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THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # *B-9

Urgent Routine

AGENDA DATE June 26, 2012

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of Year-End Budget Adjustments for Community Services Agency In-Home Supportive Services (IHSS) Provider Wages and Public Authority Benefits Budgets by a Transfer from Savings in the General Assistance Program Budget for 2011-12

STAFF RECOMMENDATIONS:

1. Approve the year-end adjustments for the Community Services Agency In-Home Supportive Services (IHSS) Provider Wages Program Budget and the IHSS Public Authority Benefits Program Budget by a transfer from savings in the General Assistance Program Budget.
2. Authorize the Chief Executive Officer and the Auditor Controller to make the necessary budget adjustments prior to year-end in the Community Services Agency budgets as identified in the attached Budget Journal to meet the program projections for Fiscal Year 2011-2012.

FISCAL IMPACT:

The In-Home Supportive Services (IHSS) is a mandated program providing services to approximately 5,804 individuals each month, allowing them to remain safely at home. IHSS is supported by Federal and State funds along with a required County General Fund obligation. The County obligation specific to IHSS wages and benefits, is currently 17.59 percent.

(Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2012-313

On motion of Supervisor Chiesa, Seconded by Supervisor De Martini
and approved by the following vote,

Ayes: Supervisors: Chiesa, Withrow, Monteith, De Martini, and Chairman O'Brien

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

FISCAL IMPACT: Continued

As part of the Third Quarter Financial Report, the Board of Supervisors approved a total revised budget of \$50.7 million for IHSS Provider Wages, a budget of \$3.1 million for IHSS PA Benefits for a combined budget of \$53.8 million with a County Match requirement of \$9.4 million. The County Match is provided by the following sources: \$6.9 million realignment; \$2.4 million County General Fund; and \$83,925 CSA fund balance.

Current caseload trends are generally a good indicator of the program need, but other factors which include the percentage of paid to authorized cases and average hours per case have resulted in a shortfall in the appropriation authorization necessary to meet the program needs prior to the end of the 2011-2012 fiscal year. The revised projection for IHSS Wages and Benefits totals approximately \$54.5 million, a total increase of \$666,180 over the current budget level. Federal/State revenues will pay the majority of this cost, with approximately \$117,165 in local match requirement remaining. As a result of savings anticipated in the General Assistance program, a transfer of General Funds can be made to mitigate the exposure of this increased cost in IHSS Provider Wages and IHSS PA Benefits from the match savings from the General Assistance Program. There is no additional Fiscal Year 2011-2012 impact to the County General Fund as a result of this action as other CSA match program savings will be used.

Consistent with past practice, the Department, with the Board of Supervisors approval, will make transfers among budget units to mitigate any potential impacts to the County General Fund and ensure the overall Community Services Agency budget ends the year in a positive position.

DISCUSSION:

Budget Adjustment

The 2011-2012 Adopted Final Budget included appropriations of \$41.8 million to support the IHSS program at the current hourly wage of \$9.38 plus 60 cents per hour in benefits and was anticipated to fund the program through March of 2012. Full funding for the local matching costs was not available at the time of adoption of the Final Budget and it was expected that other program savings and match contingency funds would be necessary to fund the full cost of the program for the year ending June 30, 2012. The budget included a required County share of \$7.3 million, of which approximately \$2.0 million was funded from the County General Fund.

On May 1, 2012, at third quarter, the Board of Supervisors approved an increase in appropriations of \$6,985,270 to fund the anticipated costs this year for the IHSS program for Fiscal Year 2011-2012 at the existing hourly wage and benefit rate. This increase was intended to recognize the program mandate through June of 2012 and included the assumption that caseload would be flat, without growth, from February 2012 through June 2012. The increase included \$6,600,343 from State and Federal funding and the use of \$384,927 in additional General Fund to support the required County share of cost. The total

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cost of the IHSS wages and benefits program for Fiscal Year 2011-2012 was estimated to be \$53.8 million.

At this time, the actual authorized caseload for the months of March through May reflects an average increase of .9%, from 5,705 in February to 5,710 for the most current three month average. In addition, increased costs due to a greater percentage of paid cases to authorized cases results in a new estimate for the month of June; projected at \$4.8 million. These two factors result in the *revised* estimate for IHSS wages and benefits estimate of \$54.5 million for Fiscal Year 2011-2012. In order for the department to close the fiscal year books within budget authority, the department is submitting this technical budget adjustment request prior to year end.

