested <input checked="" type="checkbox"/> Practice Tested <input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:
3.1	Parent Lesson Plans: Advocating for Healthier School Environments	<input type="checkbox"/> CWD <input checked="" type="checkbox"/> LHD <input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input type="checkbox"/> CCC	<input type="checkbox"/> Research Tested <input checked="" type="checkbox"/> Practice Tested <input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:

Evaluation Activities (FFY 2017 - FFY 2019)

[ (Evaluation Type) ]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																																										
E.3.1	On an ongoing basis, record SNAP-Ed activities, sites, participants reached and other required elements of USDA's SNAP-Ed Education and Administration Reporting System (EARS), and track use of evaluation tools assigned to each specific curriculum.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td>X</td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh Workbook		Food Behavior Checklist	X	UC Intent to Change	List other:	
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E.3.2	Annually report on new or improved environmental changes that improve access to physical activity such as safe routes to school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>		EARS/ATF	X	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	List other:	
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E.3.3	Assess and evaluate the interest, progress and sustainability of PSE older adult walking route/club projects through participant, surveys, interviews and small focus groups.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD	X	AAA		UCCE		CCC	<table border="1"> <tr><td colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td></td><td></td><td>X</td></tr> <tr><td colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X			X	Year 2				Q1	Q2	Q3	Q4				X	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food</td></tr> </table>		EARS/ATF	X	PSE RE-AIM Report		UC CalFresh Workbook		Food																
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E.3.4	Report on the reach, effectiveness, adoption, implementation, and maintenance (RE-AIM) of faith-based wellness policies. (reference activity E.1.8)		X		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td></td><td></td><td></td><td></td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> </table> <p>List other:</p>		EARS/ATF	X	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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# SNAP-Ed FFY 2017 Budget

Exhibit A5

<b>Organization Name:</b>	California Department of Public Health
<b>County/Jurisdiction:</b>	Stanislaus County
<b>FFY 2017 Total Budget:</b>	<b>\$ 972,097.00</b>
<b>Budget Adjustment Request #:</b>	

	Expenses*	Carry-In FFY 2016 Budget****	FFY 2016 Budget	FFY 2017 Budget	% Difference
1	Salaries/Benefits		\$471,318	\$479,110	1.65%
2	Non-Capital Equipment/Supplies		\$15,927	\$21,420	34.49%
3	Materials		\$13,375	\$27,874	108.40%
4	Travel & Per Diem		\$8,991	\$18,775	108.82%
5	Building/Space		\$2,700	\$5,760	113.33%
6	Maintenance		\$4,800	\$10,380	116.25%
7	Equipment and Other Capital Expenditures		\$3,320	\$0	-100.00%
8	Contracts/Sub-Grants/Agreements**		\$385,000	\$289,000	-24.94%
	<b>Total Direct Costs:</b>	<b>\$0</b>	<b>\$905,431</b>	<b>\$852,319</b>	<b>-5.87%</b>
9	Indirect Costs*** Indirect Cost Rate= <u>25%</u>		\$117,829	\$119,778	1.65%
	<b>Total Federal Funds</b>	<b>\$0</b>	<b>\$1,023,260</b>	<b>\$972,097</b>	<b>-5.00%</b>

	Budget Categories	Justification For Difference Greater Than 5% From FFY 2016 Budget
1	Salaries/Benefits	
2	Non-Capital Equipment/Supplies	Increased costs for expanded healthy retail promotion activities. Additional storage needed for supplies and records.
3	Materials	Increased materials for Physical Activity promotion in association to Integrated Work Plan proposed activities.
4	Travel & Per Diem	Bi-Annual Childhood Obesity and CA Farm-to-School Conferences travel included.
5	Building/Space	Building maintenance improvement cost increase included. Pro-rated by space allocation. Includes rental of additional storage space.
6	Maintenance	Building maintenance improvement cost increase included. Pro-rated by space allocation.
7	Equipment and Other Capital Expenditures	Will not be purchasing capital equipment in FFY 17
8	Contracts/Sub-Grants/Agreements	Previous contracts expired. Funds reduced to reflect appropriate percentage of the overall funding reduction.
9	Indirect Costs	

\*Provide narrative describing all expenses.

