

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS

ACTION AGENDA SUMMARY

DEPT: Sheriff's Department

BOARD AGENDA # *B-5

Urgent Routine

AGENDA DATE September 21, 2010

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Accept Funding in the Amount of \$66,824 for Fiscal Year 2010-2011 from the California State Parks Off-Highway Vehicle (OHV) Grants and Cooperative Agreements Program to Enhance Emergency Response and Safety for the County's Off-Highway Vehicle Parks

STAFF RECOMMENDATIONS:

1. Authorize the Sheriff to accept funding in the amount of \$66,824 from the California State Parks Off-Highway Motor Vehicle Recreation Division Grants and Cooperative Agreements Program to enhance emergency response and safety at Frank Raines Regional Park and La Grange Park in Stanislaus County.
2. Authorize the Sheriff to sign and administer the California State Parks Off-Highway Motor Vehicle Recreation Division Grants and Cooperative Agreements Program for the Project Performance Period from July 7, 2010 through July 7, 2011.
3. Direct the Auditor-Controller to increase appropriations and revenue in the amount of \$66,824 for Fiscal Year 2010-2011 according to the attached budget journal.

FISCAL IMPACT:

On April 20, 2010, the Stanislaus County Board of Supervisors authorized the Sheriff to apply for a grant through the California State Parks Off-Highway Vehicle 2010-2011 Grants and Cooperative Agreements Program. On May 3, 2010, the Stanislaus County Sheriff's Department submitted a law enforcement application in the amount of \$121,522 for equipment purchases.

(continued on page 2)

BOARD ACTION AS FOLLOWS:

No. 2010-585

On motion of Supervisor Monteith, Seconded by Supervisor O'Brien

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Accept Funding in the Amount of \$66,824 for Fiscal Year 2010-2011 from the California State Parks Off-Highway Vehicle (OHV) Grants and Cooperative Agreements Program to Enhance Emergency Response and Safety for the County's Off-Highway Vehicle Parks

FISCAL IMPACT (continued):

The Stanislaus County Sheriff's Department has been notified of an award in the amount of \$66,824 through the 2010-2011 Grants and Cooperative Agreements Program. The amount awarded was calculated by the California State Parks Off-Highway Vehicle (OHV) Program as follows: a \$10,000 base award was given for a correctly submitted grant application and a formula was established to proportionally distribute the remaining available funds to all eligible applicants. The proportionate share awarded to Stanislaus County, added to the \$10,000 base amount, resulted in an award of approximately 50% of the \$121,522 application requested. A budget journal increasing appropriations and revenue for the purchase of equipment, training, and overtime is attached. The 25% (\$16,706) match is met by salaries and vehicle expenses already included in the Operations budget. Currently, the County provides \$454,960 in funding which is budgeted in the Stanislaus County Park's Department budget. This amount is listed as revenue in the Sheriff's Department budget. The Parks Department pays for law enforcement services outlined in a Service Level Agreement between the Sheriff's and Parks Departments. This existing appropriation can serve as the County match requirement. A budget journal increasing appropriations and estimated revenue in the amount of \$66,824 in the Sheriff Operations General Fund budget for the purchase of equipment and to fund overtime is attached.

DISCUSSION:

The State of California Resources Agency, Department of Parks and Recreation, administers the Off-Highway Vehicle (OHV) Grant Program that provides funding to cities, counties and appropriate districts and non-profit organizations that deliver OHV recreation and OHV-related activities. An OHV is defined in the California Vehicle Code (CVC) as a motorcycle, snowmobile, all-terrain vehicle (ATV), jeep, sand buggy or dune buggy, and any street licensed motor vehicles being used off-highway. The Off-Highway Motor Vehicle Recreation Act of 2003 authorizes the allocation of grant funds for the purpose of establishing, maintaining, managing and rehabilitating OHV areas, trails and facilities in California.

Stanislaus County is set aside from most other Counties within the State of California due to the fact that the County owns and operates not one, but two Off-Highway Vehicle Parks totaling 2,000 acres of available and dedicated land for all types of Off-Road Adventures for County residents and visitors alike. Our OHV visitors come from Stanislaus County and we routinely have visitors from the Bay Area, Sacramento, Fresno, and the Sierra Foothills. Both parks are open to all registered and CVC compliant vehicles such as 4-wheel drives, ATV's, Sand-Rails, motorcycles and buggies to name a few.

