

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Parks and Recreation

BOARD AGENDA # \*B-7

Urgent

Routine

AGENDA DATE September 14, 2010

CEO Concurs with Recommendation YES  NO

4/5 Vote Required YES  NO

(Information Attached)

SUBJECT:

Approval to Accept Off-Highway Motor Vehicle Grant Funds from the State of California Resources Agency for Fiscal Year 2010-2011 for Operations and Maintenance at Frank Raines and La Grange Regional Parks

STAFF RECOMMENDATIONS:

1. Authorize the Director of the Department of Parks and Recreation, or her designee, to sign the project agreements and accept grant funds in the amount of \$414,000 for ground operations at the Off-Highway Vehicle Areas of Frank Raines Regional Park and La Grange Regional Park from the State of California Resources Agency.
2. Direct the Auditor-Controller to increase appropriations and estimated revenue as detailed in the Budget Journals.

(Continued on next page)

FISCAL IMPACT:

The Department of Parks and Recreation has been notified of grant awards in the amount of \$143,000 for ground operations at La Grange Regional Park Off-Highway Vehicle Area (Attachment A) and \$271,000 for ground operations at Frank Raines Regional Park Off-Highway Vehicle Area (Attachment B). The total award amount is \$414,000.

(Continued on next page)

BOARD ACTION AS FOLLOWS:

No. 2010-565

On motion of Supervisor O'Brien, Seconded by Supervisor Chiesa

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:

*Christine Ferraro*

ATTEST:

CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Accept Off-Highway Motor Vehicle Grant Funds from the State of California Resources Agency for Fiscal Year 2010-2011 for Operations and Maintenance at Frank Raines and La Grange Regional Parks

**STAFF RECOMMENDATIONS (CONTINUED):**

3. Authorize the Director of Parks and Recreation, or her designee, to accept funding from public and private organizations and individuals desiring to contribute to the Parks Off-Highway Vehicle Fund.
4. Authorize the Director of the Department of Parks and Recreation, or her designee, to place revenue collected from the Off-Highway Vehicle parks in the Off-Highway Vehicle Fund to meet match requirements of the grant.

**FISCAL IMPACTS (CONTINUED):**

The Department applied for the State of California Resources Agency grant with a 25 percent, or \$138,001, match contribution. This match will be met with off-highway vehicle revenue, green sticker in-lieu of revenue, and fund balance. Revenue and expenses will be carefully tracked in the Off-Highway Vehicle Fund to appropriately reflect revenue and expenditures for services at the off-highway vehicle areas. State funds reimburse the Department for off-highway vehicle expenses and the Off-Highway Vehicle Fund is reimbursed for staff costs related to the Off-Highway Vehicle Program.

The Department requests that estimated revenue and appropriations be increased in the amount of \$552,001. During the Proposed and Final Budget for Fiscal Year 2010-2011, the Department indicated that it would come back to the Board to establish the budget for the Off-Highway Vehicle Program for the current budget year upon notification of grant award and amount.

**DISCUSSION:**

The State of California Resources Agency, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division, Grants and Cooperative Agreements Program administers the Operations and Maintenance grants to cities, counties, and other governmental or non-profit organizations that provides facilities relating to off-highway vehicle (OHV) activities. OHV is defined in the California Vehicle Code as a motorcycle, snowmobile, all-terrain vehicle, jeep, sand buggy or dune buggy, and any street licensed motor vehicle being used off-highway. The Off-Highway Motor Vehicle Recreation Act of 2003 authorizes the allocation of grant funds for the purpose of establishing, maintaining, managing, and rehabilitating OHV areas, trails, and facilities in California.

Unlike other counties in California, Stanislaus County owns and operates not one but two Off-Highway Vehicle Areas estimated at 2,000 acres. Over 10,000 County residents and visitors alike use these areas for all types of outdoor recreational activities including camping, hiking, picnicking, wildlife viewing, and off-highway vehicle use. OHV visitors come from within Stanislaus County and routinely from the Bay Area, Sacramento, Fresno, and the Sierra Foothills. Both parks are open to all registered and California Vehicle Code compliant vehicles such as: four-wheel drives, all-terrain vehicles (ATVs), sand-rails, motorcycles, and sand buggies.