\*\*Retain copies on site.

\*\*\*Provide assurances that the indirect cost rate is an approved rate (Financial and Cost Policy Supplement).

\*\*\*\*Please note that funds cannot be carried over into the next Federal Fiscal Year if the funds are in the last year of their 2-year period of performance.

**Exhibit B**  
Budget Detail and Payment Provisions

**1. Invoicing and Payment**

- A. Upon completion of project activities as provided in Exhibit A Grant Application, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the costs specified herein.
- B. Invoices shall include the Grant Number and shall be submitted in triplicate not more frequently than quarterly in arrears to:

Monica Cortez, Grant Manager  
California Department of Public Health  
Nutrition Education and Obesity Prevention Branch  
1616 Capitol Avenue, MS 7204  
Sacramento, CA 95814

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

**2. Budget Contingency Clause**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

**3. Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

**Exhibit B**  
Budget Detail and Payment Provisions

**4. Amounts Payable**

A. The amounts payable under this Grant shall not exceed:

- 1) \$972,097 for the budget period of 10/1/16 through 9/30/17.
- 2) \$972,097 for the budget period of 10/1/17 through 9/30/18.
- 3) \$972,097 for the budget period of 10/1/18 through 9/30/19.

B. Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled and/or goods are received.

**5. Timely Submission of Final Invoice**

A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

**6. Travel and Per Diem Reimbursement**

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect as established by the California Department of Human Resources (CalHR).

## EXHIBIT C

### STANDARD GRANT CONDITIONS

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.

- 7. FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.
- 8. GOVERNING LAW:** This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.
- 9. INCOME RESTRICTIONS:** Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.
- 10. INDEPENDENT GRANTEE:** Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.
- 11. MEDIA EVENTS:** Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.
- 12. NO THIRD-PARTY RIGHTS:** The Department and Grantee do not intend to create any rights or remedies for any third- party as a beneficiary of this Grant or the project.
- 13. NOTICE:** Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.
- 14. PROFESSIONALS:** Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.

**15. RECORDS:** Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).

- Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
- Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
- Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
- Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
- Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.

**16. RELATED LITIGATION:** Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

**17. RIGHTS IN DATA:** Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

**18. VENUE:** The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, County of Sacramento, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.



**Exhibit E**

**Additional Provisions**

**1. Additional Incorporated Documents [Optional]**

A. The following documents and any subsequent updates are not attached, but are incorporated herein and made a part hereof by this reference. These documents may be updated periodically by CDPH, as required by program directives. CDPH shall provide the Grantee with copies of said documents and any periodic updates thereto, under separate cover. CDPH will maintain on file, all documents referenced herein and any subsequent updates.

1. *Fiscal and Administrative Guidelines Manual*  
<http://www.cdph.ca.gov/programs/NEOPB/Pages/FiscalandAdministrativeGuidelinesManual.aspx>
2. *Nutrition Education and Obesity Prevention Branch Program Letters*  
<http://www.cdph.ca.gov/programs/NEOPB/Pages/ProgramLetters.aspx>

**2. Cancellation / Termination [Required]**

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
  - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
  - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.

**Exhibit E**

**Additional Provisions**

- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
  - G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
  - H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
    - 1) Place no further order or subgrants for materials, services, or facilities.
    - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.
    - 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly chargeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
    - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
  - I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.
- 3. Avoidance of Conflicts of Interest by Grantee [Required]**
- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
  - B. Conflicts of interest include, but are not limited to:
    - 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.

**Exhibit E**

**Additional Provisions**

- 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

**[Contract Header Setup]**

Stanislaus County  
Health Services Agency  
16-10177

**Exhibit F  
Federal Terms and Conditions**

*(For Federally Funded Grant Agreements)*

The use of headings or titles throughout this exhibit is for convenience only and shall not be used to interpret or to govern the meaning of any specific term or condition.

The terms "Grantee" and "SubGrantee" shall also mean, "agreement", "grant", "grant agreement", "Grantee" and "Subgrantee" respectively.

The terms "California Department of Public Health" and "CDPH" shall have the same meaning and refer to the California State agency that is a party to this Agreement.

This exhibit contains provisions that require strict adherence to various contracting laws and policies.

