

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Probation

BOARD AGENDA # \*B-6

Urgent

Routine

AGENDA DATE July 13, 2010

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Apply for and Accept a Probation Specialized Units Program Grant from the California Emergency Management Agency to Provide Intensive Supervision Services to Domestic Violence Offenders

STAFF RECOMMENDATIONS:

1. Authorize the Chief Executive Officer to approve and sign the Probation Specialized Units Program Grant application.
2. Authorize the Chief Probation Officer to apply for a Probation Specialized Units Program Grant from the California Emergency Management Agency and to sign all necessary documents related to the Grant including contracts.

FISCAL IMPACT:

The California Emergency Management Agency (Cal EMA) has made eighth year funding available for Probation Specialized Units Programs. This program is supported through funding provided by the Federal Violence Against Women Act (VAWA). The Department received the initial grant award in 2003 through a competitive process and has since received consecutive years funding through a non-competitive application process. A total of \$321,956 from this funding source has been received to date. The Probation Department received \$45,667 and provided a cash match of \$15,222 to fund a

(Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2010-455

On motion of Supervisor Monteith, Seconded by Supervisor O'Brien  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1)  Approved as recommended

2)  Denied

3)  Approved as amended

4)  Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to Apply for and Accept a Probation Specialized Units Program Grant from the California Emergency Management Agency to Provide Intensive Supervision Services to Domestic Violence Offenders

FISCAL IMPACT: (Continued)

Deputy Probation Officer in Fiscal Year 2009-2010. In anticipation of receiving an additional year of funding, the Probation Department budgeted \$75,000 as part of the 2010-2011 Proposed Budget. Cal EMA has since released a Request for Proposal (RFP) for the Probation Specialized Supervision Program for the period beginning October 1, 2010 through September 30, 2011. This will be a three year funded program. Initial and continuation funding will be contingent on passage of the State Budget Act, availability of the VAWA federal funds, and compliance with the grant award agreement. Funding for the initial year will be competitive with the second and third year non-competitive. The amount of funding available is based on service area population. The Probation Department is eligible to apply for \$100,000 with a minimum cash match of \$33,333. Adjustments to the Probation Department budget will be made at Final Budget depending upon the success of the grant application.

The Probation Department will fund two Deputy Probation Officers to provide intensive supervision services to domestic violence offenders in the Stop Abusive and Violent Environments (SAVE) Program. These positions were previously funded through the current year's allocation of Probation Specialized Units Program Grant and the Federal Justice Accountability Grant both due to end September 30, 2010. The Probation Department will use existing resources to fund the \$33,333 difference between the grant funds and the actual costs associated with the Deputy Probation Officers' salary and benefits.

DISCUSSION:

For the eighth consecutive year, funding under the Federal Violence Against Women Act (VAWA) is available to enhance specialized units within Probation Departments in California to intensively supervise small caseloads of offenders of violent crimes including sexual assault, domestic violence, and stalking. The Board of Supervisors previously approved the initial grant in 2003, which was awarded to Stanislaus County through the Governor's Office of Criminal Justice Planning for a three-year period and has approved each subsequent years' applications since its inception. Cal EMA took over administration of the grant in 2009 and has recently issued a Request for Proposal for a new three year funding cycle beginning October 1, 2010. Board action is necessary in order to apply for eighth year funding. The deadline for application is July 15, 2010.

These funds support the Stop Abusive and Violent Environments (SAVE) program, which provides the highest risk domestic violence offenders and their victims with a level of service that was not previously attainable through general supervision caseloads. The level of funding available with the new cycle of funding will allow the Probation Department to double the capacity of the program by adding an additional SAVE officer. Each SAVE Officer supervises an average of 30 cases each month with each offender being contacted on a near weekly basis. The small caseload capacity allows the SAVE Officer to provide intense supervision and monitoring in order

(Continued Page 3)

Approval to Apply for and Accept a Probation Specialized Units Program Grant from the California Emergency Management Agency to Provide Intensive Supervision Services to Domestic Violence Offenders

DISCUSSION: (Continued)

to reduce the likelihood of repeated acts of violence. The small caseload also allows the opportunity to provide increased services and safety to the victims of assigned cases. Regular contact is maintained with these victims to provide support and resource information.

POLICY ISSUE:

This grant will meet the Board's priority of A Safe Community by continuing the SAVE program that has proven effective in reducing the likelihood of repeated acts of violence among the highest risk domestic violence offenders.

STAFFING IMPACT:

There are no staffing impacts associated with this agenda item. However, should this application not be approved for submission, loss of existing positions is inevitable.

