

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Parks and Recreation

BOARD AGENDA # *B-10

Urgent

Routine

AGENDA DATE April 16, 2013

CEO Concur with Recommendation YES NO

4/5 Vote Required YES NO

(Information Attached)

SUBJECT:

Approval of Exclusive Use Event Permit with Symbiosis Events, LLC, to Hold a Symbiosis Gathering and Music Festival in the Back (East) Area of Woodward Reservoir Regional Park from Thursday, September 19, 2013, through Monday, September 23, 2013

STAFF RECOMMENDATIONS:

1. Approve the exclusive use event permit with Symbiosis Events, LLC, to hold a Symbiosis Gathering and Music Festival in the back (east) area of Woodward Reservoir Regional Park from Thursday, September 19, 2013, through Monday, September 23, 2013.
2. Authorize the Director of Parks and Recreation, or her designee, to direct Symbiosis Events, LLC, to adhere to the requirements set forth as outlined in the Temporary Exclusive Use Permit.

FISCAL IMPACT:

If approved, approximately \$110,700 will be assessed for the event fees, exclusive use, and reservation fees. Additional revenue may be realized from park entrance fees if the event participants choose to enter into the developed area of the reservoir to utilize the covered picnic areas, boat ramps, and the developed camping areas.

BOARD ACTION AS FOLLOWS:

No. 2013-151

On motion of Supervisor Monteith, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Withrow, Monteith, De Martini and Chairman Chiesa

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

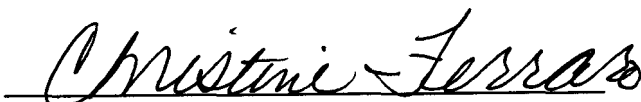
1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval of Exclusive Use Event Permit with Symbiosis Events, LLC, to Hold a Symbiosis Gathering and Music Festival in the Back (East) Area of Woodward Reservoir Regional Park from Thursday, September 19, 2013, through Monday, September 23, 2013

DISCUSSION:

The Department of Parks and Recreation has received an exclusive use request from Symbiosis Events, LLC, an event production company, to have exclusive use of the back (east) area of Woodward Reservoir Regional Park (Attachment A) to hold a Symbiosis Gathering and Music Festival from Thursday, September 19, 2013, through Monday, September 23, 2013.

Woodward Reservoir Regional Park is located at 14582 26 Mile Road, a few miles north of the City of Oakdale, off Highway 120. This regional park offers over 3,500 acres of land, 2,500 acres of reservoir for recreation, and camping for outdoor recreation activities. The facility can accommodate tent, trailer, and recreational vehicle camping including full hook-up, developed and undeveloped campsites. Daily recreational opportunities include: swimming, fishing, boating, kayaking, canoeing, picnicking, water and jet skiing, waterfowl hunting, use of a go-kart track, and radio controlled airplane flying.

Symbiosis Events, LLC, has been in the business of promoting large educational conferences and festival style events featuring music, art, and presentations with an ecological lifestyle theme since 2005 and has successfully produced and managed over 20 similar events throughout California, Nevada, and Australia as noted on page five of the Event Summary (Attachment B).

The Department of Parks and Recreation supports the exclusive use request for this event and has been working in close collaboration with key staff in the Sheriff's Department, Public Works, Risk Management, and County Counsel as well as the California Highway Patrol (CHP) and Stanislaus Consolidated Fire to ensure a safe event. The Department is now in the final stages of permitting this event, provided that Symbiosis Events, LLC, adheres to all the requirements set forth by the Department of Parks and Recreation as outlined in the Temporary Exclusive Use Permit (Attachment C).

On December 14, 2010, the Board of Supervisors authorized the Director of Parks and Recreation to grant licenses for temporary exclusive use of County park facilities. However, since the request by Symbiosis Events, LLC, is a unique event proposal that anticipates between 8,000 – 10,000 attendees throughout the week of this event, as well as the amount of coordinated planning and collaboration between staff to ensure a safe event, this proposal necessitates the advance negotiation of fees in order to aide in a smooth flow of attendees into the back (east) area of the reservoir. This area of the reservoir does not have an entrance station, or adequate staff, to collect the fees on-site at the event location.

In addition, since the authority granted previously to the Director did not address negotiated fees for these types of large, special event requests from for-profit event production companies, the Department is requesting Board approval for the following event fees, which were structured after a similar event Symbiosis Events, LLC, promoted and held at Pyramid Lake, NV:

Approval of Exclusive Use Event Permit with Symbiosis Events, LLC, to Hold a Symbiosis Gathering and Music Festival in the Back (East) Area of Woodward Reservoir Regional Park from Thursday, September 19, 2013, through Monday, September 23, 2013

Fees: 1-3000 attendees: \$5/per person	\$ 15,000 (3000 x \$5.00)
3001-5000 attendees: \$7.50/per person	\$ 15,000 (2000 x \$7.50)
5001-6000 attendees: \$10/per person	\$ 10,000 (1000 x \$10.00)
6001+ attendees: \$15/per person	\$ 60,000 (4000 x \$15.00)
Subtotal of cost for attendees:	\$ 100,000
Exclusive Use, \$90 per day	\$ 1,980 (collected as part of deposit)
Reservation, \$10 per day	\$ 220 (collected as part of deposit)
Vendor Fee, \$100 per vendor booth	\$ 8,500 (70-85 vendors)
Estimated Total Final Cost:	\$ 110,700
Less \$2,200 deposit:	\$ 108,500 (less deposit amount)

The remaining balance of event fees, less the deposit as outlined above, must be paid in full and received by the Stanislaus County Department of Parks and Recreation no later than 5:00 p.m. on Monday, October 7, 2013. Symbiosis Events will be assessed a \$200 late fee if not paid by 5:00 p.m. on Monday, October 7, 2013. After fifteen calendar days, an additional five percent late fee will be assessed on any total remaining balance owed. If not paid in full within fifteen calendar days, no future events will be scheduled until all charges are paid in full.

POLICY ISSUE:

Approval of this agenda item is consistent with the Board’s priorities of Efficient Delivery of Public Services and Effective Partnerships by promoting a healthy environment and improved quality of life in the community in partnership with commercial-based organizations that can provide special interest recreational opportunities within the Stanislaus County park system.

STAFFING IMPACTS:

Existing department staff will handle the coordination of the special event.

CONTACT PERSON:

Jami Aggers, Director of Parks and Recreation

Telephone: 209-525-6770



**WOODWARD RESERVOIR
REGIONAL PARK**



WWW.SYMBIOSISEVENTS.COM . EVENTS@SYMBIOSISEVENTS.COM . 10 PIPER LN . FAIRFAX, CA . 94930

SYMBIOSISEVENTS

Event Title: Symbiosis Gathering

Description:

An educational conference and festival style event featuring music, art, and presentations with an ecological lifestyle theme.

Proposed Dates: September 9-30, 2013

Set-Up: September 9-18, 2013

Event Programming: September 19-23, 2013, Early Entry Option 9/18

Takedown: September 24-30, 2013

Number of Attendees: 8,000-10,000

Number of Vehicles: 2500-3800

Permit Status:

Symbiosis Events is in the final stage of permitting an event at Woodward Reservoir with Stanislaus County Parks and Recreation. In the process of permitting this event, Symbiosis Events is also collaborating with the Stanislaus County Public Works, Environmental Health, and Sheriff Department, and Highway Patrol among others to ensure a safe and successful event.

Typical Event Format (By Zone):

- 1) Entertainment and Education Zone (~15 acres):
 - 2-3 large stages for speaker presentations and live music
 - 5-8 areas for small workshops and classes
 - 3-4 areas for art galleries
 - 10-15 large art installations
 - 40-60 booths for non-profit and for-profit vendors
 - 8-12 booths for food and drink vendors
- 2) Camping Zones (~20 acres)
 - Presenter and Artist Camping
 - Staff Camping
 - Attendee Camping
- 3) Parking Zones (~50 acres)
 - Attendee Parking
 - Artist/Presenter Parking
 - Staff Parking
- 4) Staff Operation Zones (~5 acres)
 - Waste and Recycling Sorting Area

- Production Offices
- Heavy Equipment & Inventory Yard
- Staff Cafeteria and Quarters

Temporary Structures:

- 2-3 large stages with shade structures
- 5-8 workshop platforms with shade structures
- 4-6 wooden buildings
- 5-7 portable trailers
- 5-8 large tents
- 10-15 domes
- 70+ 10x10 or 10x20 vending booths
- 10-15 Teepees
- 40-70 4-person Camping Tents

Operational Infrastructure:

- 100-120 portolets with 3-5 ADA
- 40-60 handwashing stations
- 8-10 30-yard Recycling and Waste bins
- 60-120 Waste receptacles
- 5-10 250-gallon Graywater tanks
- 5-10 1000, 2500 and 5000 gallon water tanks
- 6-12 Generators
- 3-5 Light Towers
- Fencing to manage event boundaries

Safety Personnel

- Security: 1:200 attendees
- Medical: 1:250 attendees
- Fire: 10-20 FF1s
- Lifeguards: 12-24
- Traffic Management Staff: 6-20 (to vary according to traffic flow)