**Index of Special Terms and Conditions**

1. Federal Funds
2. Federal Equal Employment Opportunity Requirements
3. Debarment and Suspension Certification
4. Covenant Against Contingent Fees
5. Air or Water Pollution Requirements
6. Lobbying Restrictions and Disclosure Certification
7. Additional Restrictions
8. Human Subjects Use Requirements
9. Financial and Compliance Audit Requirements
10. Audit and Record Retention
11. Federal Requirements

## 1. Federal Funds

(Applicable only to that portion of an agreement funded in part or whole with federal funds.)

- a. It is mutually understood between the parties that this Grant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Grant were executed after that determination was made.
- b. This Grant is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Grant. In addition, this Grant is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Grant in any manner.
- c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Grant shall be amended to reflect any reduction in funds.
- d. CDPH has the option to invalidate or cancel the Grant with 30-days advance written notice or to amend the Grant to reflect any reduction in funds.

## 2. Federal Equal Opportunity Requirements

(Applicable to all federally funded grants entered into by the California Department of Public Health (CDPH) formerly known as California Department of Health Services (CDHS).)

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Grantee will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or CDPH, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Grantee's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.
- b. The Grantee will, in all solicitations or advancements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.
- c. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Grantee's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Grantee will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance

Programs, Equal Employment Opportunity, Department of Labor,” and of the rules, regulations, and relevant orders of the Secretary of Labor.

- e. The Grantee will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Grantee's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Grantee will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subGrantee or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or CDPH may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Grantee becomes involved in, or is threatened with litigation by a subGrantee or vendor as a result of such direction by CDPH, the Grantee may request in writing to CDPH, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

### 3. Debarment and Suspension Certification

- a. By signing this Grant, the Grantee/Grantee agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
- b. By signing this Grant, the Grantee certifies to the best of its knowledge and belief, that it and its principals:
  - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
  - (2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and

- (4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
  - (5) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.
  - (6) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- c. If the Grantee is unable to certify to any of the statements in this certification, the Grantee shall submit an explanation to the CDPH Program Contract Manager.
  - d. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.
  - e. If the Grantee knowingly violates this certification, in addition to other remedies available to the Federal Government, the CDPH may terminate this Agreement for cause or default.

#### 4. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agency has been employed or retained to solicit/secure this Grant upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Grantee for the purpose of securing business. For breach or violation of this warranty, CDPH shall have the right to annul this Grant without liability or in its discretion to deduct from the Grant price or consideration, or otherwise recover, the full amount of such commission, percentage, and brokerage or contingent fee.

#### 5. Air or Water Pollution Requirements

Any federally funded grant and/or subgrants in excess of \$100,000 must comply with the following provisions unless said grant is exempt under 40 CFR 15.5.

- a. Government Grantees agree to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act [42 U.S.C. 1857(h)], section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).
- b. Institutions of higher education, hospitals, nonprofit organizations and commercial businesses agree to comply with all applicable standards, orders, or requirements issued under the Clean Air Act (42 U.S.C. 7401 et seq.), as amended, and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended.

#### 6. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded grants in excess of \$100,000 per Section 1352 of the 31, U.S.C.)

##### a. Certification and Disclosure Requirements

- (1) Each person (or recipient) who requests or receives a grant, subgrant, which is subject to Section 1352 of the 31, U.S.C., and which exceeds \$100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled "Certification Regarding Lobbying") that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.
- (2) Each recipient shall file a disclosure (in the form set forth in Attachment 2, entitled "Standard Form-LLL 'disclosure of Lobbying Activities'") if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with a grant or any extension or amendment of that grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.

- (3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure form previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:
  - (a) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;
  - (b) A change in the person(s) or individuals(s) influencing or attempting to influence a covered federal action; or
  - (c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.
- (4) Each person (or recipient) who requests or receives from a person referred to in Paragraph a(1) of this provision a grant or subgrant exceeding \$100,000 at any tier under a grant shall file a certification, and a disclosure form, if required, to the next tier above.
- (5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to CDPH Program Contract Manager.

b. Prohibition

Section 1352 of Title 31, U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract or agreement, grant, loan, or cooperative agreement.