Frank Raines Regional Park is located approximately 17 miles west of Patterson, California in Del Puerto Canyon's rugged slopes of the Coastal Range. The park is divided functionally into two units separated by several miles of road. The north section encompasses over 1,600 acres of developed and undeveloped areas with off-road vehicle trails, overnight camping and a day use area. The trails are rated for beginners with stock OHV's to advanced riders for well-equipped OHV's in very steep terrain, as well as rock crawling and a mud-bog. The OHV area includes an entrance station, campground with 34 hook-up campsites, recreation hall, restrooms/showers, and a group picnic shelter. The types of vehicles used in this park are trucks, motorcycles, 4-wheel drive vehicles and dune buggies. Visitors who use the park will meet challenges like hill climbing, water hazards, and challenging trails.

Frank Raines Regional Park resources are in fair condition after the fire that occurred on July 22, 2003. The campgrounds, buildings and maintenance facilities were not damaged. The trails in the lower and upper 800 acres of the OHV Park suffered significant fire damage. The entire park was closed down

Approval to Accept Funding in the Amount of \$66,824 for Fiscal Year 2010-2011 from the California State Parks Off-Highway Vehicle (OHV) Grants and Cooperative Agreements Program to Enhance Emergency Response and Safety for the County's Off-Highway Vehicle Parks

DISCUSSION (continued):

temporarily to assess the damage. On October 17, 2003, approximately 200 acres of the OHV Park were re-opened to the public. Since October 2006, the park's lower 800 acres have been open for OHV use to the public.

La Grange Regional Park is located at 2315 South Old LaGrange Road, LaGrange, California. This OHV Park offers undeveloped camping and approximately 150 acres of land open to recreational riding. The trails are rated for beginners with stock OHV's to intermediate riders. There is a motocross style course and a track dedicated for our younger beginners with an OHV under 90cc.

Visitors who go to the La Grange OHV area will meet challenges like soft sandy soil, water hazards, and hill climbs. There was a recent addition of an intermediate track for users between the ages of ten and fifteen years old. The user of the park can expect to enjoy groomed trails, groomed competitive tracks, camping, restrooms, benches, shade trees, and barbeques.

The groups who enjoy the parks are the Over the Hill Gang, Modesto 4-Wheel Drive, California Motor Cross Association, East Bay High Tailers, American Motocross Promotions, Mutant Motor Sports, A.M.P. Racing, Merced Dirt Riders, and CORVA. The types of vehicles used here are dune buggies, motorcycles and ATVs and miscellaneous 4-wheel drives.

This Law Enforcement Grant (Project Agreement is attached) allows the Sheriff's Department to purchase much needed patrol, safety and rescue equipment and having these additional resources will enhance off-road patrols, allow immediate first aid to injured persons and provide deputies with safety equipment for searches and rescues within our parks.

POLICY ISSUES:

Approval of this item supports the Board's priorities of Effective Partnerships and A Safe Community.

STAFFING IMPACTS:

There is no staffing impact associated with this item. The financial aid will fund purchases of much needed equipment for patrol enforcement and rescues at the County's off-road vehicle parks.

CONTACT INFO:

Chief Darin Gharat, Waterford Police Services, (209) 874-2349

County of Stanislaus: Auditor-Controller
Legal Budget Journal

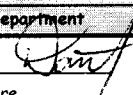

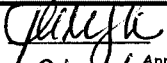
Database
Set of Books

FMS11IDB.CO.STANISLAUS.CA.US.PROD
County of Stanislaus

Balance Type	Budget
Category	* List - Text Budget - Upload
Source	* List - Text SO DRW
Currency	* List - Text USD
Budget Name	List - Text LEGAL BUDGET
Batch Name	Text
Journal Name	Text
Journal Description	Text OHV Grant
Organization	List - Text Stanislaus Budget Org

Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit	Period	Line Description
								incr appropriations decr est revenue (format > number > general)	decr appropriations incr est revenue	Upper case MM-YY List - Text		
	4	7	5	7	6	6	5					Text
lc	0100	0028219	50010	0012081	000000	000000	000000	37,348.00			Sept 2010	Increase Overtime
lb	0100	0028219	62990	0012081	000000	000000	000000	936.00			Sept 2010	Increase Exp Equip to \$5,000
lc	0100	0028219	65780	0012081	000000	000000	000000	15,540.00			Sept 2010	Increase Education and Training
lc	0100	0028219	81000	0012081	000000	000000	000000	13,000.00			Sept 2010	Increase Equipment
lc	0100	0028219	82570	0012081	000000	000000	000000				Sept 2010	Increase Computer Equipment
lc	0100	0028219	26330	0012081	000000	000000	000000		66,824.00		Sept 2010	Increase State - Other OHV Revenue
Totals:								66,824.00	66,824.00			

Explanation: Increase Revenue and Expense appropriations for OHV Grant

Requesting Department		CEO	Data Entry		Auditors Office Only	
Dan Wirtz						Approved By
Signature		Signature	Keyed by	Prepared By		
9/10/2010		9.13.10			9/16/10	Date
Date		Date	Date	Date		Date

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G09-03-38-L01 PROJECT TYPE: Law Enforcement

GRANTEE: Stanislaus County Sheriff's Department

PROJECT TITLE: Law Enforcement

PROJECT PERFORMANCE PERIOD: FROM 07/08/2010 THROUGH 07/07/2011

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$66,824.00** (Sixty Six Thousand Eight Hundred Twenty Four and 00/100)



THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

BOARD OF SUPERVISORS
2011 NOV - 1 A 10:00

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME: Adam Christianson	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Sheriff-Coroner	TITLE: Grants Manager
DATE: Sept. 27, 2010	DATE: 9-30-10

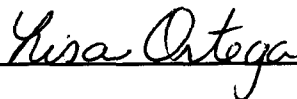
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-11-170		VENDOR NUMBER:		FUND: Off-Highway Vehicle Trust Fund	
INDEX: 1550	OBJECT CODE: 702	PCA: 62665	CONTRACT AMOUNT: 66,824.00	APPROPRIATION: Local Assistance	
ITEM: 3790-101-0263		CHAPTER: 1/09	STATUTE: 2009	FISCAL YEAR: 2010/2011	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



10/4/10

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G09-03-38-L01 PROJECT TYPE: Law Enforcement

GRANTEE: Stanislaus County Sheriff's Department

PROJECT TITLE: Law Enforcement

PROJECT PERFORMANCE PERIOD: FROM 07/08/2010 THROUGH 07/07/2011

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The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL
BY

[Signature]
DATE: 9-16-2009

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME: Sixto J. Fernandez
TITLE:	TITLE: Grants Manager
DATE:	DATE:

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)				
CONTRACT NUMBER: C32-11-170		VENDOR NUMBER:		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62665	CONTRACT AMOUNT: 66,824.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263		CHAPTER: 1/09	STATUTE: 2009	FISCAL YEAR: 2010/2011

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



October 6, 2010

Mr. Wayne Whitfield
Stanislaus County Sheriff's Department
250 East Hackett Road
Modesto, CA 95358-9415

Dear Mr. Whitfield:

Subject: **G08-03-38-L01 - Law Enforcement**

Enclosed is your copy of the fully executed Project Agreement for the Off-Highway Motor Vehicle Recreation (OHMVR) grant projects referenced above.

Also enclosed is a copy of the Payment Request form (DPR 364) to be used to request reimbursement of funds for the 2009/2010 Project Agreement. An electronic version of this form is available on our website at www.ohv.parks.ca.gov under 'Grant Payment Forms' on the Grants page.

For additional information regarding project administration procedures, please reference the OHMVR 2009 Grants and Cooperative Agreements Program Regulations.

If you have questions, please contact me at (916) 323-0954 or by e-mail at mhoshida@parks.ca.gov.

Sincerely,

A handwritten signature in cursive script that reads "M. Hoshida".