Approval to Accept Off-Highway Motor Vehicle Grant Funds from the State of California Resources Agency for Fiscal Year 2010-2011 for Operations and Maintenance at Frank Raines and La Grange Regional Parks

Frank Raines Regional Park is located approximately twenty miles west of Patterson, California, in Del Puerto Canyon's rugged slopes of the Coast Range. The Park is divided functionally into two sections separated by several miles of road. The west section encompasses over 1,500 acres of developed and undeveloped areas with off-road vehicle trails, overnight camping accommodations including full hook-up and undeveloped sites, day use areas, a recreation hall, showers/restrooms, a group picnic area, and other outdoor recreational trails for biking, hiking, wildlife viewing, and bird watching. The east section, called the Minnier Area, is approximately 1,000 acres and is earmarked as open space for hiking, horseback riding, hunting, wildlife and bird watching, and mountain biking. The Park also includes additional land in the northwestern area of Del Puerto Canyon for potential expansion of outdoor recreational activities such as off-road vehicle use. Park users to the Frank Raines OHV Area will be challenged with vertical hill climbs, man-made water hazards, and rugged trails. Trail ratings range from beginner to expert riders only.

La Grange Regional Park Off-Highway Vehicle Area is located at 2315 South Old La Grange Road, La Grange, California. This OHV area offers undeveloped camping and approximately 150 acres of open space dedicated to off-highway vehicle use. Additionally, La Grange OHV offers riders a motocross style course and a dedicated area for beginners with OHVs under 90cc. Most of the trail system at La Grange OHV is rated for beginners to intermediate riders. Visitors are challenged with soft sandy soils, water hazards, and hill climbs and can expect to enjoy groomed trails and a competitive track. An intermediate track is available to users between the ages of ten and fifteen years old.

Individuals and several off-road vehicle enthusiast groups enjoy both these OHV areas of La Grange and Frank Raines Regional Parks including but not limited to Over the Hill Gang, Central Coast RUTS, Modesto 4-Wheel Drive, California Motor Cross Association, California Outdoor Recreation Vehicle Association, East Bay High Tailers, American Motocross Promotions, Mutant Motor Sports, Merced Dirt Riders, and the Escarabajo Buggy Club.

On April 27, 2010, the Board of Supervisors authorized the Director of the Department of Parks and Recreation to apply for a grant from the State Department, OHV Division, Grants and Cooperative Agreements Program for Operations and Maintenance for the Off-Highway Vehicle Areas of Frank Raines and La Grange Regional Park. Staff recently received notification of the successful award of this grant which includes \$100,000 for sewer repairs at Frank Raines Regional Park.

In order to accept the grant awards, the Off-Highway Vehicle Fund is used to track expenses and meet the grant's match requirements. Stanislaus County provides general fund contributions for both of these regional facilities including law enforcement services, maintenance and supplies, vehicle expenses, and staffing costs. Fees are collected for camping, dogs, horses, recreation hall use, OHV use, exclusive use, and contract agreements. The facilities generate approximately \$87,000 annually, which returns to the Off-Highway Vehicle Fund to support the maintenance and operations of these facilities.

Approval to Accept Off-Highway Motor Vehicle Grant Funds from the State of California Resources Agency for Fiscal Year 2010-2011 for Operations and Maintenance at Frank Raines and La Grange Regional Parks

There is a possibility that other public and private organizations or individuals may be interested in supporting the maintenance and operations of the OHV areas. Staff continues to recommend if such entities are willing to donate funding for the areas, funds will be deposited in the Off-Highway Vehicle Fund.

As a result of budget reductions in the 2010-2011 Final Budget, severely reduced services were to be implemented at the Off-Highway Vehicle Areas of Frank Raines and La Grange Regional Park. This Operations and Maintenance grant award, however, will allow the OHV areas to continue to be open for outdoor recreation and allow the Department to continue to maintain and operate these special recreation areas at minimal cost to the County. The additional resources compliment the OHV areas and surrounding supportive infrastructure.

Projects to be implemented this year at La Grange Regional Park include but are not limited to: alarms and surveillance system to help deter theft where OHV equipment is stored; roofing of restroom building and entrance station; purchasing of fencing supplies; additional directional, rules, and regulation signage; purchasing of picnic tables; continued water system testing and maintenance; and as need equipment rental.

