

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: ^{mp} Aging & Veterans Services

BOARD AGENDA # *B-1

Urgent

Routine

AGENDA DATE August 12, 2014

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of Contracts with the California Department of Aging for Older Americans Act Programs, the Health Insurance Counseling and Advocacy Program, the Title V Senior Community Service Employment Program, and the Multipurpose Senior Services Program

STAFF RECOMMENDATIONS:

Authorize the Director of the Department of Aging and Veterans Services, Area Agency on Aging (AAA), to sign these contracts and any subsequent amendments with the California Department of Aging for Fiscal Year 2014-2015:

- AP-1415-30 for the Area Plan (Older Americans Act Programs)
- HI-1415-30 for the Health Insurance Counseling and Advocacy Program
- TV-1415-30 for the Title V Senior Community Service Employment Program
- MS-1415-14 for the Multipurpose Senior Services Program.

FISCAL IMPACT:

The total amount of these four contracts with the California Department of Aging is \$2,943,317. Of this amount, \$2,572,126 will be utilized to provide services to seniors and caregivers, either directly by the AAA or through contracts with local service providers, and the remaining \$371,191 will go to the AAA for administration and oversight of the programs. The minimum required County match for the Area Agency on Aging's administrative allowance is \$184,282. These amounts were included in the 2014-2015 Adopted Proposed Budget and approved by the Board of Supervisors on June 10, 2014.

BOARD ACTION AS FOLLOWS:


No. 2014-411

On motion of Supervisor Withrow and approved by the following vote, Seconded by Supervisor Chiesa
 Ayes: Supervisors: O'Brien, Chiesa, Withrow, Monteith, and Chairman De Martini
 Noes: Supervisors: None
 Excused or Absent: Supervisors: None
 Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

ATTEST:


ELIZABETH A. KING, Assistant Clerk

File No.

Approval of Contracts with the California Department of Aging for Older Americans Act Programs, the Health Insurance Counseling and Advocacy Program, the Title V Senior Community Service Employment Program, and the Multipurpose Senior Services Program
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DISCUSSION:

The Area Agency on Aging (AAA) is recognized by the Administration on Aging as the local agency for advocacy, planning, and program development on behalf of older persons in Stanislaus County. The Area Agency on Aging contracts with the California Department of Aging to provide Older Americans Act Programs, the Health Insurance Counseling and Advocacy Program, the Senior Community Service Employment Program, and the Multipurpose Senior Services Program for senior citizens and caregivers in Stanislaus County either directly or through grant agreements with local service providers.

The total amount allocated for Fiscal Year 2014-2015 Area Plan contract, AP-1415-30, is \$1,759,116. The AAA will receive \$314,746 to carry out all of the administrative functions of an Area Agency on Aging, including administrative guidance and oversight, monitoring, and technical assistance to the contracting service providers. Those Programs that will be provided through contracts with local service providers include: Assisted Transportation, Homemaker, Ombudsman, Elder Abuse Prevention, Senior Congregate Meals, Senior Home-Delivered Meals, Disease Prevention and Health Promotion, and Senior Legal Services. The Programs the AAA will provide as a direct service are: Information and Assistance, Outreach, Program Development, Coordination, and Family Caregiver Support Program.

Total funding for Fiscal Year 2014-2015 for the Health Insurance Counseling and Advocacy Program (HICAP) contract, HI-1415-30, is \$361,896. Of this amount, the AAA will receive \$29,636 for administration. This program is administered by the Area Agency on Aging and provides free and objective information and counseling about Medicare. Volunteer counselors help Medicare beneficiaries understand their specific rights and health care options. HICAP also offers free educational presentations to groups of Medicare beneficiaries, their families, and/or providers on a variety of Medicare and other health insurance related topics.

The total amount of funding available for the Title V Senior Community Service Employment Program (SCSEP) contract TV-1415-30, for Fiscal Year 2014-2015 is \$136,705. Of this amount, the AAA will receive \$10,062 for administration. SCSEP is a program designed to assist anyone over the age of 55 whose annualized income is no greater than 125% of the Federal Poverty Level, and whose employment prospects are low. The program provides case management and a stipend to participants. Participants gain job skills and knowledge through work at an approved Host Agency site, which must be either a government facility or a non-profit agency. With the

Approval of Contracts with the California Department of Aging for Older Americans Act Programs, the Health Insurance Counseling and Advocacy Program, the Title V Senior Community Service Employment Program, and the Multipurpose Senior Services Program

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available funding, the program will provide employment and training services for participants who will work an average of 20 hours per week. Participants are limited to 48 months in the SCSEP program.

Total funding available for Year 2014-2015 for the Multipurpose Senior Services Program (MSSP) contract, MS-1415-14, is \$685,600. Of this amount, the AAA will receive \$16,747 for administration. This program is also administered directly by the Area Agency on Aging. The MSSP program is a social services/health case management program designed to prevent or delay institutional placement of the frail elderly. Services include assessments, regular contact and coordinated supervision by the MSSP Case Manager and Nurse. The program also purchases an array of contracted services and equipment to ensure the safety of clients in their own homes. Services include, but are not limited to: personal care, chore services, respite care for live-in caregivers, adult daycare, and communication services for clients in emergency situations. Equipment could include, but is not limited to: wheel chair ramps, bathtub grab bars, new front doors, or new door locks.

