

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY**

DEPT: Planning and Community Development BOARD AGENDA #: *D-1
AGENDA DATE: June 28, 2016

SUBJECT:

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

BOARD ACTION AS FOLLOWS:

No. 2016-346

On motion of Supervisor Withrow, Seconded by Supervisor Chiesa
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, DeMartini, and Vice-Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: Chairman Monteith

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

* Please note that the formal resolution contains a clerical error for the date of the Notice of Funding Availability (NOFA). The correct date is May 16, 2016 (not April 29, 2016).

ATTEST: Elizabeth A. King
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: Planning and Community Development
Urgent ☐ Routine ☒

BOARD AGENDA #: *D-1

AGENDA DATE: June 28, 2016



CEO CONCURRENCE:

4/5 Vote Required: Yes ☐ No ☒

SUBJECT:

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

STAFF RECOMMENDATIONS:

1. Authorize the Director of Planning and Community Development to submit an Administrative Entity (AE) Award Recommendation Package to the California Department of Housing and Community Development (HCD).
2. Authorize the County to accept, if awarded, the HCD Emergency Solutions Grant Program funding and authorize the Chairman of the Board of Supervisors, Chief Executive Officer, or the Director of Planning and Community Development to execute an Administrative Entity Standard Agreement with the California Department of Housing and Community Development.
3. Authorize the Director of Planning and Community Development to execute a Memorandum of Understanding with the Stanislaus County Housing and Supportive Services Continuum of Care and to submit to HCD all documents required for release of funds.
4. Authorize the Director of Planning and Community Development to execute any related program agreements, contracts, or other documentation required for implementation of Emergency Solutions Grant Program funding awarded to Stanislaus County by the California Department of Housing and Community Development. This authorization includes the use of any program income in accordance with applicable program guidelines.

DISCUSSION:

On March 8, 2016 the Board of Supervisors authorized the County to submit a Solicitation of Interest to the California Department of Housing and Community Development (HCD) for Designation of Stanislaus County as the Administrative Entity (AE) for State Emergency Solutions Grant Program (ESG) funding and to work with the Stanislaus County Continuum of Care (CoC) to identify eligible activities, including releasing a Request for Proposals (RFP), to seek qualified service providers to be awarded HCD-ESG Program funding.

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

HCD administers its ESG Program with funding received from the United States Department of Housing and Urban Development (HUD). HUD's ESG Program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; (5) rapidly re-house homeless individuals and families; and (6) prevent families/individuals from becoming homeless.

Stanislaus County, as the "lead entity" of the Stanislaus Urban County, and the City of Modesto, receive ESG Program funding directly from HUD as entitlement jurisdictions. Designed by HUD as a first step in a Continuum of Care plan of assistance, the ESG Program strives to address the immediate needs of persons residing on the street and needing emergency shelter and transitional housing, as well as assisting their movement to independent living. While flexible in terms of serving all homeless subpopulations and preventing a person from becoming homeless, ESG Program legislation and implementing regulations do limit the types of activities and amounts that can be spent on different activities.

For Fiscal Year 2016-2017, HCD has re-designed its ESG Program to establish a dedicated Continuum of Care Allocation available to all jurisdictions, including entitlement jurisdictions receiving ESG Program funds directly from HUD, designated by HCD as an AE to provide services to the homeless and those at risk of becoming homeless within a Continuum of Care Service Area. For Stanislaus County, the Service Area consists of the entire unincorporated area and all nine cities.

The HCD-ESG Program funds allow for the opportunity to fund non-profit organizations that provide services to clients that are homeless and at risk of homelessness. In accordance with HCD's ESG Program regulations, emergency shelter activities are limited to 60% of the total allocation. A minimum of 40% of the total ESG allocation must be dedicated to Rapid Re-Housing eligible activities and 2.7% for Homeless Management Information System (HMIS) activities. HCD allows a set-aside of 2.7% for administration of the program.

On March 30, 2016, HCD designated Stanislaus County as an AE to be awarded \$569,976 in HCD-ESG Program funds to be administered in Fiscal Years 2016-2017 and 2017-2018 (July 1, 2016-June 30, 2018). On May 16, 2016, Management Memo 16-01 was released by HCD outlining the required documents, processes, and timeframes for operation of the HCD-ESG Program. The Management Memo provided an updated award amount for Stanislaus County in the amount of \$583,175. The final HCD-ESG Program funding awards are pending HCD's review, and acceptance, of an Award Recommendation Package to be submitted by designated AE's.