Meriko Hoshida
Grant Administrator
California State Parks
Off-Highway Motor Vehicle Recreation Division

Enclosures

ATTACHMENT 1

**Project Cost Estimate for
Agency: Stanislaus County Sheriff's Department
Application: Law Enforcement**

APPLICANT NAME :	Stanislaus County Sheriff's Department		
PROJECT TITLE :	Law Enforcement	PROJECT NUMBER (Division use only) :	G09-03-38-L01
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input type="checkbox"/> Ground Operations <input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	This project is to provide for OHV related Law Enforcement activities within the jurisdiction of the Stanislaus County Sheriff's Department. The activities may include, but are not limited to patrol, barrier installation, maps, search and rescue, and purchase of equipment directly related to such activities. The grantee is required to provide a minimum of 25 percent in matching funds.		
TOTAL PROJECT AWARD (Rounded to the nearest \$1)		66,824.00	

Project Agreement General Provisions (Local Agencies Only)

A. Definitions

1. The term "State" as used herein means the California State Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project which is described on Attachment 1 of this agreement and in the Project Application, which is hereby incorporated into this agreement by reference.
4. The term "Application" as used herein means the individual Project Application and its required attachments pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project agreement and the terms and conditions set forth in this agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee, shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State approved development plans, specifications and estimates or Force Account Schedule. The Grantee shall make property or facilities acquired and/or developed pursuant to this agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.

4. If the Project includes acquisition of real property, and the cost of which is to be reimbursed with Grant moneys under this agreement, shall as required thereby, comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this agreement.
5. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. Grantee agrees to furnish the State additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of State might interfere with the operation of the Project.

C. Project Costs

The Grant moneys to be provided to the Grantee under this agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this agreement whichever is less:

1. If the Project includes acquisition of real property, the State shall disburse to Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this agreement.

State will disburse the amount of the State approved purchase price together with State approved costs of acquisition. The State may elect to make disbursement for deposit into escrow.

2. If the Project includes development, after approval by State of Grantee's plans, specifications and estimates or Force Account Schedule and after completion of the Project or any phase or unit thereof, State shall disburse to Grantee upon receipt and approval by State of a statement of incurred costs from Grantee, the amount of such approved incurred costs shown on such statement, not to exceed the State Grant amount set forth on page 1 of this agreement, or any remaining portion of such Grant amount to the extent of such statement. Grantee, upon a showing that the Project may not proceed without advance funding, may request advance payment of those funds needed up to a maximum of ninety (90) percent of the State Grant amount allocated for development upon receipt and approval by State of Grantee plans, specifications and estimates or Force Account Schedule.

The statements to be submitted by Grantee shall set forth in detail the incurred or estimated cost of work performed or to be performed on development of the Project and whether performance will be by construction contract or by Force Account. Statements shall not be submitted, nor shall State make payments, more frequently than for work performed during ninety (90) day periods unless otherwise requested by State.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred twenty (120) days after completion of Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this agreement available for inspection by the State upon request.

3. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
4. The Grantee may be provided advanced payments for Grants but only for those that are for Planning, Acquisition, and Facility Operation and Maintenance. The Grantee shall place such moneys in a separate interest bearing account, setting up and identifying such account prior to the advance, interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

5. Equipment must be used solely for OHV related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes

E. Project Termination

1. The Grantee may unilaterally rescind this agreement at any time prior to the commencement of the Project. After Project commencement this agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
3. Failure of the Grantee to comply with the terms of this agreement or contract under the enabling legislation may be cause for suspension of all obligations of the State hereunder. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if in the judgment of the State such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy.
4. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of agreement, is the, operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the Grantee of this agreement shall be the specific performance of this agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this agreement.

F. Hold Harmless

1. Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement except claims arising from the concurrent or sole negligence of State, its officers, agents and employees.
2. The Grantee shall protect indemnify, hold harmless and defend State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise

under Government code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of State, its officers, or employees.

3. In the event State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent State in the legal action unless State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain all financial accounts, documents, and records for three (3) years from the expiration date of the Project agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years has been completed and a report published.
2. During regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this agreement or matters related thereto.

