

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Parks and Recreation

BOARD AGENDA # *B-4

Urgent Routine

AGENDA DATE September 25, 2012

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Accept Off-Highway Motor Vehicle Grants from the California Department of Parks and Recreation for Operations and Maintenance at Frank Raines and La Grange Regional Parks and Related Actions

STAFF RECOMMENDATIONS:

1. Authorize the Director of Parks and Recreation to sign the Fiscal Year 2012-2013 State grant project agreements and accept grant funds from the California Department of Parks and Recreation in the amount of \$454,911 for ground operations of the Off-Highway Vehicle Areas for the Frank Raines and La Grange Regional Parks.
2. Authorize the Director of Parks and Recreation to sign the Fiscal Years 2012-2015 State grant project agreement and accept grant funds from the California Department of Parks and Recreation in the amount of \$511,194 for development improvements associated with the Frank Raines Water System Improvement Project.

(Continued on next page)

FISCAL IMPACT:

The Department of Parks and Recreation has been notified of the following grant awards: 1) \$121,720 for ground operations at La Grange Regional Park Off-Highway Vehicle Area (Attachment A); 2) \$333,191 for ground operations at Frank Raines Regional Park Off-Highway Vehicle Area (Attachment B); and, 3) A Development Grant for the Frank Raines Water System Improvement Project in the amount of \$511,194 (Attachment C). The total award amount is \$966,105.

(Continued on next page)

BOARD ACTION AS FOLLOWS:

No. 2012-491

On motion of Supervisor Monteith, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, Monteith, De Martini and Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Accept Off-Highway Motor Vehicle Grants from the California Department of Parks and Recreation for Operations and Maintenance at Frank Raines and La Grange Regional Parks and Related Actions

STAFF RECOMMENDATIONS (Continued):

3. Authorize the Director of Parks and Recreation, or her designee, to approve and sign any amendments to the State grant project agreements.
4. Direct the Auditor-Controller to increase appropriations and estimated revenue as detailed in the attached Budget Journal Forms.

FISCAL IMPACT (Continued):

Following the Board of Supervisors' approval to enter into and sign routine grant agreements and contracts on November 1, 2011, the Department applied for the California Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant with approximately 35 percent, or \$340,066, as a match contribution for these three grants. La Grange Regional Park was awarded a Ground Operations Grant of \$121,720 with a match of \$42,776.72 for a total of \$164,496.72. Frank Raines Regional Park was awarded a Ground Operations Grant of \$333,191 with a match of \$117,680.60 for a total of \$450,871.60. Frank Raines was also awarded a Development Grant of \$511,194 with a match of \$179,608.78 for a total of \$690,802.78.

The match for the Ground Operations Grants will be met with Off-Highway Vehicle revenue, green sticker in-lieu of revenue, OHV fund balance and in-kind labor time from volunteers. The Department will also be requesting the use of Public Facilities Fees as match for the equipment purchase associated with the Ground Operation Grant for Frank Raines. The match for the Frank Raines Development Grant will also come from Public Facilities Fees in the amount of \$212,085 which was approved by the Board on April 17, 2012. The Department also anticipates the use of the funding committed by the Board on February 28, 2006 for parks water systems improvements to address known water system problems at the Frank Raines and Woodward Reservoir Regional Parks. Of the original \$1,000,000 committed for these water system improvements, approximately \$585,000 remains. Revenue and expenses will be carefully tracked in the Off-Highway Vehicle Fund to appropriately reflect the operations and maintenance expenditures at the Off-Highway Vehicle areas.

DISCUSSION:

The California Department of Parks and Recreation, Off-Highway Motor Recreation Division, was established in 1971 out of the critical need to better manage the growing demands for Off-Highway Vehicle (OHV) recreation, while at the same time fostering respect for private property rights and protecting the State's natural and cultural resources. The Off-Highway Vehicle recreation effort was enhanced by the OHV Motor Vehicle Recreation Act of 2003, and is currently the largest and most successful program of its type in the United States.

The State's Grants and Cooperative Agreements Program (Program) supports the planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, trailheads, and other facilities associated with the use of Off-Highway Motor Vehicles. Program funding comes from fuel taxes which are attributable to the recreational use of

Approval to Accept Off-Highway Motor Vehicle Grants from the California Department of Parks and Recreation for Operations and Maintenance at Frank Raines and La Grange Regional Parks and Related Actions

vehicles off-highway, off-highway vehicle recreation fees, and fees collected at vehicular parks in the State of California. The Program utilizes these funds to provide financial assistance to cities, counties, districts, Federal agencies, State agencies, educational institutions, Federally recognized Native American tribes, and non-profit entities.

