

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # *B-12

CAK Urgent Routine
CEO Concurs with Recommendation YES NO
(Information Attached)

AGENDA DATE June 29, 2010

4/5 Vote Required YES NO

SUBJECT:

Approval of the Stanislaus County California Wraparound Plan and Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) to Implement the Stanislaus County Wraparound Program and Approval to Issue a Request for Proposal to Provide Wraparound Services

STAFF RECOMMENDATIONS:

1. Approve the Stanislaus County California Wraparound Plan.
2. Approve the Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) to Establish a Stanislaus County Wraparound Program.

Continued on Page 2

FISCAL IMPACT:

Wraparound is funded with the non-Federal portion of Aid to Families with Dependent Children (AFDC)-Foster Care (FC) payments. Legislation has not provided new funding but allows the flexible use of non-federal AFDC-FC funds, minus the cost for any out-of-home placement, to develop in-home service alternatives to high end group home placement. The non-Federal State and County portion of Group home assistance payments claimed for Wraparound participants will be redirected to contracted
Continued on Page 2

BOARD ACTION AS FOLLOWS:

No. 2010-419

On motion of Supervisor Chiesa, Seconded by Supervisor O'Brien

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

STAFF RECOMMENDATIONS: (Continued)

3. Authorize the Community Services Agency Director, or her Assistant Director Designee, to sign the Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) for term of July 1, 2010 through June 30, 2013.
4. Authorize the General Services Agency (GSA) to issue a Request for Proposal (RFP) for Wraparound Services with Behavior Health and Recovery Services (BHRS) as the lead agency.

FISCAL IMPACT: (Continued)

alternative services. Estimated Wraparound aid payments of \$1,272,240 are included in the Agency's Fiscal Year 2010-2011 Adopted Proposed Budget for Community Services Agency – Foster Care. If approved by the Board, these funds will be transferred to the Community Services Agency – Services and Support budget upon award of the Request for Proposal (RFP). Wraparound savings are required to be reinvested on program services. There is no additional cost to the County General Fund as a result of the Stanislaus County California Wraparound Program.

DISCUSSION:

On April 15, 2008 a letter was issued by the California Department of Social Services (CDSS) to Stanislaus County Community Services Agency (CSA) indicating CDSS's responsibility for the implementation of Senate Bill (SB) 163 Wraparound as directed by the Mental Health Services Act (MHSA) which requires all counties to implement Wraparound services pursuant to Welfare and Institutions Code (WIC) Section 18250 or provide substantial evidence that it is not feasible in the county. Wraparound is defined as community-based intervention services that emphasize the strengths of the child and family and includes the delivery of coordinated, highly individualized unconditional services to address needs and achieve positive outcomes in their lives.

The California Wraparound Program allows counties the flexible use of State foster care dollars to provide eligible children with family-based alternatives to group home placement using Wraparound Program Services as an alternative. The Wraparound Program provides the opportunity to serve children who are currently residing in a group home or at risk of being placed in a group home because they need a higher level of care, services and supervision due to behavioral or mental issues. Providing Wraparound Program Services means that the identified children/youth will be able to return home or live in a less restrictive setting supported by their family and the community. The program will be strength-based and family focused, will provide a seamless delivery of services and will ensure that the family has connections and support systems.

Approval of the Stanislaus County California Wraparound Plan and Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) to Implement the Stanislaus County Wraparound Program, and Approval to Issue a Request for Proposal to Provide Wraparound Services
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With the decline of State allocation funding for Child Welfare, as well as recent realignment revenue decline, the ability to provide a variety of services to keep children stable in the lowest level of placement has diminished during 2009-2010 and is further reduced in the coming fiscal year. Traditionally the Department has succeeded in keeping a very low rate of foster care placement through the ability to maintain children safely with their parents. However, fiscal cutbacks have resulted in reductions in those services effective in the 2010-2011 Adopted Proposed Budget. The Wraparound Program would fund a variety of services as an alternative to foster care and group home placement. The Wraparound Program uses existing State funding in a flexible way to allow for more services to be directed to a family to keep the child at home or in a lower level of care. Although the Wraparound Program is aimed at a small number of very high risk children and their families, it is seen as an important vehicle to provide intensive services to the most at-risk children, even though similar services are being cut overall in the Child Welfare Program. This supports the Department's County Self Improvement Plan in Child Welfare, which is a subset of California's Performance Improvement plan required by Federal regulation.