Tentative Stage Hours and Levels:

- Stage 1
 - 2pm Thurs-- 5am Friday
 - 10am Friday-- Monday 6pm
 - Peak Times - 108 dBA @ 80ft / 99 dBA @ 200ft (7pm-2am)
 - Non-Peak Times - 103 dBA @ 80ft / 94 dBA @ 200ft
- Stage 2
 - 7pm Thursday--4am Friday
 - 1pm Friday--Saturday 9am
 - Sat 1pm-- Sunday 9am
 - Sunday 1pm -- Sunday 5:30pm
 - Sunday 9pm- Monday 9am
 - Peak Times - 99 dBA @ 80ft / 90 dBA @ 200ft (7pm-2am)
 - Non-Peak Times - 94 dBA @ 80ft / 85 dBA @ 200ft

- Stage 3
 - 2pm Friday--2am Monday
 - Peak Times - 110 dBA @ 80ft / 101 dBA @ 200ft (7pm-2am)
 - Non-Peak Times - 105 dBA @ 80ft / 96 dBA @ 200ft
- Workshop Stages:
 - Th-Sun 11am-11pm 80 dB@ 200ft

Symbiosis Events

Symbiosis Events, LLC is an event production company dedicated to creating transformative and inspiring experiences that are based on a deep respect for our community and environment. We seek to provide a space for the fusion of aesthetics, sound, and natural living, in an atmosphere of interactive participation. Our main event, Symbiosis Gathering, has grown significantly from around 800 in 2005 to 1700 in 2006, 2500 in 2007, 5500 in 2009, and most recently 6000 attendees in 2012. These events have typically spanned five days and featured equal proportions of music and educational programming. While the size of our events has varied, we have remained close to our original goal of bringing together new ideas, a rising popularity in sustainable living, and gourmet music.

In the years to come, the Gathering aims to expand upon its educational offerings by introducing 4-5 days of workshop and conference programming overlapping with 3-4 days of music and festival programming. Educational topics will focus on a holistic integration of mind, body, and spirit and range from hands-on lessons in sustainability, community-building and self-sufficiency to courses on movement arts, sciences, wisdom traditions and leadership skills. Classes will also encourage the development of socially- and environmentally-responsible projects, self-awareness, and getting to know the ecological and cultural history of the local region. Musical programming will feature an assortment of world, electronic and band performances.

Environmental & Safety Considerations:

We take the safety and environmental impact of our events very seriously. To maintain the utmost discipline and stewardship, we strictly reinforce the following regulations:

Pack In Pack Out Policy: Our goal is to leave a site even better than how we found it and we educate this heavily via our promotions, regulations, and education. Both our patrons and staff are very familiar with packing out all waste that they generate while onsite. In addition to general litter, all graywater and blackwater generated onsite will be pumped out and taken off-site regularly by a local vendor. Recycling stations are also lo-

cated onsite and all recycling is carried out to the local recycling center after the event.

Green Procurement and Vending Policy: All items that are distributed or sold to our festival attendees must be environmentally-friendly, recyclable or reusable. Approved food, drink, and craft vendors must also abide by the county food and health regulations.

Zero-Waste Policy: We are committed to diverting 100% of attendee waste from the landfill. Ways of encouraging these practices have included introducing a Dish Re-Use Program and no-plastic policy. In past events, we have diverted 65-85% of total waste generated from going to the landfill with a 80-97% attendee waste diversion rate. We also employ a highly experienced Green Team that works tirelessly throughout the event to ensure that all recycling and waste generated onsite are sorted and removed from the premises.

Traffic Management Policy: We enforce a no in-and-out policy to keep patrons within event boundaries for the duration of the event. By extending attendee entry and exit timeframes to include an early entry day for those wishing to set up their camp a day earlier and the option to exit the venue the morning after programming ends, we have also been able to cut down our traffic impact by another 20-30%. We also work with local agencies to carry out all necessary easements, signage, roadwork, and traffic flow conditions to ensure a smooth transition in and out of the venue.

Carbon Offset Program: We have created a number of strategies, including attendee carpooling incentives and local procurement plans, to mitigate the amount of greenhouse gases used at and for the event. We also offset impacts generated by our events by donating a percentage of our sales to a carbon offset program or local roadwork program.

Tourism and Economic Development: Our events can draw a significant amount of tourism and revenue into the area and we make it a priority to work with local agencies and businesses to optimize these opportunities.

Site Development: We have worked with site managers to execute site development needs including roadwork, campground creation, fire prevention, and brush removal.

Community Support Program: We have worked with local community members to support sustainable and community-based initiatives in every location we have held an event at. Our donations have gone to supporting senior care, childcare, community garden, roadwork, community center programs.

Symbiosis Large Events History:

2005 Symbiosis Gathering, Santa Cruz CA
2006 How Weird Street Fair, San Francisco, CA
2006 Symbiosis Gathering, Calaveras County, CA
2007 Yuri's Night, NASA Ames, Moffett Field, CA
2007 How Weird Street Fair, San Francisco, CA
2007 Symbiosis Gathering, Calaveras County, CA
2007 Zero Ground San Francisco, CA
2008 Yuri's Night, NASA Ames, Moffett Field, CA
2008 How Weird Street Fair, San Francisco, CA
2009 Sand By The Ton, Oakland CA
2009 How Weird Street Fair, San Francisco, CA
2009 Symbiosis Gathering, Tuolumne County, CA
2009 Subterra, San Francisco, CA
2010 Yuri's Night, NASA Ames, Moffett Field CA
2010 NASA Education Day, NASA Ames, Moffett Field
2010 How Weird Street Fair, San Francisco, CA
2010 Sand By The Ton, Oakland CA
2011 NASA Education Day, NASA Ames, Moffett Field
2012 Symbiosis Solar Eclipse Gathering, Pyramid Lake, NV
2012 Eclipse Festival, Cairns, Australia

Thank you for your consideration,

Karen KoChen
Partner
Symbiosis Events
415.458.2413
karen@symbiosisevents.com

PERMIT – TEMPORARY EXCLUSIVE USE

Request from: SYMBIOSIS EVENTS, LLC

Background Summary: Symbiosis Events, LLC is an event production company that promotes educational conferences and festival style events that feature music, art, and presentations with an ecological lifestyle and sustainable living theme, and is dedicated to creating transformative and inspiring experiences that are based on a deep respect for the community and environment. Educational offerings include workshop and conference programming, which overlap with 3-4 days of music and festival programming. Educational topics focus on a holistic integration of mind, body, and spirit and range from hands-on lessons in sustainability, community-building and self-sufficiency to courses on movement arts, sciences, wisdom traditions and leadership skills. Classes also encourage the development of socially- and environmentally-responsible projects, self-awareness, and getting to know the ecological and cultural history of the local region. Musical programming will feature an assortment of world, electronic and band performances.

Facility/Area of Use: Woodward Reservoir (back area of reservoir - located between Tom's Gate and 28 Mile Road Gate)

Event Name: Symbiosis Gathering and Music Festival

Date(s) of Use: September 9th – 30th, 2013

Set-Up Date(s): September 9th – 18th, 2013

Event Date(s): September 19th – 23rd, 2013 (with early entry option, 2 p.m. – 12 a.m., on 9/18)

Contact: Karen KoChen, karen@symbiosisevents.com, 415-458-2413 work / 415-328-2528 mobile

Open to the Public? Private, for profit event, which requires registration and payment of fee(s) to attend.

Requirements/Conditions of Special Use Permit:

I. General Conditions

- 1) Permittee shall indemnify the County according to the Organizational Hold Harmless Agreement (Attached as Exhibit C).
- 2) Symbiosis Events, LLC shall work with all other necessary groups, organizations, or other governmental personnel as determined by applicable codes, laws, and regulations to ensure a safe event including, but not limited to: Public Works, California Highway Patrol, Sheriff's

Office, CalTrans, Consolidated Fire, Emergency Services, and the Department of Environmental Resources.