Projects to be implemented this year at Frank Raines Regional Park include but are not limited to: waste water system upgrades, repairs and replacement; additional directional, rules, and regulation signage; continued water system testing and maintenance; training expenses; and purchasing of fencing supplies.

**POLICY ISSUE:**

Approval of this agenda item supports the Board of Supervisors' priorities of Effective Partnerships, A Well Planned Infrastructure System, A Healthy Community, and Efficient Delivery of Public Services by providing special recreation facilities through partnerships with organizations that provide grant funding resources for maintenance and operations of park lands and facilities.

**STAFFING IMPACTS:**

The recommended action will fund approximately 7,800 hours of additional extra-help staff time and reimburse 75 percent, or \$98,932, of the County's total costs for full-time staffing of the OHV areas effective July 8, 2010.

**CONTACT PERSON:**

Sonya K. Harrigfeld, Director of Parks and Recreation

Telephone: 209-525-6777

**County of Stanislaus: Auditor-Controller  
Legal Budget Journal**

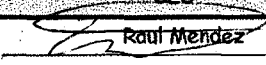

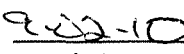
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County of Stanislaus

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<b>Journal Name</b>	Text	
<b>Journal Description</b>	Text	<b>Increase appropriations, revenue and transfers</b>
<b>Journal Reference</b>	Text	<b>PKS-Frank Raines</b>
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Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit		Period	Line Description
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								(format > number > general)					
Pb	1702	0035455	60010	0000000	000000	000000	00000	26678				Jul-10	Increase appropriati
Pb	1702	0035455	60400	0000000	000000	000000	00000	3500				Jul-10	Increase appropriati
Pb	1702	0035455	61600	0000000	000000	000000	00000	8097				Jul-10	Increase appropriati
Pb	1702	0035455	63280	0000000	000000	000000	00000	100000				Jul-10	Increase appropriati
Pb	1702	0035455	65780	0000000	000000	000000	00000	3000				Jul-10	Increase appropriati
Pb	1702	0035455	67200	0000000	000000	000000	00000	11000				Jul-10	Increase appropriati
Pb	1702	0035455	73710	0000000	000000	000000	00000	209059				Jul-10	Increase appropriati
Pb	1702	0035455	25000	0000000	000000	000000	00000			271000		Jul-10	Increase revenue
Pb	0100	0035110	38000	0000000	000000	000000	00000			209059		Jul-10	Increase revenue
Pb	0100	0035110	50000	0000000	000000	000000	00000	64305.8				Jul-10	Increase appropriati
Pb	0100	0035110	50200	0000000	000000	000000	00000	144753.2				Jul-10	Increase appropriati
<b>Totals:</b>								570393	480059				

Pb To set up appropriations, estimated revenue and transfers for Frank Raines OHV; Fund 1702 has fund balance to balance appropriations and estimated revenue.

<b>Requesting Department</b>		<b>CEO</b>	<b>Data Entry</b>	<b>Auditors Office Only</b>	
Jennifer Figueroa		 Raul Mendez			
Signature		Signature	Keyed by	Prepared By	Approved By
8/11/ 2010		8/11/2010			
Date		Date	Date	Date	Date

**County of Stanislaus: Auditor-Controller  
Legal Budget Journal**

Database  
Set of Books

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County of Stanislaus

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<b>Batch Name</b>	Text	
<b>Journal Name</b>	Text	
<b>Journal Description</b>	Text	<b>Increase appropriations, revenue and transfers</b>
<b>Journal Reference</b>	Text	<b>PKS-La Grange</b>
<b>Organization</b>	List - Text	<b>Stanislaus Budget Org</b>

Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit		Period Upper case MM-YY LIST - TEXT	Line Description TEXT
								incr appropriations decr est revenue (format > number & general)		decr appropriations incr est revenue			
Rb	1702	0035457	60010	0000000	000000	000000	000000	36732				Jul-10	Increase appropriati
Rb	1702	0035457	60400	0000000	000000	000000	000000	2520				Jul-10	Increase appropriati
Rb	1702	0035457	61600	0000000	000000	000000	000000	5000				Jul-10	Increase appropriati
Rb	1702	0035457	61800	0000000	000000	000000	000000	3000				Jul-10	Increase appropriati
Rb	1702	0035457	65100	0000000	000000	000000	000000	500				Jul-10	Increase appropriati
Rb	1702	0035457	62990	0000000	000000	000000	000000	1000				Jul-10	Increase appropriati
Rb	1702	0035457	63280	0000000	000000	000000	000000	29000				Jul-10	Increase appropriati
Rb	1702	0035457	67200	0000000	000000	000000	000000	1200				Jul-10	Increase appropriati
Rb	1702	0035457	73710	0000000	000000	000000	000000	105715				Jul-10	Increase appropriati
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Rb	1702	0035457	25000	0000000	000000	000000	000000			143000		Jul-10	Increase revenue
Rb	0100	0035110	38000	0000000	000000	000000	000000			105715		Jul-10	Increase revenue
Rb	0100	0035110	50000	0000000	000000	000000	000000	34626.2				Jul-10	Increase appropriati
Rb	0100	0035110	50020	0000000	000000	000000	000000	71088.8				Jul-10	Increase appropriati

**Totals:** 296382 248715

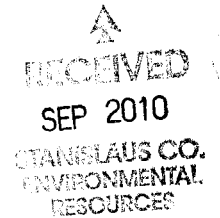
**Explanation:** To set up appropriations, revenue and transfers for La Grang OHV. Fund 1702 has fund balance to balance appropriations and estimated revenues.

Requesting Department		CEO		Data Entry		Auditors Office Only	
Jennifer Figueroa		<i>Raul Mendez</i>					
Signature		Signature		Keyed by		Prepared By	Approved By
8/11/ 2010		8/11/2010					<i>2-10</i>
Date		Date		Date		Date	Date



September 29, 2010

Ms. Cathy Gomez  
Stanislaus County Parks & Recreation  
Frank Raines Regional OHV Park  
3800 Cornucopie Way, Suite C  
Modesto, CA 95358-9494



Dear Ms Gomez:

Subject: OHV Project Agreements  
G09-03-20-G02 - Ground Operations: Frank Raines  
G09-03-20-G03 - Ground Operations: La Grange

Enclosed are your copies of the fully executed Project Agreement for the Off-Highway Motor Vehicle Recreation (OHMVR) grant projects referenced above.

Also enclosed is a copy of the Payment Request form (DPR 364) to be used to request reimbursement of funds for the 2009/2010 Project Agreements. An electronic version of this form is available on our website at [www.ohv.parks.ca.gov](http://www.ohv.parks.ca.gov) under 'Grant Payment Forms' on the Grants page.

For additional information regarding project administration procedures, please reference the OHMVR 2009 Grants and Cooperative Agreements Program Regulations.

If you have questions, please contact me at (916) 323-0954 or by e-mail at [mhoshida@parks.ca.gov](mailto:mhoshida@parks.ca.gov).

Sincerely,

Meriko Hoshida  
Grant Administrator  
California State Parks  
Off-Highway Motor Vehicle Recreation Division

Enclosures

BOARD OF SUPERVISORS  
2010 DEC - 8 A 11:48

**PROJECT AGREEMENT**

PROJECT AGREEMENT NUMBER: G09-03-20-G03      PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - La Grange OHV

PROJECT PERFORMANCE PERIOD: FROM 07/08/2010 THROUGH 07/07/2011

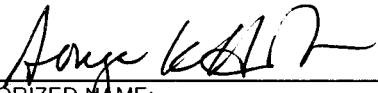

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED \$143,000.00 (One Hundred Forty Three Thousand and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME:  Sonya K. Harrigfeld	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Director	TITLE: Grants Manager
DATE: September 14, 2010	DATE: 9-20-10

**CERTIFICATION OF FUNDING (FOR STATE USE ONLY)**

CONTRACT NUMBER: C32-11-069		VENDOR NUMBER: 4000000038-00		FUND: Off-Highway Vehicle Trust Fund
INDEX: 1550	OBJECT CODE: 702	PCA: 62665	CONTRACT AMOUNT: 143,000.00	APPROPRIATION: Local Assistance
ITEM: 3790-101-0263		CHAPTER: 1/09	STATUTE: 2009	FISCAL YEAR: 2010/2011