In October 2008 a Wraparound Committee was formed with representatives from County Departments including Community Services Agency (CSA), Behavior Health and Recovery Services (BHRS), Probation, and community partners including Stanislaus County Office of Education (SCOE), Family Resource Centers, Youth Advisory Council, Consumer Organization, Juvenile Court Commissioners and attorneys and others, to determine and recommend the best Wraparound approach in Stanislaus County.

On February 2, 2009 the Director of the Community Services Agency issued a letter of intent to the CDSS to develop a Wraparound proposal in Stanislaus County.

The Wraparound Committee developed the Stanislaus County California Wraparound Plan and on March 2, 2010 CSA received approval from CDSS to implement the Stanislaus County Wraparound Program pending Stanislaus County Board approval of the plan and Memorandum of Understanding (MOU) between the County and CDSS. Stanislaus County will now be able to claim State Foster Care payments in accordance with claiming instructions issued in County Fiscal Letter No. 03/04-49 dated February 23, 2004. Stanislaus County is approved to claim funding for 12 eligible children at a time and can negotiate a higher count at anytime the County determines the need. The MOU is for a period of 3 years for CDSS to monitor and assist with Stanislaus County's implementation plan. At the end of the 3-year period, the Wraparound Program will continue and an MOU is no longer required.

The General Services Agency will issue a Request for Proposal (RFP) in Fiscal Year 2010-2011 to contract for Wraparound services. It is anticipated that the RFP will result in a contract between BHRS and the qualified community partner that has experience in service delivery that is strength-based, family centered, culturally competent, is a Medi-Cal certified agency and has experience working with the target population. The requirements are outlined in the plan that includes capacity and experience, operations and functions, staffing and fiscal capacity. The selected contractor will be responsible for hiring staff who will work directly with the children/youth and

Approval of the Stanislaus County California Wraparound Plan and Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) to Implement the Stanislaus County Wraparound Program, and Approval to Issue a Request for Proposal to Provide Wraparound Services
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families. CSA, BHRS, Probation and SCOE will collaboratively oversee the implementation of the program. Interagency MOUs will be developed to outline each Department's roles, responsibilities and funding commitment. CSA, as the lead agency, will provide the administrative and fiscal oversight. Each of the three County departments will receive referrals from their staff and will use their existing internal processes to determine eligibility. Each eligible child/youth will be presented to the County's Interagency Placement Committee (IPC). IPC will make the final selection and approval. The Wraparound Steering Committee will meet monthly and will work collaboratively with the contractor on process and outcome evaluation.

Initially, funding to support the Wraparound Program will be provided through Aid to Families with Dependent Children (AFDC)-Foster Care (FC) claims. Other funding sources may be available such as Early Periodic Diagnosis Screening and Treatment (EPDST), Medi-Cal, Title XIX, CalWORKs, Food Stamps, etc., to leverage and maximize resources. If Wraparound services are billable to other funding sources SB163 requires the reinvestment of available funds to expand services to eligible children with the Wraparound Program goals as approved by the Wraparound Steering Committee.

It is recommended that the Board of Supervisors approve the Stanislaus County Wraparound Plan and the Memorandum of Understanding (MOU) between Stanislaus County Community Services Agency and the California Department of Social Services (CDSS) to implement the Stanislaus County Wraparound Program.

POLICY ISSUES:

Approval of the Stanislaus County Wraparound Plan, MOU with the Department of Social Services and issuance of the RFP supports the Board's priorities of A Healthy Community, Effective Partnerships and Efficient Delivery of Public Services by providing services through vendor partnerships that provide Wraparound service alternatives to youth in group homes or in foster care in the community.