- 3) This Special Use Permit shall be valid only for the Symbiosis Gathering and Music Festival on the days and hours specified on the permit. The festival shall be held from 10 a.m. on September 19, 2013 until 6 p.m. on September 23, 2013. An optional early entry arrival date will be permitted for up to 2,000 attendees on September 18, 2013 to ensure smooth traffic to the site.
- 4) Symbiosis Events, LLC shall provide the Department of Parks and Recreation a Certificate of Liability Insurance coverage with the minimum liability limits as outlined in the signed Insurance Requirements Acknowledgement (Exhibit B), and naming the County of Stanislaus, its Officers, Directors, Officials, Employees, Agents, Volunteers, and Representatives, which includes the Department of Parks and Recreation, as an additional insured on the policy. The Certificate of Insurance and all applicable endorsements outlined in the "Insurance Requirements Acknowledgment", shall be provided no later than 5:00 p.m. on Wednesday, August 7, 2013.
- 5) The event shall be held in accordance with the attached site map and operations packet (Exhibit A). If an addendum to the Operations Plan is necessary after the issuance of this permit, then an addendum outlining any necessary changes to the permit shall be agreed upon and signed by both Symbiosis and the Stanislaus County Parks Department no later than Wednesday, August 7, 2013.
- 6) The anticipated number of participants is between 8,000 – 10,000, which equates to approximately 2,500 – 3,800 vehicles. The number of permitted attendees shall not exceed 10,000 persons unless the Stanislaus County Parks and Recreation Department is first notified and approves a plan for handling the overage.
- 7) Individual Hold Harmless Agreements for each participant shall be acknowledged electronically as a condition of the on-line registration process for the Symbiosis Music Festival at Woodward Reservoir. If requested, a hard copy shall be provided to Stanislaus County Parks and Recreation immediately upon request.
- 8) If the Stanislaus County Sheriff's Department requires an Outdoor Entertainment Permit, a copy of the approved Outdoor Entertainment Activities License as issued by the Sheriff's Department shall be provided to the Department of Parks and Recreation no later than 5:00 p.m. on Wednesday, August 21, 2013.
- 9) If the Stanislaus County Department of Public Works requires an Encroachment Permit, a copy of the approved Encroachment Permit as issued by Public Works shall be provided to the Department of Parks and Recreation no later than 5:00 p.m. on Wednesday, August 21, 2013.

II. Emergency Services and Security

- 1) The event shall be held in complete compliance with the Symbiosis Music Festival Fire Prevention Plan submitted on March 26, 2013 (Exhibit A).

- 2) The security Contractor shall be approved by the Stanislaus County Sheriff's Department. The event shall be held in complete compliance with the Symbiosis Music Festival Security Plan submitted on March 26, 2013 (Exhibit A).
- 3) The event shall be held in complete compliance with all of the medical measures described in the Emergency Medical Plan submitted on March 26, 2013 (Exhibit A).
- 4) Symbiosis Events shall provide on-site basic medical services consisting of qualified currently licensed and/or certified medical personnel to render primary care and first aid. Medical personnel may consist of a team of two or more available doctors, nurses, (LVN or RN), nurse practitioners, physician assistants, or EMTs (1A, II or P's). Doctors or medical personnel on-site shall be responsible for ordering and maintaining on-site necessary medical supplies.
- 5) Symbiosis Events shall maintain communication with the Stanislaus County Sheriff's Department to ensure compliance with the above emergency service conditions.
- 6) For serious conditions (illness/injury) and life threatening situations on-site medical personnel shall implement the local E.M.S. system (by calling 9-1-1 or by accessing Stanislaus County Dispatch).
- 7) If ambulance services are required, providers may be local or out-of-county and shall provide on-site emergency care in accordance with the treatment policies of their EMS system of origin.
- 8) During event hours, swimming is allowed during swimming hours designated by Symbiosis Events at designated swimming areas with lifeguards on duty. Lifeguards shall be provided by Symbiosis Events.
- 9) Attendees shall be permitted to bring floaties. Floating art installations are allowed as long as they adhere to criteria established by Symbiosis Events in conjunction with the Woodward Reservoir Park Manager and Stanislaus County safety agencies. Boating from the event area is not permitted unless authorized by Symbiosis Events for production purposes only.
- 10) Symbiosis Events shall create signage indicating to boaters launching from other areas of Woodward Reservoir that a private event is taking place and that boaters are not permitted to shore up nor disembark at the event site. These signs shall be approved by the Park Manager prior to their placement at Woodward Reservoir's Main Boat ramp and Heron Point Boat ramp locations. These signs shall be removed immediately upon completion of the event.

III. Traffic and Parking

- 1) The event shall be held in complete compliance with the Symbiosis Gathering and Music Festival Traffic Plan submitted on March 26, 2013 (Exhibit A).
- 2) Symbiosis Events shall maintain communication with the Stanislaus County Sheriff's Department, California Highway Patrol, and incorporate recommendations made by the Stanislaus County Sheriff's Department, California Highway Patrol, Stanislaus County

Department of Public Works, and the Park Manager to ensure compliance with the above traffic and parking conditions.

- 3) The main entrance for all attendees shall be the back gate entrance to the park off of 28-mile road. In order to bypass attendee traffic during high traffic hours, production staff shall be allowed to enter through the main park entrance as long as a Symbiosis staff member is stationed at Tom's Gate to check credentials and only allow admittance to production crew personnel. A list of expected vehicles to enter via the main park entrance per day shall be submitted to Park staff one week prior to the event opening day.

IV. Noise

- 1) The event shall be held in complete compliance with the programming hours and decibel levels established in the Symbiosis Music Festival Noise Plan submitted on March 26, 2013 (Exhibit A).
- 2) Symbiosis Events shall maintain communication with the Stanislaus County Sheriff's Department to ensure compliance with the submitted Noise Plan.

V. Water, Garbage and Sanitation

- 1) The event shall be held in complete compliance with the Symbiosis Waste Management Plan submitted on March 26, 2013 (Exhibit A).
- 2) Symbiosis Events shall provide one water closet and one urinal for every two hundred males and one water closet for every one hundred females, or major fraction of such number permitted to attend.
- 3) Symbiosis Events, LLC shall provide and position all necessary portolets, including ADA portable restrooms, and shall be responsible for all related costs for the provided portolets for this event.
- 4) All toilets shall be maintained in a clean and sanitary manner during the festival.
- 5) Within seven days after the end of the festival the premises shall be cleaned up and all trash and debris removed.
- 6) Mitigation of the area of use, if needed, shall be determined by Woodward Reservoir Regional Park staff upon conclusion of the event.
- 7) Symbiosis Events shall incorporate all recommendations made by the Stanislaus County Environmental Resources Department to ensure compliance with all water and sanitation conditions.

VI. Food Service

- 1) All persons selling, preparing, delivering, or serving food or beverages shall comply with California Codes set by the Stanislaus County Environmental Resources Department.

- 2) Symbiosis Events shall provide sanitary facilities for food vendors that include adequate provisions for potable water supply and storage, refrigeration, and washing and utensil clean-up; that meet the requirements of the Environmental Resources Department in accordance with all applicable California Temporary Food Facility laws.

VII. Fees

- 1) With the exception of the activities authorized within the designated "Exclusive Use" area, for the purpose of this permit, all other County fees pursuant to the Parks and Recreation Department's fee schedule for entering Woodward Reservoir shall apply.
- 2) A deposit of \$2,200.00, which is the cost of the applied Exclusive Use Fee of \$90 per day and the \$10 per day Reservation Fee, is payable to the Department of Parks and Recreation and shall be received no later than 5:00 p.m. on Wednesday, April 17, 2013. Should the event be cancelled by Symbiosis Events, LLC., for any reason, this security deposit is non-refundable. However, if the County, for any reason, were to be the cause of cancellation then the security deposit shall be refundable. The security deposit may be paid via credit card (over the phone or in person), or a check may be sent to Stanislaus County Department of Parks and Recreation, Attn: Exclusive Use, 3800 Cornucopia Way, Suite C, Modesto, CA 95358.
- 3) The event shall be held in complete compliance with the fee structure approved by the Stanislaus County Parks and Recreation Department and shall be formally approved by the Stanislaus County Board of Supervisors at their April 23, 2013 meeting, or sooner, if possible.
- 4) Symbiosis Events shall provide the Stanislaus County Department of Parks and Recreation with a list of all vendors and/or vendor booths participating in the Symbiosis Music Festival no later than Wednesday, August 28, 2013.
- 5) The following negotiated fees are scheduled be approved by the Stanislaus County Board of Supervisors at their April 23, 2013 meeting, or sooner if possible.

*Fees:	1-3000 attendees: \$5/head	\$15,000 (3000 x \$5.00)
	3001-5000 attendees: \$7.50/head	\$15,000 (2000 x \$7.50)
	5001-6000 attendees: \$10/head	\$10,000 (1000 x \$10.00)
	6001+ attendees: \$15/head	\$60,000 (4000 x \$15.00)
	Subtotal of cost for attendees:	<u>\$100,000</u>
	Exclusive Use, \$90 per day	\$ 1,980 (collected as part of deposit)
	Reservation, \$10 per day	\$ 220 (collected as part of deposit)
	Vendor Fee, \$100 per vendor booth	\$ 8,500 (70-85 vendors)
	Estimated Total Final Cost:	<u>\$110,700</u>
	Less \$2,200 deposit:	\$108,500 (less deposit)

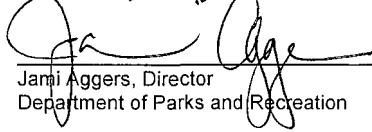
- 6) The remaining negotiated balance of fees, as outlined above, shall be paid in full and received by the Stanislaus County Department of Parks and Recreation no later than 5 p.m. on Monday, October 7, 2013. Symbiosis Events shall be assessed a \$200 late fee if not paid by 5 p.m. on Monday, October 7, 2013. After 15 calendar days, an additional 5 percent late fee shall be

assessed on any total remaining balance owed. If not paid in full within 15 calendar days, no future events shall be scheduled until all charges are paid in full.