La Grange Ground Operations Grant, G11-03-20-G02

The Program awarded a Ground Operations Grant in the amount of \$121,720 for La Grange Regional Park. This grant will be used for labor, materials and supplies such as fencing, hay bales, and collection envelopes, and will also help pay for portable toilet service, roll-up security doors, and heavy equipment rentals. Additional items such as signage, irrigation supplies and small tools are also included. This grant will also cover water system testing, vehicle maintenance, and administrative services.

Frank Raines Ground Operations Grant, G11-03-20-G01

The Program awarded a Ground Operations Grant in the amount of \$333,191 for Frank Raines Regional Park. This grant will be used for labor, materials and supplies like paint, showerheads, and other items to replace and maintain park amenities. In addition, this grant will help purchase janitorial items, replacement of signs, training, fencing supplies, and water system maintenance. Other costs also included are for equipment rentals, park vehicle maintenance, all-terrain vehicle servicing, and administrative services.

The Frank Raines application also requested a John Deere backhoe in this operations and maintenance grant. This piece of equipment will be used for digging auger holes for posts, trenching to repair water and sewer lines, and harvesting downed trees for reuse on site. The equipment would also trench and install culverts throughout the trail system for erosion control. In Fiscal Year 2011-2012, the Department of Parks and Recreation spent approximately \$15,000 towards equipment rental of a backhoe for the above tasks. Purchasing this piece of equipment will lower the future cost of equipment rental and allow equipment to be readily available on site for maintenance of the trail system. The grant will pay \$85,100 toward the \$115,000 sticker price of the backhoe. The Department intends to request to use of Public Facilities Fees for the match amount of \$29,900.

Frank Raines Development Grant, G11-03-20-D01

The Program awarded a Development Grant in the amount of \$511,194 for water system upgrades that are needed at Frank Raines Off- High Vehicle Park. This grant will help with the costs associated with improving the water system at the Frank Raines OHV Park. This improvement project began in 2007 and has been funded mostly from a designation previously approved by the Board for water system issues at the Frank Raines and Woodward Reservoir Regional Parks.

There were two funding requests approved for water system improvements at Frank Raines Regional Park by the Board of Supervisors in 2007 and 2008, totaling \$73,238. On May 22, 2007, \$20,621 was approved for a chlorination system. On February 17, 2008, an additional

Approval to Accept Off-Highway Motor Vehicle Grants from the California Department of Parks and Recreation for Operations and Maintenance at Frank Raines and La Grange Regional Parks and Related Actions

\$52,617 was approved for water system testing and monitoring. On March 16, 2010, the Board authorized an agreement with PSOMAS, an engineering firm, for the amount of \$209,283 plus a contingency of \$31,392 for a total authorization of \$240,675 for master planning, design, and construction support services. Also authorized at that time, was an overall project budget for master planning and design of \$313,875 which included funds for the Department of Public Works to review and approve the project designs. On August 7, 2012, an increase of \$27,385 was requested in order to complete the work associated with the approval of the plans and specifications for this water improvement project. Upon approval of this grant, these funds will be used to help complete the necessary improvements with the Frank Raines Water System.

This OHV Development Grant will focus exclusively on the Frank Raines Water System Improvement Project. This includes a potable water storage tank and a water treatment plant which will contain a filter, filter matrix, chlorinator, low water chlorination notification system, assorted valves, piping, electrical components, and control panels. The capacity of the system will be 10,000 gallons which equates to a three-day supply for the OHV campground area.

The Frank Raines Water System Improvement Project will provide park visitors with access to potable water for drinking, cooking, hand washing, and showering. Currently, the water at Frank Raines OHV Park is under a Boil Water Order from the State of California Department of Public Health. Per California State Water Code, the water source is considered to be surface water and must be treated and filtered to be deemed potable or used for human consumption uses. Under the current Boil Water Order, all park guests must boil the water for five minutes before use. The goal of this project is to filter and chlorinate the drinking water for drinking purposes. The construction of this new water system will meet current State codes and potable water will be available for park patron use. Potable water will be available from all hose bibs, faucets and showerheads and can be used for drinking, cooking, and washing. At the full hook-up campsites, recreational vehicles will have a safe water source without having to disinfect their water system after leaving the park. The Frank Raines Water System Improvement Project will provide a safe water source and a more pleasant experience at the OHV Park.

POLICY ISSUE:

Approval of this agenda item to accept Off-Highway Vehicle Grants from the California Department of Parks and Recreation, Off-Highway Motor Recreation Division, is consistent with the Board's priorities of A Well Planned Infrastructure System and the Efficient Delivery of Public Services. It provides critical funding to maintain and/or enhance existing service levels in the County's OHV park areas. Lastly, it aligns with the Department's mission to provide the best possible experience for people to enjoy the out-of-doors at the most reasonable costs.