CONTACT INFORMATION:

Scott Ball, Division Director, (209) 525-4505

ARNOLD SCHWARZENEGGER  
GOVERNOR

MATTHEW R. BETTENHAUSEN  
SECRETARY



3650 SCHRIEVER AVENUE  
MATHER, CA 95655

PHONE (916) 323-1569  
FAX (916) 327-5674

## **CALIFORNIA EMERGENCY MANAGEMENT AGENCY**

### **Proposal Cover Sheet**

### **RFP PROCESS**

### **PROBATION SPECIALIZED SUPERVISION PROGRAM**

Submitted by:  
Stanislaus County Probation Department  
2215 Blue Gum Avenue  
Modesto, CA 95358  
(209)525-5400

Cal EMA \_\_\_\_\_

Award # \_\_\_\_\_

### CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a grant award of funds to the following:

- 1. **Grant Recipient:** County of Stanislaus  
hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.
- 2. **Implementing Agency:** Stanislaus County Probation Department
- 3. **Project Title:** Probation Specialized Supervision Program
- 4. **Grant Period:** 10/01/10 to 09/30/11

\*Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
10/11	5. VAWA		\$100,000		\$33,333		\$33,333	
Select	6. Select						\$0	
Select	7. Select						\$0	
Select	8. Select						\$0	
Select	9.						\$0	
	10. TOTALS	\$0	\$100,000	\$100,000	\$33,333	\$0	\$33,333	10. Grand Total: \$133,333

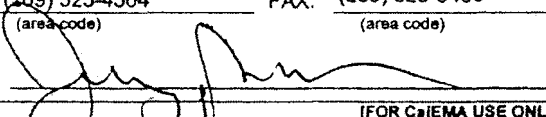
11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Cal EMA Program Guidelines, the Cal EMA Recipient Handbook, the Federal OJP Financial Guide and Program Guidelines (if applicable), and the Cal EMA audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. Official Authorized to Sign for Applicant/Grant Recipient: **Federal Employer ID Number:** \_\_\_\_\_

Name: Jerry Powers Title: Chief Probation Officer

Payment Mailing Address: 2215 Blue Gum Avenue City: Modesto Zip: 95358

Telephone: (209) 525-4504 FAX: (209) 525-5486 Email: PowersJ@stancounty.com  
(area code) (area code)

Signature:  Date: 7/12/10

[FOR CalEMA USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

\_\_\_\_\_  
Cal EMA Fiscal Officer Date \_\_\_\_\_ Cal EMA Director (or designee) Date \_\_\_\_\_

## PROJECT CONTACT INFORMATION

Applicant County of Stanislaus Grant Number \_\_\_\_\_  
[FOR OES USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. If a section does not apply to your project, enter "N/A." NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The **Project Director** for the project:

Name: Scott Ball Address: 2215 Blue Gum Ave  
Title: Division Director City: Modesto Zip: 95358  
Telephone #: (209) 525-4505 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: BallS@stancounty.com

2. The **Financial Officer** for the project:

Name: Karen Curci Address: 2215 Blue Gum Ave  
Title: Administrative Services Manager City: Modesto Zip: 95358  
Telephone #: (209) 525-4556 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: CurciK@stancounty.com

3. The **person having routine programmatic responsibility** for the project:

Name: Leticia Ruano Address: 2215 Blue Gum Ave  
Title: Supervising Probation Officer City: Modesto Zip: 95358  
Telephone #: (209) 567-4709 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: RuanoL@stancounty.com

4. The **person having routine fiscal responsibility** for the project:

Name: Karen Curci Address: 2215 Blue Gum Ave  
Title: Administrative Services Manager City: Modesto Zip: 95358  
Telephone #: (209) 525-4556 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: CurciK@stancounty.com

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: Richard W. Robinson Address: 1010 Tenth Street, Suite 6800  
Title: Chief Executive Officer of Stanislaus Co. City: Modesto Zip: 95354  
Telephone #: (209) 525-6333 Fax #: (209) 544-6226  
(Area Code) (Area code)  
E-Mail Address: RobinsonR@stancounty.com

6. The **Chair of the governing body** of the recipient: (Provide contact information other than that of the recipient)

Name: Jeff Grover Address: 1010 Tenth Street, Suite 6500  
Title: Chairman - Stanislaus Co. Board of Sup. City: Modesto Zip: 95354  
Telephone #: (209) 525-6560 Fax #: (209) 544-6226  
(Area Code) (Area code)  
E-Mail Address: GroverJ@stancounty.com

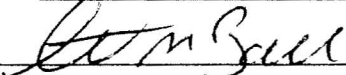
# SIGNATURE AUTHORIZATION

Grant Award #: \_\_\_\_\_

Grant Recipient: County of Stanislaus  
Implementing Agency: Stanislaus County Probation Department

**\*The Project Director and Financial Officer are REQUIRED to sign this form.**

**\*Project Director:** Scott Ball

Signature: 


Date: July 8, 2010

**\*Financial Officer:** Karen Curci

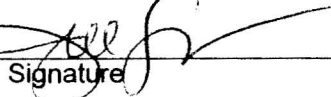
Signature: 

Date: 7-8-10

The following persons are authorized to sign for the  
**Project Director**

  
Signature  
Leticia Ruano

\_\_\_\_\_  
Name

  
Signature  
Jill Silva

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

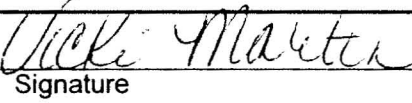
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

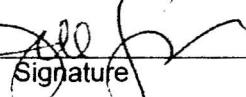
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

The following persons are authorized to sign for the  
**Financial Officer**

  
Signature  
Vicki Martin

\_\_\_\_\_  
Name

  
Signature  
Jill Silva

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,**  
**Services\*Training\*Officers\*Prosecutors (STOP) Formula Grant Program**

I, Jerry Powers hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Stanislaus

IMPLEMENTING AGENCY: Stanislaus County Probation Department

PROJECT TITLE: Probation Specialized Supervision Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Katty Sandhu

Title: Human Resources Manager

Address: 2215 Blue Gum Avenue Modesto, CA 95358

Phone: (209) 525-5449

Email: SandhuK@stancounty.com

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.