H. Use of Facilities

1. The property acquired or developed with Grant moneys under this agreement shall be used by the Grantee only for the purpose for which the State Grant moneys were requested and no other use of the area shall be permitted except by specific act of the Legislature.
2. The Grantee shall without cost to State, except as may be otherwise provided in this or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this agreement in the manner of and according to the provisions of this agreement, the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other provision of law which may be applicable to such operation and maintenance.
3. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this Project agreement.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this agreement as though set forth in full in this agreement.

K. Severability

1. If a provision of this agreement or the Application thereof is held invalid, that invalidity shall not affect other provisions or applications of the agreement which can be given effect without the invalid provision or Application, and to this end the provisions of this agreement are severable.

L. Governing Law

1. This agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this agreement shall take place in the county wherein the Project funded by this agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.



DEPARTMENT OF PARKS AND RECREATION
Off-Highway Motor Vehicle Recreation Division
1725 23rd Street, Suite 200
Sacramento, California 95816

Ruth Coleman, Director

October 26, 2011

Stanislaus County Parks and Recreation Department
3800 Cornucopia Way, Suite C
Modesto, CA 95358



Attention: Cathy Gomez,

Subject: Ground Operations – Frank Raines, G10-03-20-G01

Dear Cathy,

Enclosed is your copy of the fully executed Project Agreement for the Off-Highway Motor Vehicle Recreation (OHMVR) grant project referenced above.

Also enclosed is a copy of the Payment Request form (DPR 364) to be used for requesting reimbursement of funds for the 2010/2011 Project Agreement. An electronic version of this form is available on our website at www.ohv.parks.ca.gov under 'Grant Payment Forms' on the Grants page.

Please note that payment requests submitted must contain supporting documentation. Failure to attach the supporting documentation will result in the delay of processing your payment request.

For additional information regarding project administration procedures, please reference the 2008 Grants and Cooperative Agreement Program Regulations (Rev. 1/11), Section 4970.19 through 4970.24.

If you have questions, please contact me at (916) 322-3085 or by e-mail at nnichols@parks.ca.gov.

Sincerely,

Noelle Nichols
California State Parks
Off-Highway Motor Vehicle Recreation Division

Enclosure(s)

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G10-03-20-G01 PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - Frank Raines

PROJECT PERFORMANCE PERIOD: FROM 07/08/2011 THROUGH 07/07/2012

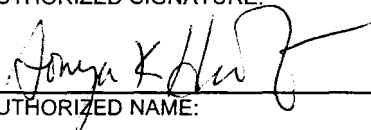
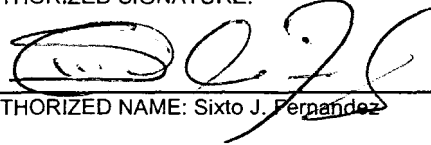
MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$232,549.00** (Two Hundred Thirty Two Thousand Five Hundred Forty Nine and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME: Sonya K. Harrigfeld	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Director, Parks and Recreation	TITLE: Grants Manager
DATE: OCTOBER 7, 2011	DATE: 10-11-11

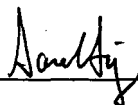
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-14-043		VENDOR NUMBER:		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62666	CONTRACT AMOUNT: 232,549.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263		CHAPTER: 712/10	STATUTE: 2010	FISCAL YEAR: 2011/2012

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

 _____ **10/13/11**

Grantee

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - Frank Raines**

APPLICANT NAME :	Stanislaus County Parks and Recreation Department		
PROJECT TITLE :	Ground Operations - Frank Raines	PROJECT NUMBER (Division use only) :	G10-03-20-G01
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>The project consists of OHV-related ground operations within the jurisdiction of the Stanislaus County Frank Raines Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities, water system maintenance and testing, fee collection, sign repair and/or replacement, volunteer support, trash removal and restroom cleaning. This agreement provides for purchase of office and cleaning supplies and hand tools; campground improvements; and equipment use expenses.</p> <p>The grantee is required to provide a minimum of 25% in matching funds.</p>		