STAFFING IMPACTS:

The Frank Raines Development Grant will fund approximately 480 hours of a Project Manager's staff time for the Frank Raines Water System Improvement Project in the amount not to exceed \$11,366. The Frank Raines Ground Operations Grant will fund approximately 6,240 hours of additional extra-help staff time and reimburse 74 percent, or \$104,469, of the County's total cost for full-time staffing at the Frank Raines OHV Park. The La Grange Ground Operations Grant will

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fund 3,397 hours of additional extra-help staff time and reimburse 74 percent, or \$46,395, of the County's total cost for full-time staffing at La Grange OHV Park. The Department's Fiscal Year 2012-2013 administrative budget will cover the balance of the staffing costs.

CONTACT PERSON:

Jami Aggers, Interim Director of Parks and Recreation

Telephone: 209-525-6770

Database
Balance Type
Data Access Set

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Budget
County of Stanislaus

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Ledger
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Journal Reference
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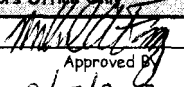
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Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Set up appropriations, estimated revenue and transfers for La Grange OHV. Fund balance \$4,777.00 is available for the difference.

Requesting Department		Data Entry		Auditors Office Only	
Merry Rorabaugh		SILVIA CRUZ			
Prepared by	Supervisor's Approval	Keyed by		Prepared By	Approved By
8/10/2012	8/10/2012				9/17/2012
Date	Date	Date		Date	Date

Database
Balance Type
Data Access Set

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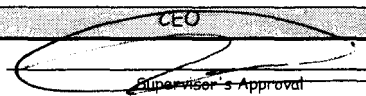

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Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Set up appropriations, estimated revenue and transfers for Frank Raines OHV. Fund balance \$21,081.00 is available for the difference.

Requesting Department		Data Entry		Auditors Office Only	
Merry Rorabaugh		SILVIA CRUZ	Keyed by	Prepared By	
Prepared by	Supervisor's Approval			Approved By	
8/10/2012	8/10/2012			9/17/2012	
Date	Date	Date	Date	Date	Date

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 Journal Reference
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Totals: 511194 511194

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Explanation: Set up appropriations and estimated revenue for Frank Raines Water Filtration System Grant

Requesting Department	CEO	Data Entry	Auditors Office Only
Merry Rorabaugh		SILVIA CRUZ	
Prepared by	Supervisor's Approval	Keyed by	Prepared By
8/15/2012	8/15/2012		9/17/2012
Date	Date	Date	Date

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G11-03-20-G02 PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - La Grange

PROJECT PERFORMANCE PERIOD: FROM 07/08/2012 THROUGH 07/07/2013

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED \$121,720.00 (One Hundred Twenty One Thousand Seven Hundred Twenty and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties herelo agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS


GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME: Sixto J. Fernandez
TITLE:	TITLE: Grants Manager
DATE:	DATE:

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)				
CONTRACT NUMBER: C32-16-028		VENDOR NUMBER: 4000000038-00		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62667	CONTRACT AMOUNT: 121,720.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263	CHAPTER: 33/11	STATUTE: 2011	FISCAL YEAR: 2012/2013	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

APPROVED AS TO FORM:
 BY 
 STANISLAUS COUNTY COUNSEL
 DATE: 9/20/12

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

APPLICANT NAME :	Stanislaus County Parks and Recreation Department		
PROJECT TITLE :	Ground Operations - La Grange	PROJECT NUMBER (Division use only) :	G11-03-20-G02
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>The project consists of OHV-related ground operations within the Stanislaus County La Grange Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities, sign repair and/or replacement, water system maintenance and testing, volunteer support, fencing repairs, trash removal and restroom cleaning. This agreement provides for support of personnel; contracts including roll up security coverings; and equipment use expenses.</p> <p>The project will include activities to conform with the Stanislaus County Parks and Recreation Department soil conservation plan. A soil conservation standard compliance report shall be provided to the OHMVR Division at the conclusion of this project.</p> <p>The grantee is required to provide a minimum of 26% in matching funds.</p>		