ACKNOWLEDGEMENT OF REQUIREMENTS AND CONDITIONS

Signature:  Date: 3/27/13
Event Promoter - Symbiosis Events, LLC

Recommended by:  Date: 3/27/13
Cheryl Jackson, Manager I
Department of Parks and Recreation

Approved:  Date: 3/28/13
Jami Aggers, Director
Department of Parks and Recreation

Permit issued to Symbiosis Events, LLC, on 3-28-13 by Lillie Farriester, Event Coordinator, Stanislaus County Parks and Recreation Department.
Date

**SYMBIOSIS GATHERING 2013
OPERATIONS PACKET**

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Symbiosis Gathering Security Plan

Purpose

To create a safe environment for residents, participants, patrons, and vendors to enjoy the event by maintaining a strong collaboration between festival management, traffic control, ticketing, security, medical and fire prevention crews and local law enforcement from Wednesday, September 18th to Monday, September 23, 2013.

I. SAFETY PERSONNEL

Personnel

Command Post
Director of Perimeter Operations
Perimeter Security
Traffic Crew
Medical Crew
Fire Prevention/Safety Crew
Lifeguards
Ticketing Staff
Festival Security

Command Post:

Nexus of communication between all facets of festival production mentioned above with multi-channelled two way radios operating 24 hours from festival open to close

Director of Perimeter Operations:

Oversees and maintains cohesive efforts between Perimeter Security, Parking, and Ticketing staff to ensure efficient entry and exit from the site.

Perimeter Security:

Monitors proper use of the site as well as enforcing boundaries of the event 24 hours per day

Traffic Crew:

Responsible for clearly marking roads and designated parking spots and for patron vehicle flow from entrance to car camping areas

Medical Response Team:

EMT and EMS trained personnel on call 24 hours from festival open to close

Fire Prevention/Safety

Firefighter #1 Certified personnel with full safety equipment including nomex shift and pants, helmet with nomex hood, gloves, goggles, safety boots, and fire shelter

Lifeguards:

Lifeguards will provide oversight at designated swimming areas during designated daylight hours

Ticketing Staff:

Will provide ticketing services including purchase, will call, and wrist-banding during designated times from festival open to close

Festival Security:

Will work in collaboration with all above teams to engage in conflict resolution and ensure a safe, enjoyable time for all parties involved

The eight teams are linked together through the Command Post and are all on call for emergency security matters. All major safety operations are directed by the center of communications, the Command Post.

The Command Post is also directly tied to the communication network of the Stanislaus County Parks and Recreation Department, the Stanislaus County Environmental Resources Department, the Stanislaus County Sheriff's Department, the California Highway Patrol, local Ambulance Provider, Medi-Flight and Oak Valley Hospital.

II. GENERAL PROTOCOL

Alcohol Policy and Minors:

Underage drinking will result in the immediate confiscation of alcohol. All minors under the age of 21 will be given an orange event wristband for easy identification.

Drug Policy

Drug use is strictly prohibited and is grounds for immediate ejection from the event. All cases of drug use found on the premises will be immediately reported to the Stanislaus County Sheriff's Department.

No Glass Policy

Glass will not be allowed onsite.

General Eviction or Arrest Policy

The Symbiosis Security Liaison will work with the Stanislaus County Sheriff's Department. to establish protocol for addressing attendee evictions and arrests. Arrestees will be detained on site and turned over to the Stanislaus County Sheriff's Department officers as soon as possible.

SYMBIOSIS GATHERING
FIRST AID/EMERGENCY MEDICAL SERVICES

Emergency medical services (EMS) shall be supervised by the designated Medical Leader who will make appropriate contact with the Stanislaus County Emergency Medical Services Committee to assure temporary accreditation of ALS personnel during the festival. The Unit Leader must receive a written letter of this accreditation and provide a copy to the festival Command Post and Safety Officer.

The following are some of the Medical Unit Leader's responsibilities:
Coordinated by the Medical Unit Leader, a complete medical program is in place, including:

- A. Onsite mobile hospital unit staffed by trained personnel equipped to handle basic first aid and minor injury.
- B. On-call ambulance for transportation to Oakdale hospital for emergency treatment.
- C. On-call helicopter and Medi-Vac.
- D. On-duty Paramedics and EMTs. Main staffing location at the center of the festival programming area.
- E. Continuous contact with local EMS agencies, Stanislaus County Sheriff and Highway Patrol to coordinate emergency actions.
- F. Full report of any medical problems encountered is documented using the incident report.
- G. Oakdale Valley Hospital, Doctors Medical Center, Memorial Medical Center, and Stanislaus Surgical Hospital are alerted to the festival's activities.
- H. Function as Medical Leader in a critical medical incident and the coordination of all medical plans.
- I. Assist in other areas i.e. fire, evacuation and other safety concerns.
- J. Coordinate triage/treatment areas as needed.

Special Event Incident Reports

Purpose:

To organize appropriate data in all cases where special enforcement, medical aid or to notify Symbiosis festival officials of any special event that may assist or aid any given situation.

Documentation:

The special event form is to be completed by all affiliated staff personnel and should be filled out immediately after the incident.

Routing:

Special Event form, once completed, shall be taken to the Command Post.

SYMBIOSIS GATHERING **FIRE PREVENTION PLAN**

Purpose: This report is designed to outline the fire prevention and suppression plan for the Symbiosis Music Festival held at Woodward Reservoir.

I. FIRE PREVENTION MEASURES

1. No Campfires Will Be Allowed. All pre-festival advertising (posters, flyers, newspapers, magazines, etc.) will strongly communicate no fires are allowed. Programs handed to each attendee at the event will discuss all fire restrictions including “no campfires”. The stage microphone will be used to regularly remind the audience that no fires are allowed. Trainings and workshops will also be given during the event to educate attendees about fire safety.

2. Continuous Watering of Festival Site. A water truck will be used before and during the festival to dampen the roads, parking areas, and wherever deemed useful and will be available for any emergency.

3. Watering On-Site Parking Area. Watering of day parking areas (if applicable) will eliminate potential hazard from automobiles.

4. Concessions to Minimize Vehicle Movement. The festival will not allow in-out access to general attendees.

5. Communications. Open communication will be maintained with all local agencies to insure all preventative measures are taken. We will be ready to consult with the County Sheriff’s Department, Planning Commission, Highway Patrol, and Stanislaus Parks and Recreation Agency concerning security, fire, and traffic control. We will maintain 60 walkie-talkie radios in full-time operation to insure instant communication.

6. A Trained and Instructed Staff. The operational personnel of the Symbiosis Music Festival are given specific instruction in the maintenance of fire prevention measures.

7. Fire Prevention Team. Firefighter #1 certified personnel will be on hand during the event and will report directly to the Medical Leader. In addition, a water truck and our own extinguishing equipment will be accessible throughout set-up, event hours, and take-down phases of the event. Fire prevention is a primary concern of Symbiosis Music Festival management. It has been and will continue to be our policy to obtain the assistance and guidance of safety specialists to assure a comprehensive fire prevention plan.

II. FESTIVAL STAFF RESPONSIBILITIES WHEN A FIRE OCCURS WITHIN THE PROJECT AREA OR VICINITY

A. Dispatcher

1. When dispatcher is notified he or she will immediately notify on-call Fire personnel.
2. Immediately notify the Stanislaus Fire Department.
3. Remain on duty to handle messages and initiate action upon requests until relieved or released by the Stanislaus Fire Department.

B. Firefighter#1 Personnel

1. Upon notification will immediately gather project crew, tools, and equipment and head to the incident location.
2. Will serve as main eyes and ears for Stanislaus Fire Department and Command Post until relieved or replaced by the Stanislaus Fire Department.
3. Will maintain contact with Command Post, Medical Leader, and Fire Department as needed to monitor and address fire incident.

C. Trained and Instructed Staff Members

1. Will report to manpower staging area to provide assistance as needed.

III. TOOLS AND EQUIPMENT

A. Tools

1. On the project areas designated by C.O.R or project representatives.

Sealed box containing tools in serviceable condition:

05 shovels

10 scraping tools

15 canteens

25 flashlights

02 pulaskies

18 pressurized chemical fire extinguishers

02 A-10 21/2 pressurized chemical fire extinguishers

2. Vehicles

- a. On each water truck:

01 shovel

01 8 oz. extinguisher

- b. On each vehicle:

01 shovel

01 8 oz. extinguisher

- c. On each power saw:

01 shovel

01 8 oz. extinguisher

- d. On each generator:
 - 01 shovel
 - 01 8 oz. extinguisher

B. Equipment (list of equipment on site)

1. Pickups:

Five pickups of all types (compact, full size, and 4x4) all with full time operators

2. Water Truck:

One truck and one full time operator (capacity of approx. 2,000 gallons)

3. Power saws:

Two Homelite models (24 inch cutting bars)

4. 150 GMP pumper (City of San Francisco)

C. Manpower

1. Liaison Fire Coordinator

2. 6-8 available Fire Fighters

IV. GENERAL PROVISIONS

A. Fire Prevention

1. Burning:

Absolutely no personal campfires allowed

2. Spark Arrestors:

Spark arrestors required for all diesel and gasoline engines (including generators), power saws and other equipment on site.