**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook Section 2154)**

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**  
(*This applies to federally funded grants only.*)

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**VIII. Filing Costs for Criminal Charges and Protection**

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

**IX. Forensic Medical Examination Payment Requirement for Victims of Sexual Assault**

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault.

The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

**X. *Judicial Notification***

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

**XI. *Polygraph Testing Prohibition***

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

**XII. *Nondisclosure of confidential or private information regarding services for victims***

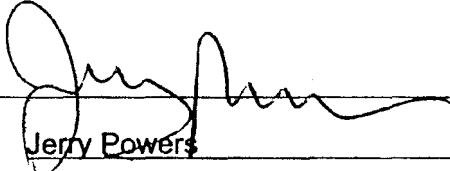

Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

**XIII. *Consultation and Documentation with local victim services programs***  
*(Applies only to law enforcement, prosecution and the courts)*

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

All appropriate documentation must be maintained on file by the project and available for Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.</p>	
Authorized Official's Signature:	
Authorized Official's Typed Name:	<u>Jerry Powers</u>
Authorized Official's Title:	<u>Chief Probation Officer</u>
Date Executed:	<u>7/12/10</u>
Federal Employer ID #:	_____ Federal DUNS # _____
Current Central Contractor Registration	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Executed in the City/County of:	<u>Stanislaus</u>
<b>AUTHORIZED BY:</b> <i>(not applicable to State agencies)</i>	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input checked="" type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	
Typed Name:	<u>Richard W. Robinson</u>
Title:	<u>Chief Executive Officer</u>

**PREFERENCE POINTS CERTIFICATION**

*Use this format if one is not provided by the Lead agency.*

**DATE:** 06/21/2010

**TO:** CALIFORNIA EMERGENCY MANAGEMENT AGENCY  
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION

**FROM:** Community Contact  
Enterprise Zone Program

**SUBJECT:** PREFERENCE POINTS

*(check only one box)*

- (5%) The applicant named below has targeted this enterprise zone for grant-related activities.
- (2%) The applicant named below has not specifically targeted this enterprise zone for grant-related activities. However, the applicant provides needed services to residents of this community.

**Name:** Stanislaus County Probation Department  
*(Applicant)*

**Name:** Probation Specialized Supervision Program  
*(Project)*

**Address:** 1010 10th Street Place, Modesto, CA 95353

STANISLAUS ENTERPRISE ZONE (ZONE 40) Zone  
*(Program)*

I certify that I have reviewed the proposed project and that it meets the eligibility requirements for preference points as required by *California Government Code Section 7082*.

<u>Rey Campanur</u>	<u>Enterprise Zone Manager</u>
Typed Name of Enterprise Zone Contact	Title

	<u>06/21/2010</u>
Signature of Enterprise Zone Contact	Date

Stanislaus Economic Development and Workforce Alliance

Name of Enterprise Zone Agency

1010 10th Street Place, Modesto, CA 95353

Address

<u>(209) 567-4940</u>	<u>(209) 567-4944</u>
Telephone Number (with area code)	FAX Number (with area code)

## **Project Narrative**

### **Problem Statement**

The economic distress affecting California is having a direct impact on Stanislaus County. Stanislaus County has a population of over 510,000 residents with an approximately 18.3% (April 2010) unemployment rate, over three times the rate of January 2000 (5.9%).<sup>1</sup> In 2007, Stanislaus County ranked number two of the top 100 counties in the nation with the highest percentage of households facing foreclosure. National rates in 2007 reflected one foreclosure for every 510 households, compared to one in every 79 households in Stanislaus County. Roughly 10,700 homes underwent foreclosure in 2007 and 2008, 9% of total housing.<sup>2</sup>

As a result of County-wide reductions directly linked to shrinking property taxes, the Probation Department reduced expenditures for the 2009/2010 fiscal year by 5% of the total net county costs, resulting in a reduction of \$955,692. The Probation Department has been instructed to decrease expenditures by an additional 9% for the upcoming fiscal year, a reduction of \$1,550,413. These reductions represent initial cuts and the pending final budget solution could be even more devastating.

The Stanislaus County Probation Department has made it a priority to provide services to offenders and victims of domestic violence. In the year 2002, prior to the inception of the Probation Specialized Unit grant (previously known as SAVE), there were 424 felony domestic violence probationers being supervised. Currently, there are 317 formal domestic violence probationers being supervised by three officers. In the year 2000, there were 4,457 domestic violence-related calls for assistance in Stanislaus County, compared to 3,068 in 2007.<sup>3</sup> The increased effort by law enforcement to respond, the

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<sup>1</sup> California Employment Development Department, *Unadjusted Unemployment Rate in Stanislaus County, January 1990 to April 2010*.

<sup>2</sup> Davick Services, *California's 100 Most Foreclosure Prone Counties*.

