



WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.  
GOVERNOR

January 13, 2012

TO: COUNTY BOARD OF SUPERVISORS

SUBJECT: **ADMINISTRATIVE CLAIMING, MEDI-CAL FEDERAL FINANCIAL PARTICIPATION FOR FRAUD INVESTIGATIONS AND PROGRAM INTEGRITY EFFORTS RELATED TO THE IN-HOME SUPPORTIVE SERVICES PROGRAM FOR FISCAL YEAR 2011/12**

2012 JAN 13 A 10:25  
BOARD OF SUPERVISORS

Honorable Chairman and Board Members:

This letter is in follow-up to the California Department of Social Services (CDSS) letter dated December 21, 2011, announcing the elimination of the \$10 million appropriation of state funds in the Budget Act of 2011 for the purpose of fraud prevention and additional program integrity efforts related to the In-Home Supportive Services (IHSS) program. The December 21, 2011 letter also clarified that those counties with approved Fiscal Year (FY) 2011/12 IHSS County Fraud Plans will be permitted to administratively claim Medi-Cal Federal Financial Participation (FFP) for allowable county expenditures retroactive to July 1, 2011.

On September 22, 2011, CDSS sent a letter and fact sheet pertaining to the FY 2011/12 IHSS County Fraud Plan funding. The fact sheet laid out a two-phase submission process. By October 28, 2011 counties were required to submit a County Board of Supervisors' approved budget and notice of intent to participate. By January 15, 2012, they were required to submit a complete county plan that addresses specified requirements. The county's plan and budget must be coordinated and developed in conjunction with the County Welfare Director and District Attorney, as well as approved by the County Board of Supervisors prior to submission.

In light of the elimination of state funding, counties that have submitted a County Board of Supervisors' approved budget may extend their FY 2010/11 County Fraud Plans through FY 2011/12. The notice of extension must reflect coordination with the County Welfare Director, District Attorney and the County Board of Supervisors. The notice and approved budget will satisfy the fraud plan requirements necessary to permit administrative claiming. Also, if counties are pending Board of Supervisors approval of their budget, they may submit the proposed budget with scheduled date for Board approval by January 15, 2012; then follow with board approval documentation when completed.

County Board of Supervisors  
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Please contact Ms. Andrea Kauppila at (916) 651-2769 or [Andrea.Kauppila@dss.ca.gov](mailto:Andrea.Kauppila@dss.ca.gov) should you have any questions or need assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Eileen Carroll". The signature is fluid and cursive, with a long horizontal stroke at the end. Below the signature, the word "For" is written in a smaller, simpler font.

EILEEN CARROLL  
Deputy Director  
Adult Programs Division

c: County Welfare Directors  
District Attorneys  
IHSS Program Managers  
CWDA