

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
BOARD ACTION SUMMARY

DEPT: District Attorney

BOARD AGENDA #: \*B-3

AGENDA DATE: June 14, 2016

**SUBJECT:**

Approval to Accept the Awarded Grant from the California Governor's Office of Emergency Services for Unserved/Underserved Victim Advocacy and Outreach Program for Fiscal Year 2015-2016 through Budget Year 2017-2018

**BOARD ACTION AS FOLLOWS:**

No. 2016-297

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

- 1)  Approved as recommended
- 2)  Denied
- 3)  Approved as amended
- 4)  Other:

MOTION:

ATTEST: Elizabeth A. King  
ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
AGENDA ITEM**

DEPT: District Attorney

Urgent

Routine

BOARD AGENDA #: \*B-3

AGENDA DATE: June 14, 2016

CEO CONCURRENCE: \_\_\_\_\_



4/5 Vote Required: Yes  No

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**SUBJECT:**

Approval to Accept the Awarded Grant from the California Governor's Office of Emergency Services for Unserved/Underserved Victim Advocacy and Outreach Program for Fiscal Year 2015-2016 through Budget Year 2017-2018

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**STAFF RECOMMENDATIONS:**

1. Approve the District Attorney's Office Unserved/Underserved Victim Advocacy and Outreach Program to accept and receive the grant award from the California Governor's Office of Emergency Services.
2. Authorize the District Attorney to sign any extension, or amendments for this grant.
3. Direct the Auditor-Controller to increase estimated revenue and appropriations in the Unserved/Underserved Advocacy and Outreach Program budget unit as detailed in the attached budget journal form.
4. Amend the Salary and Position Allocation Resolution to reflect the changes detailed in the Staffing Impact Section of this item to be effective the beginning of the pay period following approval of this item.

**DISCUSSION:**

The District Attorney Unserved/Underserved Victim Advocacy and Outreach Program from the California Governor's Office of Emergency Services (Cal OES) grant previously provided advocacy and outreach for the unserved and underserved population of elders and dependent adults who were victims of crime in the community. This program replaced the Elder Abuse Advocacy and Outreach Program beginning in October of 2010 and ending in March 2016. In 2016, an application was made to provide outreach and services to victims of gang violence for this program. These services are for April 1, 2016 to March 30, 2018. In addition, an application has been made for Elder Abuse prosecution and outreach.

There are currently 50 active gangs in Stanislaus County and more than 5,000 gang members committing violent crimes against victims throughout the county. From 2005 to 2015 the number of cases with victims of gang member defendants has increased approximately 32%, with the number of victims impacted increasing approximately 26%. During this period the Victim Witness Services Unit received 2,510 gang related cases, impacting 1,732 victims. It is important to note that this data only accounts for those cases reported to law enforcement and

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provided to the District Attorney's Office. Many crimes against persons by gang members are not reported. Local experts estimate there are 10-15 unreported gang related crimes for every one reported. Many victims fear retaliation, are intimidated by gangs in their neighborhoods, distrust law enforcement and are largely unaware of victims' rights and the services available.

This grant will provide \$289,784 in funding beginning April 1, 2016 to March 30, 2018 which is part of Fiscal Year 2015-2016 through Budget Year 2017-2018 to the Unserved/Underserved Victim Advocacy and Outreach Program budget. Estimated revenue and appropriations are reflected in the amount of \$20,001 in Fiscal Year 2015-2016, \$153,003 in Budget Year 2016-2017 and \$116,780 in Budget Year 2017-2018. The grant will cover the salaries and benefits for two Victim Advocate II positions in, training expense and cell phone usage. There is a 20% match requirement of \$72,446 associated with this grant. The match requirement for the entire two year contract will be met by \$33,398 of Net County Cost that will be met through the salary and benefits of the Program Coordinator allocated in the Victim Services budget and \$39,048 in-kind match of volunteer support staff and existing equipment.