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

 9-23-10



**ATTACHMENT 1**

**Project Cost Estimate for  
Agency: Stanislaus County Parks and Recreation Department  
Application: Ground Operations - La Grange OHV**

<b>APPLICANT NAME :</b>	Stanislaus County Parks and Recreation Department		
<b>PROJECT TITLE :</b>	Ground Operations - La Grange OHV	<b>PROJECT NUMBER (Division use only) :</b>	G09-03-20-G03
<b>PROJECT TYPE :</b>	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
<b>PROJECT DESCRIPTION :</b>	The project consists of OHV-related ground operations within the jurisdiction of the Stanislaus County La Grange Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities; installation of an alarm/surveillance system; sign repair and/or replacement; water system maintenance and testing; volunteer support; trash removal and restroom cleaning. This agreement provides for support of personnel; purchase of concrete tables; purchase of office supplies; diesel emission filters; fork attachment for tractor; and equipment use expenses.  The grantee is required to provide a minimum of 25% in matching funds.		

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
<b>DIRECT EXPENSES</b>							
<b>Program Expenses</b>							
<b>1</b>	<b>Staff</b>						
	Park Maintenance Worker	990.000	38.150	HRS	28,326.75	9,442.25	37,769.00
	Seasonal Maintenance Worker	4160.000	14.410	HRS	44,959.50	14,986.50	59,946.00
	<b>Total for Staff</b>				73,286.25	24,428.75	97,715.00
<b>2</b>	<b>Contracts</b>						
	Other-Heavy Equipment and Operator	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	Other-Alarms/Surveillance Notes : We plan on installing dual beam alarm sensors with an entry code keypad in our equipment storage yard. This will help deter theft and vandalism to our OHV equipment.  We will be obtaining quotes to purchase Flash Cam to help with	1.000	10000.000	YR	7,500.00	2,500.00	10,000.00

**ATTACHMENT 1**

**Project Cost Estimate for  
Agency: Stanislaus County Parks and Recreation Department  
Application: Ground Operations - La Grange OHV**

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	the deterrence of theft and vandalism. The Flash Cam has a prerecorded verbal message and the capability to take surveillance pictures of the persons committing criminal acts.						
	Other-Roofing	1.000	3000.000	YR	2,250.00	750.00	3,000.00
	<b>Total for Contracts</b>				13,500.00	4,500.00	18,000.00
<b>3</b>	<b>Materials / Supplies</b>						
	Fencing Supplies	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	Other-Vehicle and riding area materials Notes : The plan is to purchase soil to cap the rocky trail tread areas in the OHV Park. The soil was removed in the past when the land was used as a rock quarry. We will also purchase road base to continue installing in the staging areas and other materials necessary to maintain the vehicle and riding areas within the OHV Park.	1.000	9000.000	YR	6,750.00	2,250.00	9,000.00
	Other-Office, Entrance Station, and Maps	1.000	2500.000	YR	1,875.00	625.00	2,500.00
	Other-Signage	1.000	2082.000	YR	1,561.25	520.75	2,082.00
	Other-10 - Concrete Tables Notes : We will purchase (10) concrete tables and utilize them as replacement for old and damaged tables in the	10.000	800.000	EA	6,000.00	2,000.00	8,000.00

**ATTACHMENT 1**

**Project Cost Estimate for  
Agency: Stanislaus County Parks and Recreation Department  
Application: Ground Operations - La Grange OHV**

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	staging areas within the OHV Park.						
	Other-Structures, Grounds & Maintenance Notes : This line item includes supplies and maintenance costs for the OHV Park. The following are some of those cost categories: janitorial, vandalism, structure and grounds, irrigation, and small tools.	1.000	10000.000	YR	7,500.00	2,500.00	10,000.00
	Other-Water System Testing	1.000	150.000	YR	112.50	37.50	150.00
	<b>Total for Materials / Supplies</b>				<b>27,548.75</b>	<b>9,183.25</b>	<b>36,732.00</b>
<b>4</b>	<b>Equipment Use Expenses</b>						
	Other-Equipment Maintenance Notes : Equipment Maintenance includes: fuel and minor maintenance cost associated with our off-road equipment and power tools. Vehicle maintenance based on actual OHV mileage use is also included.	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	Other-Diesel Emissions PM Filters Notes : Due to the new off road diesel emissions requirements, established by the State Air Resources Board, we plan on installing a particulate matter filter on the back hoe we use at our OHV site.	1.000	20000.000	YR	15,000.00	5,000.00	20,000.00