The Community Services Agency's 2012-2013 Adopted Proposed Budget anticipates a total program cost of \$55.3 million to fully fund the IHSS program and assumed no caseload growth from February 2011 forward. Staff will continue to evaluate statewide and local IHSS caseload growth trends and will evaluate this projection once the actual Fiscal Year 2011-2012 data is finalized. As noted in the Adopted Proposed Budget for 2012-2013, available County funding is not sufficient to fully fund the program in 2012-2013; the Department was authorized appropriations of \$46.6 million which is anticipated to fund the program only through March, 2013. The budget is funded from \$38.5 million in State and Federal funding, \$6.1 million in estimated Realignment revenue and \$2.0 million from the County General Fund. The Department will return to the Board as part of the 2012-2013 mid-year review process to provide an updated analysis of program growth and projected costs.

This program continues to be the subject of significant legislative discussion at the State level, and various legislative proposals suggest again significant change in the coming year for the program requirements.

POLICY ISSUES:

Approval to accept this budget adjustment for In-Home Supportive Services Wages and Benefits supports the Board's priority of Efficient Delivery of Public Services by recognizing the authority to expend wages and benefits consistent with program mandates and the current Memorandum of Understanding.

STAFFING ISSUES:

Existing Community Services Agency staff is available to support this request.

CONTACT PERSON:

Christine C. Applegate, Director 558-2500

Database
Balance Type
Data Access Set

FMSDBPRD.CO.STANISLAUS.CA.US.PROD
Budget
County of Stanislaus

DO NOT CHANGE
DO NOT CHANGE
DO NOT CHANGE

Ledger
Budget
Category
Source
Currency
Period

* List - Text County of Stanislaus
List - Text LEGAL BUDGET
* List - Text Budget - Upload
* List - Text CSA KLG REV
* List - Text USD
List - Text JUN-12

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Batch Name
Journal Name
Journal Description
Journal Reference
Organization
Chart Of Accounts

Text
Text CSA KLG JV 6/26/12
Text CSA FY 2011/2012 Fund 1641 & 16
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Accounting Flexfield

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Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit incr appropriations decr est revenue * Number	Credit decr appropriations Incr est revenue * Number	Line Description Text	
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	1642	0045993	27184	0000000	000000	000000	00000			309287 Fed-Admin IHSS	
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	1641	0045991	27184	0000000	000000	000000	00000			22138 Fed-Admin IHSS	
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	1641	0045991	46600	0000000	000000	000000	00000			7827 F1633 Op xfer in	
	1641	0045991	63473	0000000	000000	000000	00000	44498		IHSS IP EXP	
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Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Increase Fund 1641 and 1642 Estimated Revenues and Appropriations per year end closing projections

Requesting Department <i>Stanislaus</i>	CEO <i>Christina Adams</i>	Data Entry	Auditors Office Only
Prepared by <i>Christina Adams</i>	Supervisor's Approval <i>Christina Adams</i>	Keyed by	Prepared By <i>Christina Adams</i>
Date 6/15/2012	Date 6-18-12	Date	Date 6/18/12

Database
Balance Type
Data Access Set

FMSDBPRD.CO.STANISLAUS.CA.US.PROD
Budget
County of Stanislaus

DO NOT CHANGE
DO NOT CHANGE
DO NOT CHANGE

Ledger
Budget
Category
Source
Currency
Period
Batch Name
Journal Name
Journal Description
Journal Reference
Organization
Chart Of Accounts

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* List - Text USD
List - Text JUN-12
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List - Text Stanislaus Budget Org
Accounting Flexfield

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DO NOT CHANGE
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Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc (6 char)	Other (5 char)	Debit Incr appropriations decr est revenue * Number	Credit decr appropriations Incr est revenue * Number	Line Description Text	
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Totals:									117165	117165	

Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Increase Fund 1633 Estimated Revenues and Appropriations per year end IHSS Wages and benefits BOS item in order to cover additional county share of cost projected in IHSS wages and benefits funds 1641 and 1642

Requesting Department <i>Stanislaus</i>	CEO <i>Chris ...</i>	Data Entry	Auditors Office Only
Prepared by <i>Chris ...</i>	Supervisor's Approval <i>6-15-12</i>	Keyed by	Prepared By <i>Chris ...</i>
Date 6/15/2012	Date	Date	Approved By <i>6/15/12</i> Date