In developing the RFP for the HCD-ESG Program funding, the County worked with the CoC, and local service providers, to identify gaps in services and community needs. The RFP was released as a Notice of Funding Availability (NOFA) on April 29, 2016. The NOFA was distributed to all agencies that participate in the local CoC, previous and present Stanislaus Urban County Community Development Block Grant and ESG Program applicants, participating agencies and individuals in the County's Focus on Prevention Initiative. Grant

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

applications were made available in a HCD-ESG Technical Workshop, which was held on May 4, 2016.

Four applications requesting a total of \$1,225,561 in funding were received in response to the HCD-ESG Program funding NOFA. Applications, along with a panel presentation, were scored by an eight member Grant Review Panel comprised of one (1) representative from Stanislaus County, the CoC, the Focus on Prevention Stewardship Council, and the cities of Ceres, Hughson, Oakdale, Turlock and Riverbank. Attachment 1 provides an overview of the applications received and the applications score (ranked from highest to lowest). Based on the Grant Review Panel's scoring, the following agencies are being recommended for funding:

We Care Program Turlock – We Care Turlock Emergency Shelter

Since 2003, the We Care Program has been managing and administering federal and local homeless services grants. The We Care Program Shelter opened on January 31, 2003 and has continued to provide cold weather emergency shelter and services every winter to date while expanding the length of their shelter season. The agency operated for two months the first year, four months beginning the second year and for their fifteenth season of service the agency plans to expand to a nine month shelter. The shelter facility has the capacity to shelter 49 homeless individuals a night along with providing meals and supportive services. Grant funds will expand shelter operations from September 15, 2016 to May 15, 2017, seven days a week from 6:30 p.m. to 8:00 a.m. Meals are provided nightly by over 50 local churches, civic organizations, local businesses and individual families throughout the shelter season. Although based in Turlock, the shelter provides services to homeless men over the age of 18 throughout the County.

Community Housing and Shelter Services (CHSS) – Rapid Re-Housing Stabilization Program

CHSS has over 34 years in experience administering and providing supportive housing programs in Stanislaus County. The vision of the agency is to transition families/individuals from temporary emergency shelter or motel vouchers programs and into permanent rental housing and assist those that are at-risk of becoming homeless. The agency offers the entire spectrum of housing services for residents that includes housing counseling, emergency shelter, rental assistance and permanent housing supportive services. CHSS will assist households with minor children by providing rental assistance and supportive services to transition them from shelters from throughout the County.

If either of the recommended agencies is determined to be ineligible or unable to perform as proposed, funding will shift to the next highest scoring agency.

An AE Award Recommendation Package must be submitted to HCD by July 15, 2016 in order for the AE to remain eligible for final awarding of the HCD-ESG funding. The Package consists of the following.

- A ranking list of HCD-ESG Program applicants for Fiscal Year 2016-2017 (Attachment 1)
- An authorizing resolution (Attachment 2)
- A Selection Process Certification Letter (Attachment 3)

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

The Selection Process Certification Letter describes the AE's process for awarding funding and serves to certify that the awarding process has met the following HCD-ESG requirements:

- A fair and open competition which avoids conflicts of interest;
- Procurement requirements of 24 CFR (Code of Federal Regulations) Part 84;
- Evaluation of provider capacity and experience (including the ability to deliver services in non-entitlement areas);
- Evaluation of eligibility and quality of services (including adherence to Core Practices pursuant to Section 8409 of HCD's ESG Program regulations);
- Utilization of data and consideration of community input to identify unmet needs;
- Prioritization of activities that addressed the highest unmet need, consideration of other available funding, and system-wide performance measures;
- Consideration of project-level performance measures when evaluating proposals; and
- Collaboration with the Continuum of Care.

Following HCD's approval of the Award Recommendation Package, the following documents will need to be submitted to HCD:

- A Memorandum of Understanding between the AE and the CoC that specifies the roles and responsibilities of each entity to ensure compliance with federal and state ESG Program requirements;
- The AE's Conflict of Interest Policy;
- The CoC's Written Standards for recommending funding;
- A description of the existing Homeless Management Information System (HMIS) used in the CoC Service Area;
- A description of the existing or planned policies or procedures for monitoring HCD-ESG Program funded contracts and subcontracts; and
- A description of the CoC's Coordinated Entry system.

Staff is working with the local CoC to compile and, where necessary, develop the required documents for submittal to HCD.

