

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
BOARD ACTION SUMMARY

DEPT: General Services Agency

BOARD AGENDA #: *B-7

AGENDA DATE: June 7, 2016

SUBJECT:

Approval to Pay Invoices for Services Provided in Excess of One Year Ago to SJ Company for Roof Repairs at Various Locations

BOARD ACTION AS FOLLOWS:

No. 2016-279

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended


2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST:

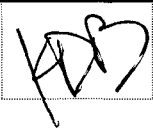

ELIZABETH A. KING, Clerk of the Board of Supervisors

File No.

**THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
AGENDA ITEM**

DEPT: General Services Agency
Urgent Routine

BOARD AGENDA #: *B-7



AGENDA DATE: June 7, 2016

CEO CONCURRENCE:

4/5 Vote Required: Yes No

SUBJECT:

Approval to Pay Invoices for Services Provided in Excess of One Year Ago to SJ Company for Roof Repairs at Various Locations

STAFF RECOMMENDATIONS:

1. Authorize the Auditor-Controller to submit payment for invoices in excess of one year old, to SJ Company for roof repairs at various County facilities.

DISCUSSION:

General Services Agency – Facilities Maintenance Division (GSA) provides maintenance services to County-owned buildings throughout Stanislaus County. Depending on the type of work necessary, a work order may be completed by a County Maintenance Engineer or contracted out. GSA processes over 5,100 invoices related to work orders, utilities, and other facility work annually.

In 2014, S. J. Company was contracted on 15 occasions to complete roof repairs on various County locations totaling \$173,850. The County received ten invoices, totaling \$172,100 and made prompt payment. Five invoices, totaling \$1,750, do not appear to have been received by any County department. At no time did the company send a statement or duplicate invoice, indicating that payment had not been received for these invoices. The invoices were presented to GSA on February 29, 2016, and S.J. Company stated that payment had not been received. GSA has confirmed that the work was completed and that these invoices have not been previously submitted for payment. S. J. Company is a small, locally owned business, having served the County for many years.

It is recommended that the Board authorize the Auditor-Controller to submit payment for the following S.J. Company invoices:

Date	Invoice	Location	Description	Amount
04/02/2014	4905	830 Scenic – Hospital Kitchen	Patched Around AC Pan	\$200.00
11/28/2014	4995	911 Bldg.	Caulked AC Ducts	200.00
12/17/2014	5002	Juvenile Hall	Repaired 3 Roof Leaks	550.00
12/18/2014	5030	Juvenile Counseling Bldg.	Repaired Roof Leaks	400.00
12/18/2014	5036	Ag Services	Repaired Roof Leaks	400.00
Total All Invoices				\$1,750.00

Approval to Pay Invoices for Services Provided in Excess of One Year Ago to SJ Company for Roof Repairs at Various Locations

POLICY ISSUE:

Government Code Section 911.2 states that all claims presented after one year require approval by the Board of Supervisors: "...A claim relating to any other cause of action shall be presented as provided in Article 2 (commencing with Section 915) not later than one year after the accrual of the cause of action."

FISCAL IMPACT:

Cost of recommended action:		\$	1,750
Source(s) of Funding:			
Invoices will be billed to the appropriate depart.	\$	1,750	
Funding Total:		\$	1,750
Net Cost to County General Fund		\$	-

Fiscal Year:

2015-2016

Budget Adjustment/Appropriations needed:

No

BOARD OF SUPERVISORS' PRIORITY:

Approval of the recommended actions supports the Board of Supervisors' priority of Efficient Delivery of Public Services through the timely payment of vendor invoices.

STAFFING IMPACT:

Upon approval, existing General Services Agency staff will submit the invoices for payment.

CONTACT PERSON:

Keith D. Boggs, GSA Director/Purchasing Agent
Donna Riley, GSA Assistant Director

(209) 652-1514
(209) 525-7645

ATTACHMENT(S):

S. J. Company Invoices (5)

**JUSTIN SPENCE
BUDDY RHODES**

S J COMPANY

Invoice

Lincense # 878361
Cold Roof Process Roofing And Patch Work
7171 Kemper Rd
Modesto Ca. 95357
(209)521-8181 FAX863-8510

DATE	INVOICE NO.
4/2/2014	4905

BILL TO
HEALTH SERVICES AGENCY PO BOX 492 MODESTO CA. 95353

JOB LOCATION
830 SCENIC DR HOSPITAL KITCHEN

CUST. P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB	PROJECT
			4/2/2014			
ITEM	DESCRIPTION				RATE	AMOUNT
12	PATCHED AROUND A/C PAN				200.00	200.00
					Total	\$200.00

**JUSTIN SPENCE
BUDDY RHODES**

S. J. Company

Invoice

**LINCENSE # 878361
COLD ROOF PROCESSING AND PATCH WORK
7171 KEMPER RD
MODESTO CA. 95357
(209)521-8181 FAX (209)863-8510**

Date	Invoice #
11/28/2014	4995

Bill To
STANISLAUS CTY 1010 10TH STREET STE 2300 MODESTO CA 95351

JOB LOCATION
911 BLDG OAKDALE RD MODESTO CA.

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
.4968			11/13/2014			

Quantity	Item Code	Description	Price Each	Amount
	12	CAULKED A/AC DUCTS	200.00	200.00

			Total	\$200.00
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**JUSTIN SPENCE
BUDDY RHODES**

S. J. Company

Invoice

LINCENSE # 878361
COLD ROOF PROCESSING AND PATCH WORK
 7171 KEMPER RD
 MODESTO CA. 95357
 (209)521-8181 FAX (209)863-8510

Date	Invoice #
12/17/2014	5002

Bill To
STANISLAUS CTY 1010 10TH STEET STE 2300 MODESTO CA 95351

JOB LOCATION
JUNVENILL HALL BLUE GUM MODESTO

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/5/2014			

Quantity	Item Code	Description	Price Each	Amount
	12	REPAIRED 3 ROOF LEAK'S	550.00	550.00

			Total	\$550.00
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S. J. Company

Invoice

JUSTIN SPENCE
BUDDY RHODES

LINCENSE # 878361
COLD ROOF PROCESSING AND PATCH WORK
7171 KEMPER RD
MODESTO CA. 95357
(209)521-8181 FAX (209)863-8510

Date	Invoice #
12/18/2014	5030

Bill To
STANISLAUS CTY 1010 10TH STEET STE 2300 MODESTO CA 95351

JOB LOCATION
JUVEVAL COUNSELING BLDG

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/18/2014			
Quantity	Item Code	Description			Price Each	Amount
	12	REPAIRED ROOF LEAK'S			400.00	400.00
					Total	\$400.00

**JUSTIN SPENCE
BUDDY RHODES**

S. J. Company

Invoice

LINCENSE # 878361
COLD ROOF PROCESSING AND PATCH WORK
7171 KEMPER RD
MODESTO CA. 95357
(209)521-8181 FAX (209)863-8510

Date	Invoice #
12/18/2014	5036

Bill To
STANISLAUS CTY 1010 10TH STEET STE 2300 MODESTO CA 95351

JOB LOCATION
AG SERVICES HACKETT RD

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/18/2014			

Quantity	Item Code	Description	Price Each	Amount
	12	REPAIRED ROOF LEAK'S	400.00	400.00

			Total	\$400.00
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