

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: SHERIFF DEPARTMENT

BOARD AGENDA # *B-3

Urgent

Routine

AGENDA DATE December 13, 2011

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Apply for and Accept the California Emergency Management Agency Grant for the Law Enforcement Specialized Units Program for Calendar Years 2012-2014

STAFF RECOMMENDATIONS:

1. Authorize the Sheriff's Department to apply for and accept the grant from the California Emergency Management Agency for the Law Enforcement Specialized Units Program totaling \$626,424 for calendar years 2012-2014.
2. Authorize the Sheriff to sign the grant award agreement including any extension, renewals or amendments.
3. Direct the Auditor-Controller to increase appropriations and estimated revenue in the amount of \$79,304.50 per the attached Budget Journal for the remainder of Fiscal Year 2011-2012.

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FISCAL IMPACT:

Estimated revenue and appropriations for the Law Enforcement Specialized Units Program will total \$626,424 from the California Emergency Management Agency. The grant is based on calendar years January 1, 2012 through December 31, 2014. The grant will fund 75% of the salary and benefits of a Domestic Violence Detective (Deputy Sheriff) position, 100% of the salary and benefits of a Domestic Violence Victim Advocate (Haven), office space rental, video camcorder, office supplies, laser printer with toner cartridges, a cell phone and service, laptop computers, telephone

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BOARD ACTION AS FOLLOWS:

No. 2011-744

On motion of Supervisor Chiesa, Seconded by Supervisor Withrow
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, De Martini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION: This Item was removed from the consent calendar for discussion and consideration.



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Authorize the Sheriff Department to Apply and Accept the Grant from the California Emergency Management Agency for the Law Enforcement Specialized Units Program for Calendar Years 2012-2014.

STAFF RECOMMENDATIONS CONTINUED:

4. Amend the Salary and Position Allocation Resolution to reflect the recommended changes as outlined in the Staffing Impacts section to be effective January 1, 2012.
5. Authorize the Sheriff to negotiate and enter into a contract with Haven Women's Center of Stanislaus.

FISCAL IMPACT CONTINUED:

and internet service, training and training materials and an indirect cost of 6% for personnel salary for grant management duties. A match of \$156,606 required by the grant will be met by the provision of a Domestic Violence Investigator (police officer) position, provided by the Modesto Police Department, for the duration of the grant period.

DISCUSSION:

The Stanislaus County Sheriff's Department has established partnerships with local agencies including the Stanislaus County District Attorney's Office, Stanislaus County Probation, Stanislaus County Behavioral Health and Recovery Services, Haven Women's Center of Stanislaus, Memorial Medical Center, Stanislaus County Community Services Agency Adult Protective Services, Stanislaus County's 211 Program, and others. The department leverages public/private partnerships through community awareness and public education to help reduce the number of domestic violence (DV) cases in the jurisdiction. Although there is an established working relationship between the partners described, there is more that can be done. All partners fulfill their respective responsibilities in serving victims of domestic violence, but at times the agencies operate independently of each other and are not seen as approaching investigations as a "team." Consequently, there is a delay between the time a victim is initially contacted by patrol officers and the follow-up contact made by Haven, the District Attorney's Office and a detective. The flow of police reports and the physical separation of the agencies can sometimes create gaps in service to the victims.

Building and strengthening relationships between Haven and law enforcement contributes to the decrease in DV incidents and homicides. When there is a specialized unit that collaborates to handle domestic violence cases, it also decreases the rate of DV incidents and DV homicides. In Stanislaus County, we need to restore effective domestic violence units that were disbanded due to loss of funding. When planning began for the Stanislaus Family Justice Center in 2006, most of the law enforcement agencies in the County committed to having an officer or detective co-located at the Stanislaus Family Justice Center (SFJC) at least part-time. However, the economy took a down turn and law enforcement agencies had to withdraw their commitments to co-locate staff at the SFJC. With the grant funds, a specialized unit will be established to provide a coordinated response to victims of domestic violence and their children and will be co-located at the SFJC. The specialized unit will include personnel from the following agencies: Stanislaus

Approval to Authorize the Sheriff Department to Apply and Accept the Grant from the California Emergency Management Agency for the Law Enforcement Specialized Units Program for Calendar Years 2012-2014.

DISCUSSION CONTINUED:

County Sheriff's Department (lead agency), Modesto Police Department (county seat), Haven Women's Center of Stanislaus (local Cal EMA-funded Domestic Violence Assistance Program recipient), and the Stanislaus County District Attorney's Office.

Due to drastic budget cuts within the Sheriff's Department, the number of detectives in the Investigations Division was reduced from 30 detectives to 8. This grant would allow the Sheriff to add a full-time Family Crimes Detective (Deputy Sheriff) dedicated to domestic violence and to also contract with Haven Women's Center for a new Domestic Violence Victim Advocate position. The Stanislaus County District Attorney's Office will commit one full-time Victim Advocate and 25% of a Criminal Investigator to serve as members of the specialized unit. Detective Jim Rokaitis will serve as the one full-time Domestic Violence Investigator (Police Officer) from the Modesto Police Department. Major services that will be provided to victims by the unit include advocacy, basic needs, counseling, crisis intervention, housing and shelter assistance, law enforcement and prosecution, legal assistance, life skills, chaplaincy, and translation services. Four members of the specialized team will attend the International Family Justice Center Conference in New Orleans, LA from April 16 - 19, 2012. While at the conference, they will learn about many cutting edge topics including collaborative leadership, DV investigations, DV prosecution, children exposed to domestic violence, offender accountability and high risk abusers, strangulation, lethality and risk assessment in family violence, and addressing family violence.

POLICY ISSUES:

Acceptance of this grant will assist the Sheriff's Department in meeting the Board's goal of A Safe Community.

STAFFING IMPACT:

It is recommended that the Salary and Position Allocation Resolution be amended to restore one vacant, unfunded Deputy Sheriff Position (#8583) effective January 1, 2012. The Department is also requesting approval to fill this position. An existing Criminal Investigator will be reassigned to this program by the District Attorney.

In November and December 2010, the Board of Supervisors approved a reduction-in force of 51 positions reducing the Sheriff's Department total allocated positions from 559 to 508. The Department has subsequently unfunded several positions and added positions due to other agenda items approved by the Board. If this item is approved, the Sheriff's Department total allocation will be 537. The position will be filled from existing re-employment lists providing an opportunity for individuals previously impacted by the reduction-in-force actions to return to full employment status.

Approval to Apply for and Accept the California Emergency Management Agency Grant for the Law Enforcement Specialized Units Program for Calendar Years 2012-2014

CONTACT INFO:

Adam Christianson, Sheriff (209) 567-4468

Database FMSDBPRD.CO.STANISLAUS.CA.US.PROD
 Balance Type Budget
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Ledger * List - Text County of Stanislaus
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Upl	Fund (4 char)	Org (7 char)	Account (5 char)	GL Project (7 char)	Location (6 char)	Misc. (6 char)	Other (5 char)	Debit Incr appropriations decr est revenue * Number	Credit decr appropriations Incr est revenue * Number	Line Description Text	
Fb	0100	0028251	50000		0000000	000000	000000	00000	23,587.00	Incr-Salaries and wages	
Fb	0100	0028250	50000		0000000	000000	000000	00000	7,862.00	Incr-Salaries and wages	
Fb	0100	0028251	52000		0000000	000000	000000	00000	15,887.00	Incr-Retirement	
Fb	0100	0028250	52000		0000000	000000	000000	00000	5,296.00	Incr-Retirement	
Fb	0100	0028251	52010		0000000	000000	000000	00000	1,838.00	Incr-FICA	
Fb	0100	0028250	52010		0000000	000000	000000	00000	613.00	Incr-FICA	
Fb	0100	0028251	53000		0000000	000000	000000	00000	6,823.00	Incr-Group Health Insurance	
Fb	0100	0028250	53000		0000000	000000	000000	00000	2,274.00	Incr-Group Health Insurance	
Fb	0100	0028251	53020		0000000	000000	000000	00000	173.00	Incr-Unemployment Insurance	
Fb	0100	0028250	53020		0000000	000000	000000	00000	58.00	Incr-Unemployment Insurance	
Fb	0100	0028251	54000		0000000	000000	000000	00000	1,245.00	Incr-Workers Compensation Ins	
Fb	0100	0028250	54000		0000000	000000	000000	00000	415.00	Incr-Workers Compensation Ins	
Fb	0100	0028251	55100		0000000	000000	000000	00000	439.00	Incr-Uniform Allowance	
Fb	0100	0028250	55100		0000000	000000	000000	00000	146.00	Incr-Uniform Allowance	
Fb	0100	0028210	50010		0000000	000000	000000	00000		16,664.00	Decr-Overtime/comp time paid
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Fb	0100	0028251	62600		0000000	000000	000000	00000	2,010.50	Incr-Office Supplies	
Fb	0100	0028251	60400		0000000	000000	000000	00000	874.00	Incr-Communications	
Fb	0100	0028251	62730		0000000	000000	000000	00000	133.33	Incr-Postage	
Fb	0100	0028251	73682		0000000	000000	000000	00000	1,487.17	Incr-Govt Fund - Sheriff services	
Fb	0100	0028251	65780		0000000	000000	000000	00000	2,250.00	Incr-Education & Training	
Fb	0100	0028251	25000		0000000	000000	000000	00000		79,304.50	Incr-State-Other
								95,968.50	95,968.50		

Totals: 95,968.50 95,968.50
 Tip: This is not the end of the Template. Unprotect the sheet and insert as many rows as needed.

Explanation: Budget Adjustment FY11/12 - establish budget for Domestic Violence Law Enforcement Specialized Unit Program Grant.