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES						
Program Expenses						
1	Staff					
Other-Park Manager/Supervisor Notes : Park Manager - Responsible for the management of the park. This includes overall budget, employee allocation and project supervision. Also tasked with onsite work as needed in regards to the supervision of all park staff, training, project planning and completion, ect.	700.000	61.960	HRS	32,095.28	11,276.72	43,372.00
Park Maintenance Worker Notes : Senior Maintenance Worker,	418.000	46.230	HRS	14,300.00	5,024.00	19,324.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Parks Maintenance Worker II/III- Responsible for operations and maintenance of the campground and OHV area. This position is responsible for entrance station operations, water system maintenance, project management, as well as the instruction and training of seasonal maintenance workers, ect.						
Seasonal Maintenance Worker Notes : Seasonal Maintenance Worker - Performs and or assists with all aspects of campground and OHV operations and maintenance, ie: runs the entrance station, field collects user fees, cleans restrooms, empties trash, installs fencing, performs trail repair/maintenance, ect.	3397.000	14.410	HRS	36,224.00	12,727.00	48,951.00
Total for Staff				82,619.28	29,027.72	111,647.00
2 Contracts						
Other-Heavy Equipment and Operator Notes : We utilize heavy equipment and an operator to do track and trail maintenance around the winter holidays. This allows staff to focus on other maintenance issues during that time.	1.000	9000.000	YR	6,660.00	2,340.00	9,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Other-Portable toilet service Notes : The portable toilets at the OHV Park are serviced weekly and on holidays during the winter season.	1.000	1000.000	YR	740.00	260.00	1,000.00
Other-Roll up security coverings Notes : Roll up security coverings for (3) windows and (1) door. The current coverings have either blown off the windows or are no longer effective in handling the security issues.	1.000	7000.000	YR	5,180.00	1,820.00	7,000.00
Total for Contracts				12,580.00	4,420.00	17,000.00
3 Materials / Supplies						
Fencing Supplies Notes : We plan on adding orange safety fencing in the novice and intermediate areas to make the existing field fence more visible to riders. We will also be purchasing supplies to repair damaged fencing and gates.	1.000	2000.000	YR	1,480.00	520.00	2,000.00
Other-Vehicle and Riding area materials Notes : The plan is to purchase hay bales to strategically place along fence lines to improve rider safety in the beginner and novice areas. We may also purchase other materials necessary to maintain	1.000	500.000	YR	370.00	130.00	500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
the vehicle and riding areas within the OHV Park.						
Other-Office and Entrance Station Notes : We plan on purchasing supplies for entrance station operations such as, fee collection envelopes, and fee schedules.	1.000	1000.000	YR	740.00	260.00	1,000.00
Other-Signage Notes : We plan on replacing damaged or missing OHV Park signs, and update signs on the visitor information boards.	1.000	1500.000	YR	1,110.00	390.00	1,500.00
Other-Structures, Grounds & Maintenance Notes : This line item includes supplies and maintenance costs for the OHV Park. The following are some of those cost categories: janitorial, vandalism, structures and grounds, irrigation, and small tools.	1.000	6000.000	YR	4,440.00	1,560.00	6,000.00
Other-Water System Testing, Fees, & Supp Notes : We are required by the state to test the OHV Parks drinking water quartely for bacteria and annually for nitrates.	1.000	150.000	YR	111.00	39.00	150.00
Total for Materials / Supplies				8,251.00	2,899.00	11,150.00
4 Equipment Use Expenses						
Other-Equipment	1.000	9000.000	YR	6,660.00	2,340.00	9,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	Maintenance Notes : Notes: Equipment maintenance includes: fuel and minor maintenance cost associated with our off-road equipment and power tools. Vehicle maintenance based on actual OHV mileage use is also included.						
5	Equipment Purchases						
6	Others						
Total Program Expenses					110,110.28	38,686.72	148,797.00
TOTAL DIRECT EXPENSES					110,110.28	38,686.72	148,797.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
	Indirect Costs- Administrative Overhead Notes : Administrative expenses are included in indirect costs as well as costs such as utilities, cell phones, garbage collection, credit card processing, and internet connection.	1.000	15700.000	YR	11,610.00	4,090.00	15,700.00
	Adjustments (Rounded)	0.000	0.000		-0.28	0.00	-0.28
Total for Indirect Costs					11,609.72	4,090.00	15,699.72
Total Indirect Costs					11,609.72	4,090.00	15,699.72
TOTAL INDIRECT EXPENSES					11,609.72	4,090.00	15,699.72
TOTAL EXPENDITURES					121,720.00	42,776.72	164,496.72
TOTAL PROJECT AWARD					121,720.00		

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G11-03-20-G01 PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - Frank Raines

PROJECT PERFORMANCE PERIOD: FROM 07/08/2012 THROUGH 07/07/2013

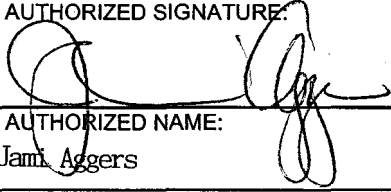
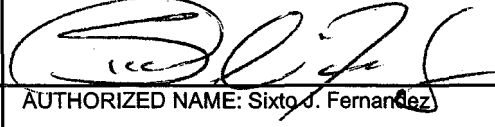
MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$333,191.00** (Three Hundred Thirty Three Thousand One Hundred Ninety One and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME: Jami Aggers	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Interim Director	TITLE: Grants Manager
DATE: 9/26/12	DATE: 10/4/12