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	Park Maintenance Worker	2080.000	45.673	FTE	69,250.00	25,750.00	95,000.00
	Seasonal Maintenance Worker	6240.000	15.000	HRS	70,200.00	23,400.00	93,600.00
	Total for Staff				139,450.00	49,150.00	188,600.00
2	Contracts						
	Other-Equipment Rental Notes : The monies would be used to rent equipment for maintenance like a Bob Cat with auger, lift truck or concrete trailer. D6 rental for trail work is \$4,000 per 28 days. We are looking to have this piece of equipment out at least three times a year. This price does not include insurance, drop off or pick up.	1.000	12000.000	YR	9,000.00	3,000.00	12,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	Other-Security Shutters Notes : Security is very important at Frank Raines because it is located at such a remote site. With our new reservation computers being placed in the entrance station, the need for security is even higher. Having to haul the fragile and heavy pieces between the entrance station and the office everyday could potentially damage the computer equipment with excessive handling or potential dropping. Standard grade roll down security shutters runs between \$1,000 to \$1,200 each installed. We have (4) at the entrance station and at least a dozen at the Recreational Hall.	1.000	8000.000	YR	6,000.00	2,000.00	8,000.00
	Total for Contracts				15,000.00	5,000.00	20,000.00
3	Materials / Supplies						
	Other-Maintenance Supplies	12.000	1000.000	MOS	9,000.00	3,000.00	12,000.00
	Other-Iron Ranger Envelopes	1.000	600.000	YR	450.00	150.00	600.00
	Janitorial	1.000	750.000	YR	562.50	187.50	750.00
	Other-Signs	1.000	2000.000	YR	1,500.00	500.00	2,000.00
	Other-Water System Maintenance	1.000	3500.000	YR	2,625.00	875.00	3,500.00
	Other-Office Supplies Notes : These monies would be used for the purchase of office	1.000	2500.000	YR	1,875.00	625.00	2,500.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
supplies at the OHV site. We purchase office equipment, printer ink, pens, sharpies,paper, binders, folders and any items needed for volunteer efforts.						
Fencing Supplies	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
Other-RV Electrical Pedestals Notes : Most of our electrical pedestals are in bad shape. They have been backed over and in some cases cracked allowing water intrusion. The current system is a daisy chain design that causes the master breaker to fault causing low voltage and safety issues. We are attempting to correct the design at the same time we are upgrading our potable water system.	25.000	800.000	EA	15,000.00	5,000.00	20,000.00
Total for Materials / Supplies				34,762.50	11,587.50	46,350.00
4	Equipment Use Expenses					
5	Equipment Purchases					
6	Others					
Other-Training Notes : There is new and continuing education that lends itself to better service at the OHV Park. New trainings for seasonal employees are ATV Training, 4x4 Training - Hollister Hills is \$500.00 per person, and First	1.000	3000.000	YR	2,250.00	750.00	3,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	Responder CPR First Aid. For full time staff we have QAC, water treatment and distribution, heavy equipment and compressed gas.						
	Other-Vehicle Maintenance	1.000	7000.000	YR	5,250.00	1,750.00	7,000.00
	Other-ATV Maintenance	1.000	500.000	YR	375.00	125.00	500.00
	Other-Phone	1.000	2400.000	YR	1,800.00	600.00	2,400.00
	Utilities	1.000	11000.000	YR	8,250.00	2,750.00	11,000.00
	Total for Others				17,925.00	5,975.00	23,900.00
	Total Program Expenses				207,137.50	71,712.50	278,850.00
	TOTAL DIRECT EXPENSES				207,137.50	71,712.50	278,850.00
	INDIRECT EXPENSES						
	Indirect Costs						
1	Indirect Costs						
	Adjustments (Rounded)	0.000	0.000		-0.50	0.00	-0.50
	Indirect Costs-Indirect Costs Notes : State suggested that the costs under "Others" for phone and utilities should be under "Indirect Costs". We agreed. Both costs were added together for a total of \$13,400.00 and was added to the original request of \$7,000 for a new total of \$20,400.00. Side Note: The phone is onsite at the Frank Raines office and Entrance Station. The phone is used for park business, customer	1.000	33883.000	YR	25,412.00	8,471.00	33,883.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Stanislaus County Parks and Recreation Department
 Application: Ground Operations - Frank Raines**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	inquiries, volunteer coordination, and emergencies. There is no cell phone service at the site.						
	Total for Indirect Costs				25,411.50	8,471.00	33,882.50
	Total Indirect Costs				25,411.50	8,471.00	33,882.50
	TOTAL INDIRECT EXPENSES				25,411.50	8,471.00	33,882.50
	TOTAL EXPENDITURES				232,549.00	80,183.50	312,732.50

