

1010 TENTH STREET, 3RD FLOOR
MODESTO, CA 95354

PHONE: (209) 525-7660
FAX: (209) 525-7643
www.stanislauslafco.org

DATE: May 27, 2016
TO: Stanislaus County Board of Supervisors
City Managers
Independent Special Districts
FROM: Sara Lytle-Pinhey, Executive Officer
SUBJECT: **FINAL LAFCO BUDGET FOR FISCAL YEAR 2016-2017**

2016 MAY 31 P 2:26

The Stanislaus Local Agency Formation Commission (LAFCO) is required, pursuant to Government Code Section 56381(a), to transmit a copy of its Final Budget to the Board of Supervisors, each City, and each Independent Special District.

At its May 25, 2016 meeting, LAFCO adopted its Final Budget for Fiscal Year 2016-2017. A copy of the LAFCO Resolution 2016-11, including the Final Budget is attached.

For Fiscal Year 2016-2017, contributions from the funding agencies (County and nine cities) have been budgeted in the amount of \$330,936. This amount is apportioned and collected by the County Auditor-Controller based on a formula set forth in State law. The allocations for Fiscal Year 2016-2017 are attached for your information and will be billed separately on July 1st by the County Auditor-Controller's office.

Should you have any questions regarding the Final LAFCO Budget for Fiscal Year 2016-2017, please contact our office.

Attachments: LAFCO Resolution No. 2016-11 - Final LAFCO Budget FY 16-17
City/County Allocations - FY 16-17

STANISLAUS COUNTY LOCAL AGENCY
FORMATION COMMISSION

RESOLUTION

DATE: May 25, 2016

NO. 2016-11

SUBJECT: Adoption of the Final LAFCO Budget for Fiscal Year 2016-2017

On the motion of Commissioner Withrow, seconded by Commissioner DeMartini, and approved by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn, Withrow and Van Winkle
Noes: Commissioners: None
Absent: Commissioners: Dunlop
Ineligible: Commissioners: Gammon and O'Brien

THE FOLLOWING RESOLUTION WAS ADOPTED:

WHEREAS, Government Code Section 56381(a) requires the Commission to adopt annually, following noticed public hearings, a proposed budget by May 1 and a final budget by June 15;

WHEREAS, the Stanislaus Local Agency Formation Commission wishes to provide for a budget to fulfill its purposes and functions as set forth by State law;

WHEREAS, pursuant to Government Code Section 56381(a), the proposed budget must be, at a minimum, equal to the previous budget, unless a finding is made that the reduced costs will nevertheless allow the Commission to fulfill the purposes and programs of the Stanislaus Local Agency Formation Commission (LAFCO);

WHEREAS, the Commission conducted a public hearing on April 27, 2016 and approved a Proposed Budget for Fiscal Year 2016-2017, as submitted by the Executive Officer;

WHEREAS, the Commission considered the Final Budget for Fiscal Year 2016-2017 at a duly noticed public hearing on May 25, 2016;

WHEREAS, the Final Budget includes filling the Commission Clerk position at a full-time level with associated benefits, consistent with the existing position allocation;


WHEREAS, approval of the Final Budget will enable the Commission to perform its core responsibilities effectively, and to continue its work on State mandated Municipal Service Reviews and Sphere of Influence Updates;

NOW, THEREFORE, BE IT RESOLVED that the Commission:

1. Finds that the Final Budget for Fiscal Year 2016-2017 will allow the Stanislaus Local Agency Formation Commission to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act.
2. Adopts the Final Budget for Fiscal Year 2016-2017 as recommended by Staff, with total operating expenses of \$412,505, as outlined in Exhibit 1.

LAFCO Resolution No. 2016-11
Adoption of Final Budget - FY 2016-2017
Page 2

3. Authorizes the Executive Officer to execute a lease agreement with the City of Modesto for 168 square feet of office space.
4. Directs Staff to transmit the adopted Final Budget for Fiscal Year 2016-2017 to the Board of Supervisors, each City, each Independent Special District, and the County Auditor, pursuant to Government Code Section 56381(a).
5. Requests that the County Auditor apportion and collect the net operating expenses of the Commission's Final Budget for Fiscal Year 2016-2017 in the amount of \$330,936 from the County and each of the nine cities no later than July 1, 2016 for the amount each entity owes in accordance with Government Code Sections 56381(b)(2) and 56381(c).
6. Authorizes the Executive Officer and the County Auditor to determine the method of collection if a city or the County does not remit its required payment within 60 days, as outlined in 56381(c).