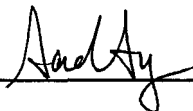
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-16-023		VENDOR NUMBER: 4000000038-00		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62667	CONTRACT AMOUNT: 333,191.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263		CHAPTER: 33/11	STATUTE: 2011	FISCAL YEAR: 2012/2013

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



10/18/12

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

APPLICANT NAME :	Stanislaus County Parks and Recreation Department		
PROJECT TITLE :	Ground Operations - Frank Raines	PROJECT NUMBER (Division use only) :	G11-03-20-G01
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>The project consists of OHV-related ground operations within the Stanislaus County Frank Raines Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities, water system maintenance and testing, fee collection, sign repair and/or replacement, volunteer support, fencing supplies and restroom cleaning. This agreement provides for purchase of a backhoe; training; and equipment use expenses.</p> <p>The project will include activities to conform with the Stanislaus County Parks and Recreation Department soil conservation plan. A soil conservation standard compliance report shall be provided to the OHMVR Division at the conclusion of this project.</p> <p>The grantee is required to provide a minimum of 26% in matching funds.</p>		

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	Other-Park Supervisor Notes : Park Supervisor - Responsible for the management of the park. Including overall budget, employee allocation and project supervision. This position deals with the day to day operations of the park. This includes but not limited to cleaning bathrooms, mowing, edging, collection of fees, building fences, trail work, and small projects.	150.000	54.310	HRS	6,028.50	2,118.50	8,147.00
	Senior Maintenance Worker Notes : Senior	2080.000	49.250	HRS	98,440.00	4,000.00	102,440.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Maintenance Worker, Parks Maintenance Worker III - Responsible for the day to day supervision of all aspects of operations and maintenance of the campground and OHV area. Including on the ground level of accounting for all user fees paid and the operation of the entrance station, water system maintenance, waste water system maintenance, project management, as well as the instruction and training of seasonal maintenance workers, ect.						
Seasonal Maintenance Worker Notes : Seasonal Maintenance Worker - Performs and or assists with all aspects of campground and OHV operations and maintenance, ie: runs the entrance station, field collects user fees, cleans restrooms, empties trash, installs fencing, performs trail repair/maintenance, ect.	6240.000	15.000	HRS	69,264.00	24,336.00	93,600.00
Other-Volunteer Notes : Volunteers Camp Host - They are the eyes and ears when park staff is not present. The Camp Host informs	2080.000	15.000	HRS	0.00	31,200.00	31,200.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
<p>customers where and how to pay their user fees. They explain rules and regs and provide information and maps as needed. They also perform some basic maintenance as needed.</p> <p>Misc. Volunteers - Assist with maintenance of campground, building and trail maintenance as part of formal work days/parties as well as individually.</p>						
Total for Staff				173,732.50	61,654.50	235,387.00
2	Contracts					
3	Materials / Supplies					
<p>Other-Maintenance supplies</p> <p>Notes : These funds would be used for the following:</p> <p>Purchase paint and related supplies to cover graffiti or repaint buildings like the restrooms or Recreation Hall.</p> <p>Replacement of broken items in the water distribution network like gate valves, sprinklers, shower heads and faucets.</p> <p>Repair and replace damage from vandalism like a broken window in the Recreation Hall, damaged trash can or a missing shower door.</p> <p>We would purchase T-</p>	1000.000	12.000	MOS	8,880.00	3,120.00	12,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Posts, snow fencing, chainsaw chains, ect. We would also use these funds for small projects like reinforcing our garage doors and exterior to prevent theft and restoring informational kiosks.						
Janitorial Notes : This line item would purchase toilet paper, paper towels, disinfectant, toilet brushes, portapotty maintenance, trash bags, ect.	1500.000	1.000	YR	1,110.00	390.00	1,500.00
Other-Signs Notes : This line item provides for the repair and replacement of existing signs as well as the placement of new signs both within the campground as well as on the trails. These signs include traffic control (stop, oneway, speed limit). Signs would also include parking signs, fee schedules, and boil water orders. There would be signage for trail names with difficulty symbols, no trespassing, closed for restoration, water and erosion control feature and stay on trails signs.	2000.000	1.000	YR	1,480.00	520.00	2,000.00
Other-Water System Maintenance Notes : With these funds	3500.000	1.000	YR	2,590.00	910.00	3,500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
we would continue to chlorinate the water we pump to the park for use as well as monitor the chlorine residual at all times. We take bacteria samples to the health lab bi weekly, and test our source water weekly for turbidity, PH, Temp and CL2. This line item provides for all the maintenance and supplies related to the water system including chlorine, chlorine reagent, charges from the health lab for testing, PH solution, dosing pumps, submersible pumps, motors and related electrical controls and any valves and backflow devices up to the point of the water distribution main tie in.						
Fencing Supplies Notes : Fencing is an ongoing project at Frank Raines. This year's goal is to finish the fence project from the campground east along Del Puerto Road as well as the fence that seperates the campground from Del Puerto Creek.	5000.000	1.000	YR	3,700.00	1,300.00	5,000.00
Total for Materials / Supplies				17,760.00	6,240.00	24,000.00
4 Equipment Use Expenses						
Equipment Rental Notes : Rental Equipment - This line	4000.000	1.000	YR	2,960.00	1,040.00	4,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
item provides for the rental of equipment needed to perform maintenance both in the campground and in the OHV area. This would include small rentals such as a trencher or concrete mixer as well as large rentals like a J700 dozer to perform trail reconditioning.						
Other-Vehicle use Notes : This line item provides for the estimated bill back from all non OHV purchased vehicles used exclusively for OHV use like fuel, oil changes, tires, brakes, repairs, ect.	2000.000	12.000	MOS	17,760.00	6,240.00	24,000.00
Other-AVT/UTV Maintenance Notes : This line item provides for the maintenance service on our ATV and Polaris UTV used exclusively at the OHV Park.	500.000	1.000	YR	370.00	130.00	500.00
Total for Equipment Use Expenses				21,090.00	7,410.00	28,500.00
5 Equipment Purchases						
Other-John Deere Backhoe Notes : This will provide for the purchase of a new John Deere 410 Backhoe, Interim Tier 4. Frank Raines currently has only one piece of heavy equipment, an aging Tier Zero, D3	1.000	115000.000	EA	85,100.00	29,900.00	115,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
<p>Dozer. Pending current CARB emissions compliance, the County may have to retire this vehicle. The purchase of a new backhoe will allow us to schedule projects in a more timely fashion and not have to rely on expensive rental equipment.</p> <p>The use of this machine consist of auger holes for posts, dig to repair water/sewer lines and valves and harvest downed trees for reuse onsite.</p>						
6 Others						
<p>Other-Training Notes : Training would be for the staff on the ground. They would train on new and continuing education required to maintain certain licenses or certificates necessary to perform the operations and maintenance of the OHV Park and campground. Examples of training would be: Wastewater Certification, Water Treatment, Qualified Applicators Certificate to handle pesticides, 4x4 and ATV Training, and Heavy Equipment training for working the trails at the park.</p>	3000.000	1.000	YR	2,220.00	780.00	3,000.00
Total Program Expenses				299,902.50	105,984.50	405,887.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
TOTAL DIRECT EXPENSES				299,902.50	105,984.50	405,887.00
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs					
Indirect Costs-Indirect Costs - See Note	44985.00	1.000	YR	33,288.90	11,696.10	44,985.00
Notes : These costs will include but are not limited to the following: Administration Utility costs Accounting Services Contract Management Telephone bills Internet postage additional overhead	0					
Adjustments (Rounded)	0.000	0.000		-0.40	0.00	-0.40
Total for Indirect Costs				33,288.50	11,696.10	44,984.60
Total Indirect Costs				33,288.50	11,696.10	44,984.60
TOTAL INDIRECT EXPENSES				33,288.50	11,696.10	44,984.60
TOTAL EXPENDITURES				333,191.00	117,680.60	450,871.60
TOTAL PROJECT AWARD				333,191.00		