TOTAL PROJECT AWARD	232,549.00	
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DEPARTMENT OF PARKS AND RECREATION
Off-Highway Motor Vehicle Recreation Division
1725 23rd Street, Suite 200
Sacramento, California 95816

Ruth Coleman, Director

October 26, 2011

Stanislaus County Parks and Recreation Department
3800 Cornucopia Way, Suite C
Modesto, CA 95358

Attention: Cathy Gomez,

Subject: Ground Operations – La Grange, G10-03-20-G02

Dear Cathy,

Enclosed is your copy of the fully executed Project Agreement for the Off-Highway Motor Vehicle Recreation (OHMVR) grant project referenced above.

Also enclosed is a copy of the Payment Request form (DPR 364) to be used for requesting reimbursement of funds for the 2010/2011 Project Agreement. An electronic version of this form is available on our website at www.ohv.parks.ca.gov under 'Grant Payment Forms' on the Grants page.

Please note that payment requests submitted must contain supporting documentation. Failure to attach the supporting documentation will result in the delay of processing your payment request.

For additional information regarding project administration procedures, please reference the 2008 Grants and Cooperative Agreement Program Regulations (Rev. 1/11), Section 4970.19 through 4970.24.

If you have questions, please contact me at (916) 322-3085 or by e-mail at nnichols@parks.ca.gov.

Sincerely,

Noelle Nichols
California State Parks
Off-Highway Motor Vehicle Recreation Division

Enclosure(s)

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G10-03-20-G02 PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - La Grange

PROJECT PERFORMANCE PERIOD: FROM 07/08/2011 THROUGH 07/07/2012

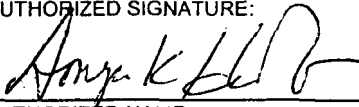
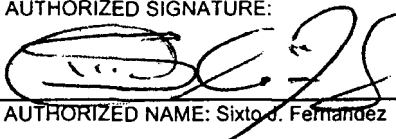
MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED \$118,540.00 (One Hundred Eighteen Thousand Five Hundred Forty and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME: Sonya K. Harrigfeld	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Director, Parks & Recreation	TITLE: Grants Manager
DATE: OCTOBER 7, 2011	DATE: 10-11-11

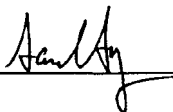
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-14-048		VENDOR NUMBER:		FUND: Off-Highway Vehicle Trust Fund	
INDEX: 1550	OBJECT CODE: 702	PCA: 62666	CONTRACT AMOUNT: 118,540.00	APPROPRIATION: Local Assistance	
ITEM: 3790-101-0263		CHAPTER: 712/10	STATUTE: 2010	FISCAL YEAR: 2011/2012	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:



10/13/11

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

APPLICANT NAME :	Stanislaus County Parks and Recreation Department		
PROJECT TITLE :	Ground Operations - La Grange	PROJECT NUMBER (Division use only) :	G10-03-20-G02
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>The project consists of OHV-related ground operations within the jurisdiction of the Stanislaus County La Grange Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities, sign repair and/or replacement, water system maintenance and testing, volunteer support, fencing repairs, trash removal and restroom cleaning. This agreement provides for support of personnel; printing of maps; purchase of office supplies; diesel emission filters; fork attachment for tractor; and equipment use expenses.</p> <p>The grantee is required to provide a minimum of 26% in matching funds.</p>		