3. Smoking:

Continual instruction will be given to staff and attendees regarding the safe disposal of cigarette butts.

4. Power Saws and Generators:

Spark arrestors that meet F.S. standards are required on all power saws and generators.

An 8 oz. fluid fire extinguisher and size 0 round pointed shovel will be carried with each power saw and be present at each generator while in operation. Gas and oil will be carried only in metal safety cans.

5. Ground Preparation:

Watering of areas including day parking areas and other areas of potential hazard. Water trucks will be used continuously to minimize fire danger and dampen roadways.

6. Communication:

A. Continual communication will be maintained with all festival attendees to assure their awareness of all fire and safety regulations.

B. An on-site communications system will be maintained to insure proper and immediate response to fire danger.

B. Fire Suppression

1. It is understood and agreed that the contractor will do all in his power to prevent and suppress fires on or adjacent to the project area as stipulated.
2. In line with this agreement personnel will be supplied from project crews to fight fires on the project area up to the total number of men and women employed by the contractor, as they are needed by the fire team lead.

C. Duration of Plan

This fire plan will apply to any and all sub-contractors and their employees employed by the contractor, and the contractor will be responsible for making sure that all such sub-contractors and their employees are made aware of the contents of this fire plan. This plan will be in force for the duration of the festival. Additional professional firefighting personnel will be on call throughout the festival.

Symbiosis Gathering: Woodward Reservoir 2013 Traffic Plan

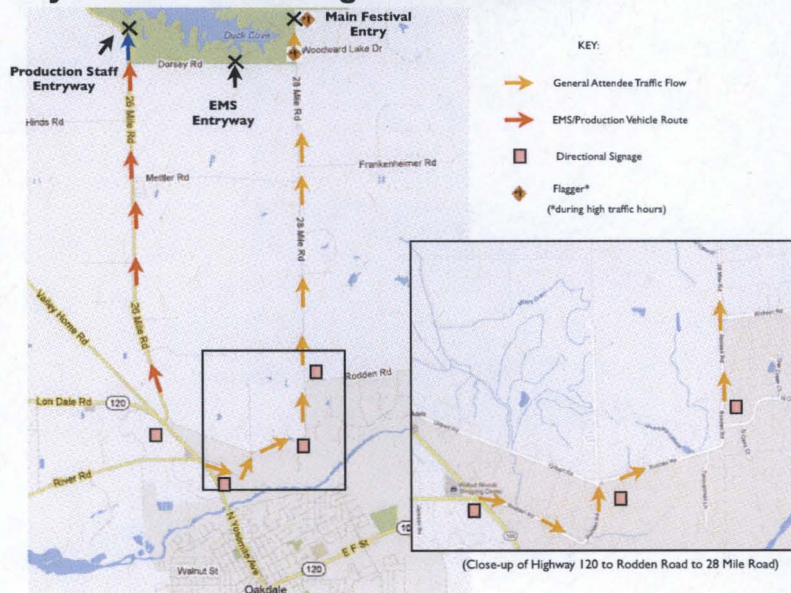
TRAFFIC OVERVIEW

Between September 9 and 17, 2013 Symbiosis staff will report to the site for festival set-up duties. To facilitate smooth traffic into the event, early entry will be allowed for a limited amount of attendees starting on Wednesday, September 18 from 12pm-12am. The festival officially begins on September 19th at 10am and programming concludes on September 23rd at 6pm. Following the exodus of general attendees, Symbiosis staff will remain onsite through September 30th to conduct clean up and takedown duties. In order to minimize vehicle movement during the event, there will be no ins and outs allowed for general attendees.

ROUTES TO WOODWARD RESERVOIR

On the event website, general attendees will be directed to take highway 120 to Rodden Road, continuing onto 28-mile road in order to arrive at the main festival entrance. All emergency and production vehicles will be instructed to enter via 26-mile Road in order to bypass festival traffic. Emergency vehicles will then turn right onto Dorsey Road and enter the park grounds from Tom's Gate located along Dorsey road, whereas production staff will enter via the main park entrance off of 26-mile Road. Staff will be positioned at Tom's Gate to monitor in-and-out access.

Symbiosis Gathering Traffic Routes

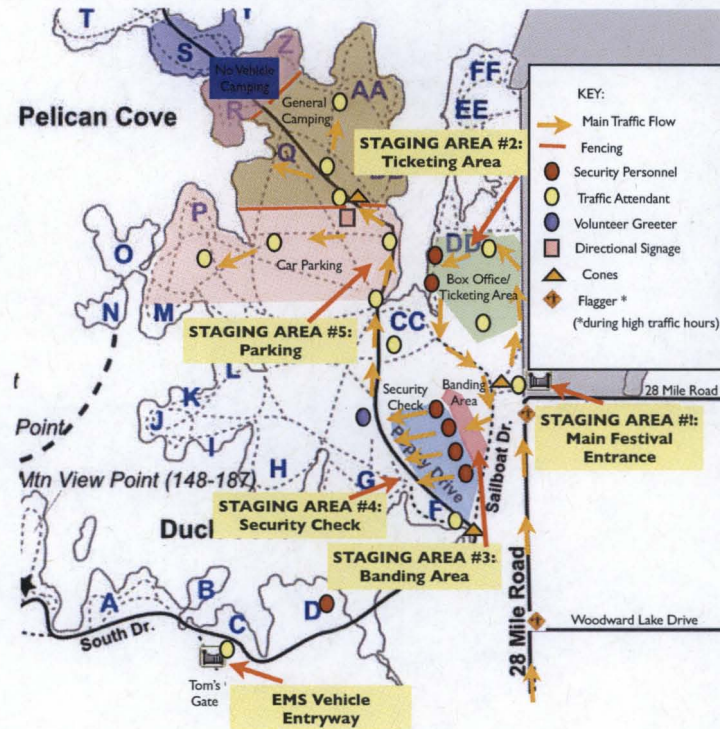


SYMBIOSIS TRAFFIC TEAMS

There will be a variety of Symbiosis work crews at the Entrance, Ticketing site and parking areas directing and managing traffic flow. Staff will be working to pre-band festival goers, position vehicles safely on the road, restrict parking access in undesignated areas, ensure safety and compliance with park regulations, and facilitate non-festival traffic. Two flaggers will be on duty during high traffic times to ensure that right-of-way for non-festival traffic is maintained along Woodward Lake Drive and 28-mile Road.

STAGING AREAS

Symbiosis Gathering Staging Areas



STAGING AREA #1: All festival participants will be directed through the main festival entrance. Flaggers will be positioned along 28 Mile Road and Woodward Lake Drive during high traffic times.

STAGING AREA #2: Attendees will be directed to park temporarily and walk to the box office to collect their hard tickets. They will then return to their vehicle and proceed to the banding area. Attendees with hard tickets in hand will be allowed to bypass this process and proceed directly to the banding area.

STAGING AREA #3: Attendees in the banding area will have their tickets scanned and will be banded by event personnel. Once banded, vehicles will be directed toward staging area #4.

STAGING AREA #4: The security checkpoint will be in place to ensure attendee safety and compliance with park and permit regulations such as no glass, no fireworks, and no weapons. Once vehicle clear the checkpoint, volunteer greeters will be stationed to

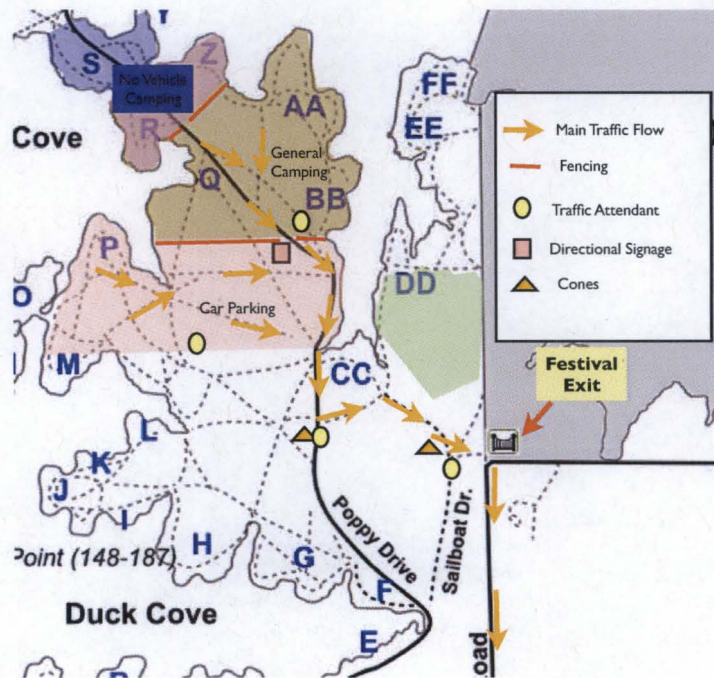
welcome festival attendants to the event and pass along a festival booklet to each attendee.

STAGING AREA #5: Traffic attendants will direct vehicles to their appropriate parking spot where they will be parked for the entire duration of their stay at the event.

EMS ENTRANCE: Emergency vehicles will be routed into the event via Tom's Gate along Dorsey Road.