In addition, the County will be required to enter into an AE Standard Agreement (SA) with HCD prior to release of funds. As of this date, HCD has not released the AE SA. The AE SA for the administration of the funds will be released after the AE Award Recommendation Package is received and approved by HCD. This item authorizes the Chairman of the Board of Supervisors, Chief Executive Officer or the Director of Planning and Community Development to execute the AE SA. There is not a specific signee authorization, due to no direction from the California Department of Housing & Community Development, at this time.

POLICY ISSUE:

State Emergency Solutions Grant (ESG) Program funding will serve to provide needed housing and services to homeless individuals and families throughout Stanislaus County,

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

consistent with the County's Focus on Prevention efforts and the individual Housing Element General Plan policies of Stanislaus County and the nine cities within the County.

State ESG Program funding may be applied across jurisdictional boundaries; however, as the Administrative Entity entering into a Standard Agreement with California Department of Housing and Community Development (HCD), Stanislaus County will be accountable for the financial and operational administration of HCD-ESG Program funds in conformance with HCD and Housing and Urban Development (HUD) regulations.

FISCAL IMPACT:

California Department of Housing and Community Development (HCD) provides Emergency Solutions Grant (ESG) Program award funds on a reimbursement basis for ESG Program claimed eligible costs up to \$583,175. The funds include a \$16,051 administrative allowance with a balance of \$567,124 to be reimbursed for eligible services. Administrative costs not covered by the administrative allowance will be funded by available Community Development Block Grant (CDBG) administrative funds or department revenue. The funding is available through June 30, 2018. Appropriations and estimated revenue will be included as part of the Fiscal Year 2016-2017 Final Budget.

Cost of recommended action:		\$ 583,175
Source(s) of Funding:		
HCD Emergency Solutions Grant Program		
Funding Total:		\$ 583,175
Net Cost to County General Fund		\$ -
Fiscal Year:	2016/2017 & 2017/2018	
Budget Adjustment/Appropriations needed:	No	

BOARD OF SUPERVISORS' PRIORITY:

The administration of the State's Emergency Solutions Grant (ESG) Program funding allocation will help further the Board of Supervisors' priority of striving for a Safe Community, a Healthy Community, and Effective Partnerships.

STAFFING IMPACT:

Additional administrative oversight and reporting will be assumed by existing Planning and Community Development staff.

CONTACT PERSON:

Angela Freitas, Director of Planning & Community Development
Telephone: 209-525-6330

Authorization to Submit an Administrative Entity Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development for the State of California Emergency Solutions Grant Program as Funded by the United States Department of Housing and Urban Development

ATTACHMENT(S):

1. HCD Emergency Solutions Grant (HCD-ESG) Program Applications Received and Recommended Awards FY 2016-2017
2. Resolution Approving the Submittal of an Administrative Entity (AE) Award Recommendation Package for Fiscal Year 2016-2017 to the California Department of Housing and Community Development
3. Selection Process Certification Letter

ATTACHMENT 1

HCD Emergency Solutions Grants Program (HCD-ESG)
APPLICATIONS RECEIVED AND RECOMMENDED
AWARDS FY 2016-2017

HCD EMERGENCY SOLUTIONS GRANTS PROGRAM (HCD-ESG)										
RANKING	SCORE	AGENCY	PROGRAM NAME	PROGRAM TYPE	AGENCY ADDRESS	PROJECT ADDRESS	SERVICE AREAS	PROPOSED ACTIVITIES	AMOUNT REQUESTED	FUNDING RECOMMENDATION*
1	110.86	<i>We Care Program-Turlock</i>	<i>We Care- Turlock Emergency Shelter Program</i>	<i>Emergency Shelter</i>	<i>221 S. Broadway Turlock, CA</i>	<i>221 S. Broadway Turlock, CA</i>	<i>Turlock Ceres Hughson Modesto Newman Oakdale Patterson Riverbank Waterford Unincorporated Areas</i>	<i>Overnight Shelter, Case Management, Client Meals, Information and Referral and HMIS data input.</i>	<i>\$ 332,184.00</i>	<i>\$ 332,184.00</i>
2	108.82	<i>Community Housing and Shelter Services</i>	<i>Rapid Re-Housing Stabilization Program</i>	<i>Rental Assistance</i>	<i>708 H Street Modesto, CA</i>	<i>708 H Street Modesto, CA</i>	<i>Ceres Hughson Modesto Newman Oakdale Patterson Riverbank Turlock Waterford Unincorporated Areas</i>	<i>Short term and Long term Rental Assistance, Utility Assistance associated with Rental Assistance, Case Management, Financial Education and HMIS data input.</i>	<i>\$ 246,104.00</i>	<i>\$ 234,940.00</i>
3	93.41	<i>The Salvation Army</i>	<i>Berberian Emergency Shelter Program</i>	<i>Emergency Shelter</i>	<i>625 I Street Modesto, CA</i>	<i>320 9th Street Modesto, CA</i>	<i>Ceres Hughson Modesto Newman Oakdale Patterson Riverbank Turlock Waterford Unincorporated Areas</i>	<i>Overnight Shelter, Case Management, Client Meals, Information and Referral and HMIS data input.</i>	<i>\$ 297,305.00</i>	<i>\$ -</i>
4	74.14	<i>California Rural Legal Assistance</i>	<i>Housing Stabilization Legal Services</i>	<i>Homeless Prevention</i>	<i>1111 I Street Suite #310 Modesto, CA</i>	<i>1111 I Street Suite #310 Modesto, CA</i>	<i>Ceres Hughson Modesto Newman Oakdale Patterson Riverbank Turlock Waterford Unincorporated Areas</i>	<i>Legal Services, Information and Referral</i>	<i>\$ 349,968.00</i>	<i>\$ -</i>
Total HCD-ESG Grant Amounts Requested/Recommended for Award									<i>\$ 1,225,561.00</i>	<i>\$ 567,124.00</i>