<sup>3</sup> Office of the Attorney General. *Domestic Violence Related Calls for Assistance in Stanislaus County*,

Applicant: County of Stanislaus Grant Number: \_\_\_\_\_

District Attorney's Office to prosecute, the Victim Services Division of the District Attorney's Office and the Domestic Violence Coordinating Council to educate, and the Probation Department to supervise domestic violence offenders are contributing factors to the decrease in cases and calls for assistance. Together with law enforcement agencies such as the Sheriff's Department and the Modesto Police Department, the Probation Department will deliver an intensive level of services to high risk offenders and their victims. Through the efforts of the Domestic Violence Coordinating Council's annual conference and in collaboration with community agencies such as the Haven Women's Center, the Probation Department will provide education, resources, and support to victims of domestic violence (that is not attainable without the PSS funds). The Probation Specialized Supervision Program funds are needed in order to continue advances in breaking the cycle of violence and abuse in Stanislaus County. The current Probation Specialized Unit (PSU) officer supervises a capacity of 40 offenders; this will be duplicated with the addition of a second Probation Specialized Supervision Program officer. The funds will be used to supervise offenders assessed as having the greatest level of threat to repeat acts of violence upon their victims and to ensure that victims are receiving the services needed to ensure their safety.

If not for this funding, as many as two positions would be eliminated. For the upcoming fiscal year the department has lost seven positions. County-wide budget reductions may result in additional positions being targeted at mid-year. Due to discontinuance of PSU funding allocation and exhaustion of other funding sources in addition to county-wide budget reductions there is a potential for a significant negative impact of the supervision of domestic violence offenders in Stanislaus County.

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*2000 and 2007.*

Applicant: County of Stanislaus Grant Number: \_\_\_\_\_

## Plan

The officers identified to be assigned to the Probation Specialized Supervision (PSS) positions each graduated from accredited four-year universities with Bachelor of Arts degrees and are veteran officers of the Probation Department, including current assignments to high-risk domestic violence caseloads. In addition to completing probation officer core training and 40 hours per year of standardized probation officer training, they have participated in the following: Family and Domestic Violence Conference, Force and Weaponry, Ethics, Adult Law, Defensive Tactics, Defensive Driving, Field Safety, Gang Trends, and Critical Incident Response. Their duties include the field supervision of high risk domestic violence offenders and duties that are directly related to the PSS grant requirements, including weekly contacts with offenders and monthly contacts with victims. Despite only partial funding, these officers' time will be dedicated to the PSS grant duties. One of the identified officers has served as the Probation Department's Probation Specialized Units (PSU) program officer for the last two years. During this time, she has met or exceeded the criteria for the program, including all required contacts with offenders and victims. Each of the officers is assigned to the Violent Offender Program Unit, which is a specialized unit that consists of seven deputy probation officers who supervise caseloads of no more than 60 high risk offenders per caseload in the following cases: domestic violence, sex offenders, and elder and child abuse. The current PSU officer supervises a capacity of 40 offenders; this will be duplicated with the addition of a second PSS officer. In addition to meeting the objectives of the Probation Specialized Units program, the probation officer conducts a minimum of five searches of offenders' residences monthly and works a minimum of two weekend and evening shifts monthly. The PSS officers will continue to be held to these standards and will be responsible for the intensive supervision of the domestic violence offenders to ensure compliance with all court orders.

Applicant: County of Stanislaus Grant Number: \_\_\_\_\_

The Probation Specialized Supervision Program will impact offenders of serious violent crimes specifically targeting the highest risk domestic violence offenders by providing intense supervision services to a reduced caseload using evidence based practices and by providing services to their victims. Evidence based practices to be provided include assessing the offenders' risks and needs, regular face-to-face contact, cognitive treatment, when deemed applicable, domestic violence treatment, as well as swift and immediate sanctions. The Stanislaus County Probation Department places high priority on the services provided to offenders and victims of domestic violence, as evidenced by reduced caseloads using county general fund allocation.

Cases will be assigned to the Probation Specialized Supervision Program officer by utilizing a validated risk assessment tool to identify felony domestic violence probationers who score at a maximum risk of re-offending. Priority consideration will also be given to any offender whose victim presents as at imminent risk for continued acts of violence at the hands of the offender.

Mandatory Objectives:

- a) Provide intensive probation services to two caseloads of no more than 40 probationers convicted of domestic violence, sexual assault, dating violence, and stalking crimes. Each offender placed on probation for a crime of domestic violence will be reviewed by a supervising probation officer for assignment to the Probation Specialized Supervision Program based on the criteria noted above. Services to be provided to the probationer include: announced and unannounced visits at home and, where applicable, in the community; probationer searches; drug and alcohol screening; regular contact with counseling staff to monitor compliance with treatment and court orders; frequent face-to-face contacts in the community and office; and re-evaluation of risk every six months to determine if the probationer's risk factor has changed in order to make adjustments to the level of supervision. If the probationer



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violates any condition of his court ordered terms or if the probationer commits a new law violation, the officer will request appropriate and immediate sanctions.

b) Complete weekly contacts with active PSS probationers at a minimum of one contact per week. The caseloads will not exceed 40 cases in order to provide the maximum service possible to the probationers and their victims. Specifics of each contact made will be documented in the form of a contact note in our departmental Integrated Criminal Justice Information System database.

