

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Behavioral Health And Recovery Services

BOARD AGENDA # *B-2

Urgent

Routine

CEO Concurs with Recommendation YES NO
(Information Attached)

AGENDA DATE September 11, 2012

4/5 Vote Required YES NO

SUBJECT:

Approval to Authorize the Auditor-Controller, on behalf of Behavioral Health and Recovery Services, to Pay a Prior Year Invoice for Services Provided in a Prior Year

STAFF RECOMMENDATIONS:

Authorize the Auditor-Controller, on behalf of Behavioral Health and Recovery Services, to pay a prior year invoice for services provided in a prior year.

FISCAL IMPACT:

The total amount of this invoice is \$102.93. There is sufficient funding in the Department's 2012-2013 Adopted Proposed Budget to support this cost. There is no impact to the General Fund associated with this request.

BOARD ACTION AS FOLLOWS:

No. 2012-454

On motion of Supervisor Withrow, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, Monteith, De Martini and Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:



ATTEST:

CHRISTINE FERRARO TALLMAN, Clerk

File No.

DISCUSSION:

Behavioral Health and Recovery Services (BHRS) is requesting authorization to pay one invoice that is over one year old. On July 17, 2012, BHRS submitted a request to the Board of Supervisors to pay three invoices that were received over one year from the date of service. This invoice from Sharp Electronics, for copy machine fees in the amount of \$102.93, was inadvertently left out of the July 17, 2012 agenda item and requires Board approval to be paid. The Department's General Services office has experienced significant staff turnover and shortages over the past two years, including the untimely deaths of two staff. Whether these invoices were received timely can not be determined. Additional training has been provided to staff and the Department is confident that this process will improve.

POLICY ISSUE:

Approval of this agenda item will meet the Board's priority of Efficient Delivery of Public Services by providing economic support to area vendors.

STAFFING IMPACT:

There are no staffing impacts associated with this item.

Contact: Linda Downs, Assistant Director Telephone: 525-6225