Bold, Italic, and Shaded = Recommended for Funding

* Stanislaus County has set aside the allowed 2.7% of the allocation \$16,051 for Administration of the program.

ATTACHMENT 2

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
STATE OF CALIFORNIA

2016-346

Date: June 28, 2016

On motion of Supervisor Withrow Seconded by Supervisor Chiesa
and approved by the following vote,
Ayes: Supervisors: Chiesa, Withrow, DeMartini, and Vice-Chairman O'Brien
Noes: Supervisors: None
Excused or Absent: Supervisors: Chairman Monteith
Abstaining: Supervisor: None

Item # *D-1

THE FOLLOWING RESOLUTION WAS ADOPTED:

**RESOLUTION APPROVING THE SUBMITTAL OF AN ADMINISTRATIVE ENTITY (AE) AWARD
RECOMMENDATION PACKAGE FOR FISCAL YEAR 2016-2017 TO THE STATE OF
CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability (NOFA) dated April 29, 2016, under the Emergency Solutions Grants (ESG) Program ("Program"); and

WHEREAS Stanislaus County is an approved ESG Administrative Entity; and

WHEREAS the Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program guidelines and requirements, and the Standard Agreement and other contracts between Department and ESG grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

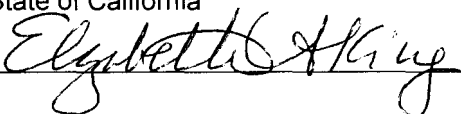
If Stanislaus County receives a grant of funds from Department, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws ("rules and laws"), including without limitation all rules and laws regarding the ESG Program, as well as any and all contracts Stanislaus County may have with Department.

Stanislaus County is hereby authorized and directed to receive an ESG Program grant, in an amount not to exceed \$583,175.00 in accordance with all rules and laws.

Stanislaus County hereby agrees to use the ESG Program funds for eligible activities as approved by the Department and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between State ESG Program Administrative Entity and Department.

Angela Freitas, Director of Planning and Community Development, is authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the ESG Program grant awarded to State ESG Program Administrative Entity, as the Department may deem appropriate.

ATTEST: ELIZABETH A. KING, Clerk
Stanislaus County Board of Supervisors,
State of California



File No.

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
STATE OF CALIFORNIA

2016-346

Date: June 28, 2016

On motion of Supervisor Withrow Seconded by Supervisor Chiesa
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, De Martini, and Vice-Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: Chairman Monteith

Abstaining: Supervisor: None

Item # *D-1

THE FOLLOWING RESOLUTION WAS ADOPTED:

**RESOLUTION APPROVING THE SUBMITTAL OF AN ADMINISTRATIVE ENTITY (AE) AWARD
RECOMMENDATION PACKAGE FOR FISCAL YEAR 2016-2017 TO THE STATE OF
CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability (NOFA) dated May 16, 2016, under the Emergency Solutions Grants (ESG) Program ("Program"); and

WHEREAS Stanislaus County is an approved ESG Administrative Entity; and

WHEREAS the Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program guidelines and requirements, and the Standard Agreement and other contracts between Department and ESG grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

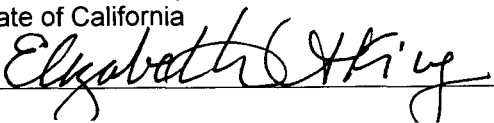
If Stanislaus County receives a grant of funds from Department, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws ("rules and laws"), including without limitation all rules and laws regarding the ESG Program, as well as any and all contracts Stanislaus County may have with Department.