**Service Goals** (Based on Two Caseloads):

- Number of field contacts with probationers: 864 (30%+)
- Number of in-person office contacts: 864 (30%+)
- Number of telephone contacts with probationers: 576 (-20%)
- Total number of contacts with probationers: 2880
- Average number of active probationers during the reporting period: 60/Month.

Attempts to contact all victims of offenders assigned to the Probation Specialized Supervision Program will be made within 30 days of assignment to the caseload and monthly thereafter during the term of probation. Officers will contact the victims in their home environment to discuss the terms and conditions of the offender's probation, the role of the probation officer and contact information, as well as provide examples of behavior considered to be violations of probation. The victim will be offered support and information for resources accessible within the community. The officers will maintain a tracking system reflecting the names and contact information for all victims as well as detailed contact notes pertaining to each contact or attempt made to contact each victim. If evidence of a new law violation is discovered at the time of contact with a victim, the probation officer will document the evidence with detailed notes as well as photos of the evidence in order to submit the information to the District Attorney's office for

Applicant: County of Stanislaus Grant Number: \_\_\_\_\_

prosecution. When warranted, the officer will take the offender into custody to ensure the victim's safety and to impose immediate sanctions.

**Victim Service Goals:**

- Number of field contacts made with the victims: 160 (25%)
- Number of in-person office contacts made with victims: 160 (25%)
- Number of telephone contacts made with the victims: 160 (25%)
- Total number of contacts with victims: 480

c) Probationers assigned to the Probation Specialized Supervision Program caseloads will be monitored closely for recidivism. The probation officer will review the daily booking list to determine if probationers on the caseload appear on the list in addition to asking the probationer during each contact if there has been law enforcement contact. Statistics will be kept and reported on a monthly basis by the project-assigned officers on the following:

- Service Goal – Number of domestic violence probationers that reoffended: New arrests will be tracked by the following categories: domestic violence, drugs/alcohol, weapons, violence against others (not a domestic partner), and violations of probation. Violations of probation will further be tracked by: violations of restraining orders, failure to attend mandated treatment, and other unrelated violations of probation.

d) During the grant period, the Automated Firearms System (AFS) will be utilized to search all (120 anticipated) project-specific probationers to identify those probationers possessing firearms. Every probationer convicted of a domestic violence offense will continue to be searched in the AFS. The results will be included as part of the physical files provided to the assigned officers.

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- e) During the grant period, when a project-specific probationer is known to be in possession of a firearm, the assigned probation officer will facilitate the offender's arrest, removal of the firearm, and inform the probationer as to the prohibition to acquire or possess a firearm.
- f) The probation officer will contact all probationers on the caseload individually and in person, or by telephone, or mail to ensure each probationer understands provisions of the firearms prohibitions. The assigned officer will provide a copy of the "Firearms Prohibiting Categories" form issued by the California Department of Justice Bureau of Firearms during initial contact with each probationer assigned to the caseload. The officer will explain the prohibition of possessing a firearm.
- g) The recipient will distribute educational materials on firearm prohibition and confiscation laws to at a minimum: probationers, firearm dealers, law enforcement, the court, community-based victim advocates, and victims of domestic violence. The assigned officer will disseminate a packet made up of information created by the California Department of Justice Bureau of Firearms to those noted above.
- h) During the first year/initial year of the program, the Stanislaus County Probation Department will budget for travel and per diem expenses for the assigned probation officers and supervising probation officer to attend a mandatory Cal-EMA Project Director's Meeting.
- i) The Stanislaus County Probation Department will send the project-assigned probation officers to training determined by Cal EMA.

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### Implementation

The Stanislaus County Probation Department has successfully implemented and sustained numerous state and federal grant-funded programs. The department has effectively executed Cal EMA's Probation Specialized Units program for the last eight years. As a result of its successful outcomes, additional caseloads have been created using the PSU program as a model to provide intensive services to reduced caseloads of domestic violence offenders. The project-specific officers will sustain and continue to improve the program which benefits the community and domestic violence offenders and victims. Statistical data will be collected and reported to Cal EMA to meet the objectives and within required timelines.

The department has entered into operational agreements with each of the local law enforcement agencies in the county, the District Attorney's Office, and the Haven Women's Center, which operates the county domestic violence shelter and rape crisis center. The Probation Department works closely and effectively with local law enforcement agencies. An example includes that, despite discontinuation of a contract with the Modesto Police Department and the Sheriff's Department due to budget reductions, each of the agencies has continued to dedicate officer time and agency resources toward maintaining established collaborations. The project officers assigned to the PSS program will be expected to develop relationships with the victim advocates of the District Attorney's office as well as maintaining relationships with the Haven Women's Center. The Probation Department has also been involved with the local Domestic Violence Coordinating Council (DVCC) since its inception in 1995. The mission of the council is to facilitate and support collaborative partnerships in the field of domestic violence and to build and maintain healthy families in the community. In addition to participating in the DVCC, the department attends a high risk domestic violence offender meeting monthly. During this meeting, members of local law

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enforcement and the Victim Services division of the District Attorney's Office review pending domestic violence cases to ensure the victim is receiving appropriate services and to determine appropriate resources to be provided to the offender. The relationships the Stanislaus County Probation Department has built with the community as well as local law enforcement will guarantee adherence to the policies as set forth and successful implementation of the Probation Specialized Supervision Program grant. The Probation Specialized Supervision Program officers will be assigned to the Violent Offender Program Unit. The caseloads of that unit are reduced, based on the risk level of the offenders assigned. The project-assigned officers will have at least one year of experience supervising violent probationers, complete a minimum of 12 hours of annual training specific to domestic violence, complete training specific to probation supervision, and have the ability to work with people of diverse ethnic and socio-economic backgrounds. The Probation Specialized Supervision Program officers will be assigned with minimum disruption to the program. Each officer already has experience overseeing similar sized, high risk domestic violence caseloads with standards very similar to those of the Probation Specialized Supervision Program.