PRODUCTION ENTRANCE: To avoid attendee traffic on the event's high traffic days, staff and performers will be routed into the event via the park's main entrance off of 26-mile Road. Staff access will be monitored by a designated staff member at Tom's Gate. Once cleared, staff will then proceed to area D to be inspected and banded before proceeding forward to merge with traffic exiting from staging area #4.

EXODUS



The majority of attendees will depart the event on Sunday, September 22 and Monday, September 23, with a minimal amount preferring to exit on September 24, Tuesday morning. Event security will ensure that all attendees have vacated the site by noon on September 24. Depending upon exodus requirements, traffic attendants will be stationed to direct traffic out of the venue.

SYMBIOSIS GATHERING
EMERGENCY RESPONSE PLAN

I. PURPOSE

The intent of this plan is to delineate the specific roles and processes required of an emergency response situation that is beyond the scope of normal operating procedures.

II. OBJECTIVES

- A. Identify the duties of onsite personnel, organize and implement a thorough emergency response plan in collaboration with all appropriate agencies.
- B. Establish clear protocol for quick and effective mobilization, dispersion of casualties, mutual aid dispatching, communication and accurate situation evaluation.
- C. Differentiate levels of emergency and priority of patients to communicate the situation.

III. INCIDENT COMMAND PERSONNEL

During an emergency response situation, initial onsite responsibilities will be allocated to the following key personnel:

Incident Commander
Local Agency Response Personnel
Symbiosis Liason/Administrator
Communications Officer
Festival Manager

IV. INCIDENT COMMAND SYSTEM (ICS)

The ICS system will be used to determine responsibilities and roles for coordinating the overall response. Each service responding will have its own system for organizing its efforts to meet its responsibilities or assigned duties. It will be our policy to assist the appropriate authority under the direction of our Emergency Response Plan.

INCIDENT COMMAND

Agency/Personnel or Agencies responsible for overall management of an incident site.

INCIDENT COMMANDER

Individual, or agency, responsible for ensuring inter-incident coordination for command operations, planning and logistical matters. This position is normally assigned to the investigative agency. In the event that the investigative agency is not yet onsite, the most qualified personnel at

the site of the incident will assume incident command until relieved by a more qualified agency representative or reassigned as necessary.

COMMAND POST

Initial command post will be the pre-designated location assigned by the Symbiosis administration. The incident commander may relocate at his/her discretion. The Command Post will be located at the main production office at the Bayview Boat Ramp area. The Incident Commander, local agency response personnel, appropriate event safety lead(s), event liaison (Symbiosis Administrator), and festival manager shall report to the command post.

COMMUNICATION

All communications shall be controlled through the Command Post. The emergency channel will be Channel (1) for all emergency response personnel. Command Post may designate additional channels as deemed necessary. All communications during an emergency shall be restricted to only emergency traffic. All other coordination shall be administered through the team leader and/or assigned personnel.

The appropriate radio code to clear the radio air is "10-33-Clear all radio traffic for EMERGENCY USE ONLY".

TEAM LEADERS

Supervisory personnel who are assigned to a group of Symbiosis staff to insure a safe and successful event. The team leaders shall work under the direction of the festival Command Post.

MANPOWER STAGING AREA

Manpower staging area is a location that will be set up adjacent to the incident without compromising safety to which all additional manpower personnel shall report for assignment. The Command Post will assign a team leader to this location to supervise manpower personnel.

VI. CASUALTY/PATIENT PRIORITY

A. Immediate (Priority I) (Red)

These patients are of the highest priority and are removed and treated first. They are the ones that will die within minutes if not treated rapidly. Examples may include: Airway obstruction, massive bleeding, shock, open chest or abdominal wounds, severe head injuries and severe cardiac problems.

B. Delayed (Priority II) (Yellow)

The patients falling into this category are those whose injuries are such that will produce death within a half-hour or more, if not treated. These injuries are serious and need attention; however, treatment and removal may be delayed until the Priority I patients have been stabilized. Examples may include burns, major multiple fractures and spinal injuries.

C. Walking Wounded (Priority III) (Green)

The type of injuries in this category may have treatment delayed and are generally transported by some means other than ambulance. Examples may include minor fractures, lacerations with minimal blood loss, rib fractures without breathing difficulty and minor burns.

D. D.O.A. (Priority IV) (Black)

These patients are the already dead or so severely injured that death is certain within a short time, regardless of treatment given. Examples may include traumatic cardiac arrest, massive head injuries with brain matter exposed and massive body mutilation.

VII. EMERGENCY EVACUATION

Shelter-In-Place:

Due to the geographic features of the festival location, shelter-in-place has been identified as the most effective emergency response strategy in the event of an earthquake or fire. Stages will be utilized to communicate with festival participants about the status of the emergency situation and guide attendees to gather in a safe location to await further instructions. Depending upon the emergency situation and condition of the access road, Priority I or II patients will be assessed by onsite Medical personnel and then either transported to the airlift site for air evacuation or transported off-site by ambulance.

Responsibilities:

A. Traffic Personnel

Will report to the team Traffic Manager for their assignment. The primary function of traffic personnel will be to direct traffic out once the road conditions are assessed and casualty/patient priorities have been completed. The responsibility of the gate team leader is to position personnel so that a smooth traffic flow may be maintained during an evacuation.

B. Security Personnel

Will direct people away from high-danger areas and toward safe gathering spaces. They will also assist the local authorities as needed.

C. Event Managers

Shall report to manpower staging area and will work under the direction of the team leader as needed.

D. Music Area Security

Music area personnel, during performance time, shall report immediately to the Stage Manager and work under the direction of the team leader to direct people to the proper area. Outside of the performance time, music area personnel shall report to the manpower staging area for further assignments.

F. Medical

All medical personnel shall report to the medical staging area, which will be located adjacent to the Medical tent. The Medical tent will be for triage of all casualties and the onsite Medical Unit Leader shall be in charge of all medical coordination of incoming mutual aid. All medical supplies/resources shall be located adjacent to the Medical tent during an emergency evacuation or critical incident.

G. Communication

All communications shall be controlled by a designated Communications Officer appointed by and located at the Command Post. All communications personnel shall report to the command post. The emergency channel shall be Channel 1 during an emergency event. The Communications Officer may designate additional channels as deemed necessary.

H. Lifeguards

During recreational time lifeguards shall report immediately to the shoreline and work under the direction of the Medical leader. When outside recreational time, lifeguards are to report to manpower staging area for further assignment.

I. Fire

Fire personnel will be stationed in the medical tent for the duration of the event. If fires are reported, Incident Command protocol will be enacted immediately. In conjunction, fire personnel will begin addressing the fire situation immediately and report to the Incident Commander and local agencies upon their arrival.

J. Event Liaison

Event Liaison is the Symbiosis administrator and shall report to the Command Post to coordinate evacuation efforts with the incident command personnel.

**Symbiosis Gathering
Incident Report**

NO:
Page ____ of ____

Classification:

Security	<input type="checkbox"/>	Date:	_____	Time:	_____
Medical	<input type="checkbox"/>	Ambulance:	_____	Hospital:	_____
Fire	<input type="checkbox"/>	Law Enforcement:	_____		
Life Guard	<input type="checkbox"/>	Doctor:	_____		
Gates	<input type="checkbox"/>				
Other:	<input type="checkbox"/>	_____			

Location of Event: _____

Person: _____ Date of Birth: _____
(last, first, middle)

Address: _____ Business Phone: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Age: _____