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G11-03-20-D01 PROJECT TYPE: Development

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Development - Frank Raines

PROJECT PERFORMANCE PERIOD: FROM 07/08/2012 THROUGH 07/07/2015

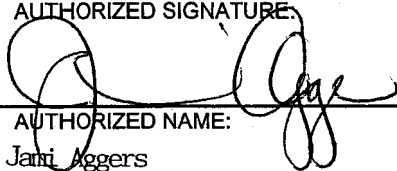
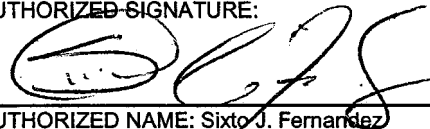
MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED \$511,194.00 (Five Hundred Eleven Thousand One Hundred Ninety Four and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

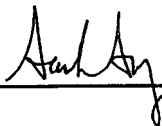
- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE		STATE OF CALIFORNIA		
AUTHORIZED SIGNATURE: 		AUTHORIZED SIGNATURE: 		
AUTHORIZED NAME: Jami Aggers		AUTHORIZED NAME: Sixto J. Fernandez		
TITLE: Interim Director		TITLE: Grants Manager		
DATE: 9/20/12		DATE: 10-4-12		
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)				
CONTRACT NUMBER: C32-16-040		VENDOR NUMBER: 4000000038-00		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62667	CONTRACT AMOUNT: 511,194.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263		CHAPTER: 33/11	STATUTE: 2011	FISCAL YEAR: 2012/2013