7. **Additional Restrictions**

Grantee shall comply with the restrictions under Division F, Title V, Section 503 of the Consolidated Appropriations Act, 2012 (H.R. 2055), which provides that:

“SEC. 503.(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any



proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.”

## 8. Human Subjects Use Requirements

(Applicable only to federally funded agreements in which performance, directly or through a subcontract/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Contractor agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

## 9. Financial and Compliance Audit Requirements

By signing this Agreement, the Contractor/Subcontractor agrees to abide by all requirements specified in 2 CFR 200 *et seq.*, 2 CFR *et seq.*, as applicable, including but not limited to obtaining an annual audit, and any subsequent federal regulatory additions or revisions.

- a. The definitions used in this provision are contained in Section 38040 of the Health and Safety Code, which by this reference is made a part hereof.
- b. Direct service contract means a contract or agreement for services contained in local assistance or subvention programs or both (see Health and Safety [H&S] Code section 38020). Direct service contracts shall not include contracts, agreements, grants, or subventions to other governmental agencies or units of government nor contracts or agreements with regional centers or area agencies on aging (H&S Code section 38030).
- c. The Contractor, as indicated below, agrees to obtain one of the following audits:
  - (1) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives \$25,000 or more from any State agency under a direct service contract or agreement; the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit. Said audit shall be conducted according to Generally Accepted Auditing Standards. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
  - (2) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives less than \$25,000 per year from any State agency under a direct service contract or agreement, the Contractor agrees to obtain a biennial single, organization wide financial and compliance audit, unless there is evidence of fraud or other violation of state law in connection with this Agreement. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
  - (3) If the Contractor is a State or Local Government entity or Nonprofit organization (as defined in 2CFR Part 200) and expends \$750,000 or more in Federal awards, the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit according to the requirements specified in 2CFR Part 200. An audit conducted pursuant to this provision will fulfill the audit requirements outlined in Paragraphs c(1) and c(2) above. The audit shall be completed by the end of the ninth month following the end of the audit period. The requirements of this provision apply if:
    - (a) The Contractor is a recipient expending Federal awards received directly from Federal awarding agencies, or
    - (b) The Contractor is a subrecipient expending Federal awards received from a pass-through entity such as the State, County or community based organization.

- (4) If the Contractor submits to CDPH a report of an audit other than a single audit, the Contractor must also submit a certification indicating the Contractor has not expended \$750,000 or more in federal funds for the year covered by the audit report.
- d. Two copies of the audit report shall be delivered to the CDPH program funding this Agreement. The audit report must identify the Contractor's legal name and the number assigned to this Agreement. The audit report shall be due within 30 days after the completion of the audit. Upon receipt of said audit report, the CDPH Program Contract Manager shall forward the audit report to CDPH's Audits and Investigations Unit if the audit report was submitted under Section 16.c(3), unless the audit report is from a City, County, or Special District within the State of California whereby the report will be retained by the funding program.
  - e. The cost of the audits described herein may be included in the funding for this Agreement up to the proportionate amount this Agreement represents of the Contractor's total revenue. The CDPH program funding this Agreement must provide advance written approval of the specific amount allowed for said audit expenses.
  - f. The State or its authorized designee, including the Bureau of State Audits, is responsible for conducting agreement performance audits which are not financial and compliance audits. Performance audits are defined by Generally Accepted Government Auditing Standards.
  - g. Nothing in this Agreement limits the State's responsibility or authority to enforce State law or regulations, procedures, or reporting requirements arising thereto.
  - h. Nothing in this provision limits the authority of the State to make audits of this Agreement, provided however, that if independent audits arranged for by the Contractor meet Generally Accepted Governmental Auditing Standards, the State shall rely on those audits and any additional audit work and shall build upon the work already done.
  - i. The State may, at its option, direct its own auditors to perform either of the audits described above. The Contractor will be given advance written notification, if the State chooses to exercise its option to perform said audits.
  - j. The Contractor shall include a clause in any agreement the Contractor enters into with the audit firm doing the single organization wide audit to provide access by the State or Federal Government to the working papers of the independent auditor who prepares the single organization wide audit for the Contractor.
  - k. Federal or state auditors shall have "expanded scope auditing" authority to conduct specific program audits during the same period in which a single organization wide audit is being performed, but the audit report has not been issued. The federal or state auditors shall review and have access to the current audit work being conducted and will not apply any testing or review procedures which have not been satisfied by previous audit work that has been completed.