Requesting Department Cara Kiely	GEO <i>[Signature]</i> Supervisor's Approval 12.07.11	Date Entry Keyed by Date	Auditors Office Only Prepared By Date
Prepared by 11/22/2011	Date	Date	Date 12/7/11

Project Narrative

1. Problem Statement (Maximum 10 double-spaced pages including citations/references)

- a. Describe the agency's history of involvement and collaboration with domestic violence service providers in the agency's jurisdiction.

Overview of Lead Agency and Proposal Partners

The specialized unit that will be developed with grant funding from Cal EMA includes personnel from the following agencies: Stanislaus County Sheriff's Department (lead agency), Modesto Police Department (county seat), Haven Women's Center of Stanislaus (local Cal EMA-funded Domestic Violence Assistance Program recipient), and the Stanislaus County District Attorney's Office.

The specialized unit will provide a coordinated response to victims of domestic violence and their children and will be co-located at the Stanislaus Family Justice Center, 1625 I Street in Modesto. Starting in 2006, more than 50 community leaders worked together to form the center. The governing body is the Stanislaus Family Justice Center Foundation, which is a 501(c)(3) organization that was initially formed as the CAIRE Center Foundation in July 2003. The Foundation's Board of Directors sets strategy and policy, provides fiscal oversight and fund development management, and gives guidance to the Executive Director. The agency's mission statement is "to offer victims and survivors residing in Stanislaus County a path to safety and hope through compassion and coordinated services".

The Family Justice Center model is identified as an evidence-based practice in the field of domestic, family violence and sexual assault intervention, and prevention services. The working partners are Behavioral Health and Recovery Services, CAIRE Center, Community Services Agency, Stanislaus County District Attorney, Memorial Medical Center, Haven Women's Center, Stanislaus county and city law enforcement agencies, Stanislaus County Probation, Stanislaus County CEO's office, Stanislaus County Office of Education, Stanislaus Elder Abuse Prevention Alliance, Stanislaus County Superior Court, and Children's Crisis Center.

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Lead Agency History of Collaboration with Domestic Violence Service Providers

The Stanislaus County Sheriff's Department has established partnerships with local agencies including the Stanislaus County District Attorney's Office, Stanislaus County Probation, Behavioral Health and Recovery Services, Haven Women's Center of Stanislaus, Memorial Medical Center, Adult Protective Services, 211, and others. The department leverages public/private partnerships through community awareness and public education to help reduce the number of domestic violence cases in the jurisdiction. Currently, the Sheriff's Department has Detective Chad Bankston co-located at the Stanislaus Family Justice Center (SFJC), but he is assigned to the C.A.I.R.E. Center (our local Child Advocacy Center also housed at the SFJC) and handles only child abuse cases.

In the 1990's, Haven Women's Center had a full-time Victim Advocate stationed at the Sheriff's Office and she would go out on domestic violence calls with the deputies. The advocate was grant funded but due to drastic budget cuts, that position was brought back into Haven's administrative office after a few years.

Currently, the Stanislaus County Sheriff's Department and Modesto Police Department both have an Operational Agreement with Haven Women's Center for domestic violence victim support services. However, the Sheriff's Department does not have a detective dedicated to investigating incidences of domestic violence; it is spread amongst 3 detectives. Therefore, the current referral process is that the patrol deputy will take a report from a victim. The deputy will ask the victim whether or not they want contact by a Haven advocate. If the victim says yes, the deputy will fax a referral form to Haven. Sometimes, by the time Haven follows up, the victim may have moved or her phone number may not be safe. Follow-ups by Haven do not happen in a timely manner because of staffing cuts, and currently advocates are not always called to respond to the site of the incident. Haven's limitation is that only one advocate is on call, and the advocate will only respond to a safe location where law enforcement must be present. Usually, the advocate responds to law enforcement's request for walk-in domestic violence victims or to

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a hospital call.

Detective Jim Rokaitis had been assigned full-time to Modesto Police Department's domestic violence caseload since January 2011. Detective Rokaitis has worked with Haven on numerous occasions. Generally, when Haven requests his assistance, he will work with Haven to make sure the needs of the victims are met. Some examples of this include taking pictures of injuries that have become visible, obtaining more detailed statements from victims who feel safe enough to speak to an officer, and/or helping obtain an Emergency Protective Order that was not offered by a patrol officer at the time of the initial report. Detective Rokaitis is available to meet with victims at the Stanislaus Family Justice Center, but he is currently not co-located onsite.

In the 1990's, the Modesto Police Department received a grant to start a program where officers responding to domestic violence calls would videotape the victim's statement at the scene. It was a powerful tool that helped keep victims cooperative with prosecution when it came time to testify, and when the tape was shown to the defendant and his defense attorney, the case was more likely to resolve. It was a very aggressive and proactive program. At the same time, pursuant to a grant, the Stanislaus County District Attorney's Office established a Domestic Violence Unit comprised of one very experienced prosecutor, an investigator and a victim advocate who were assigned exclusively to target the most serious and chronic domestic violence cases. Currently, in spite of the elimination of the grant, there remains one domestic violence attorney and one domestic violence advocate. However, a single district attorney investigator now bears the burden of follow up investigation for domestic violence, sexual assault, child abuse, and elder abuse cases. The domestic violence advocate and investigator are both co-located at the Stanislaus Family Justice Center. The Modesto Police Department program ended when their grant funds expired over 10 years ago.

The Stanislaus County Family & Domestic Violence Coordinating Council was established in the mid-1990's to provide effective coordination between agencies, departments, existing

services, and the courts for individuals affected by family and domestic violence and abuse; and prevention, intervention and treatment techniques accomplished through education, research and data collection. All partners in this proposal are members of the FDVCC, which meets monthly and brings together all the agencies that work with victims of domestic violence.

b. Describe the need for expansion of collaborative efforts with domestic violence service providers in the agency's jurisdiction.

Although there is an established working relationship between the partners described in Question 1a, there is more that can be done. All partners fulfill their respective responsibilities in serving victims of domestic violence, but at times the agencies operate independently of each other and aren't seen as approaching investigations as a "team." Consequently, there is a delay between the time a victim is initially contacted by patrol officers and the follow-up contact made by Haven, the District Attorney's Office, and a detective. The flow of police reports and the physical separation of the agencies can sometimes create gaps in service to the victims.

Building and strengthening relationships between Haven and law enforcement contributes to the decrease in DV incidents and homicides. We know that when there is a specialized unit that collaborates to handle domestic violence cases, it decreases the rate of DV incidents and DV homicides. In Stanislaus County, we need to restore effective domestic violence units that were disbanded due to loss of funding. When those units were in place, there was an emphasis to push the program out county-wide in a concerted effort to deal more sensitively and aggressively with domestic violence cases.

c. Describe the need for a more effectively coordinated response to domestic violence victims in the agency's jurisdiction.

The key to a coordinated response is co-location and timeliness. Detective Jim Rokaitis states, "I believe more can be done for the victims of DV, as modeled by the San Diego Family Justice Center. Law enforcement investigators are housed in the same facility as advocates (Haven) and the DA's Office. This makes it much easier for a "team approach" to be established, for reports to be reviewed quickly, and follow-up to be conducted in a timely

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fashion. I feel when cases are handled in this manner, victims less often feel that the system doesn't work."

When planning began for the Stanislaus Family Justice Center in 2006, most of the law enforcement agencies in the county committed to having an officer or detective co-located at the SFJC at least part-time. When the economy took a turn for the worse, the law enforcement agencies had to withdraw their commitments to co-locate staff at the SFJC. Within the Stanislaus County Sheriff's Department, drastic budget cuts reduced the number of detectives in the Investigation Division from 30 detectives to 8. There is space set aside in the center for law enforcement personnel, but there is a severe shortage of funding within the jurisdiction to commit to co-location unless grant funding is secured for that purpose. The Cal EMA grant would allow the Sheriff to add a Family Crimes Detective dedicated to domestic violence.

d. Describe the absence of, or improvement needed, regarding advocacy for victims of domestic violence in the agency's jurisdiction.

We do a pretty good job in Modesto and Stanislaus County advocating for victims of domestic violence. Haven is very responsive to the needs of domestic violence victims and the District Attorney's Victim Advocate assists victims requesting help during the court process. We are fortunate that Modesto Police Department still has an investigator assigned to handle the domestic violence caseload. In many of the smaller cities and at the Stanislaus County Sheriff's Department, the DV caseload is spread out, or there is simply no significant follow-up investigation. If improvement is needed, it may lie with law enforcement in our county being able to provide a dedicated domestic violence detective in the Sheriff's Office who would be co-located at the Stanislaus Family Justice Center.

e. Describe the need for revised, expanded, or developed protocols for ensuring a consistent and appropriate response by officers to violations of protective orders in order to ensure victim safety in ongoing cases.

Currently, officers in Stanislaus County are dispatched and respond to violations of domestic violence protective orders. Officers, as a matter of protocol, complete investigative reports on

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such violations, and make arrests when the offender can be located. Cases involving misdemeanor violations of domestic violence protective orders are sent directly to the Stanislaus County District Attorney's Office for review and complaint. Felony reports are forwarded to the Investigation Services Division for review prior to sending on to the District Attorney.

While there is no need at this time to develop the protocols, it is our intent to review and possibly revise the violations of protective order protocols during this grant process to ensure and enhance victim safety.

f. Describe the need for additional domestic violence-specific training for officers and other relevant personnel working in the agency.

The Stanislaus County Sheriff's Regional Training Division offers Domestic Violence Training as part of Regular Basic Academy. The 24 week Academy, which satisfies the POST requirements for Police Officer, includes 10 hours of classroom instruction on Domestic Violence. Haven Women's Center of Stanislaus partners with the Academy to deliver the training, which includes a written exam and a pass/fail scenario.

Once a candidate passes Regular Basic Academy and enters the department's standardized Field Training program, they work with a Field Training Officer. While in that program, they gain experience and knowledge of domestic violence crimes by investigating cases and testifying in court.

