

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Library *W*

BOARD AGENDA # \*B-8

Urgent  Routine

AGENDA DATE October 11, 2011

CEO Concurs with Recommendation YES  NO   
*DMT*  
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Use Public Facility Fees to Purchase Collection Materials such as Books, DVD's, Audiovisual and Other Materials for the Stanislaus County Library

STAFF RECOMMENDATIONS:

1. Authorize the expenditure of Public Facility Fees for the purchase of collection materials such as additional books, DVD's, audiovisual and other materials for the Stanislaus County Library.
2. Direct the Auditor-Controller to increase appropriations and estimated revenue in the Library budget in the amount of \$200,000 through a transfer from Public Facility Fees.

FISCAL IMPACT:

Public Facility Fees (PFF) are collected from new development within the County. These fees are expended based on a plan that was adopted by the Board of Supervisors. PFF funds cannot be expended for items other than those identified by the plan. The Library is requesting authorization to expend \$200,000 through a transfer from the Library PFF fund for collection materials. There is approximately \$7,269,323 available in this fund as of June 30, 2011. There are no increased costs to the County General Fund associated with this request.

BOARD ACTION AS FOLLOWS:

No. 2011-621

On motion of Supervisor DeMartini, Seconded by Supervisor Withrow

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Withrow, DeMartini, and Chairman Monteith

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2)        Denied

3)        Approved as amended

4)        Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

**DISCUSSION:**

The Stanislaus County Library strives to maintain and enhance services offered to its customers. The Stanislaus County Library is planning to use Public Facility Fees (PFF) funds to purchase additional books, DVD's, audiovisual and other materials. This request was presented to the PFF Committee on September 15, 2011 and has received the required approval pertaining to the appropriate use of funds.

In the past few years, activities at the Library have been increasing steadily in accordance with the growing population. Since the inception of the PFF funding program in 1990 and through Fiscal Year 2010-2011, the population in Stanislaus County has increased by approximately 46%. Over the last ten years, material circulation has increased by 30% and holds have increased by nearly 120%. Other library services such as public Internet sessions, teen and children programs have also increased by nearly 60%.

The Library relies heavily on sales tax for its revenue and in Fiscal Year 2011-2012, sales tax revenue represents 87% of the Library's total revenue source. Since the economic downturn in 2007, sales tax in Stanislaus County has gone drastically down and the Library has immense difficulty prioritizing the selection of the collection as well as in determining the needed number of copies to keep up with increasing public interest and demand.

Each year, the Library conducts a thorough review of its collection materials to ensure that items on hand keep pace with the growing population in Stanislaus County. Adjustments are made annually based on the population growth. The \$200,000 PFF funding that is being requested will enable the Library to add approximately 7,600 items to the books and materials collection. This addition will help bring collection levels up to accommodate the growing public demand for books, which is the core business of the Library.

There are sufficient funds in the Library's PFF fund to absorb this request. In order for the Library to continue to offer its services to the public, it must be equipped with the appropriate resources. The recommendation for use of PFF funds to enhance the collection and other materials of the County's Library services, due to growth, is appropriate and consistent with the plan for the use of these funds.

**POLICY ISSUE:**

The recommended actions are consistent with the Board's priorities of A Strong Local Economy and the Efficient Delivery of Public Services by providing the necessary resources to maintain collection materials at the Stanislaus County Library.

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**STAFFING IMPACTS:**

There are no staffing impacts associated with this item.

**CONTACT PERSON:**

Vanessa Czopek, County Librarian. Phone: 558-7801

Database  
Set of Books

FMS11IDB.CO.STANISLAUS.CA.US.PROD  
County of Stanislaus

Balance Type	Budget
Category	* List - Text Budget - Upload
Source	* List - Text
Currency	* List - Text USD
Budget Name	List - Text LEGAL BUDGET
Batch Name	Text
Journal Name	Text
Journal Description	Text
Journal Reference	Text
Organization	List - Text Stanislaus Budget Org

Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit		Period	Line Description
								incr appropriations decr est revenue (format > number > general)	decr appropriations incr est revenue	Upper case MMM-YY List - Text	Text		
	1651	0037206	65940	0000000	000000	000000	00000	200,000.00				Oct-11	Incr Library Book Budget
	1651	0037206	46615	0000000	000000	000000	00000			200,000.00		Oct-11	Incr Public Facilities Fees Tsf
Totals:								0	0				

Explanation: Increase revenue and appropriations from PFF funding for Books and Materials per PFF Committee approval on 9/15/11

Requesting Department		Library	Data Entry	Auditors Office Only
Prepared By: Cynthia Jim	<i>Cynthia Jim</i>	<sup>CEO</sup> <i>J. Chumley</i>	Keyed by:	Approved by <i>John Bottomant</i>
Date: 10/11/11		<i>9/28/11</i>	Date	<i>9/26/11</i>