**ATTACHMENT 1**

**Project Cost Estimate for  
Agency: Stanislaus County Parks and Recreation Department  
Application: Ground Operations - La Grange OHV**

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	Equipment Rental Notes : We plan on renting equipment necessary to install the low flow sprinkler heads or other maintenance needed at the OHV site.	1.000	500.000	YR	375.00	125.00	500.00
	<b>Total for Equipment Use Expenses</b>				19,125.00	6,375.00	25,500.00
<b>5</b>	<b>Equipment Purchases</b>						
	Other-Fork Attachment for Tractor	1.000	1000.000	YR	750.00	250.00	1,000.00
<b>6</b>	<b>Others</b>						
	Utilities	12.000	100.000	MOS	900.00	300.00	1,200.00
	Other-Cell Phone Expense	12.000	210.000	MOS	1,890.00	630.00	2,520.00
	<b>Total for Others</b>				2,790.00	930.00	3,720.00
<b>7</b>	<b>Indirect Costs</b>						
	Indirect Costs-Administrative Overhead	1.000	8000.000	YR	6,000.00	2,000.00	8,000.00
	<b>Total Program Expenses</b>				143,000.00	47,667.00	190,667.00
	<b>TOTAL DIRECT EXPENSES</b>				143,000.00	47,667.00	190,667.00
	<b>TOTAL EXPENDITURES</b>				<b>143,000.00</b>	<b>47,667.00</b>	<b>190,667.00</b>

<b>TOTAL PROJECT AWARD (Rounded to the nearest \$1000)</b>	<b>143,000.00</b>	
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**PROJECT AGREEMENT**

PROJECT AGREEMENT NUMBER: G09-03-20-G02 PROJECT TYPE: Ground Operations

GRANTEE: Stanislaus County Parks and Recreation Department

PROJECT TITLE: Ground Operations - Frank Raines OHV

PROJECT PERFORMANCE PERIOD: FROM 07/08/2010 THROUGH 07/07/2011


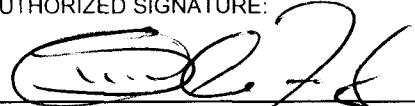
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- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: 	AUTHORIZED SIGNATURE: 
AUTHORIZED NAME: Sonya K. Harrigfeld	AUTHORIZED NAME: Sixto J. Fernandez
TITLE: Director	TITLE: Grants Manager
DATE: September 14, 2010	DATE:

**CERTIFICATION OF FUNDING (FOR STATE USE ONLY)**

CONTRACT NUMBER: C32-11-074		VENDOR NUMBER: 4000000038-00		FUND: Off-Highway Vehicle Trust Fund	
INDEX: 1550	OBJECT CODE: 702	PCA: 62665	CONTRACT AMOUNT: 271,000.00	APPROPRIATION: Local Assistance	
ITEM: 3790-101-0263		CHAPTER: 1/09	STATUTE: 2009	FISCAL YEAR: 2010/2011	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

 9-23-10

**ATTACHMENT 1**

**Project Cost Estimate for  
Agency: Stanislaus County Parks and Recreation Department  
Application: Ground Operations - Frank Raines OHV**

<b>APPLICANT NAME :</b>	Stanislaus County Parks and Recreation Department		
<b>PROJECT TITLE :</b>	Ground Operations - Frank Raines OHV	<b>PROJECT NUMBER (Division use only) :</b>	G09-03-20-G02
<b>PROJECT TYPE :</b>	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
<b>PROJECT DESCRIPTION :</b>	The project consists of OHV-related ground operations within the jurisdiction of the Stanislaus County Frank Raines Off-Highway Vehicle Park. Activities include, but are not limited to: maintenance of support facilities; waste water system upgrades; fee collection; sign repair and/or replacement; water system maintenance and testing; volunteer support; trash removal and restroom cleaning. This agreement provides for support of personnel; purchase of office and cleaning supplies and hand tools; and equipment use expenses.  The grantee is required to provide a minimum of 25% in matching funds.		