The Sheriff's Department offers a POST mandated 2 hour domestic violence training update that officers take every 2 years. It includes, but is not limited to: report writing, filling out paperwork, court orders, etc. Last fiscal year, the department offered twelve 2-hour classes and 78 Sheriff's Office deputies attended. The training is offered to other law enforcement agencies' personnel within Stanislaus County. Haven Women's Center does not participate in the 2-hour update training.

At the Modesto Police Department, mandatory DV training is provided to all sworn personnel

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every 2 years. In addition, Domestic Violence Detective Jim Rokaitis will provide update or “Squad” training when a need is identified (i.e., consistent problems with police reports, or upon requests from the DA’s Office).

Future training needs include more specialized training in domestic violence and family crimes, because there are always changes in case law and how cases are investigated. There are additional training opportunities that the Sheriff’s Office will invest in, but funding is restricted and very few officers and other department personnel are able to travel out of town for trainings. Trainings can also be provided, as needed, to squad briefings or electronically through the email system.

According to Sheriff Christianson, “We need staff to be highly skilled, motivated, qualified, and well-educated to be able to deliver to the District Attorney a domestic violence case that is prosecutable.” What is needed is more specialized training, delivered locally, that is client-centered and focuses on the mechanisms and protocol for handling domestic violence cases within a rapidly changing, volatile environment. Through this grant, we are asking for the registration fees for 4 of our specialized unit team members to attend the National Family Justice Center Conference in April 2012 and April 2014 so they can develop and enhance our domestic violence training locally beyond the 2 hour mandated domestic violence update.

g. Describe the need for mechanisms of interagency accountability between the agency and the contracted domestic violence service provider.

There are existing mechanisms in place to insure interagency accountability through the current operational agreements between Haven Women’s Center and the Stanislaus County Sheriff’s Department and Modesto Police Department.

In addition, on September 2, 2010, the partners in the Stanislaus Family Justice Center signed and established the Stanislaus Family Justice Center Domestic Violence Investigation Protocol. The agencies that signed and have since implemented the protocol are Stanislaus County Community Services Agency, Stanislaus County District Attorney, Stanislaus County

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Sheriff, Modesto Police Department, Haven Women's Center of Stanislaus, Ceres Police Department, Newman Police Department, Oakdale Police Department, Turlock Police Department, Memorial Medical Center, Stanislaus County Office of Education, Stanislaus County Chief County Counsel, Health Services Agency, Riverbank Police Department, Waterford Police Department, Stanislaus County Behavioral Health & Recovery Services, Stanislaus County Probation Department, Patterson Police Department, Hughson Police Department, and California State University, Stanislaus.

The protocol states, in part:

“The purpose and scope of the protocol is to provide members of law enforcement agencies in Stanislaus County with direction and understanding of their role in the investigation of reported crimes of domestic violence. Domestic violence is criminal conduct and it is the policy of every law enforcement agency in Stanislaus County to enforce criminal laws related to domestic violence and to protect the victim(s). This includes the arrest of domestic violence offenders if there is probable cause to believe an offense has occurred. Law enforcement will facilitate a victim's access to any available community resources during the investigation and subsequent events. The present and future safety of the victim is of utmost importance.

“Crimes of domestic violence shall be investigated by the agency with jurisdiction. If multiple jurisdictions are involved, the agencies will work together and coordinate to the extent necessary to conduct a thorough investigation. It is the officer's responsibility to thoroughly investigate an allegation of domestic violence and make every effort to identify the alleged responsible(s).

“Haven Women's Center is the primary agency in Stanislaus County to assist victims of domestic violence and sexual assault. Haven operates a temporary shelter for women and their children who are victims of domestic violence. In communicating with the shelter staff, officers should observe shelter procedures and recognize that the shelter may have different goals than law enforcement.

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“Evidence Codes 1037.2 and 1037.6 provide that all contact between a victim and Haven is confidential. Haven staff is obligated to protect the victim’s confidentiality. They will not confirm or deny the presence of a specific person at the shelter. They will not release any information about the victims, and whether or not they have sought assistance or refuge.

“Officers must provide the victim with the “Victims of Domestic Violence” card which will refer the victim of domestic violence or sexual assault to Haven for counseling services, support groups, temporary shelter and assistance in obtaining restraining orders. (Penal Code §264.2; Penal Code §13701(c)(9)(G) & (H)).

“Victims wishing to be transported to Haven for temporary shelter should be taken to a location agreed upon by Haven and the law enforcement agency.

“Patrol officers wishing to contact persons who may be residents of Haven’s shelter should contact a detective in their agency who investigates domestic violence. Detectives will be responsible for determining whether or not Haven administrative staff will be solicited for information concerning sheltered victims.

“In cases of suspected child concealment, when the suspect is believed to be at Haven’s shelter, officers should take an initial report and refer it directly to the Child Abduction Unit (CAU) of the District Attorney’s Office.

“Haven staff cannot release information about their clients or their clients’ children. Penal Code sections 277 and 278.5 contain provisions protecting the domestic violence victims from arrest or prosecution for child concealment.

“Detectives should selectively determine whether or not a situation/case warrants further emergency follow-up.

“District Attorney's Office Victim Services Unit is responsible for providing crisis intervention, assistance and resource referral to victims of crime. The assigned Victim Advocate will provide courtroom orientation, court escort for the victim, keep victim apprised of the criminal case

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status, assist with victim impact statements and make referrals to other agencies as needed.

Other services will be provided as necessary pursuant to the Victim/Witness Grant.

“The Victim Services Unit will maintain a referral list of mental health providers specializing in domestic violence and will assist victims with filing claims with the State Government Claims Board to cover any allowable costs relating to the crime.

“The Victim Services Advocate will work closely with the prosecutor and act as a liaison for the District Attorney's Office with victims, families and other agencies.

“A Victim Services Advocate is available 24 hours a day to law enforcement agencies who need assistance with victims and/or families. An advocate will respond to crime scenes, hospitals, homes, law enforcement agencies or other locations as requested by law enforcement.”

2. Plan and Implementation (Maximum 10 double-spaced pages including citations/references)

- a. Describe the agency's plan for meeting the core program components (as listed in Section I, F, 2, of the RFP).

1. Victim Advocacy

A. Stanislaus County Sheriff's Department will contract with Haven's Women Center of Stanislaus (a local Cal EMA-funded Domestic Violence Assistance (DV) Program recipient) for a new 1.0 FTE Domestic Violence Victim Advocate position funded through this Cal EMA proposal. The advocate will: provide immediate in-person response to requests for advocacy on a 24-hour basis. The advocate will provide consultation, resource materials and outreach materials to the applicant for the purpose of assisting officers and other relevant law enforcement employees. The advocate will assist with the development and/or revision of officer and advocate protocols for responding to victims of domestic violence, assist with the training of officers on responding to victims of domestic violence, and serve as a point of contact with the applicant for developing and initiating mechanisms of interagency accountability. The advocate will meet the requirements of a "domestic violence counselor" pursuant to Evidence Code 1037.1(a)(1). The Domestic Violence Victim Advocate will be co-located at the Stanislaus Family Justice Center as part of the specialized unit.

B. Stanislaus County District Attorney's Office will commit one full-time Victim Advocate, Vicki Montgomery, to serve as a member of the specialized unit. Vicki will contact domestic violence victims even before the case has been referred to the District Attorney's office for Deputy District Attorney review. She will offer assistance to file claims to the state for counseling and any medical expenses the victim may have incurred. She will provide court escort service for the duration of the prosecution and referrals to appropriate agencies. She will act as a liaison between the victim and the prosecutor and provide information about the criminal process. As the case is progressing, she may accompany the Criminal Investigator, Richard Balentine, to speak to a victim. The Victim Advocate will be co-located at the Stanislaus

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Family Justice Center.

2. Investigation and Coordination

A. Detective Jim Rokaitis will serve as the one full-time Domestic Violence Investigator (not a FTE) from Modesto Police Department (match funded through other sources). He will provide investigative and coordinating duties for the specialized unit during the grant period. The investigator must: review arrest and preliminary investigation reports to evaluate cases and provide supplemental reports for issues requiring further investigation within 48 hours of the arrest; gather and document evidence including witness statements, the identities of all children in the home, previous incidents of domestic violence and violent crimes, as well as civil restraining order information from the California Law Enforcement Telecommunication System (CLETS) system; assist with the development of protocols for ensuring consistent and appropriate response by officers to violations of protective orders in order to ensure victim safety; oversee the completion of domestic violence case follow-up requests or evidence requests from the Stanislaus County District Attorney's Office; provide consultation and resources for officers, and other relevant personnel employed by Stanislaus County Sheriff's Department and Modesto Police Department, on effective domestic violence intervention and response techniques; serve as a point of contact with Haven Women's Center of Stanislaus and the victim advocate for developing and initiating mechanisms of interagency accountability; and work in close cooperation with victim advocacy personnel.

Detective Rokaitis meets the following requirements: *"Investigators assigned to the specialized unit must have at least an intermediate Commission on Police Officer Standards and Training (POST) certificate and have received specialized training beyond the academy level, related to the investigation of domestic violence crimes, in accordance with Penal Code Sections 13516-13519 et al."* He will be co-located at the Stanislaus Family Justice Center and assigned to the specialized unit for a minimum of one year.

B. Stanislaus County District Attorney's Office will assign Richard Balentine as a .25 FTE

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Criminal Investigator to the specialized unit (funded through other sources). Investigator Balentine carries full peace officer status, and works under direction of the District Attorney. The position is a technical investigative assignment which assists in trial preparation and locating and obtaining statements from subjects involved in domestic violence matters submitted to the District Attorney's Office. Investigator Balentine is currently co-located full time at the Stanislaus Family Justice Center.