ATTEST: 
Sara Lytle-Pinhey
Executive Officer

Attachment: Exhibit 1 - Final Fiscal Year 2016-2017 Budget

EXHIBIT 1
Stanislaus LAFCO
FINAL BUDGET - FISCAL YEAR 2016-2017

Account	FY 15-16 Legal Budget	FY 15-16 Estimated Year-End	FY 16-17 PROPOSED BUDGET	FY 16-17 FINAL BUDGET	% Diff. (Prop. vs Final)
Salaries and Benefits					
50000 Salaries and wages	\$ 258,008	\$ 225,700	\$ 210,931	\$ 210,931	0%
52000 Retirement	50,686	36,500	53,350	53,350	0%
52010 FICA	19,064	16,339	18,483	18,483	0%
52020 Deferred comp - part-time	-	325	-	-	-
53000 Group health insurance	39,412	25,500	39,731	39,731	0%
53009 OPEB health insurance liability	1,108	1,108	2,627	2,627	0%
53020 Unemployment insurance	150	150	225	225	0%
53051 Benefits admin fee	215	110	190	190	0%
53081 Long term disability	402	314	325	325	0%
54000 Workers compensation insurance	860	860	920	920	0%
55000 Auto allowance	2,400	2,418	2,400	2,400	0%
55130 Deferred comp mgmt/conf	3,601	2,820	3,200	3,200	0%
Total Salaries and Benefits	\$ 375,906	\$ 312,144	\$ 332,382	\$ 332,382	0%
Services and Supplies					
60400 Communications (SBT - Telecom)	\$ 1,005	\$ 1,006	\$ 1,055	\$ 1,055	0%
61000 Insurance (SDRMA)	2,750	2,662	2,900	2,900	0%
61030 Fiduciary liability insurance	30	25	30	30	0%
62200 Memberships (CSDA, CALAFCO)	5,000	4,978	5,290	5,290	0%
62400 Miscellaneous expense	3,000	1,500	3,000	3,000	0%
62450 Indirect costs (A87 roll forward)	1,176	1,166	(423)	(423)	0%
62600 Office supplies	1,500	1,075	1,500	1,500	0%
62730 Postage	1,200	1,200	1,200	1,200	0%
62750 Other mail room expense	325	240	325	325	0%
63000 Professional & special serv	5,400	6,500	7,240	10,923	51%
Building maint / office space			2,340	6,023	157%
Utilities			1,440	1,440	0%
Janitorial			460	460	0%
Purchasing			325	325	0%
CEO/RM overhead			2,675	2,675	0%
63090 Auditing & accounting	2,108	2,035	2,048	2,048	0%
63400 Engineering services	2,150	1,800	2,000	2,000	0%
63640 Legal services	16,000	12,500	16,000	16,000	0%
63990 Outside data proc services (IT & GIS Lic)	4,889	4,800	6,600	6,600	0%
65000 Publications & legal notices	800	800	800	800	0%
65660 Special dept expense (Biennial Audit)	-	-	12,000	12,000	0%
65780 Education & training	5,000	5,200	5,200	5,200	0%
65810 Other supportive services (messenger)	250	135	250	250	0%
65890 Commission expense	6,100	6,000	6,100	6,100	0%
67040 Other travel expenses	500	1,200	500	500	0%
67200 Utilities (Billed out of 63000)	1,786	-	-	-	-
67201 Salvage disposal	75	75	75	75	0%
Total Services and Supplies	\$ 61,044	\$ 54,897	\$ 73,690	\$ 77,373	5%
Other Charges					
73024 Planning dept services	\$ 3,200	\$ 2,000	\$ 2,750	\$ 2,750	0%
Total Other Charges	\$ 3,200	\$ 2,000	\$ 2,750	\$ 2,750	0%
TOTAL EXPENSES	\$ 440,150	\$ 369,041	\$ 408,822	\$ 412,505	1%
TOTAL REVENUES					
Agency Contributions	377,210	377,210	331,142	330,936	-0.1%
Application & Other Revenues		23,774	6,000	6,000	0%
Miscellaneous Reimbursements		3,064	-	-	-
Interest Earnings		2,956	-	-	-
Undesignated Fund Balance (Est.)	62,940		71,680	75,569	5%

Estimated Fund Balance June 30, 2016	\$ 189,369
General Reserve Fund (15%)	(62,000)
Accrued Leave Fund (Cash-Out Liability)	(51,800)
Undesignated Fund Balance (Est.)	\$ 75,569

CITY/COUNTY LAFCO ALLOCATIONS

16/17 FISCAL YEAR

	CITY	BUDGET AMOUNT	% OF BUDGET	AMOUNT BILLED
1262	Ceres	330,936.00	3.84%	12,705.71
1264	Hughson	330,936.00	0.81%	2,666.73
1266	Modesto	330,936.00	29.81%	98,638.61
1737	Newman	330,936.00	0.81%	2,692.64
1271	Oakdale	330,936.00	2.05%	6,786.21
1275	Patterson	330,936.00	2.39%	7,908.77
1277	Riverbank	330,936.00	1.78%	5,893.62
2887	Turlock	330,936.00	8.04%	26,609.69
1284	Waterford	330,936.00	0.47%	1,566.02
	Total Cities		50%	165,468.00
	County		50%	165,468.00
	TOTAL		100%	330,936.00

\$330,936.00

LAFCO BUDGET

\$330,936.00

TOTAL