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



10/18/12

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

APPLICANT NAME :	Stanislaus County Parks and Recreation Department		
PROJECT TITLE :	Development - Frank Raines	PROJECT NUMBER (Division use only) :	G11-03-20-D01
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input checked="" type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>This project consists of OHV related development activities at Frank Raines Off-Highway Vehicle Park in Stanislaus County. Activities include, but are not limited to, purchase and installation of one large potable water storage tank, installation of a water treatment plant, and all foundation work. This project also allows for staff time and contract services.</p> <p>The grantee is required to provide a minimum of 26 percent of the total project cost in matching funds.</p>		

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	Other-Project Manager Notes : This would cover an in-house Project Manager for a total of 480 hours for the project implementation dates of February to the end of construction. Estimated completion is March 2013.	480.000	32.000	HRS	11,366.40	3,993.60	15,360.00
2	Contracts						
	Other-Contractor overhead, Profit, Bonds Notes : This cost covers Contractor overhead & Profit, Bonds and insurance. We are also purchasing a filter, filter matrix, water storage tank, water supply cover, pumps to move water from the cistern through the filter, pressure pumps to pressurize the	1.000	101533.500	EA	75,135.16	26,398.84	101,534.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
OHV water system, assorted valves, electrical components, water pipes and a water tank foundation. We are also providing for a vendor to install all this equipment.						
Other-Construction Staking Notes : \$8,750 for Construction Staking is a standard construction item related to trenching for plumbing related construction items. Construction staking is a process where stakes are placed on site in the construction area to determine where trenching and other construction activities should take place. Placement of the construction stakes is critical because they are used to mark not only where digging should happen but also to mark where buried infrastructure is located so construction does not negatively impact existing services.	1.000	8750.000	EA	6,475.00	2,275.00	8,750.00
Total for Contracts				81,610.16	28,673.84	110,284.00
3 Materials / Supplies						
Other-Large Diameter Well Cover /Foundat Notes : \$75,000 for Large Diameter Well Cover and Foundation is	1.000	75000.000	EA	55,500.00	19,500.00	75,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
<p>a construction item that accounts for removal of the existing well. This well cover is the primary protection for the well or water collection cistern that is the source for water at Frank Raines Regional Park. The current cover is rather old and in a state of disrepair where small animals have access to the water collection cistern. This access is the major source of potential water contamination. We are purchasing a filter, filter matrix, water storage tank, water supply cover, pumps to move water from the cistern through the filter, pressure pumps to pressurize the OHV water system, assorted valves, electrical components, water pipes and a water tank foundation. We are also providing for a vendor to install all this equipment.</p>						
<p>Other-Large Diameter Well Piping & Pump Notes : \$30,000 for Large Diameter Well Piping & Pumps is a construction item that accounts for the infrastructure to move water from the water collection cistern to the water treatment plant.</p>	1.000	30000.000	EA	22,200.00	7,800.00	30,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
 Agency: Stanislaus County Parks and Recreation Department
 Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Pumps and a significant amount of plumbing are necessary to accomplish this task.						
Other-Potable Water Tank/Foundation Notes : Approximately 12 wells will be drilled into the subterranean bedrock layer below the site where the water tank is to be placed and filled with reinforced concrete. Re-bar in the concrete will be mechanically connected to the at grade concrete pad that will support the water tank. Well water in this location is of very poor quality and unsuitable for drinking purposes. Because of this issue the water system uses a below ground water cistern to collect ground water for drinking purposes. To be effective the cistern needs to be at a location that is lower in elevation relative to the surrounding area. . Because the location of the water tank is near the cistern it is also at low elevation on flood deposited soil. Water is extremely heavy so the storage tank consisting of 10k gallons of potable water requires a robust foundation using	1.000	100000.000	EA	74,000.00	26,000.00	100,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
reinforced concrete with extensive piers that extend deep into the ground. The nature of this robust water tank foundation makes it rather expensive.						
Other-Precast Concrete Building/Foundation Notes : \$90,000 for a Precast Concrete Building and Foundation is a construction item that accounts for the concrete building that will hold the water treatment plant and the foundation to support it. Because the native soil at this site is river sediment, extensive engineering and use of reinforced concrete are necessary before structures such as buildings can be erected at this site.	1.000	90000.000	EA	66,600.00	23,400.00	90,000.00
Other-WTP, Piping & Appurtenances Notes : \$92,500 for Water Treatment Plant Piping and Appurtenances is a construction item that accounts for the equipment and plumbing to connect them in the water treatment plant. A short list of equipment is a filter matrix, membrane filter, chlorinator, assorted pumps,	1.000	92500.000	EA	68,450.00	24,050.00	92,500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