C. Stanislaus County Sheriff's Department will provide a Domestic Violence Detective at 1.0 FTE dedicated (.75 of that FTE funded through Cal EMA grant process, .25 FTE through other sources). The Domestic Violence Detective will serve as a key member of the DV specialized unit co-located at the Stanislaus Family Justice Center that will provide a coordinated response to victims of domestic violence and their children. Duties will include: review arrest and preliminary investigative reports, provide supplemental reports for issues requiring further investigation within 24 hours of arrest, gather and document evidence, assist with the development of protocols to ensure victim safety, provide consultation and resources on effective domestic violence intervention and response techniques for officers and other relevant personnel in the Sheriff's Department, participate as a member of the training team, and work in close cooperation with victim advocacy personnel.

3. Training

Stanislaus County Sheriff's Department, Haven Women's Center of Stanislaus, Modesto Police Department, and Stanislaus County District Attorney's Office will collaborate as a team to provide training to law enforcement officers, and other relevant department personnel, on effective domestic violence intervention and response techniques. The training will also provide officers responding to domestic violence calls with practical references and resources that can be used to assist victims. The training will at least cover: the dynamics of power and control in violence against victims of domestic violence, understanding the concept of the dominant

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aggressor, and crime scene investigation. Training will be conducted by POST-certified instructors and provided to as many officers as possible.

Four members of the specialized team will attend the International Family Justice Center Conference in New Orleans, LA from April 16 – 19, 2012. While at the conference, they will learn more about many cutting edge topics including collaborative leadership, DV investigations, DV prosecution, children exposed to domestic violence, offender accountability and high risk abusers, strangulation, lethality and risk assessment in family violence, and addressing family violence. They will return as a team to enhance the current domestic violence trainings that are offered to officers and other law enforcement personnel. They will provide more specialized domestic violence training than what is currently offered as requested by the Sheriff. The exact number of trainings is unknown at this time. However, Domestic Violence is currently presented as a 2-hour update module at the Stanislaus Regional Training Division, Sheriff's Tactical Operations Program (S.T.O.P.), which is designed to be completed over a 4/10 (40 hour) training week and specifically geared toward completing ALL mandated Perishable Skills, Continued Professional Training, and State Mandated Training.

4. Protocols for Sustainable Response

Stanislaus County Sheriff's Department currently has a protocol for responding to victims of domestic violence in collaboration with Haven Women's Center (a Cal EMA-funded DV Program recipient) as outlined in the Stanislaus Family Justice Center's Domestic Violence Investigation Protocol dated and signed on September 2, 2010. The protocol, as outlined in question 1g beginning on page 6 of this proposal, includes:

- The responsibilities of the officers responding to domestic violence calls including, but not limited to, how and when to contact the domestic violence victim advocate;
- The roles and responsibilities of the victim advocate in addressing the needs of victims as well as the needs and concerns of officers;
- A clearly enforceable method of interagency accountability to address concerns and

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conflicts raised by either the law enforcement agency or the domestic violence service provider;

- A long-term plan for sustaining an effective domestic violence response unit after the grant cycle has expired.

5. Co-location

All 5 members of the specialized team will be co-located at the Stanislaus Family Justice Center (SFJC) at 1625 I Street in Modesto. SFJC opened its door to victims and their families on November 1, 2010 and just celebrated its 1st Anniversary. The two story facility is just over 9000 square feet and located in downtown Modesto, within walking distance of the courthouse and the District Attorney's Office. The center has allocated a 300 square foot office space for the five specialized team members. Criminal Investigator Richard Balentine and Victim Advocate Vicki Montgomery from the District Attorney's Office are currently co-located at the SFJC. Staff to be co-located through this grant proposal are Modesto Police Department Detective Jim Rokaitis, the Sheriff's Office Domestic Violence Detective, and the Haven Women's Center Domestic Violence Victim Advocate.

The Stanislaus Family Justice Center adds efficiency and strengthens relationships among those who dedicate their professional careers to helping victims of violence. The working partners are Behavioral Health and Recovery Services, CAIRE Center, Community Services Agency, Stanislaus County District Attorney, Memorial Medical Center, Haven Women's Center, Stanislaus county and city law enforcement agencies, Stanislaus County Probation, Stanislaus County CEO's office, Stanislaus County Office of Education, Stanislaus Elder Abuse Prevention Alliance, Stanislaus County Superior Court, and Children's Crisis Center. Major services that are provided to victims include advocacy, basic needs, counseling, crisis intervention, housing and shelter assistance, law enforcement and prosecution, legal assistance, life skills, chaplaincy, and translation services.

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Placing agency representatives who assist victims under one roof increases synergy and builds stronger understanding among professionals – resulting in better service and outcomes for victims. This effort provides support through improved case management and an augmented exchange of information and resources. Closing gaps in service improves accessibility to services and ease the burden of reporting crimes and prosecuting and rehabilitating offenders.

The Family Justice Center model is identified as an evidence-based practice in the field of domestic, family violence and sexual assault intervention, and prevention services. The documented and published outcomes include:

- Reduced homicides
- Increased victim safety
- Increased empowerment for victims
- Reduced fear and anxiety for victims and their children
- Reduced recantation and minimization by victims
- Increased efficiency in collaborative services to victims among service providers
- Increased prosecution of offenders
- Dramatically increased community support for services to victims and their children

The benefit of co-locating the specialized team at the SFJC is that client-centered services will be available to the victim without having to travel around the county from agency to agency. The SFJC also has a “Kids Zone” where children can be cared for by Children’s Crisis Center staff while their parent/caregiver is receiving services from the partners co-located in the center. When the center opened last year, space was already allocated for law enforcement personnel from Stanislaus County Sheriff’s Department and Modesto Police Department. However, because of budget cuts, the 2 agencies were unable to co-locate their officers. Through this Cal EMA grant, both agencies will be able to follow-through on their original plan.

6. Operational Agreement

An Operational Agreement between the Stanislaus County Sheriff's Department, Modesto Police Department, Haven Women's Center, Stanislaus County District Attorney's Office, and Stanislaus Family Justice Center was signed on November 10, 2011 and is attached to this agreement in the Appendix. It outlines the duties of each agency and their commitment to carry out the program purpose and components of the Cal EMA Law Enforcement Specialized United Program.

Equipment and supplies listed in the budget, which are necessary to carry out the program purpose and components, include:

- Video Camcorder: To be used by the specialized unit to videotape crime scene, gather victim and witness statements, and collect other evidence.
- Office Supplies: Pencils, pens, notebook pads, folders, copy paper, photo paper, blank cd/dvd's, stapler, staples, paper clips, binders, and other consumable office supplies
- Cell Phone and Service: To be used by the DV Victim Advocate to carry out duties as required by the LE Program.
- 3 HP Pavilion Laptop Computers: For Stanislaus County Sheriff's Department DV Detective, Modesto Police Department DV Investigator, and Haven Women's Center of Stanislaus DV Victim Advocate (members of the specialized unit) to use on site at the Stanislaus Family Justice Center and in the field for the LE program only. Each laptop includes a built-in fingerprint reader to protect sensitive information, and backlit keyboard for use at night.
- HP Network-ready All-in-One Laser Printer: Multifunction printer installed in the co-located workspace to be used exclusively by members of the specialized unit to scan, print, copy, and fax confidential documents and photos.

Additional budget items are detailed in the Budget and Budget Narrative.

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- b. Describe the agency's plan for contracting with a domestic violence service provider for a domestic violence advocate position.

Stanislaus County Sheriff's Department will contract with Haven Women's Center of Stanislaus for a 1.0 FTE Domestic Violence Victim Advocate for the grant period, funded through this Cal EMA proposal. The advocate will be co-located with the Sheriff's Department Domestic Violence Detective at the Stanislaus Family Justice Center. The Haven advocate will be supervised by Haven Women's Center Assistant Director, May Rico, who is part of the multidisciplinary team of providers at the SFJC. The Sheriff's Department will reimburse Haven for the advocate's salary and benefits as outlined in the budget and budget narrative attached to this proposal on an agreed upon timeframe (generally a cost reimbursement contract billed monthly).

- c. Describe the agency's plan for utilizing the domestic violence advocate (identified in Section I, F, 2, a, of the RFP) for the purpose of immediate response to victims.

The Stanislaus County Sheriff's Department will work with the Domestic Violence Victim Advocate in a collaborative manner as part of the specialized team. The advocate will work closely with the Domestic Violence Detectives from both the Modesto Police Department and the Stanislaus County Sheriff's Department. The advocate will accompany law enforcement to provide immediate in-person response to requests for victim advocacy on a 24-hour basis.

- d. Describe the agency's plan for providing domestic violence related training (as identified in Section I, F, c, of the RFP) to officers and other relevant department personnel.

Domestic Violence is currently presented monthly as a 2-hour update module at the Stanislaus Regional Training Division, Sheriff's Tactical Operations Program (S.T.O.P.), which is designed to be completed over a 4/10 (40 hour) training week and specifically geared toward completing ALL mandated Perishable Skills, Continued Professional Training, and State Mandated Training.

Four members of the specialized team will attend the International Family Justice Center Conference in New Orleans, LA from April 16 – 19, 2012. While at the conference, they will

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learn more about many cutting edge topics including collaborative leadership, DV investigations, DV prosecution, children exposed to domestic violence, offender accountability and high risk abusers, strangulation, lethality and risk assessment in family violence, and addressing family violence. They will return as a team to enhance the current domestic violence trainings that are offered to officers and other law enforcement personnel. They will provide more specialized domestic violence training than what is currently offered as requested by the Sheriff. The exact number of trainings is unknown at this time, but will be outlined on the noncompetitive reapplication for continuation of funding that we submit for 2013.

e. Describe the agency's plan to institute mechanisms of interagency accountability between the agency and the contracted domestic violence service provider.