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	Park Maintenance Worker	1000.000	46.230	HRS	33,072.00	13,158.00	46,230.00
	Seasonal Maintenance Worker	3660.000	14.410	HRS	39,555.75	13,185.25	52,741.00
	Total for Staff				72,627.75	26,343.25	98,971.00
2	Contracts						
	Other-Heavy Equipment and Operator	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	Other-Storage Containers Notes : We plan on purchasing two shipping containers with roll up doors. They will be used for storage of La Grange OHV Park equipment and supplies.	2.000	6500.000	EA	9,750.00	3,250.00	13,000.00
	Total for Contracts				13,500.00	4,500.00	18,000.00
3	Materials / Supplies						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Fencing Supplies	1.000	3000.000	YR	2,250.00	750.00	3,000.00
Other-Vehicle and Riding area materials Notes : The plan is to purchase more soil to cap the rocky trail tread areas in the OHV Park. The soil was removed in the past when the land was used as a rock quarry. We will also purchase road base to continue installing in the staging areas and other materials necessary to maintain the vehicle and riding areas within the OHV Park.	1.000	9000.000	YR	6,750.00	2,250.00	9,000.00
Other-Office and Entrance Station Notes : We plan on purchasing supplies for entrance station operations such as, fee collection envelopes, fee schedules, and office supplies such as recycled copy paper for printing park maps, pens and printer ink.	1.000	1000.000	YR	750.00	250.00	1,000.00
Other-Signage	1.000	2000.000	YR	1,500.00	500.00	2,000.00
Other-Structures, Grounds & Maintenance Notes : This line item includes supplies and maintenance costs for the OHV Park. The following are some of those cost categories: janitorial, vandalism, structures and grounds, irrigation, and small tools.	1.000	8000.000	YR	6,000.00	2,000.00	8,000.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
	Other-Water System Testing, Fees, & Supp	1.000	150.000	YR	112.50	37.50	150.00
	Total for Materials / Supplies				17,362.50	5,787.50	23,150.00
4	Equipment Use Expenses						
	Equipment Rental Notes : We plan to rent a dozer for a month to repair some areas in the park that have washed out from the heavy rains. We will also utilize a dozer to prep the tracks at the beginning of the season before the races start.	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	Other-Equipment Maintenance Notes : Notes: Equipment maintenance includes: fuel and minor maintenance cost associated with our off-road equipment and power tools. Vehicle maintenance based on actual OHV mileage use is also included.	1.000	3000.000	YR	2,250.00	750.00	3,000.00
	Total for Equipment Use Expenses				6,000.00	2,000.00	8,000.00
5	Equipment Purchases						
6	Others						
	Other-Portable Toilet Service	1.000	600.000	YR	450.00	150.00	600.00
	Utilities	12.000	100.000	MOS	900.00	300.00	1,200.00
	Other-Cell Phone Expense	12.000	100.000	MOS	900.00	300.00	1,200.00
	Other-Credit Card Processing Terminal	12.000	100.000	MOS	900.00	300.00	1,200.00
	Other-Internet Connection Antennae	1.000	1200.000	YR	900.00	300.00	1,200.00

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
Total for Others				4,050.00	1,350.00	5,400.00
Total Program Expenses				113,540.25	39,980.75	153,521.00
TOTAL DIRECT EXPENSES				113,540.25	39,980.75	153,521.00
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs					
Adjustments (Rounded)	0.000	0.000		-0.25	0.00	-0.25
Indirect Costs- Administrative Overhead Notes : Under "Others" the State suggested the following would better serve the grant under Indirect Costs. They are: Other - Utilities - \$1,200 Other - Cell Phone Expense - \$1,200 Other - Credit Card Processing Terminal - \$1,200 Other - Internet Connection Antennae - \$1,200 The total added to the original line item of \$5,000 Grant Request, with a \$2,000 Match and a \$7,000 Total will be the sum of these 4 line items = \$4,800 (This changes the total of the Grant Request to \$9,800 with a \$2,000 Match for a new sum total of \$11,800.	1.000	7000.000	YR	5,000.00	2,000.00	7,000.00
Total for Indirect Costs				4,999.75	2,000.00	6,999.75
Total Indirect Costs				4,999.75	2,000.00	6,999.75
TOTAL INDIRECT EXPENSES				4,999.75	2,000.00	6,999.75
TOTAL EXPENDITURES				118,540.00	41,980.75	160,520.75

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
Agency: Stanislaus County Parks and Recreation Department
Application: Ground Operations - La Grange**

TOTAL PROJECT AWARD	118,540.00	
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