POLICY ISSUES:

By approving the grant agreements with the California Department of Aging, the Area Agency on Aging will continue to provide aging services to residents of Stanislaus County, consistent with the Board's priority of A Healthy Community.

STAFFING IMPACT:

There is no additional staffing impact associated with this request as existing staff will administer the contracts.

CONTACT PERSON:

Margie Palomino, Director. Telephone: (209) 525-4601

**ATTACHMENTS AVAILABLE
FROM CLERK**

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
STATE OF CALIFORNIA

Date: August 12, 2014

2014-411

On motion of Supervisor Withrow Seconded by Supervisor Chiesa
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, Monteith, and Chairman De Martini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

THE FOLLOWING RESOLUTION WAS ADOPTED:

Item # *B-1

Approval of Contracts for the Older Americans Act Programs, the Health Insurance Counseling and Advocacy Program, the Title V Senior Community Service Employment Program, and Multipurpose Senior Services Program with the California Department of Aging

WHEREAS the Area Agency on Aging (AAA) is required to provide administrative guidance and oversight, monitoring, and technical assistance to its contracting service providers; and

WHEREAS the AAA staff provides the following direct services for seniors: Information and Assistance; Outreach, Program Development; Coordination; Family Caregiver Support Program; Health Insurance Counseling Advocacy Program (HICAP); and Multipurpose Senior Services Program (MSSP); and

WHEREAS the following programs will be provided through contracts and / or Memorandum of Understandings (MOUs) with local service providers: Senior Legal Assistance, Ombudsman, Elder Abuse Prevention, Homemaker, Congregate Meals, Home-Delivered Meals, Senior Community Service Employment Program, Disease Prevention and Health Promotion, and Assisted Transportation.

BE IT RESOLVED that the Stanislaus County Board of Supervisors approve the Older Americans Act program contracts AP-1415-30, HI-1415-30, TV-1415-30, and MS-1415-14 with the California Department of Aging; and

BE IT FURTHER RESOLVED that the Stanislaus County Board of Supervisors authorizes the Director of the Department of Aging and Veterans Services (Area Agency on Aging) to sign the AP-1415-30, HI-1415-30, TV-1415-30, and MS-1415-14 contracts and any subsequent amendments to these contracts with the California Department of Aging for Fiscal Year 2014-2015.

ATTEST: **ELIZABETH A. KING, Assistant Clerk**
Stanislaus County Board of Supervisors,
State of California



File No.

STATE OF CALIFORNIA
STANDARD AGREEMENT AMENDMENT
 STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER HI-1415-30	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

1. This Agreement is entered into between the State Agency and Contractor named below:
 STATE AGENCY'S NAME
California Department of Aging
 CONTRACTOR'S NAME
STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES

2. The term of this Agreement is **April 1, 2014** through **June 30, 2015**

3. The maximum amount of this Agreement after this amendment is: **\$ 364,235.00**
Three hundred sixty-four thousand two hundred thirty-five and 00/100dollars

~~4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:~~

This amendment increases the dollar amount available under this Agreement by \$ 2,339.00. The additional funds will be used to enhance HICAP services.

Exhibit B, Amendment 1, Budget Detail, Payment Provisions and Closeout, page 6, is attached and replaces the original Exhibit B, Budget Detail, Payment Provisions and Closeouts, page 6.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

Services shall be performed in PSA(s): 30.

Exhibit D, Article V, Section A is changed. "The Contractor's decision is final and the Subcontractor has no right of appeals to the California Department of Aging." is added.

Exhibit D, Article XII. Section D is changed. "Said notice shall also inform the Contractor of its right to appeal such decision to the Department and the procedure for doing so." is deleted.

All other terms and conditions shall remain the same.

APPROVED AS TO FORM
 STANISLAUS COUNTY COUNCIL
 BY *Doreen McStrath*

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES		
BY (Authorized Signature) <i>Margie Palomino</i>	DATE SIGNED (Do not type) 6/23/15	
PRINTED NAME AND TITLE OF PERSON SIGNING Margie Palomino, Director		
ADDRESS 121 Downey Avenue, Suite 102 Modesto CA 95354-1235		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		<input checked="" type="checkbox"/> Exempt per: Older Californians Act
BY (Authorized Signature) <i>Glenn Wallace</i>	DATE SIGNED (Do not type) 6-29-15	
PRINTED NAME AND TITLE OF PERSON SIGNING Glenn Wallace Manager, CBSS		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		

AGREEMENT NUMBER TV-1415-30
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

California Department of Aging

CONTRACTOR'S NAME

STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES

2. The term of this Agreement is: July 1, 2014
 June 30, 2015

3. The maximum amount of this Agreement is: **\$ 136,705.00**
 One hundred thirty-six thousand seven hundred five and 00/100 dollars