Members of the specialized unit will be co-located at the Stanislaus Family Justice Center and will operate under the Domestic Violence Investigation Protocol outlined in the first section of this narrative and the Stanislaus Family Justice Center multi-disciplinary team model, which insures strict confidentiality and agency accountability. The activities of all the agencies outlined in this proposal, including the Stanislaus County Sheriff's Department and Haven Women's Center, are the result of collaborative planning, group discussions, and ongoing coordination on the part of all the partners. The Stanislaus Family Justice Center has set aside a 300 square foot dedicated workspace for the specialized team.

f. Describe the agency's plan to develop and implement protocols for ensuring consistent and appropriate response by officers to violations of protective orders in order to ensure victim safety.

Currently, officers in Stanislaus County are dispatched and respond to violations of domestic violence protective orders. Officers, as a matter of protocol, complete investigative reports on such violations, make arrests when the offender can be located, and forward all reports to Investigations for review. Cases involving violations of domestic violence protective orders are then sent to the Stanislaus County District Attorney's Office for review and complaint.

While there is no need at this time to develop the protocols, it is our intent to review and

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possibly revise the violations of protective order protocols during this grant process to ensure and enhance victim safety.

g. Describe the agency's plan for developing and/or enhancing protocols for responding to victims of domestic violence that will remain sustainable after the grant cycle has ended.

In addition to the existing Domestic Violence Investigative Protocol for the Stanislaus Family Justice Center, the specialized unit will develop a Domestic Violence High Risk Case Response Team patterned after a similar team in San Diego County during the grant period. The purpose of the team is to collaboratively respond to the needs of individuals and their dependents experiencing intimate partner violence who are at a high risk for lethality. The development of the High Risk Team will enhance the safety of domestic violence victims, their children, and dependent adult family members. It will provide a comprehensive, coordinated, and collaborative response. It will improve the utilization of existing services and collaboration with organization by victims and their families, and build public trust in the system.

3. Capabilities (Maximum 5 double-spaced pages including citations/references)

a. Describe the agency's ability to provide domestic violence related training (as identified in Section I, F, c, of the RFP) to officers and other relevant department personnel

The Stanislaus County Sheriff's Department currently provides domestic violence training through their Stanislaus Regional Training Division, Sheriff's Tactical Operations Program (S.T.O.P.). The program is designed to be completed over a 4/10 (40 hour) training week and specifically geared toward completing ALL mandated Perishable Skills, Continued Professional Training, and State Mandated Training. Domestic Violence is currently presented as a 2-hour update module and includes the following components:

A. History of Domestic Violence

i. Victims

1. A look decade by decade on how Victims were treated by LE and the Public.

ii. Cycle of Violence

1. The pattern of violence and how the victim buys into the suspect's pleas for forgiveness.
2. Why the suspect blames the victim for the violence.

B. Department Policy

i. General Order #26

1. Deputies to learn what the Department's philosophy are in regards to DV Investigations.
2. Deputy's responsibility in a DV Investigation

C. Primary Aggressor

i. What does a Primary Aggressor look like?

1. Common identifiers used by Patrol to determine who is going to be arrested.

D. Crimes Associated with Domestic Violence

- i. What other crimes are committed?
 1. How are the crimes determined? Witness statement, Victim Statement, Suspect Statement?
 2. Elements of crimes (Current Case Laws, Crimes to include; 136.1, 243(d), 243(e)(1), 273a(b), 273.5, 273.6, 422, 591, 591.5, 12028.5)
- ii. Review current POST guidelines for responding to reports of domestic violence

E. Report Writing

- i. What a bad report looks like
- ii. Common report writing mistakes

F. Issues with DA's Office

- i. Why reports are rejected

With funding through Cal EMA, an enhanced domestic violence training that complements the current program will be developed by the specialized team and delivered collaboratively with Haven Women's Center to officers and other relevant department personnel within Stanislaus County.

b. Describe the qualifications of the officer(s) that will be assigned to the specialized unit and articulate how those qualifications meet the requirements (as listed in Section I, F, 2, b of this RFP).

Detective Jim Rokaitis from Modesto Police Department will be assigned to lead the specialized unit. He started his law enforcement career with Modesto Police Department as a Reserve Police Officer in March 1991. He was promoted to Police Officer in November 1991, and became a Detective in December 2000. Detective Rokaitis served on the SWAT Team from 1999 – 2002, Gang Unit Detective from 2000 – 2007, Special Investigations Detail Detective from 2007 – 2010, and currently serves as a Domestic Violence Detective with the Special Victims Unit. He received formal training in domestic violence investigation at the International

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Family Justice Center Conference (April 5-7, 2011 in San Diego, CA), and works collaboratively with Haven Women's Center, the Stanislaus County District Attorney's Office, the Stanislaus Family Justice Center, the Stanislaus County Probation Department, and Sierra Vista Child & Family Services.

Detective Rokaitis meets the requirements listed below from Section I, F, 2, b of the RFP:

"The investigator must:

1) Review arrest and preliminary investigation reports to evaluate cases and provide supplemental reports for issues requiring further investigation within 48 hours of the arrest;

Detective Rokaitis currently reviews every "in custody" report and preliminary report involving domestic violence. All "in custody" reports are sent to the DA's Office immediately; they are reviewed by him to be certain they are complete and no further follow-up will be needed. Preliminary reports are reviewed and any necessary follow-up completed prior to the case being sent to the DA's Office for complaint.

2) Gather and document evidence including witness statements, the identities of all children in the home, previous incidents of domestic violence and violent crimes, as well as civil restraining order information from the California Law Enforcement Telecommunication System (CLETS) system;

Generally, the responding patrol officers conduct a complete investigation. Per policy, they will attempt to gather a recorded statement from the victim and obtain photographs of any injuries or other pertinent evidence. Officers document names/ages of children and whether or not they were present and witnessed the DV. Dispatch will advise patrol officers of the existence of any protective orders. Once the report is forwarded to investigations, CLETS information is gathered by the investigations clerks and attached as part of the case file to be sent to the DA. If any of this information is missing, it is part of Detective Roakitis' responsibilities to gather the information before sending the case to the DA.

3) Assist with the development of protocols for ensuring consistent and appropriate response by officers to violations of protective orders in order to ensure victim safety;

If there are areas of concern identified by police management, the DA's Office, or victim advocates, it would be Detective Rokaitis' responsibility to provide training to the department, or meet with his Sergeant to develop those protocols.

4) Oversee the completion of domestic violence case follow-up requests or evidence requests from the District Attorney's Office;

Detective Rokaitis currently conducts follow-up and completes DA requests as part of his duties as the DV investigator.

5) Provide consultation and resources for officers, and other relevant personnel employed by the Applicant, on effective domestic violence intervention and response techniques;

Detective Rokaitis currently uses the department e-mail system and squad briefings to pass along relevant information to patrol officers. He is accessible to officers in person during business hours and via Nextel when "off duty".

6) Serve as a point of contact with the domestic violence service provider and the victim advocate for developing and initiating mechanisms of interagency accountability;

Detective Rokaitis is currently available to Haven Women's Center and the District Attorney's Office and will be co-located full-time at the Stanislaus Family Justice Center through the Cal EMA grant to make interagency accountability easier. He currently attends monthly domestic violence meetings with the DA's Office, DV Court personnel, law enforcement, and service providers and hosts Domestic Violence High Risk meetings on a monthly basis.

7) Work in close cooperation with victim advocacy personnel.

Detective Rokaitis has excellent working relationships with victim advocates at both Haven and the District Attorney's Office. A grant from Cal EMA would go a long way in improving our collective response to DV victims and our collaborative efforts.

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8) Investigators assigned to the specialized unit must have at least an intermediate Commission on Police Officer Standards and Training (POST) certificate and have received specialized training beyond the academy level, related to the investigation of domestic violence crimes, in accordance with Penal Code Sections 13516-13519 et al. Investigators must be assigned to the specialized unit for a minimum of one year; longer assignments are desirable."

Detective Rokaitis has been a police officer for 20 years and a detective since December, 2000. He was assigned to the Special Victims Unit (handling the DV caseload) in January, 2011. He attended several required DV trainings as an employee of the MPD and attended the International Family Justice Center Conference (April 5-7, 2011) in San Diego, CA. He is scheduled to attend P.O.S.T. training in Domestic Violence Investigation in Orange County, December 5-9, 2011. Detective Rokaitis currently possess both Intermediate and Advanced P.O.S.T. certificates.

Stanislaus County Sheriff's Department will hire a Domestic Violence Detective that will be funded .75 FTE by Cal EMA and .25 FTE by the Sheriff's Department. The DV Detective will be a member of the specialized unit co-located at the Stanislaus Family Justice Center. The DV Detective will perform law enforcement and crime prevention work, perform domestic violence investigative work, participate in a collaborative manner with Haven Women's Center's domestic violence victim advocate, participate in and provide support and assistance to domestic violence prevention and enforcement programs, and perform a variety of technical and administrative tasks in support of the department. Minimum qualifications include knowledge of police methods and procedures including investigation and identification techniques; criminal law and criminal procedure with particular reference to the apprehension, arrest and custody of persons committing misdemeanors and felonies, including rules of evidence pertaining to the seizure and preservation of evidence; offensive and defensive weapons nomenclature and theory; self defense tactics; and interviewing and interrogation techniques.

BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: County of Stanislaus	Grant Number:		
A. Personal Services – Salaries/Employee Benefits	1/1/12 - 12/31/14	VAWA MATCH	COST
SALARIES			
Sheriff's Dept: Domestic Violence Detective - .75 FTE Salary	\$148,717		\$148,717
BENEFITS			
Sheriff's Dept: Domestic Violence Detective - .75 FTE Benefits	\$173,418		\$173,418
<i>Please see Budget Narrative for detail</i>			
Personal Section Totals			
	\$322,135	\$0	\$322,135
PERSONAL SECTION TOTAL			\$322,135

BUDGET CATEGORY AND LINE ITEM DETAIL

Grant Recipient: County of Stanislaus	Grant Number:		
B. Operating Expenses	1/1/12 - 12/31/14	VAWA MATCH	COST
PARTICIPATING STAFF			
Haven Women's Center: 1.0 FTE DV Advocate Salary	\$84,240		\$84,240
Haven Women's Center: DV Advocate Fringe @ 24% of salary	\$20,218		\$20,218
Modesto Police Department: DV Investigator (portion of salary for match)		\$156,606	\$156,606
OFFICE RENTAL			
Stanislaus Family Justice Center: office space for co-location (300 ft2)	\$9,045		\$9,045
PROGRAM SUPPLIES			
Video Camcorder	\$644		\$644
Office Supplies (pencils, pens, pads, folders, copy paper, photo paper, cd/dvd)	\$3,000		\$3,000
Laser Printer Toner/black and color cartridges	\$5,199		\$5,199
OTHER PROGRAM COSTS			
Cell Phone - DV Advocate	\$2,774		\$2,774
Postage	\$800		\$800
Telephone/Internet (program share at SFJC)	\$2,100		\$2,100
OFFICE EQUIPMENT (less than \$5,000 per unit)			
3 Laptop Computers (MPD, SO, Haven staff)	\$2,674		\$2,674
Laser printer/Scanner/Fax machine (all in one)	\$966		\$966
INDIRECT COSTS (Flat rate of 6% of personnel salary under section A)			
Stanislaus County Sheriff's Department	\$8,923		\$8,923
TRAINING COSTS			
Family Justice Center Conference: 8 Reg Fees total @ \$400 each Year 1 and 2	\$3,200		\$3,200
Training Materials for local trainings for officers and department personnel	\$3,900		\$3,900
<i>Please see Budget Narrative for detail</i>			
Operating Section Totals	\$147,683	\$156,606	\$304,289
OPERATING SECTION TOTAL			\$304,289

Budget Narrative (max 6 pages)

A. PERSONAL SERVICES

1. Salaries

a. Domestic Violence Detective, Family Crimes Unit: .75 FTE \$148,717

2012: Total salary cost = \$62,898/yr x 0.75 FTE = \$47,174

2013: Total salary cost = \$66,044/yr x 0.75 FTE = \$49,533

2014: Total salary cost = \$69,347/yr x 0.75 FTE = \$52,010

The Domestic Violence Detective will serve as a key member of the DV specialized unit co-located at the Stanislaus Family Justice Center that will provide a coordinated response to victims of domestic violence and their children. Duties will include: review arrest and preliminary investigative reports, provide supplemental reports for issues requiring further investigation within 24 hours of arrest, gather and document evidence, assist with the development of protocols to ensure victim safety, provide consultation and resources on effective domestic violence intervention and response techniques for officers and other relevant personnel in the Sheriff's Department, participate as a member of the training team, and work in close cooperation with victim advocacy personnel.

2. Benefits

b. Domestic Violence Detective, Family Crimes Unit: .75 FTE \$173,418

2012: Total benefit cost = \$70,413/yr x 0.75 FTE = \$52,810

2013: Total benefit cost = \$76,836/yr x 0.75 FTE = \$57,627

2014: Total benefit cost = \$83,974/yr x 0.75 FTE = \$62,981

Benefit costs include: FICA, Workers Comp, Health Insurance, Retirement, SUI, and Uniform Allowance.

B. OPERATING EXPENSES**1. Participating Staff****a. Haven Women's Center of Stanislaus, 1.0 FTE DV Advocate \$84,240**

Salary: \$13.50 per hour/2080 hours per year for 3 years

Benefits: 24% of salary cost = \$20,218 includes FICA/Medicare, SUI, Health Care, and Workers Compensation

The Domestic Violence Victim Advocate will serve as a key member of the DV specialized unit co-located at the Stanislaus Family Justice Center that will provide a coordinated response to victims of domestic violence and their children. Duties will include: provide immediate in-person response to requests for advocacy by the Stanislaus County Sheriff's Department and Modesto Police Department on a 24-hour basis; provide consultation, resource materials and outreach materials to the Stanislaus County Sheriff's Department and Modesto Police Department for the purpose of assisting officers and other relevant law enforcement employees; assist with the development and/or revision of officer and advocate protocols for responding to victims of domestic violence; assist with the training of officers on responding to victims of domestic violence; serve as a point of contact with the Stanislaus County Sheriff's Department for developing and initiating mechanisms of interagency accountability; meet the requirements of a "domestic violence counselor" pursuant to Evidence Code §1037.1(a)(1); participate as a member of the training team; and work in close cooperation with law enforcement agency personnel.

b. Modesto Police Department, DV Investigator \$156,606 (Match)

2012: One full-time employee salary = \$89,175 x 58.539% = \$52,202 (Match)

2013: One full-time employee salary = \$91,850 x 56.834% = \$52,202 (Match)

2014: One full-time employee salary = \$91,850 x 56.834% = \$52,202 (Match)

Detective James Rokaitis, Investigative Services Division, will fulfill the role of the Lead Investigator for the DV specialized unit co-located at the Stanislaus Family Justice Center that will provide a coordinated response to victims of domestic violence and their children. Duties will include: coordination of the LE program; review arrest and preliminary investigative reports to evaluate cases; provide supplemental reports for issues requiring further investigation within 24 hours of arrest; gather and document evidence including witness statement, the identities of all children in the home, previous incidents of domestic violence and violent crimes, as well as civil restraining order information from the CLETS system; assist with the development of protocols for ensuring consistent and appropriate response by officers to violations of protective orders to ensure victim safety; oversee the completion of domestic violence case follow-up requests or evidence requests from the Stanislaus County District Attorney's Office; provide consultation and resources on effective domestic violence intervention and response techniques for officers and other relevant personnel in the Sheriff's Department and Modesto Police Department; lead and participate as a member of the training team, serve as a point of contact with Haven Women's Center and the DV Advocate for developing and initiating mechanisms of interagency accountability; and work in close cooperation with victim advocacy personnel.

2. Office Rental

- a. Office space rental: \$9,045 for co-location of specialized unit at the Stanislaus Family Justice Center, 1625 I Street, Modesto, CA 95354
300 square feet of office space to house the specialized unit. Cost calculation:
9 months of rental cost: $300 \text{ ft}^2 \times \$1.25 \text{ ft}^2 \times 9 \text{ months} \times 43\% = \$1,451$
27 months of rental cost: $300 \text{ ft}^2 \times \$1.25 \text{ ft}^2 \times 27 \text{ months} \times 75\% = \$7,594$

(57% for 9 months and 75% for 27 months of the space rental covered by other funding sources). Includes cubicles and office furniture for each member of the team.

3. Program Supplies

a. Video Camcorder: \$644

Sony HDR-CX360V 32 GB HD Flash Memory Camcorder \$599.99 + 7.375% tax

To be used by the specialized unit to videotape crime scene, gather victim and witness statements, and collect other evidence.

b. Office Supplies: \$3,000

Estimated cost of pencils, pens, notebook pads, folders, copy paper, photo paper, blank cd/dvd's, stapler, staples, paper clips, binders, and other consumable office supplies used by the specialized unit for 36 months

c. Laser Printer Toner Cartridges: \$5,199

HP CC530AD Black Toner pack: \$174.99 x 9 pks + 7.375% tax = \$1,692

HP CC531A Cyan Toner pack: \$120.99 x 9 pks + 7.375% tax = \$1,169

HP CC532A Yellow Toner pack: \$120.99 x 9 pks + 7.375% tax = \$1,169

HP CC533A Magenta Toner pack: \$120.99 x 9 pks + 7.375% tax = \$1,169

For use in the HP CM2320FXI listed under "Office Equipment" below, to be used exclusively by specialized unit staff for printing, faxing, and scanning.

4. Other Program Costs

a. Cell Phone and Service: \$2,774

Cell Phone (\$74) and cell phone service for 36 months with Verizon Wireless at \$75 per month. To be used by the DV Victim Advocate to carry out duties as outlined in section B.1.a. on page 2 and required by the LE Program.

b. Postage and delivery costs: \$800

Estimate of postage and delivery costs for program materials and client correspondence for 36 months for members of the specialized unit.

c. Telephone and Internet Service: \$2,100

Cost for landline telephone and internet service at the Stanislaus Family Justice Center for members of the specialized unit for 36 months (\$700 annually).

5. Office Equipment

a. 3 HP Pavilion Laptop Computers: \$2,674

Cost of 3 laptop computers HP dv-6-3145dx for Stanislaus County Sheriff's Department DV Detective, Modesto Police Department DV Investigator, and Haven Women's Center of Stanislaus DV Victim Advocate (members of the specialized unit). For use on site at the Stanislaus Family Justice Center and In the field for the LE program only. Each laptop includes a built-in fingerprint reader to protect sensitive information, and backlit keyboard for use at night. Cost for 3 laptops is \$829.99 per laptop + 7.375% tax x 3 laptops = \$2,674

b. HP Network-ready All-in-One Laser Printer: \$966

Model CM2320FXI multifunction printer installed in the co-located workspace to be used exclusively by members of the specialized unit to scan, print, copy, and fax confidential documents and photos. Cost is \$899.99 + 7.375% tax = \$966

6. Indirect Costs

a. Stanislaus County Sheriff's Department: \$8,923

Indirect cost rate of 6% of personnel salary under section A (page 1) to be used to offset the Stanislaus County Sheriff's Department's cost of grant management, fiscal oversight, reporting duties, and coordination of the program for the duration of the grant. Calculation is \$148,717 personnel cost of Domestic Violence Detective x 6% = \$8,923

7. Training Costs

a. National Family Justice Center Conference: \$3,200

Registration fee (\$400) for 4 members of the specialized unit to attend the National Family Justice Center conference in Spring 2012 (New Orleans, LA) and Spring 2014 (tentative San Diego). Hosted by the Family Justice Center Alliance, it includes discussions on issues related to the handling of domestic violence, child abuse, sexual assault, elder abuse and stalking cases in the context of the Family Justice Center model. The Alliance welcomes law enforcement personnel, prosecutors, shelter staff, community-based victim advocates, civil attorneys, judges, counselors, policy makers, elected officials, board members, survivors, parole and probation officers, rape crisis workers, medical personnel, educators, and all others interested in the future of family violence prevention. The conference faculty includes nationally and internationally recognized subject matter experts, advocates, and survivors. By attending the conference, specialized unit members will have access to information that will enhance DV protocols and DV training locally for law enforcement personnel in Stanislaus County.

b. Training Materials Cost: \$3,900

Calculation based upon estimated cost of \$1,300 per year for enhanced DV training materials for officers and department personnel in Stanislaus County. May include books/booklets, DVD's, handouts, and training binders developed by members of the specialized unit in the LE program during the grant period. Trainings will focus on effective domestic violence intervention and response techniques, practical references and resources that can be used to assist the victim, the dynamics of power and control in violence against victims, understanding the concept of the dominant aggressor, and crime scene investigation.