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
<b>DIRECT EXPENSES</b>							
<b>Program Expenses</b>							
<b>1</b>	<b>Staff</b>						
	Senior Maintenance Worker	2080.000	45.260	HRS	70,605.75	23,535.25	94,141.00
	Seasonal Maintenance Worker Notes : These costs will pay for 4-8 seasonal workers through the year.	6240.000	14.410	HRS	67,438.50	22,479.50	89,918.00
	<b>Total for Staff</b>				<b>138,044.25</b>	<b>46,014.75</b>	<b>184,059.00</b>
<b>2</b>	<b>Contracts</b>						
	Other-Waste Water System Upgrades Notes : This cost is an estimate. We are looking to replace the aerators, electrical panel and grinder for the Waste Water System for the park. All of these items are costly. We will be looking to purchase the parts and perform	1.000	100000.000	YR	75,000.00	25,000.00	100,000.00

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	<b>Line Item</b>	<b>Qty</b>	<b>Rate</b>	<b>UOM</b>	<b>Grant Request</b>	<b>Match</b>	<b>Total</b>
	the installation ourselves, if it is feasible. The issue with electricity is still an unknown - the cost could be extremely high.						
<b>3</b>	<b>Materials / Supplies</b>						
	Other-Maintenance Notes : Maintenance is the costs for any and all materials and supplies related to the upkeep of the facility. This line item allows us to purchase smaller priced items that are needed for the OHV Park on a daily basis.	1.000	12328.000	YR	9,246.00	3,082.00	12,328.00
	Other-Iron Ranger Envelopes	1.000	600.000	YR	450.00	150.00	600.00
	Janitorial	1.000	750.000	YR	562.00	188.00	750.00
	Other-Signs	1.000	2000.000	YR	1,500.00	500.00	2,000.00
	Other-Water System Testing & Maintenance	1.000	3500.000	YR	2,625.00	875.00	3,500.00
	Other-Training Notes : Training would include safety training, First Aid, CPR, and continuing education for renewal of water treatment and weed abatement certification. It may also include 4Wheel Drive and ATV training.	1.000	3000.000	YR	2,250.00	750.00	3,000.00
	Other-Office Supplies Notes : Office supplies include but are not limited to: Copy paper, ink, maps	1.000	2500.000	YR	1,875.00	625.00	2,500.00

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	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	of the OHV trails, brochures, pens, pencils and other essential items needed for office work.						
	Fencing Supplies	1.000	5000.000	YR	3,750.00	1,250.00	5,000.00
	<b>Total for Materials / Supplies</b>				22,258.00	7,420.00	29,678.00
<b>4</b>	<b>Equipment Use Expenses</b>						
	Other-4x4 Trucks	3.000	2465.500	EA	5,547.75	1,849.25	7,397.00
	Other-ATV	1.000	700.000	EA	525.00	175.00	700.00
	<b>Total for Equipment Use Expenses</b>				6,072.75	2,024.25	8,097.00
<b>5</b>	<b>Equipment Purchases</b>						
<b>6</b>	<b>Others</b>						
	Utilities	1.000	11000.000	YR	8,250.00	2,750.00	11,000.00
	Other-Telephone	1.000	1100.000	YR	825.00	275.00	1,100.00
	Other-Internet Notes : The internet is used for the e-mail communications with the main office. Additionally, the internet is used to answer questions that are posed to the department related to Off-Highway vehicle use in the County. Staff also uses the internet for work performed on writing this grant since they are in a remote area and can not make it down the hill for meetings. The internet is also an important part of the new reservation system that will have a start date in 2010.	1.000	2400.000	YR	1,800.00	600.00	2,400.00
	<b>Total for Others</b>				10,875.00	3,625.00	14,500.00



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	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
<b>7</b>	<b>Indirect Costs</b>						
	Indirect Costs- Administrative Overhead	1.000	25000.000	YR	18,750.00	6,250.00	25,000.00
<b>Total Program Expenses</b>					271,000.00	90,334.00	361,334.00
<b>TOTAL DIRECT EXPENSES</b>					271,000.00	90,334.00	361,334.00
<b>TOTAL EXPENDITURES</b>					<b>271,000.00</b>	<b>90,334.00</b>	<b>361,334.00</b>

<b>TOTAL PROJECT AWARD (Rounded to the nearest \$1000)</b>	<b>271,000.00</b>	
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