The victim advocates will provide direct services to victims of gang violence and gang related crime in Stanislaus County. The direct victim services include, but are not limited to: crisis intervention, resource and referral assistance, peer counseling, victim compensation claim assistance, emergency assistance, court accompaniment, case disposition, orientation to the criminal justice system, housing and relocation assistance, transportation to court and other services as needed. In addition, the Victim Services Unit will establish a minimum of six additional operating agreements with public and non-profit agencies and organizations, to include municipal advisory councils, the Family Justice Center and other relevant organizations working in and around this population. Advocates will be working together to conduct extensive community outreach throughout the county, attending community organization meetings, conducting presentations, participating in community events and educating community leaders in the area of victims' rights and the services available to this underserved population. A minimum of 36 such activities will be completed. Advocates will also participate in six gang unit field visits in order to increase their knowledge of the neighborhoods most significantly impacted by gang violence and intimidation and work with a gang investigator for further information and support. Direct victim services will be provided to a minimum of 120 victims of gang related crimes and victim advocates will participate in ongoing education to improve their skills working with this population.

**POLICY ISSUE:**

Approval from the Board of Supervisors is required to establish the Unserved/Underserved Victim Advocacy and Outreach Program budget for the awarded funds and authorize the District Attorney to sign the grant award.

**FISCAL IMPACT:**

The budget as of March 31, 2016 for the District Attorney's Unserved/Underserved Victim Advocacy and Outreach Program includes estimated revenue of \$89,945, appropriations of

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\$101,881 and the use of Fund Balance of \$11,936 in accordance with the Board of Supervisors approved Fiscal Year 2015-2016 Mid-Year Budget. This budget covered expenditures for the grant period of October 2015 through March 2016. Subsequent to the Third Quarter Financial Report, an award from the California Governor's Office of Emergency Services was received by the Department.

For the newly awarded grant, estimated revenue and appropriations of \$173,004 will be added to Fiscal Year 2015-2016, of which approximately \$20,001 will support the grant program services retro to April 1, 2016 through June 30, 2016 and the remainder, approximately \$153,003, will sustain program operations through Budget Year 2016-2017. The timing of the grant award did not allow for the 2016-2017 funding to be included with the Proposed Budget request necessitating this request for the first 15 months of grant operations outside the normal budget process. If approved, the District Attorney will rely on Funds Available year-end close process administered by the Auditor-Controller to roll forward the unspent grant funds from 2015-2016 to the 2016-2017 Budget Year. The Funds Available process provides appropriation authority effective July 1, 2016, posted after year-end close which will be August 1, 2016. For the month of July, the Department will fund the position out of the District Attorney – Criminal Division fund and transfer costs to the District Attorney – Unserved/Underserved Victim Advocacy and Outreach Program once appropriations are available August 1, 2016. Funding in the amount of \$116,780 will be included as part of the 2017-2018 Proposed Budget for a total award of \$289,784.

Fiscal Year	Grant Amount	Match	Total	In-Kind
2015-2016	\$ 20,001	\$ 4,173	\$ 24,174	\$ 4,000
2016-2017	\$ 153,003	\$ 16,700	\$ 169,703	\$ 15,024
2017-2018	\$ 116,780	\$ 12,525	\$ 129,305	\$ 20,024
<b>Total</b>	<b>\$ 289,784</b>	<b>\$ 33,398</b>	<b>\$ 323,182</b>	<b>\$ 39,048</b>

Of the required \$33,398 match amount, \$4,173 is included in the 2015-2016 Fiscal Year budget. For the 2016-2017 Budget Year \$16,700 will be budgeted as part of the 2016-2017 Final Budget. This amount is consistent with the amount that has been contributed from the General Fund in previous years. It is recommended to now show the match amount in the Underserved/Underserved Victim Advocacy and Outreach budget. The in-kind requirement will be met with the volunteer support staff and existing equipment.

<b>Cost of recommended action:</b>	\$ 323,182
<b>Source(s) of Funding:</b>	
Cal OES Unserved/Underserved Victim Advocacy	
<b>Funding Total:</b>	\$ 289,784
<b>Net Cost to County General Fund</b>	\$ 33,398

<b>Fiscal Year:</b>	2015-2018
<b>Budget Adjustment/Appropriations needed:</b>	Yes

**Fund Balance as of March 31, 2016** -

Approval to Accept the Awarded Grant from the California Governor's Office of Emergency Services for Unserved/Underserved Victim Advocacy and Outreach Program for Fiscal Year 2015-2016 through Budget Year 2017-2018

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**BOARD OF SUPERVISORS' PRIORITY:**

Approval of the recommended actions support the Board's priorities of A Safe Community and Efficient Delivery of Public Services by providing assistance for an increasing number of victims affected by gang violence or gang related crime.

