

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: Chief Executive Office

BOARD AGENDA #: B-6

AGENDA DATE: July 19, 2016

SUBJECT:

Approval of 2015-2016 Fiscal Year-End Budget Adjustments for the Public Defender

BOARD ACTION AS FOLLOWS:

No. 2016-376

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: DeMartini

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:


ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Chief Executive Office

BOARD AGENDA #: B-6

Urgent Routine

AGENDA DATE: July 19, 2016

CEO CONCURRENCE:



4/5 Vote Required: Yes No

SUBJECT:

Approval of 2015-2016 Fiscal Year-End Budget Adjustments for the Public Defender

STAFF RECOMMENDATIONS:

1. Authorize the Chief Executive Officer and Auditor-Controller, prior to year-end close, to increase appropriations and estimated revenue by \$65,000 in the Public Defender's budget.

DISCUSSION:

In review of the fiscal year ending June 30, 2016, the Public Defender has evaluated actual revenue and expenditures recorded to date and determined that a budget adjustment will be needed in order to end the fiscal year in a positive position.

On June 14, 2016 the Chief Executive Office took a Year-End Agenda Item to the Board of Supervisors. At that time the Public Defender increased his estimated revenue and appropriations by \$40,000. Since then professional development, investigation and expert services have come in higher than anticipated. These costs leave the Department facing approximately \$65,000 in unplanned expenses. These costs can be balanced with an increase in estimated departmental revenue from the State of California as part of the Criminal Justice Realignment funding that was enacted in 2011 with Assembly Bill (AB) 109. Currently the Public Defender has \$285,000 in deferred revenue, of which \$65,000 would be brought into the Public Defender's operating budget as estimated revenue.

It is recommended to increase estimated revenue and appropriations for the Public Defender, by \$65,000 for the 2015-2016 Fiscal Year.

POLICY ISSUE:

According to County Code 2.08.050, the Chief Executive Office is responsible for the evaluation of the annual budget adopted by the Board of Supervisors and County government expenditures and revenues to assure revenues and expenditures are consistent with the annual budget. All requests for changes in the annual budget shall first be submitted to the

Approval of 2015-2016 Fiscal Year-End Budget Adjustments for the Public Defender

Chief Executive Officer who shall transmit them to the Board of Supervisors together with recommendations.

Additionally, Government Code Section 29125 provides that transfers and revisions to the adopted appropriations may be made by an action formally adopted by the Board of Supervisors at a regular or special meeting as follows: (1) if between funds, by a four-fifths vote; (2) if transfers from Appropriations for Contingencies, by a four-fifths vote; and (3) if between budget units within a fund if overall appropriations are not increased, by a majority vote. It also stipulates that the Board of Supervisors may designate the Chief Executive Officer or Auditor-Controller to approve transfers between all objects except fixed assets and revisions of appropriations within a budget unit if the overall appropriations of the budget unit are not increased. However, Board Action 91-1376 requires that the transfer of appropriations in or out of Fixed Assets groups over \$10,000 be approved by the Board of Supervisors.

FISCAL IMPACT:

The Public Defender is requesting an increase in estimated revenue and appropriations of \$65,000.

Cost of recommended action:	\$	65,000
Source(s) of Funding:		
Department Revenue (AB 109)		65,000
Funding Total:	\$	<u>65,000</u>
Net Cost to County General Fund	\$	<u><u>-</u></u>

Fiscal Year:

2015-2016

Budget Adjustment/Appropriations needed:

Yes

BOARD OF SUPERVISORS' PRIORITY:

Approval of the recommended actions supports the Board of Supervisors' priority of Efficient Delivery of Public Services by providing efficient services to members of the community through the use of fiscally sound practices and ensuring that the Public Defender's budgets ends the fiscal year within appropriations.

STAFFING IMPACT:

Existing staff in both the Chief Executive Office and Public Defender's Department will continue to manage the budget responsibilities covered by the recommended actions.

CONTACT PERSON:

Jody Hayes, Assistant Executive Officer (209) 525-6333

ATTACHMENT(S):

1. Department Budget Journal

Attachment 1

Database
Balance Type
Data Access Set

FMSDBPRD.CO.STANISLAUS.CA.US.PROD
Budget
County of Stanislaus

DO NOT CHANGE
DO NOT CHANGE
DO NOT CHANGE

Ledger
Budget
Category
Source
Currency
Period
Batch Name
Journal Name
Journal Description
Journal Reference
Organization
Chart Of Accounts

* List - Text County of Stanislaus
List - Text LEGAL BUDGET
* List - Text Budget - Upload
* List - Text CEO DSF
* List - Text USD
List - Text JUN-16
Text
Text CEO 100650
Text Transfer Funds
Text
List - Text Stanislaus Budget Org
Accounting Flexfield

DO NOT CHANGE
DO NOT CHANGE
DO NOT CHANGE
DO NOT CHANGE
ENTER AS MMM-YY (ALL CAPS FOR MMM) EX: NOV-11
DO NOT CHANGE
DO NOT CHANGE

Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue * Number	Credit decr appropriations incr est revenue * Number	Line Description Text	
	0100	0027010	50000	0000000	000000	000000	00000		35000	Increase Salaries	
	0100	0027010	64620	0000000	000000	000000	00000		30000	Increase Services & Supp	
	0100	0027010	25050	0000000	000000	000000	00000		65000	Increase Local Revenue	
									65000	65000	

Totals:
Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Increase in estimated revenue and appropriations in order to end the year in a positive position. Agenda Item July 19, 2016

Requesting Department		CEO	Data Entry	Auditors Office Only	
Prepared by		Doris Foster	Keyed by	Prepared By	
Date		Supervisor's Approval 7/15/2016	Date	Approved By 7/15/16	
		Date	Date	Date	