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Appendix

Operational Agreements have been secured with the following agencies:

1. Stanislaus County Sheriff's Department
2. Stanislaus County District Attorney
3. Modesto Police Department
4. Newman Police Department
5. Oakdale Police Department
6. Turlock Police Department
7. Ceres Police Department
8. Waterford Police Services
9. Hughson Police Services
10. Haven Women's Shelter

**Budget Narrative**

The enclosed budget detail outlines the anticipated 2010/2011 expenditures for the Probation Specialized Supervision Program. A detailed summary of each of the designated budget areas and the related expenses for the program are contained herein.

**Personal Services**

The grant funds will pay for a portion of the salary and benefits of two full-time Deputy Probation Officers. These officers will serve as the intensive supervision officers for offenders assigned to the program and the primary point of contact for victims and community resources. Full-time positions are necessary in order to meet the guideline that the assigned officers attempt weekly contacts with each assigned offender. The cost to cover the portions of the salaries and benefits not covered by the grant will be incurred by the Probation Department. The funds provided by this program will allow for the intensive supervision of those offenders assessed as having the greatest level of threat to repeat acts of violence upon their victims and to ensure that victims are receiving the services needed to ensure their safety.

The officers who will be assigned to the positions graduated from accredited four-year universities with Bachelor of Arts degrees and are veteran officers of the Probation Department, including current assignments to high-risk domestic violence caseloads. In addition to completing probation officer core training and 40 hours per year of standardized probation officer training, they have participated in the following: Family and Domestic Violence Conference, Force and Weaponry, Ethics, Adult Law, Defensive Tactics, Defensive Driving, Field Safety, Gang Trends, and Critical Incident Response. Their duties include the field supervision

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of high risk domestic violence offenders and duties that are directly related to the Probation Specialized Supervision Program grant requirements, including weekly contacts with offenders and monthly contacts with victims. Despite only partial funding, these officers' time will be dedicated to the Probation Specialized Supervision Program grant duties.

The combined year one salary for the two officers amounts to \$111,582, of which \$100,000 will be claimed through the Probation Specialized Supervision Program grant. The remaining \$11,582 will be supported by the Probation Department's general fund. The combined year one benefits for the two officers amounts to \$61,850, of which \$33,333 will be claimed as match. The entire benefits amount will be supported by County General Fund.

**Operating and Equipment Expenses**

The budget does not include any additional operating or equipment expenses.



**BUDGET CATEGORY AND LINE ITEM DETAIL**

<b>A. Personal Services – Salaries/Employee Benefits</b>	STATE	% MATCH	COST
<p><b><u>Salary (2 Deputy Probation Officers FTE)</u></b>  <math>\\$27.37 \text{ per hour} \times 2080 \text{ hrs} = \\$56,929.60</math>  Less 5% Budget Reduction <math>(-\\$2,846.45) = \\$54,083.15</math>  STC Cert Pay <math>3\% \times \\$56,930 = \\$1,707.89</math>  Total Salary = <math>\\$55,791 \times 2 \text{ Officers} = 111,582</math>  <b>Amount to Be Funded by VAWA = \$100,000</b></p> <p><b><u>Benefits (Deputy Probation Officer FTE)</u></b>  FICA <math>6.2\% \times \\$58,637 = \\$3,635.49</math>  Medicare <math>1.45\% \times \\$58,637 = \\$850.24</math>  Retirement <math>34.74\% \times \\$58,637 = \\$20,370.49</math>  Benefitis <math>11.91\% \times \\$55,791 = \\$6,986</math>  Unemployment - Flat Rate = \$325  Total Benefits = <math>\\$30,925 \times 2 = \\$61,850</math>  <b>Amount to be Claimed as Match = \$33,333</b></p>	<p style="text-align: center;">\$100,000</p>	<p style="text-align: center;">33,333</p>	<p>\$0  \$0  \$0  \$0  \$0  \$100,000  \$0  \$0  \$0  \$0  \$0  \$0  \$0  \$0  \$33,333  \$0</p>
<b>Personal Section Totals</b>	<b>\$100,000</b>	<b>\$33,333</b>	<b>\$133,333</b>
<b>PERSONAL TOTAL</b>			<b>\$133,333</b>





## PROJECT SUMMARY

### 1. GRANT AWARD NO.

### 2. PROJECT TITLE

Probation Specialized Supervision Program

### 3. GRANT PERIOD

10/01/10 to 9/30/11

### 4. APPLICANT

Name: County of Stanislaus Phone: (209) 525-5400  
Address: 2215 Blue Gum Avenue Fax #: (209) 525-5486  
City: Modesto Zip: 95358