Victim: _____

Address: _____ City: _____ State: _____

Zip: _____ Phone: _____

Witness: _____

Address: _____ City: _____ State: _____

Zip: _____ Phone: _____

Vehicle: _____ Year: _____ Make:Model _____

Narrative: _____

Staff Name: _____ Date: _____ Review: _____

10-1	RADIO RECEPTION POOR	10-27	DBL INFORMATION	10-98	FINISHED LAST ASSIGNMENT
10-2	RADIO RECEIVING GOOD	10-30	DOESNT CONFORM TO RADIO RULES	11-40	NOTIFY IF AMBULANCE NEEDED
10-3	STOP TRANSMITTING	10-31	MESSAGE DELIVERED	11-41	DISPATCH AMBULANCE
10-4	MESSAGE RECEIVED	10-32	REMAIN IN SERVICE	11-42	NO AMBULANCE NEEDED
10-5	RELAY TRAFFIC	10-33	EMER TRAFFIC CLEAR NETWORK	11-43	DOCTOR REQUIRED
10-6	BUSY STAND BY	10-34	NETWK CLEAR, NORMAL TRAFFIC	11-44	CORONER NEEDED
10-7	OUT OF SERVICE	10-35	CONFIDENTIAL INFORMATION	11-47	INJURED PERSON
10-8	IN SERVICE	10-36	COLLECT TIME	11-48	FURNISH TRANSPORTATION
10-9	IN SERVICE (MEAL)	10-37	SUSPICIOUS PERSON	11-79	ACCIDENT AMBULANCE ENROUTE
10-10	REPEAT TRANSMISSION	10-38	SUSPICIOUS AUTO	11-80	ACCIDENT MAJOR INJURY
10-11	OUT OF SERVICE SUBJECT TO CALL	10-39	ABANDONED AUTO	11-81	ACCIDENT MINOR INJURY
10-12	FOLLOW UP OTHER UNIT OR OFFICER	10-41	PERSON SHOT AT...	11-82	ACCIDENT PROPERTY DAMAGE ONLY
10-13	OFFICIALS OR VISITORS PRESENT	10-44	SUCIDE	11-83	ACCIDENT NO DETAILS
10-14	CONVOY OR ESCORT	10-45	FIRE AT ...	11-84	ACCIDENT DIRECT TRAFFIC AT ...
10-17	ASSIST CHP SO FIRE DEPART, ETC.	10-46	BROWNING	11-85	TOW CAR NEEDED AT ...
10-19	RETURN TO STATION	10-48	PERSON DOWN	11-98	MEET OFFICER AT ...
10-20	YOUR LOCATION	10-49	HEARMS BEING USED	11-99	OFFICER NEEDS HELP
10-21	TELEPHONE YOUR STATION	10-51	THESTRASSING		
10-22	TELEPHONE YOUR HOME	10-52	LOST PERSON		
10-23	DISREGARD LAST ASSIGNMENT	10-53	MISSING PERSON REPORT		
10-24	STANDBY	10-54	INVESTIGATOR INVOLVED		
10-25	ASSISTANCE NEEDED AT STATION	10-55	ROAD BLOCK SET UP AT		
10-26	ANY TRAFFIC FOR THIS UNIT	10-62	TAKE A ... REPORT AT ...		
10-28	NO TRAFFIC FOR UNIT NO.	10-97	ARRIVED ON SCENE		

CODE 2 - URGENT
 CODE 3 - EMERGENCY
 X REPRESENTS WOMAN INVOLVED

Symbiosis Gathering 2013
Waste Management Plan

Symbiosis Gathering is a Leave No Trace (LNT) and Pack-in Pack-out event, referring to the concept that a space can be left in nicer and cleaner condition than when first encountered. Attendees are expected to bring minimal waste to the event and pack out any waste that they do generate onsite. Therefore, the goal of the Symbiosis Waste Management team is to limit the amount of waste given to attendees in order to encourage the LNT principle.

Collection points

There will be approximately 16 attendee recycling collection stations located on-site, 10 staff and vendor collection stations and one main sorting station for the dumpster hauling of waste to the appropriate off-site facility. The attendee collection stations will consist of composting, aluminum recycling, and cigarette receptacles. The staff collection stations will consist of five bins, one for each of the following materials: Paper, metal/glass, plastic, compost and landfill. The main sorting station will consist of three dumpsters: single stream recycling, landfill and compost. To ensure 2-3 days of collection, hauling for set-up will be conducted prior to attendees arriving onsite. After the event begins, hauling will be subsequently scheduled as-needed, allowing a 2 to 3-hour lead time for the hauler to arrive onsite. A final hauling will then be scheduled when clean-up sweeps are completed post-event.

Estimated Numbers:

Waste Areas	Projected Waste (Yds)
COMPOST	80
LANDFILL	35
GLASS	10
ALUMINUM	30
CARDBOARD	10
PLASTICS	20

Equipment List

Below is a list of equipment used for both on-site collection and the main sorting station.

- 120 x 20-30gallon collection bins
- Plastic liner bags and compostable liner bags
- 25 signs of each: plastic, paper, metal, compost and landfill
- 25 signs of “leave no trace” or “pack in pack out” variations
- 3 x 8foot tables

- 3 x 14-30yard dumpsters bins
- Shade
- 5 gallon water dispenser
- Gloves & masks
- Crew T-shirts
- Tarps
- Designated pickup truck
- Sorting cloths

Green Crew Staffing & Collection Schedule

Pre-production September 9-12

1. Construction of the collection stations: including signage and bags
2. Construction of the main sorting station: including shade, water, tables, etc.
3. Materials sorting and organization
4. Signage posting throughout site
5. Daily collection

Pre-production September 13-18

1. Finish construction of all site collection stations
2. Daily collection & cleaning sweeps
3. Daily sorting @ Main
4. Finish posting and making all signs
5. Monitor the waste levels
6. Develop green crew literature in sustainability zone and for portolets
7. Educate Food vendors & distribute vendor compost buckets

During Event September 19-22

1. Volunteer education and training
2. Daily collection & cleaning sweeps
3. Daily Sorting
4. Education squad at high traffic collection stations
5. Monitor the waste levels

Post Event September 23-27

1. Daily collection & cleaning sweeps
2. Daily Sorting
3. Walk in camping clean up monitors
4. RV & Car camping clean up monitors
5. General site clean up monitors
6. Line sweeps & MOOP crew
7. Monitor waste levels

8. Deconstruction of unused collection stations (move them to high traffic exit areas if necessary)

Post Event September 28-30 (If Required)

1. Daily collection & cleaning sweeps (line sweeps for MOOP)
2. Deconstruct of the waste stations remaining
3. Collect and organize remaining garbage materials back into inventory
4. Oversee final dumpster take away

Accepted Materials List

1. Paper and Cardboard
 - a. Accepted: corrugated cardboard, magazines, office paper, newspapers, dairy/juice cartons, phone books etc.
 - b. Not accepted: wax paper, food contaminated paper, mixed metal and paper (like stapled paper)
2. Metals
 - a. Accepted: Aluminum cans, foil and aluminum bake ware, steel cans and tins, wire coated hangers, empty aerosol cans.
 - b. Not accepted: food contaminated metals, automotive parts, plumbing parts, paint cans with wet or dried paint, electronics.
3. Plastic
 - a. Accepted: clean plastic free of food, Codes 1-7
 - b. Not accepted: Styrofoam.
4. Compost
 - a. Accepted: food soiled paper, fish and meat scraps, food scraps, yard debris, food soiled napkins, compostable cups, straws, forks and to go containers.
 - b. Not Accepted: vegetable oils
5. Glass
 - a. Accepted: internal usage/disposal of glass
 - b. Not Accepted: glass from attendees (glass will not be permitted for attendees onsite)

Signage, Education, and Specifics of Waste Policies

General Site

- Signage at all key places: Camping areas, walk-in camping, all collection stations, heavy traffic roads and foot paths, entry and exit.
- Trained volunteers at heavy traffic waste stations

- The Green crew will be 'advocating' pack in pack out principles upon entry and exodus through their presence in key areas. Crew will enforce strict fines if trash is left behind post-event.
- Green Crew will offer a charge service for attendees that want to include their sorted recyclables or landfill in with the main collection dumpsters.

Food Vendors, Staff Catering & Marketplace vendors

- Pre event literature will be sent to production leads in an effort to educate vendors about waste management practices on-site. Upon arrival additional education sessions will take place pre-event to ensure that waste management during event goes as smoothly as possible.
- Buckets for ice will replace the plastic bags that would originally be given to attendees.
- Vendors must follow strict guidelines regarding the materials they are allowed to use in their kitchen and serve to attendees. Disposable, compostable dish ware will only be used as back-up if reusable dishes are in circulation. Please see the materials list for acceptable materials. Any materials outside of the accepted list should either be left at home or packed out.
- Vendors are expected to limit the amount of packaging they bring on-site by unwrapping goods before they come to site. All vendors must ensure that their sellable items are not disposable or soon-to-be trash items.
- All waste oil will be recycled by a local biofuel provider. Perhaps one day a car will drive down the road running off of recycled Symbiosis gathering juice!

Symbiosis Gathering Noise Plan

Purpose:

The intent of this plan is to delineate the specific hours and noise levels associated with programming during Symbiosis Gathering at Woodward Reservoir from September 19-22, 2013.

Program:

A curated program throughout the duration of the festival will ensure proper supervision and crowd management. Three stages and various small zones with amplified music, presentations and performances will be positioned throughout the festival area to direct the flow of attendee traffic throughout the duration of event hours.

Programming Hours:

Amplified music, presentations, and performances will commence at 10am on September 19 and continue to be curated 24 hours a day until the festival ends at 6pm on September 23.