The term "expanded scope auditing" is applied and defined in the U.S. General Accounting Office (GAO) issued Standards for *Audit of Government Organizations, Programs, Activities and Functions*, better known as the "yellow book".

## 10. Audit and Record Retention

(Applicable to agreements in excess of \$10,000.)

- a. The Contractor shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.
- b. The Contractor's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.

- c. Contractor agrees that CDPH, the Department of General Services, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896).
- d. The Contractor shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.
  - (1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.
  - (2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.
- e. The Contractor shall comply with the above requirements and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code § 10115.10, if applicable.
- f. The Contractor may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to microfilm, computer disk, CD ROM, or other data storage medium. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Contractor and/or Subcontractor must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records. Applicable devices may include, but are not limited to, microfilm readers and microfilm printers, etc.
- g. The Contractor shall, if applicable, comply with the Single Audit Act and the audit reporting requirements set forth in Title 2 of the Code of Federal Regulations, Part 200 (2CFR Part 200).

## 11. Federal Requirements

Grantor agrees to comply with and shall require all subgrantees, if any, to comply with all applicable Federal requirements including but not limited to the United States Code, the Code of Federal Regulations, the Funding Opportunity Announcement, the Notice of Award, the funding agreement, and any memoranda or letter regarding the applicable Federal requirements.

STATE OF CALIFORNIA  
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Stanislaus County Health Services Agency  
Name of Grantee

Mary Ann Lee  
Printed Name of Person Signing for Grantee

16-10177  
Contract / Grant Number

Signature of Person Signing for Grantee

Date

Managing Director  
Title

After execution by or on behalf of Grantee, please return to:

California Department of Public Health  
Program  
P.O. Box 997377, MS 7204  
Sacramento, CA 95899-7377  
Attn: Monica Cortez

APPROVED AS TO FORM:

BY: Marc Hartley / DATE: 7/13/2016  
Marc Hartley, Deputy County Counsel

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

**CERTIFICATION REGARDING LOBBYING**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

Approved by OMB  
0348-0046

<p>1. Type of Federal Action:  <input type="checkbox"/> a. contract  <input type="checkbox"/> b. grant  <input type="checkbox"/> c. cooperative agreement  <input type="checkbox"/> d. loan  <input type="checkbox"/> e. loan guarantee  <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action:  <input type="checkbox"/> a. bid/offer/application  <input type="checkbox"/> b. initial award  <input type="checkbox"/> c. post-award</p>	<p>3. Report Type:  <input type="checkbox"/> a. initial filing  <input type="checkbox"/> b. material change                  For Material Change Only:                  Year ____ quarter ____                  date of last report ____.</p>
<p>4. Name and Address of Reporting Entity:   <input type="checkbox"/> Prime                      <input type="checkbox"/> Subawardee                  Tier ____, if known:                   Congressional District, If known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:                   Congressional District, If known:</p>	
<p>6. Federal Department/Agency</p>	<p>7. Federal Program Name/Description:                   CDFA Number, if applicable: ____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known:                   \$</p>	
<p>10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI):</p>	<p>b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI):</p>	
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. required disclosure shall be subject to a not more than \$100,000 for each such failure.</p>	<p>Signature: _____                  Print Name: <u>Mary Ann Lee</u>                  Title: <u>Managing Director</u>                  Telephone No.: <u>(209)558-7163</u>                      Date: _____</p>	
<p><b>Federal Use Only</b></p>		<p>Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)</p>

**APPROVED AS TO FORM:**

BY: Marc Hartley                      DATE: 7/13/2016  
 Marc Hartley, Deputy County Counsel

**INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CCC-307

**CERTIFICATION**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Stanislaus County Health Services Agency		<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Mary Ann Lee, Managind Director		
<i>Date Executed</i>	<i>Executed in the County of</i> Stanislaus	

**CONTRACTOR CERTIFICATION CLAUSES**

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

**APPROVED AS TO FORM:**

BY: Marc Hartley DATE: 7/13/2016  
Marc Hartley, Deputy County Counsel

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,



or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

## **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.