**STAFFING IMPACT:**

A vacant Victim Advocate II position is allocated to the District Attorney-Unserved/Underserved Victim Advocacy and Outreach Program Budget. An additional block-budgeted Victim Advocate II position is being requested and will be effective for the life of the grant funding, including any extensions or renewals. If by Budget Year 2017-2018 Mid-Year the grant has not been extended or renewed, the Department will take the necessary steps to delete these positions effective no later than March 31, 2018 to ensure no general fund obligation materializes. Applicants for the new Victim Advocate II position will be informed of the funding period and that if funding is not extended the position will be deleted.

**CONTACT PERSON:**

Birgit Fladager, District Attorney (209) 525-5550

**ATTACHMENT(S):**

1. Award Letter
2. Budget Journal

# ATTACHMENT 1

## Cal OES Award Letter



April 29, 2016

Dave Harris  
Assistant District Attorney  
County of Stanislaus  
832 12th Street, Suite 300  
Modesto, CA 95354-2309

Dear Mr. Harris:

Congratulations! Your project has been selected to receive funding through the Unserved/Underserved Victim Advocacy and Outreach (XV) Program of the California Governor's Office of Emergency Services (Cal OES). Provided there are no successful appeals, and pending completion and/or revision of all required application forms, your agency will be awarded the requested amount of \$289,784 for the one-time Grant Subaward performance period beginning on April 1, 2016, and ending on March 31, 2018.

Elizabeth Manrique will be the Program Specialist assigned to your grant and will be contacting you within the next few weeks to assist you in finalizing this process. Additional information can be found in the Subrecipient Handbook on the Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

We look forward to the successful implementation of this project. If you have any questions concerning this process, please contact Elizabeth Manrique at (916) 845-8835 or via e-mail at [Elizabeth.Manrique@caloes.ca.gov](mailto:Elizabeth.Manrique@caloes.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Mark S. Ghilarducci", with a long horizontal flourish extending to the right.

MARK S. GHILARDUCCI  
Director

# ATTACHMENT 2

## Budget Journal



Database  
Balance Type  
Data Access Set

FMSDBPRD.CO.STANISLAUS.CA.US.PROD  
Budget  
County of Stanislaus

DO NOT CHANGE  
DO NOT CHANGE  
DO NOT CHANGE

Ledger  
Budget  
Category  
Source  
Currency  
Period  
Batch Name  
Journal Name  
Journal Description  
Journal Reference  
Organization  
Chart Of Accounts

\* List - Text County of Stanislaus  
List - Text LEGAL BUDGET  
\* List - Text Budget - Upload  
\* List - Text DA LA  
\* List - Text USD  
List - Text JUN-16  
Text  
Text JV00211  
Text Establish revenue & appropriations  
Text UV Grant  
List - Text Stanislaus Budget Org  
Accounting Flexfield

DO NOT CHANGE  
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ENTER AS MMM-YY (ALL CAPS FOR MMM) EX: NOV-11  
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Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue * Number	Credit decr appropriations incr est revenue * Number	Line Description Text
Pb	1686	0023208	50000					105465		Incr appropriations
Pb	1686	0023208	52000					22800		Incr appropriations
Pb	1686	0023208	53000					36969		Incr appropriations
Pb	1686	0023208	52010					7770		Incr appropriations
Pb	1686	0023208	26520						173004	Incr revenue
								173004	173004	

Totals: 173004 173004

Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Increase revenue and appropriations for special revenue account

Requesting Department		CEO	Data Entry	Auditors Office Only
Lori Denego		<i>[Signature]</i>	Keyed by	Prepared By <i>[Signature]</i>
Prepared by	5/16/2016	Supervisor's Approval 6-6-2016	Date	Approved By 5/19/16
Date		Date	Date	Date