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 10 page(s)

Exhibit B – Budget Detail, Payment Provisions, and Closeout 8 page(s)

Exhibit C* – General Terms and Conditions GTC 610

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) 31 page(s)

Exhibit - D* Special Terms and Conditions

Exhibit E – Additional Provisions

APPROVED AS TO FORM:
 STANISLAUS COUNTY COUNSEL

5 page(s)

BY *Deirdre McStrath*

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES		
BY (Authorized Signature) <i>Maria Palomino</i>	DATE SIGNED (Do not type) 8/13/14	
PRINTED NAME AND TITLE OF PERSON SIGNING Maria Palomino, Director		
ADDRESS 121 Downey Avenue, Suite 102 Modesto CA 95354-1235		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		<input checked="" type="checkbox"/> Exempt per: Exempt per: AG OP 80-111
BY (Authorized Signature) <i>Dyanne Macias</i>	DATE SIGNED (Do not type) 8/20/14	
PRINTED NAME AND TITLE OF PERSON SIGNING Dyanne Macias, Manager, Contracts and Business Services		
ADDRESS 1300 National Drive, Suite 200, Sacramento CA. 95834		

STATE OF CALIFORNIA
STANDARD AGREEMENT

STD 213 (Rev 06/03)

AGREEMENT NUMBER

MS-1415-14

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

California Department of Aging

CONTRACTOR'S NAME

STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERANS SERVICES

2. The term of this Agreement is: July 1, 2014 Through June 30, 2015

3. The maximum amount of this Agreement is: **\$ 685,600.00**
~~Six hundred eighty-five thousand six hundred and 00/100 dollars~~

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 13 page(s)

Exhibit B – Budget Detail and Payment Provisions 9 page(s)

Exhibit C* – General Terms and Conditions GTC 610

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)

Exhibit - D* Special Terms and Conditions

Exhibit E – Zipcodes

APPROVED AS TO FORM:
 STANISLAUS COUNTY COUNSEL

AGING-MS-714

1 page(s)

BY *David M. Strath*

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)
 STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERANS SERVICES

BY (Authorized Signature)

DATE SIGNED (Do not type)

Margie Palomino

8/13/14

PRINTED NAME AND TITLE OF PERSON SIGNING

Margie Palomino, Director

ADDRESS

121 Downey Avenue, Suite 102 MODESTO CA 95354

STATE OF CALIFORNIA

AGENCY NAME

California Department of Aging

BY (Authorized Signature)

DATE SIGNED (Do not type)

Dyanne Macias

8/20/14

PRINTED NAME AND TITLE OF PERSON SIGNING

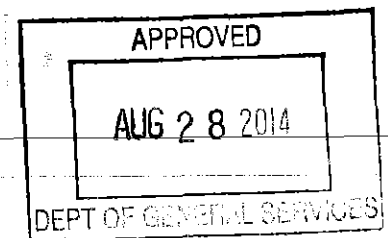
Dyanne Macias, Manager, Contracts and Business Services Section

ADDRESS

1300 National Drive, Suite 200, Sacramento CA. 95834

California Department of General Services Use Only

GTC



Keyate

Exempt per:

STATE OF CALIFORNIA
STANDARD AGREEMENT

STD 213 (Rev 06/03)

AGREEMENT NUMBER

AP-1415-30

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

California Department of Aging

CONTRACTOR'S NAME

STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES

2. The term of this Agreement is: July 1, 2014 Through June 30, 2015

3. The maximum amount of this Agreement is: **\$ 1,759,116.00**
 One million, seven hundred fifty-nine thousand, one hundred sixteen and 00/100 dollars

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 15 page(s)

Exhibit B – Budget Detail, Payment Provisions, and Closeout 14 page(s)

Exhibit C* – General Terms and Conditions GTC 610

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) 33 page(s)

Exhibit - D* Special Terms and Conditions APPROVED AS TO FORM:
 STANISLAUS COUNTY COUNSEL

Exhibit E – Additional Provisions 14 page(s)

BY

Dorene M. Strat

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)
 STANISLAUS COUNTY, DEPARTMENT OF AGING AND VETERAN SERVICES

BY (Authorized Signature)

DATE SIGNED (Do not type)

Marge Palomino

8/13/14

PRINTED NAME AND TITLE OF PERSON SIGNING

Marge Palomino, Director

ADDRESS

121 Downey Avenue, Suite 102 Modesto CA 95354-1235

STATE OF CALIFORNIA

AGENCY NAME

California Department of Aging

BY (Authorized Signature)

DATE SIGNED (Do not type)

Dyanne Macias

8/20/14

PRINTED NAME AND TITLE OF PERSON SIGNING

Dyanne Macias, Manager, Contracts and Business Services

ADDRESS

1300 National Drive, Suite 200, Sacramento CA. 95834

California Department of General Services Use Only

Exempt per: Older Californians Act and AG OP 80-111