Noise Levels and Peak Hours:

Stage 1

Peak Times - 108 dBA @ 80ft / 99 dBA @ 200ft (7pm-3am)

Non-Peak Times - 103 dBA @ 80ft / 94 dBA @ 200ft (3am- 10am)

Regular Times - 105 dBA @ 80ft / 97 dBA @ 200ft (10am-7pm)

Stage 2

Peak Times - 99 dBA @ 80ft / 90 dBA @ 200ft (7pm-3am)

Non-Peak Times - 94 dBA @ 80ft / 85 dBA @ 200ft (3am-10am)

Regular Times - 97 dBA @ 80ft / 85 dBA @ 200ft (10am-7pm)

Stage 3

Peak Times - 110 dBA @ 80ft / 101 dBA @ 200ft (7pm-3am)

Non-Peak Times - 105 dBA @ 80ft / 96 dBA @ 200ft (3am-10am)

Regular Times - 108 dBA @ 80ft / 99 dBA @ 200ft (10am-7pm)

Workshop Stages:

Peak Times - Th-Sun 85 dB@ 200ft (7pm-11pm)

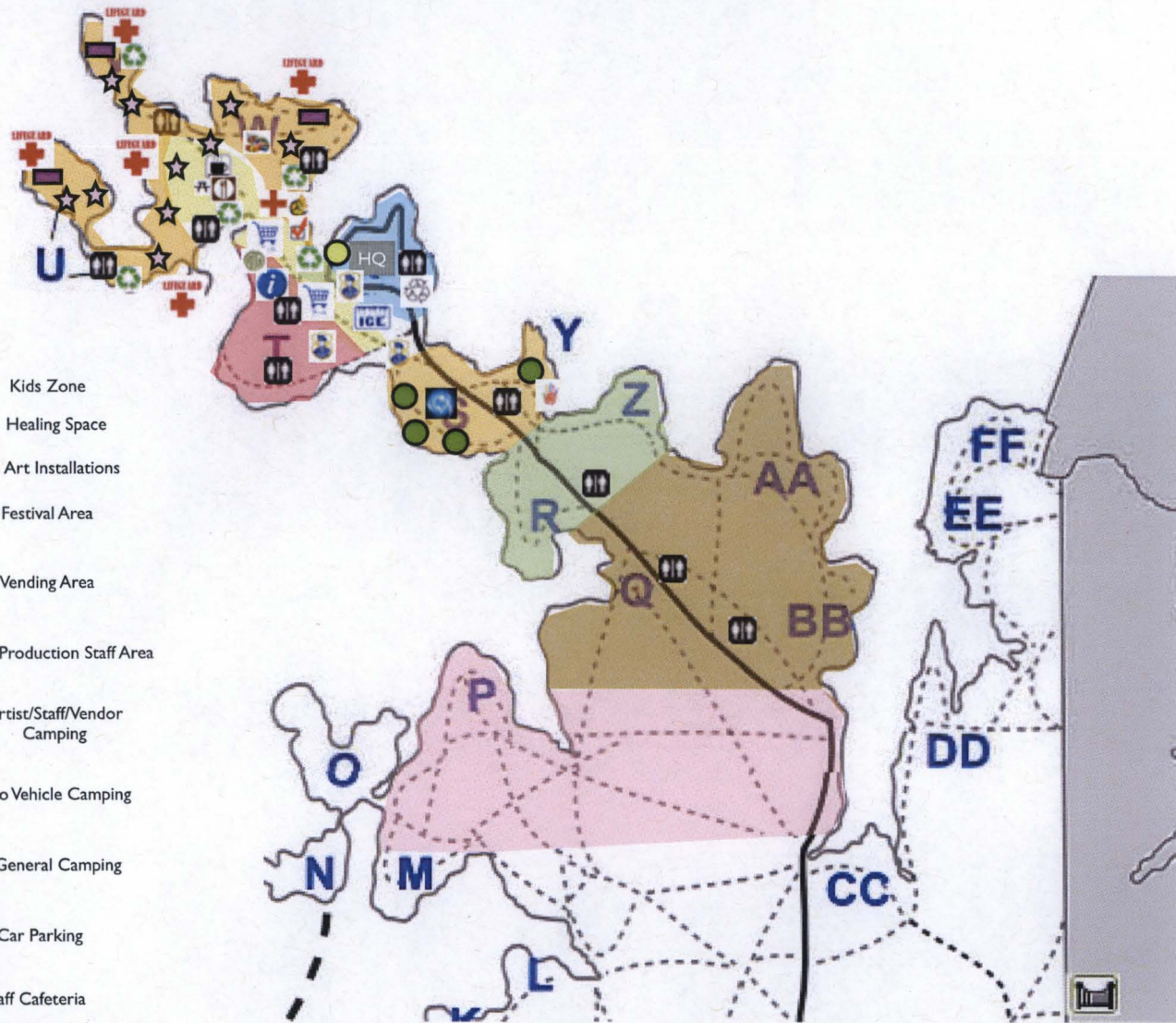
Non-Peak Times - 75 dB@ 200ft (11pm-11am)

Regular Times - Th-Sun 80 dB@ 200ft (11am-7pm)

Programming Staff:

Each stage will be overseen by a stage manager, sound engineer, and production manager at all times to ensure compliance with the above.

- | | | | |
|--|--------------------------|--|-----------------------------|
| | Media/Volunteer Check-In | | Kids Zone |
| | Info Booth | | Healing Space |
| | Fire Personnel | | Art Installations |
| | Security Personnel | | Festival Area |
| | Medical Personnel | | Vending Area |
| | Lifeguard Personnel | | Production Staff Area |
| | Recycling Station | | Artist/Staff/Vendor Camping |
| | Recycling Sub-Station | | No Vehicle Camping |
| | Production Office | | General Camping |
| | Workshop Space | | Car Parking |
| | Stage | | Staff Cafeteria |
| | Food Vendors | | Drink Vendor |
| | Portoilet (10) | | Ice Vendor |
| | Marketplace | | Eating Area |
| | Merch Booth | | |
| | Art Gallery | | |



Acknowledgement of Insurance Requirements for an Exclusive Use Event

Individual/Organization: Symbiosis Events, LLC

For Date(s): 9-9-13 through 9-30-13 Site: Designated Back Area of Woodward Reservoir

INSURANCE REQUIREMENTS:

Exhibit B

Provide Certificate(s) of Insurance accompanied by Endorsements naming County of Stanislaus, its Officers, Directors, Officials Employees, Agents, Volunteers, and Representatives as additional insured. Insurance carriers must be authorized to do business in California and rated by an AM Best & Company as being A- or better, and with a financial category of size VII or better.

- The **minimum limits of liability** should be stated as the following:
 - **General Liability** on an occurrence basis of \$2,000,000, per occurrence, with a \$2,000,000 aggregate per event/project.
 - **Automobile Liability (if driving on County property)** for owned, non-owned, and hired autos on a \$1,000,000 combined single limit basis.
- Endorsements for both General and Auto Liability policies shall state that the Contractor's insurance shall be "primary" and the County of Stanislaus is "non-contributory", or copies of the complete policy which state the equivalent may be submitted in their entirety.
- **Worker's Compensation** is required for any hired workers during the event. If applicable, the exclusive use applicant must include **Waiver of Subrogation or Waiver of Transfer or Rights of Recovery Against Others**. Insurance statutory limits: Employers Liability of one million dollars (\$1,000,000.) per person, one million dollars (\$1,000,000.) each accident, one million dollars (\$1,000,000.) each disease. **If the applicant does not have any employees, then a statement stating that they do not have any employees must be provided with the Certificate of Insurance.**
- All insurance policies shall provide a written 30 day **notice of cancellation** to the County of Stanislaus
- The Certificate Holder section should have the following listed:

Stanislaus County
Parks and Recreation
3800 Cornucopia Way, Suite C
Modesto, CA 95358-9492

- The requester shall provide a certificate of liability in accordance to the provided "sample" certificate and its requirements, as well as the requirements noted above, with the accompanying endorsements as follows:
 - **Additional Insured Endorsement** (may be separate or part of the policy, if the policy contains a blanket additional insured provision, as long as a copy of the policy, or the relevant portion thereof, is provided)
 - **Cancellation Policy** (may be separate or part of the policy as long as a copy of the policy, or the relevant portion thereof, is provided)
 - **Primary and Non-Contributory** (for General Liability and Auto Liability – may be separate or part of the policy, as long as a copy of the policy, or the relevant portion thereof, is provided)
 - **Waiver of Subrogation, if hired workers will be used at the event** (may be separate or part of the policy, if a copy of the policy, or the relevant portion thereof, is provided); otherwise, applicant must provide a statement that they do not have any employees.

Exclusive Use Applicant's Acknowledgement of Requirements:

Karen Kochen

(Printed Name)

[Signature]

(Signature)

3/27/13

(Date)



PARKS & RECREATION DEPARTMENT

3800 CORNUCOPIA WAY, SUITE C, MODESTO, CALIFORNIA 95358 (209) 525-6750 FAX (209) 525-6773

HOLD HARMLESS AGREEMENT

The undersigned, representing (organization) Symbiosis Events LLC, agrees to defend, indemnify and save harmless the County of Stanislaus, its officers, employees and agents from and against any and all claims, demands, liabilities or loss of any kind or nature which the County, its officers, agents or employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property as a result of or arising out of the use of the County facilities and premises by the person or organization named above or the officers, employees, or participants, patrons, or visitors. The undersigned further agrees to pay any and all costs and expenses, including but not limited to court costs and reasonable attorney's fees, incurred by the County on account of any such claims, demands, or liabilities.

Dated: 3/4/13 Authorized Representative
 Print Name: Karen Kuchen
 Title: Partner
 Signature: [Handwritten Signature]
 Address: 10 Piper Lane
 City/State: Fairfax CA
 Contact Phone: 415 458 2413
 Park Site: Woodward Reservoir
 Date of Use: 9/9/13 - 9/30/13
 For Event: Symbiosis Gathering

Please return original to: Stanislaus County Parks & Recreation
 3800 Cornucopia Way, Suite C
 Modesto, CA 95358