### 5. GRANT AMOUNT

(this is the same amount as 10G of the Grant Award Face Sheet)

\$ 133,333

### 6. IMPLEMENTING AGENCY

Name: Stanislaus County Probation Department Phone: (209) 525-5400 Fax #: (209) 525-5486  
Address: 2215 Blue Gum Avenue City: Modesto Zip: 95358

### 7. PROGRAM DESCRIPTION

The grant will partially fund two full-time Deputy Probation Officers to provide intensive probation services and victim services to no more than 80 domestic violence offenders on formal probation. The targeted population is domestic violence offenders who pose the greatest level of threat to repeat acts of violence upon their victims and to ensure that victims are receiving the services needed to ensure their safety. All program participants are residents of Stanislaus County.

### 8. PROBLEM STATEMENT

The Probation Specialized Units (PSU) program in Stanislaus County commenced in February 2003, at which time 30 project-specific offenders were assigned to the PSU caseload. There are currently 317 formal domestic violence offenders being supervised by three officers, compared to 424 offenders prior to the inception of the Probation Specialized Unit grant. Due to discontinuance of PSU funding allocation and exhaustion of other funding sources in addition to County-wide budget reductions, there is a potential for significant negative impact of the supervision of domestic violence offenders in Stanislaus County. The need for continued intensive services to offenders and their victims that is not attainable with general supervision of domestic violence caseloads still remains.

### 9. OBJECTIVES

Objectives for the 2010/2011 fiscal year are to maintain a reduced high risk caseload of no more than 40 offenders per officer; to provide intensive probation services to the assigned offenders; to contact and provide victims with resources, referrals and support; to conduct weekly offender contacts in the office, field and at counseling programs; to identify project-specific probationers in possession of firearms and facilitate the removal of the firearms; to explain provisions of firearm prohibitions to offenders; and to maintain statistical results as required by the grant. Domestic violence offenders who meet the criteria of the program will receive a level of intensive supervision that is not attainable with general supervision domestic violence caseloads.

**10. ACTIVITIES**

Conduct weekly contacts with offenders and victims at residences, the Probation Department, counseling agencies, and at work during normal and alternative hours. Intensive supervision will include, when applicable, probation searches, drug testing, probation revocations, arrests, probation reports and service referrals to, and intervention with, the victim and family. The assigned officers will use the Automated Firearms System (AFS) to identify project-specific probationers possessing firearms, facilitate the removal of the firearms, and inform the probationers as to the prohibitions of firearms.

**11. EVALUATION** (if applicable)

Monthly statistical gathering will be conducted by the assigned officers. The Supervising Probation Officer will evaluate the monthly and quarterly statistics. The performance of the project will be monitored by the Project Director.

**12. NUMBER OF CLIENTS**

(if applicable)

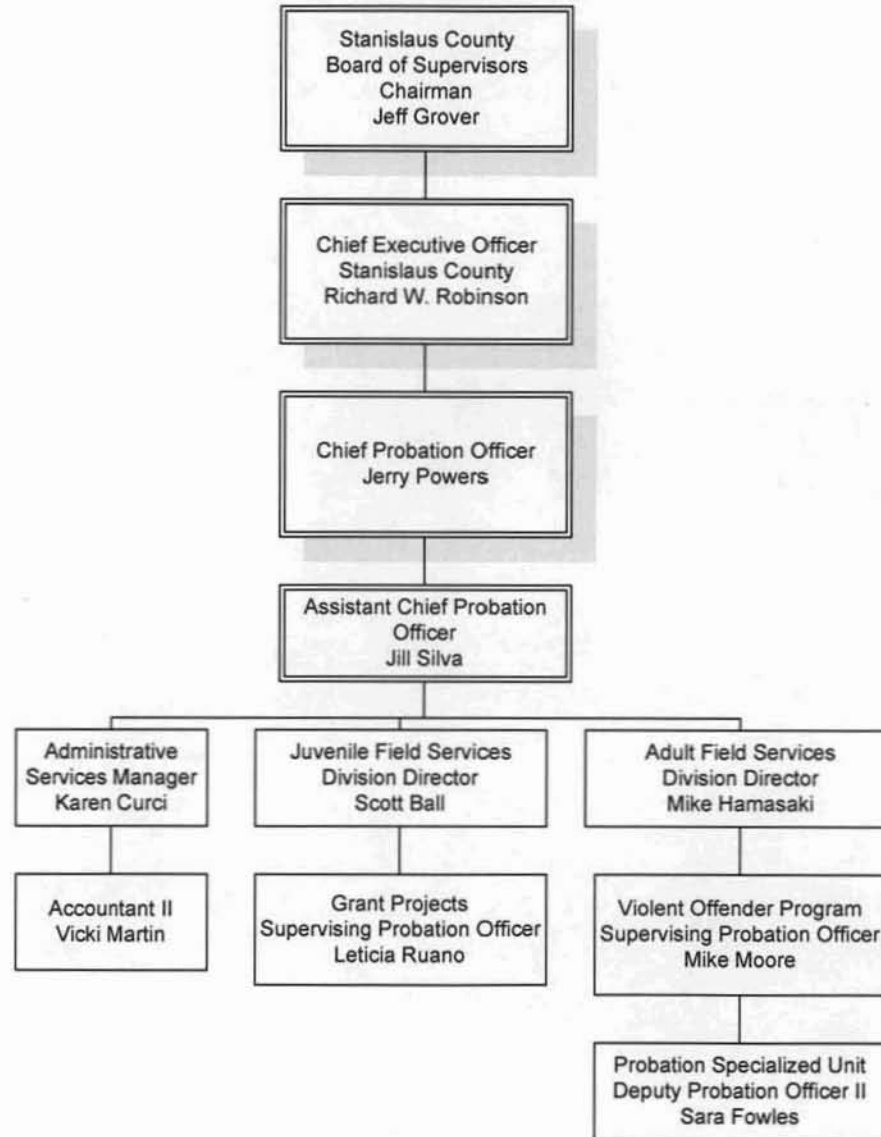
No more than 40 probationers and the victims of their offenses per officer on a monthly basis.