C. EQUIPMENT: None

(Cal EMA Use Only)

Cal EMA # _____ FIPS# _____ CFDA# _____ Grant # _____

CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

1. **Grant Recipient:** County of Stanislaus
in the amount and for the purpose and duration set forth in this Grant Award.
2. **Implementing Agency:** Stanislaus County Sheriff's Department **2a. Congressional District:** 18
- 2b. State Senate District#:** 12 **2c. State Assembly District#:** 25
- 2d. Location of Project:** Stanislaus County **2e. Congressional District(s):** 18 and 19
3. **Disaster/Program Title** Law Enforcement Specialized Units Program **4. Performance Period** 01/01/2012 to 12/31/2014

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
Select	5. VAWA		156,606			52,202	\$52,202	\$208,808
Select	6. VAWA		156,606			52,202	\$52,202	\$208,808
Select	7. VAWA		156,606			52,202	\$52,202	\$208,808
Select	8. Select						\$0	\$0
Select	9. Select						\$0	\$0
	10. TOTALS	\$0	\$469,818	\$469,818	\$0	\$156,606	\$156,606	100. Total Project Cost: \$626,424

11. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.


12. Federal DUNS Number 127395734 13. Federal Employer ID Number _____

14. Official Authorized to Sign for Applicant/Grant Recipient:

Name: Adam Christianson Title: Sheriff-Coroner

Telephone: (209) 567-4468 FAX: (209) 525-7106 Email: chradam@stanislaussheriff.com
(area code) (area code)

Payment Mailing Address: 250 E. Hackett Road City: Modesto Zip + 4: 95358-9415

Signature:  Date: 11/07/2011

(FOR Cal EMA USE ONLY)

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer Date Cal EMA Secretary (or designee) Date

PROJECT CONTACT INFORMATION

Recipient County of Stanislaus Grant Number _____
[FOR CALEMA USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Adam Christianson Title: Sheriff-Coroner
Telephone #: 209-567-4468 Fax#: (209) 525-7106 Email Address: chradam@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

2. The **Financial Officer** for the project:

Name: Dan Wirtz Title: Business Manager
Telephone #: 209-525-7009 Fax#: (209) 525-7030 Email Address: dwirtz@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Adam Christianson Title: Sheriff-Coroner
Telephone #: 209-567-4468 Fax#: (209) 525-7106 Email Address: chradam@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Cara Kiely Title: Accountant III
Telephone #: 209-567-4410 Fax#: (209) 525-7030 Email Address: ckiely@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Adam Christianson Title: Sheriff-Coroner
Telephone #: 209-567-4468 Fax#: (209) 525-7106 Email Address: chradam@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

6. The **Official Designated** by the Governing Board to enter into the Grant Award Agreement for the city/county or Community-Based Organization, as stated in Block 14 of the Grant Award Face Sheet:

Name: Adam Christianson Title: Sheriff-Coroner
Telephone #: 209-567-4468 Fax#: (209) 525-7106 Email Address: chradam@stanislaussheriff.com
Address/City/Zip: 250 E. Hackett Road, Modesto, CA 95358-9415

7. The **chair** of the **Governing Body** of the recipient:

Name: Dick Monteith Title: Chairman, Board of Supervisors
Telephone #: 209-525-4445 Fax#: (209) 525-4410 Email Address: MonteithD@StanCounty.com
Address/City/Zip: 1010 10th St, Suite 6500, Modesto, CA 95354

SIGNATURE AUTHORIZATION

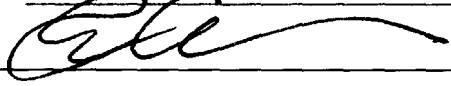
Grant Award #: _____

Grant Recipient: County of Stanislaus

Implementing Agency: Stanislaus County Sheriff's Department

***The Project Director and Financial Officer are *REQUIRED* to sign this form.**

***Project Director:** Adam Christianson

Signature: 

Date: 11/7/2011

***Financial Officer:** Dan Wirtz

Signature: 

Date: 11/7/2011

The following persons are authorized to sign for the
Project Director

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

The following persons are authorized to sign for the
Financial Officer

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE
With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,
Services*Training*Officers*Prosecutors (STOP) Formula Grant Program

The applicant must complete a Certification of Assurance of Compliance-VAWA (Cal EMA 2-104g), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board and the statutory requirements of the VAWA S*T*O*P Formula Grant Program. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies Cal EMA that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal EMA has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE
With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,
Services*Training*Officers*Prosecutors (STOP) Formula Grant Program

I, Adam Christianson hereby certify that
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: County of Stanislaus
IMPLEMENTING AGENCY: Stanislaus County Sheriff's Department
PROJECT TITLE: Law Enforcement Specialized Units Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Mick Hardenbrook
Title: Lieutenant
Address: 250 E. Hackett Road, Modesto, CA 95358
Phone: 209-525-7216
Email: mhardenbrook@stanislaussheriff.com

III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Recipient Handbook Section 2154)

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Recipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Filing Costs for Criminal Charges and Protection

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection

order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

IX. Forensic Medical Examination Payment Requirement for Victims of Sexual Assault

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault.

The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

X. Judicial Notification

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

XI. Polygraph Testing Prohibition

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

XII. Nondisclosure of confidential or private information regarding services for victims


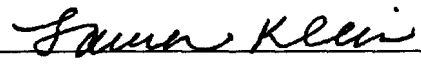
Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

XIII. Consultation and Documentation with local victim services programs
(Applies only to law enforcement, prosecution and the courts)

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.</p>	
Authorized Official's Signature:	
Authorized Official's Typed Name:	Adam Christianson
Authorized Official's Title:	Sheriff-Coroner
Date Executed:	11/7/2011
Federal Employer ID #:	Federal DUNS # 127395734
Current Central Contractor Registration Expiration Date:	05/08/2012
Executed in the City/County of:	Modesto/Stanislaus
AUTHORIZED BY: <i>(not applicable to State agencies)</i>	
<input type="checkbox"/> City Financial Officer	<input checked="" type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	
Typed Name:	Lauren Klein
Title:	Auditor-Controller

PREFERENCE POINTS CERTIFICATION

Use this format if one is not provided by the Lead agency.

DATE: 11/09/2011
TO: CALIFORNIA EMERGENCY MANAGEMENT AGENCY
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION
FROM: Community Contact
Enterprise Zone Program
SUBJECT: PREFERENCE POINTS

(check only one box)


- (5%) The applicant named below has targeted this enterprise zone for grant-related activities.
- (2%) The applicant named below has not specifically targeted this enterprise zone for grant-related activities. However, the applicant provides needed services to residents of this community.

Name: Stanislaus County Sheriff's Department, County of Stanislaus
(Applicant)

Name: Law Enforcement Specialized Unit Program
(Project)

Address: 1010 10th Street Place, Suite 1400 Modesto, CA 95354
Zone 40: Stanislaus Enterprise Zone Zone
(Program)

I certify that I have reviewed the proposed project and that it meets the eligibility requirements for preference points as required by *California Government Code Section 7082*.

<u>Rey Campanur</u>	<u>Enterprise Zone Manager</u>
<u>Typed Name of Enterprise Zone Contact</u>	<u>Title</u>
	<u>11/09/2011</u>
<u>Signature of Enterprise Zone Contact</u>	<u>Date</u>
<u>Stanislaus Economic Development & Workforce Alliance</u>	
<u>Name of Enterprise Zone Agency</u>	
<u>1010 10th Street Place, Suite 1400 Modesto, CA 95354</u>	
<u>Address</u>	
<u>(209) 567-4940</u>	<u>(209) 567-4944</u>
<u>Telephone Number (with area code)</u>	<u>FAX Number (with area code)</u>

**CALIFORNIA EMERGENCY MANAGEMENT AGENCY
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**COMPUTERS AND AUTOMATED SYSTEMS
PURCHASE JUSTIFICATION GUIDELINES**

As stated in the *Recipient Handbook*, approval for purchases of computers and automated equipment is contingent on the project's ability to demonstrate cost effective, project-related need. This is best demonstrated by clearly relating each computer system or component to the grant objectives and activities.

Please answer the following questions. Attach as many pages as necessary to fully answer each question.

1. What is your agency's purpose for the proposed system? Include a description of the items to be purchased and how they will be used. Also, explain how the proposed equipment and/or software will enhance the project's ability to achieve the objectives/activities of the project as specified in the Grant Award Agreement.