compressors, pressure tanks and assorted valves etc.						
Other-WTP Yard Piping	1.000	19300.000	EA	14,282.00	5,018.00	19,300.00
Other-As Builts Notes : \$2,600 As Built Plans is a standard construction item that accounts for delivery of plans that reflect the actual construction at Frank Raines Regional Park. These plans will be important so future construction and maintenance can take place at Frank Raines Regional Park.	1.000	2600.000	EA	1,924.00	676.00	2,600.00
Total for Materials / Supplies				302,956.00	106,444.00	409,400.00
4 Equipment Use Expenses						
5 Equipment Purchases						
6 Others						
Other-Water Pollution Prevention Notes : \$500 for Water Pollution Prevention is a standard construction item that accounts for: a. Designation of a certified Storm Water Pollution Control Manager who will evaluate the site and gather information for creation of a storm water pollution protection plan. b. Creation of a Storm Water Pollution Prevention Program (SWPPP) will address potential damage to the	1.000	500.000	EA	370.00	130.00	500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
site and area from storm water and establish mitigations to become part of the construction plan.						
Other-Clearing and Grubbing Notes : \$500 for Clearing and Grubbing is a standard construction item that accounts for removal of inconsequential items like chain link fencing, removal of weeds or other non relevant items or materials that may negatively impact work in the construction zone. This item accounts for the construction firm to prep the work site for future construction.	1.000	500.000	EA	370.00	130.00	500.00
Other-Demolish Large Diameter Well Struc Notes : \$3,500 to Demolish Large Diameter Well Structure is a construction item that accounts for the removal of the wood structure that currently covers the large diameter well that serves as a collection basin or cistern for drinking and irrigation water at Frank Raines Park. This structure is rather old and in a condition where small animals and other animal life have access to the water collection	1.000	3500.000	EA	2,590.00	910.00	3,500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
cistern. It is this access that accounts for a significant point of potential water contamination.						
Other-Escalation @ 1% Notes : \$5,640.75 for escalation is a sum used to account for increases or escalation in costs for raw materials that are necessary in the construction of this project. Because timelines between the approval process of plans, specifications and estimates and actual construction are significant in public projects an escalation percentage of between 1% for basic projects and as much as 3% for more diverse projects is used to account for the changes in the price of commodities like oil that is a major component in plastics and asphalts for example.	1.000	5640.750	EA	4,174.34	1,466.66	5,641.00
Utilities Notes : This would pay for the electrical hookups. While the site currently has electrical power this service is single phase power or in layman's terms residential service. To operate the water treatment plan three	1.000	40000.000	EA	29,600.00	10,400.00	40,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
phase power is necessary or in other terms, industrial power. This will require upgrades all along the power grid in this area to support this level of power demand.						
Other-Connect to Existing Water Services Notes : \$4,300 for Connection to Existing Water Services is a construction item that accounts for interrupting the existing water service reestablishing service using processed water after it has been cleaned in the water treatment plant.	1.000	4300.000	EA	3,182.00	1,118.00	4,300.00
Other-Mobilization Notes : a. Participation in a Pre-construction Meeting, which addresses working conditions, lines of communications and other procedural requirements for administration of the project. b. Permits as applicable to the scope of work. c. Certificates of insurance. d. Performance and payment bonds. e. Moving of equipment to a specific worksite, renting of job specific equipment, delivery or off loading of some	1.000	13200.000	EA	9,768.00	3,432.00	13,200.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
Agency: Stanislaus County Parks and Recreation Department
Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
construction materials and equipment.						
Other-Water Treatment Plant (WTP) Site W Notes : \$19,100 for Water Treatment Plant Site Work is a construction item that accounts for site preparations for the installation of the water treatment plant at Frank Raines Regional Park. This preparations includes trenching for piping below the water treatment plant building, grading of the site, compacting of the soil to hold the weight of the water treatment plant structure, application of aggregate and concrete for the water treatment plant building foundation.	1.000	19100.000	EA	14,134.00	4,966.00	19,100.00
Total for Others				64,188.34	22,552.66	86,741.00
Total Program Expenses				460,120.90	161,664.10	621,785.00
TOTAL DIRECT EXPENSES				460,120.90	161,664.10	621,785.00
INDIRECT EXPENSES						
Indirect Costs						
1 Indirect Costs						
Indirect Costs-General conditions/Contin Notes : This would help pay for General Conditions at 10% for a total of \$49,050.00 and Contingencies at 5% for a total of \$24,525.00	1.000	69018.000	YR	51,073.32	17,944.68	69,018.00
Adjustments (Rounded)	0.000	0.000		-0.22	0.00	-0.22

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2011/2012
 Agency: Stanislaus County Parks and Recreation Department
 Application: Development - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Total for Indirect Costs				51,073.10	17,944.68	69,017.78
Total Indirect Costs				51,073.10	17,944.68	69,017.78
TOTAL INDIRECT EXPENSES				51,073.10	17,944.68	69,017.78
TOTAL EXPENDITURES				511,194.00	179,608.78	690,802.78

TOTAL PROJECT AWARD	511,194.00	
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