Stanislaus County is hereby authorized and directed to receive an ESG Program grant, in an amount not to exceed \$583,175.00 in accordance with all rules and laws.

Stanislaus County hereby agrees to use the ESG Program funds for eligible activities as approved by the Department and in accordance with all Program requirements, and other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between State ESG Program Administrative Entity and Department.

Angela Freitas, Director of Planning and Community Development, is authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the ESG Program grant awarded to State ESG Program Administrative Entity, as the Department may deem appropriate.

ATTEST: ELIZABETH A KING, Clerk
Stanislaus County Board of Supervisors,
State of California

A handwritten signature in cursive script, appearing to read "Elizabeth A. King", is written over a horizontal line.

File No.

ATTACHMENT 3



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

1010 10TH Street, Suite 3400, Modesto, CA 95354
Phone: 209.525.6330 Fax: 209.525.5911

June 29, 2016

Ben Metcalf
Director - HCD
Emergency Solutions Grants Program
Community Development
Division of Financial Assistance
P.O. Box 952054
Sacramento, CA 94252-2054

Re: Selection Process Certification Letter

Dear Mr. Metcalf:

Stanislaus County has been working in collaboration with the Stanislaus Housing and Supportive Services Collaborative (CoC) for over 15 years to improve services for the homeless and those at risk of homelessness. As an Administrative Entity for the California Department of Housing and Community Development's (HCD) Emergency Solutions Grants (ESG) Program we have strengthened this partnership through our commitment of identifying and working together to better serve the residents of the CoC service area which equals all of Stanislaus County. This letter is to explain the County's grant process and certify that we have met the HCD-ESG Program requirements in awarding the recommended sub-grantees as per State ESG Program regulation section 8403(g).

On April 29, 2016, Stanislaus County released a Notice of Funding Availability for a total of \$583,175 in HCD-ESG Program funds. The NOFA was distributed to all agencies that participate in the local CoC, previous and present County CDBG and ESG applicants, participating agencies and individuals in the County's Focus on Prevention Initiative and action councils. Grant applications were made available in a HCD-ESG Program Technical Workshop, which was held on May 4, 2016.

An invitation was sent to all city managers and their housing staff to participate in the grant evaluation process. Applications received were reviewed and scored by a committee consisting of representatives from the cities of Ceres, Hughson, Oakdale, Riverbank and Turlock, a representative from Stanislaus County, the

ATTACHMENT 3

HCD-ESG Selection Process Certification Letter

June 29, 2016

Page 2

local CoC and a member of the Stewardship Council for the Focus on Prevention Initiative. All applicants were required to make a 15 minute presentation to the Grant Review Panel regarding their proposed program. Panel members were allowed to ask questions related to the applications and were provided with scoring criteria and scoring sheets for each application. The grant review panel was asked to evaluate the applicant's capacity and experience, including the ability to deliver services in non-entitlement areas. Each applicant was evaluated on their own eligibility in operating a program, the quality of services they provide to the community and the adherence to the Core Practices pursuant to section 8409 of the state ESG regulations.

Scoring results and comments were collected by program staff at the end of the grant review panel presentations and tallied. Funding recommendations were made based on the ranking scores for each of the individual application (highest to lowest) and funding availability per eligible program activity. Prioritization of the highest unmet need, consideration of other available funding, and system-wide performance measures were part of the scoring criteria that the Grant Review Panel utilized. The top scoring applications were then presented to the County Board of Supervisor for approval.

As the AE for the HCD-ESG Program funds, Stanislaus County can certify that we have complied with the state regulations for the program. Prior to being designated as the AE the County utilized data from the recently adopted Regional Consolidated Plan (Fiscal Year 2015-2020) and community input from the local CoC and community meetings to identify service gaps and community needs. A fair and open competitive grant application process was conducted for the HCD-ESG Program funds in collaboration with the local CoC.

Sincerely,

Angela Freitas
Director of Planning & Community Development

Enclosures: Scoring Criteria
 Scoring Worksheet
 HCD-ESG Requirements

cc: Janette Schakke, HCD NOFA Representative via email
 MeLisa Adams, HCD NOFA Representative via email

ATTACHMENT 3