Our grant proposal includes the purchase of 3 laptop computers and 1 network-ready color laser printer. The laptops and printer would be used by 3 members of the specialized unit that will be co-located at the Stanislaus Family Justice Center: Detective Jim Rokaitis from Modesto Police Department, Haven Women's Center Domestic Violence Victim Advocate, and Stanislaus County Sheriff's Department Domestic Violence Detective. The laptops include a fingerprint reader that protects sensitive information and a backlit keyboard for use at night in the field. A description of these items is attached to this form.

The laptops and printer will enable the members of the specialized unit to thoroughly investigate domestic violence cases, provide victim advocacy and resources, print reports and confidential case documents, develop and share information on training protocols, and to effectively communicate electronically with fellow team members and professionals co-located at the Stanislaus Family Justice Center. The laptops will enable the officers to accurately gather and document evidence during an investigation. This may include uploading and printing evidence photos or videotape that may be forwarded to the Criminal Investigator at the District Attorney's office.

2. If the request is for hardware and software in which the total costs exceed \$25,000, describe the proposed design of your system and indicate whether this is a new system or an addition/enhancement of an existing one, and whether it will be integrated with other systems. In your description please, be specific as to type and location of hardware/software and how the system will be operated and maintained.

Does not apply. Cost of hardware and software is under \$25,000.

Grant Award #: _____

CALIFORNIA EMERGENCY MANAGEMENT AGENCY
OUT-OF-STATE TRAVEL REQUEST
Cal EMA 2-158

RECIPIENT

Agency: County of Stanislaus: Stanislaus County Sheriff's Department

Project Director: Adam Christianson, Sheriff-Coroner Phone #: 209-567-4468

Address: 250 E. Hackett Road

City: Modesto Zip: 95354

ATTENDEE(S)

Name: Jim Rokaitis

Title: Detective, Modesto Police Department Phone #: 209-572-9606

Name: Vicki Montgomery

Title: Victim Advocate, Stanislaus County DA's Office Phone #: 209-525-5144

Other attendees: DV Advocate (Haven) and DV Detective (Sheriff's Department) all members of specialized unit

TRIP DETAILS

Trip Date [Month/Day(s)/Year] April 16 - 19, 2012

Destination (City/State) New Orleans, LA

Description (Meeting/Conference/Other) 12th Annual International Family Justice Center Conference

for members of the Law Enforcement Specialized Units Program

Justification (indicate the need for the trip and the benefits to the State. Use additional pages if necessary. Attach brochure if available.)

Includes discussions on issues related to the handling of domestic violence cases in the context of the Family Justice Center model. Applicable to strengthening local DV protocols, victim advocacy and investigations.

Recipient must attach Cost Worksheet to the Out-of-State Travel Request.

FOR Cal EMA USE ONLY

Recommendation:

Approve

Disapprove

Program Specialist

Date

Section Chief

Date

OUT-OF-STATE TRAVEL REQUEST COST WORKSHEET

Travel Policy – are the rates based on internal policy or the state’s travel policy? Please specify:

Internal Travel Policy

State Travel Policy

Date of Trip: April 16 - 19, 2012

Destination: New Orleans, LA

Purpose: Attend 12th Annual International Family Justice Center Conference

ESTIMATED COSTS

TRANSPORTATION:

AMOUNT

	Airfare:	\$ _____
Additional Airport Expenses		
Mileage: (.51 cents per mile as of 1/1/11)		\$ _____
	Taxi/Shuttle:	\$ _____
	Parking:	\$ _____
Auto Expenses:		
	Private Car:	\$ _____
	Rental Car:	\$ _____
	State/Agency Car:	\$ _____

HOTEL/PER DIEM

Hotel:	_____ days @	\$ _____	per day =	\$ 0
Per diem:	_____ days @	\$ _____	per day =	\$ 0

OTHER EXPENSES

Registration/Conference Fee:	\$ 1600
(Reg fee is \$400 per attendee x 4 attendees)	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL COSTS NOT TO EXCEED: \$ 1600



Stanislaus County Sheriff's Department

**ADAM CHRISTIANSON
SHERIFF-CORONER**

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the STANISLAUS COUNTY SHERIFF'S DEPARTMENT, Haven Women's Center of Stanislaus, Modesto Police Department, Stanislaus County District Attorney's Office, and Stanislaus Family Justice Center intend to work together toward the mutual goal of providing maximum available assistance for domestic violence crime victims residing in Stanislaus County. The agencies believe that implementation of the Law Enforcement Specialized Units Program application, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

STANISLAUS COUNTY SHERIFF'S DEPARTMENT will closely coordinate the following services with Haven Women's Center of Stanislaus, Modesto Police Department, Stanislaus County District Attorney's Office, and Stanislaus Family Justice Center through:

- Project staff from each agency listed above will be readily available to the STANISLAUS COUNTY SHERIFF'S DEPARTMENT for service provision by creating a specialized unit to provide a coordinated response to victims of domestic violence and their children. The specialized unit will accomplish this purpose through thorough investigation, immediate victim advocacy, training for local law enforcement officers and the development of effective protocols and practices that will continue after the grant cycle has ended.
 - *Specifically:* 1.0 FTE Domestic Violence Victim Advocate from Haven Women's Center of Stanislaus (funded through Cal EMA grant process) will provide immediate in-person response to requests for advocacy on a 24-hour basis. The advocate will provide consultation, resource materials and outreach materials to the applicant for the purpose of assisting officers and other relevant law enforcement employees. The advocate will assist with the development and/or revision of officer and advocate protocols for responding to victims of domestic violence, assist with the training of officers on responding to victims of domestic violence, and serve as a point of contact with the applicant for developing and initiating mechanisms of interagency accountability. The advocate will meet the requirements of a "domestic violence counselor" pursuant to Evidence Code 1037.1(a)(1). Haven Women's Center of Stanislaus is a local Cal EMA-funded Domestic Violence Assistance (DV) Program recipient.
 - *Specifically:* One full-time investigator (not a FTE) from Modesto Police Department (funded through other sources) will provide investigative and coordinating duties for the specialized unit during the grant period. The

investigator must: review arrest and preliminary investigation reports to evaluate cases and provide supplemental reports for issues requiring further investigation within 48 hours of the arrest; gather and document evidence including witness statements, the identities of all children in the home, previous incidents of domestic violence and violent crimes, as well as civil restraining order information from the California Law Enforcement Telecommunication System (CLETS) system; assist with the development of protocols for ensuring consistent and appropriate response by officers to violations of protective orders in order to ensure victim safety; oversee the completion of domestic violence case follow-up requests or evidence requests from the Stanislaus County District Attorney's Office; provide consultation and resources for officers, and other relevant personnel employed by Stanislaus County Sheriff's Department and Modesto Police Department, on effective domestic violence intervention and response techniques; serve as a point of contact with Haven Women's Center of Stanislaus and the victim advocate for developing and initiating mechanisms of interagency accountability; and work in close cooperation with victim advocacy personnel.

- *Specifically:* Stanislaus County Sheriff's Department will provide a Detective at 1.0 FTE dedicated (.75 FTE funded through Cal EMA grant process, .25 FTE through other sources) and Stanislaus County District Attorney's Office will provide a .25 FTE DA Investigator to the specialized unit (funded through other sources).
- *Specifically:* Stanislaus County Sheriff's Department, Haven Women's Center of Stanislaus, Modesto Police Department, and Stanislaus County District Attorney's Office will collaborate as a team to provide training to law enforcement officers, and other relevant department personnel, on effective domestic violence intervention and response techniques. The training will also provide officers responding to domestic violence calls with practical references and resources that can be used to assist victims. The training will at least cover: the dynamics of power and control in violence against victims of domestic violence, understanding the concept of the dominant aggressor, and crime scene investigation. Training will be conducted by POST-certified instructors and provided to as many officers as possible.
- *Specifically:* Stanislaus County Sheriff's Department, Haven Women's Center of Stanislaus, Modesto Police Department, and Stanislaus County District Attorney's Office will collaborate as a team to develop and enhance protocols for responding to victims of domestic violence. The protocols will include (at a minimum): the responsibilities of the officers responding to domestic violence calls including, but not limited to, how and when to contact the domestic violence victim advocate; the roles and responsibilities of the victim advocate in addressing the needs of victims as well as the needs and concerns of officers; a clearly enforceable method of interagency accountability to address concerns and conflicts raised by either the law enforcement agency or the domestic violence service provider; and a long-term plan for sustaining an effective domestic violence response unit after the grant cycle has expired.

- Specifically: Stanislaus County Sheriff's Department, Haven Women's Center of Stanislaus, Modesto Police Department, and Stanislaus County District Attorney's Office will co-locate their members of the specialized unit at the Stanislaus Family Justice Center. The members of the team will be provided reasonable work space to allow for co-location of responders, which will foster positive relationships amongst the team members and enhance their efforts to provide a coordinated response to victims of domestic violence and their children in Stanislaus County.
- Regularly scheduled meetings will be held weekly by members of the specialized unit representing Stanislaus County Sheriff's Department, Haven Women's Center of Stanislaus, Modesto Police Department, and Stanislaus County District Attorney's Office to discuss strategies, time tables, and implementation of mandated services.

Unless otherwise indicated, this agreement is in effect from January 1, 2012 through December 31, 2014.

We, the undersigned, as authorized representatives of our respective agencies, do hereby approve this operational agreement:



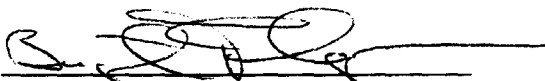
Adam Christianson, Sheriff-Coroner
Stanislaus County

11/10/11
Date



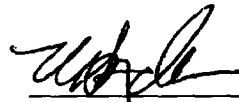
Belinda Rolich, Executive Director
Haven Women's Center of Stanislaus

11/10/11
Date



Birgit Fladager, District Attorney
Stanislaus County

11-10-11
Date



Michael Harden, Chief of Police
City of Modesto

11/10/11
Date



Tom Ciccarelli, Executive Director
Stanislaus Family Justice Center

11-10-11
Date