

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: CEO-Office of Emergency Svcs/Fire Warden

BOARD AGENDA # *B-13

Urgent

Routine

Stanislaus
ph

AGENDA DATE December 21, 2010

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of a Personal Services Contract between the Stanislaus County Office of Emergency Services and Dave Funk for the Provision of National Incident Management System (NIMS) Training funded by Homeland Security Grant Funds

STAFF RECOMMENDATIONS:

1. Approve the Office of Emergency Services to enter into a Personal Services Contract for National Incident Management System (NIMS) trainer.
2. Authorize the Chief Executive Officer or his designee to sign the contract as discussed in this agenda item.

FISCAL IMPACT:

The funding for the recommended Personal Services Contract for National Incident Management System (NIMS) training is provided by the Fiscal Year 2009 and Fiscal Year 2010 Homeland Security Grants. The contract for the NIMS trainer will not exceed \$42,250. There is no impact to the General Fund associated with this contract.

Through Homeland Security Grant funding, Dave Funk has been providing NIMS training for Stanislaus County since 2006. Beginning in 2006 through 2008 Mr. Funk (Continued - Page 2)

BOARD ACTION AS FOLLOWS:

No. 2010-777

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien
and approved by the following vote,
Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover
Noes: Supervisors: None
Excused or Absent: Supervisors: None
Abstaining: Supervisor: None

- 1) Approved as recommended
- 2) Denied
- 3) Approved as amended
- 4) Other:

MOTION:

Christine Ferraro

ATTEST:

CHRISTINE FERRARO TALLMAN, Clerk

File No.

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FISCAL IMPACT CONTINUED:

received assistance teaching the courses from another personal service contractor and/or Office of Emergency Services Staff. At that time Mr. Funk was paid \$65 per hour. In 2009, OES staff certified and qualified to assist with the NIMS training retired. Mr. Funk became the sole instructor and the hourly rate was raised to \$75. Outside vendors for NIMS training are charging a least \$400 per student with a minimum guarantee of 20 students. This equates to \$8,000 for a 24 hour course while the cost for the same class taught by Mr. Funk is \$1,800 resulting in a \$6,200 savings. Contracting with Mr. Funk to provide all the NIMS and ICS required courses is more economical than working with multiple outside vendors.

DISCUSSION:

The Office of Emergency Services/Fire Warden is requesting to enter into a personal services contract for the provision of National Incident Management System (NIMS) training. Stanislaus County adopted NIMS on September 19, 2006. Training is a key component for maintaining compliance with NIMS. Training requirements include specific NIMS developed courses and the Incident Command System (ICS) classes. Each fall Stanislaus County is mandated to provide NIMS compliance status through the NIMS Compliance Assistance Support Tool (NIMSCAST). Compliance with NIMSCAST is required in order for Stanislaus County to maintain eligibility for federal preparedness grants including Homeland Security and Community Oriented Policing Services (COPS).

Dave Funk has provided NIMS training for Stanislaus County since 2006. Mr. Funk is a retired Captain from Modesto Police Department. Mr. Funk tailors the NIMS and ICS curriculum so the scenarios and exercises are relevant to Stanislaus County. Since 2006 over 2,500 first responders and county/city personnel have received this training. A personal services contract is the most efficient and cost effective way for Stanislaus County to provide this training. Funding has been identified in the FY09 and FY10 Homeland Security Grants for NIMS training. The contract will not exceed \$42,250.

The below summary reflects the cumulative amount of the personal services contracts over \$100,000.

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Department	Budget Unit	Contractor	Brief Description of Service Provided or Position Held	Previous contractual amount	Proposed Contract Amount	Cumulative Contract Total
Chief Executive Office	Office of Emergency Services/Fire Warden	Dave Funk	New Contract for NIMS Training funded through the Homeland Security	\$311,200 7/20/06-06/30/10	\$42,250 1/1/11 - 12/31/11	\$353,450

POLICY ISSUES:

Execution of these Contracts continues to support the Board's priorities of A Safe Community and Efficient Delivery of Public Services through effectively securing available, needed resources in a planned, organized and compliant manner.

STAFFING IMPACT:

Approval of this item will result in the use of one contracted employee during this fiscal year.

CONTACT

Gary Hinshaw, 209-552-3857