**13. PROJECT BUDGET**

(these are the same amounts as on Budget Pages)

	<b>Personal Services</b>	<b>Operating Expenses</b>	<b>Equipment</b>	<b>TOTAL</b>
	\$100,000			\$100,000
Cash Match	\$33,333			\$33,333
				\$0
				\$0
				\$0
				\$0
<b>Totals:</b>	\$133,333	\$0	\$0	\$133,333

STANISLAUS COUNTY PROBATION DEPARTMENT  
Probation Specialized Unit



## NONCOMPETITIVE BID REQUEST CHECKLIST

Has the applicant/recipient met the following requirements of the *Recipient Handbook*:

	Check appropriate box:	Yes	No
<b><u>Section 3511</u></b>			
Do conditions exist that require a sole/single-source contract?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b><u>Section 3521.1</u></b>			
Is a brief description of the program or project included?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b><u>Section 3521.2</u></b>			
Was it necessary to contract noncompetitively?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Did the contractor submit his/her qualifications?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is the reasonableness of the cost justified?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Were cost comparisons made with differences noted for similar services?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is a justification provided regarding the need for contract?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b><u>Section 3521.3</u></b>			
Is an explanation provided for the uniqueness of the contract?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b><u>Section 3521.4</u></b>			
Are there time constraints impacting the project?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Were comparisons made to identify the time required for another contractor to reach the same level of competence?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### PRIOR, CURRENT AND PROPOSED OES FUNDING

List all currently funded CalEMA projects and all CalEMA grants awarded to the applicant during the last five fiscal years. Include the fiscal year of operation, the grant number and the amount of CalEMA funding. For current and proposed grants that include positions funded by more than one CalEMA grant, list these personnel by title and the percentage of the position funded by CalEMA. The percentage of funding must not exceed 100 percent for any one individual.

Example				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	PERCENTAGE PAID BY OES
2005-06	DC05160010	\$50,000	Project Director	25%
2005-06	CE05089504	\$67,000	Project Director	25%
2005-06	MS05040550	\$68,000	Project Director	50%

PRIOR, CURRENT AND PROPOSED CalEMA FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF CalEMA FUNDING
				0%
2009-2010	PU09070500	\$45,667	Deputy Probation Officer II	48%
2008-09	PU08060500	\$62,818	Deputy Probation Officer II	72%
2007-08	PU07050500	\$42,189	Deputy Probation Officer II	48%
2006-07	PU06050500	\$42,189	Deputy Probation Officer II	53%
2005-06	PU05040500	\$38,361	Deputy Probation Officer II	46%
				0%
				0%
				0%



## PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Stanislaus County\*

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

18\*  
19

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

25\*  
26  
17

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

14\*  
12

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

510,000



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

B6 7/13/10

September 13, 2010

Scott Ball  
Division Director  
Stanislaus County  
2215 Blue Gum Avenue  
Modesto, CA 95358

2011 OCT 14 P 2:26  
BOARD OF SUPERVISORS

Dear Mr. Ball:

Thank you for submitting a response to the California Emergency Management Agency's (Cal EMA) Probation Specialized Supervision Program Request for Proposal (RFP). Cal EMA received a total of sixteen eligible proposals. The process was competitive and, unfortunately, your proposal was not selected for funding.

Your proposal score was 257.60 out of a possible 470 points. Enclosed, please find a summary of your agency's score.

Cal EMA provides you herewith the current guidelines regarding the appeals process for your review. Appeals must adhere to the procedures detailed in the guidelines. Your agency has fourteen (14) calendar days from the receipt of this letter, as indicated on the return receipt, in which to appeal. Formal letters of appeal should be directed to:

David Zocchetti, Legal Counsel  
California Emergency Management Agency  
3650 Schriever Avenue  
Mather, California 95665  
Attn: Probation Specialized Supervision Program  
Appeal of Denial of Funding

We appreciate your interest in the Probation Specialized Supervision Program RFP and the time and effort expended in this endeavor.

Sincerely,

BRENDAN A. MURPHY  
Director, Office of Grants Management

3650 SCHRIEVER AVENUE • MATHER, CA 95655  
PUBLIC SAFETY AND VICTIM SERVICES DIVISION  
(916) 324-9200 • (916) 327-5674 FAX