STAFFING ISSUES:

Existing Community Services Agency, Behavioral Health and Recovery Services and Probation staff are available to support the Wraparound program.

CONTACT PERSON:

Christine C. Applegate, Director 558-2500

STANISLAUS COUNTY
California - Wraparound Plan

APRIL 2010

Stanislaus County Community Services Agency
Stanislaus County Behavioral Health and Recovery Services
Stanislaus County Probation Department
Stanislaus County Office of Education

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SUMMARY

**STANISLAUS COUNTY
SB 163 –WRAPAROUND SERVICES**

INTRODUCTION

California Wraparound Program (SB 163), Chapter 795, Statutes of 1997 began as a five (5) year pilot program to provide Wraparound Program Services in January 1998. Counties were notified in ACL 01-83 that effective July 1, 2001 the California Wraparound Program Pilot scheduled end date of October 2003 was repealed. The California Wraparound Program allows counties the flexible use of State foster care dollars to provide eligible children with family based alternatives to group home placement using Wraparound Program Services as an alternative. The Wraparound Program provides the opportunity to serve children who are currently residing in a group home in Rate Classification Level (RCL) 10-14 or at risk of being placed in a group home. Providing Wraparound Program Services means that the identified children/youth will be able to return home and receive services in a less restrictive environment.

The Wraparound Program has the following ten principles: Family Voice and Choice, Team-Based, Natural Supports, Collaboration, Community-Based, Culturally Competent, Individualized, Strengths-Based, Persistence, and Outcome-Based. The family is fully engaged, has a voice and is an active participant in case/service planning. The family identifies their own needs and is provided with support in accessing an individualized array of informal and formal services and resources to meet these needs. The delivery of services is seamless because the family, youth and providers are working together as a team.

Stanislaus County's (County) Vision is "To be a county that is respected for its services in the community and is known as the Best in America". Behind these words is a strong regard for the people that we serve and pride in how we serve them. Our success can be measured in the quality of service we provide and our community partnerships. The county is known for its best practices and innovative spirit. In addition, the county has a long history of close and collaborative partnerships with community-based organizations, the Stanislaus County Foster Parent Association, stakeholders and other community groups.

The county is excited to implement the Wraparound Program. Partner agencies and community partners participated in the planning process to determine the best approach to serve children/youth and families so that the high-risk youth can be kept out of group home placement and live in less restrictive environments supported by families and the community. We believe that the Wraparound Program and Services will lead to better outcomes for children/youth and families. The county Wraparound Program will follow the principles of the California Wraparound Program. It will be strength-based and family focused, will provide a seamless delivery of services and will ensure that the family has connections and support systems. Respect for families is the core of service provision.

SECTION 1 – WRAPAROUND PROGRAM IMPLEMENTATION

I. ORGANIZATIONAL STRUCTURE

A. Infrastructure for Wraparound Program

The organizational structure for implementing the county Wraparound Program will be Community Services Agency (CSA) as the lead agency, contracting with Behavioral Health and Recovery Services (BHRS), who will develop and sub-contract with a qualified contractor. The county will issue a Request for Proposal (RFP) to invite agencies interested in providing Wraparound Program Services to children/youth and families. The county will contract with the agency with experience in service delivery that is strength-based, family centered, culturally competent, is a Medi-Cal certified agency and has experience working with the target population. The selected contractor will be responsible for hiring staff who will work directly with children/youth and families. The selected contractor will also be responsible for developing the Intensive Wraparound Services Process and managing the contract budget.

CSA, BHRS, Probation Department (Probation) and Stanislaus County Office of Education (SCOE) are the major public agencies that will collaboratively oversee the implementation of California Wraparound Services Program in the county. CSA, as the lead agency, will provide the administrative and fiscal oversight.

The above model works for the county. Here is why:

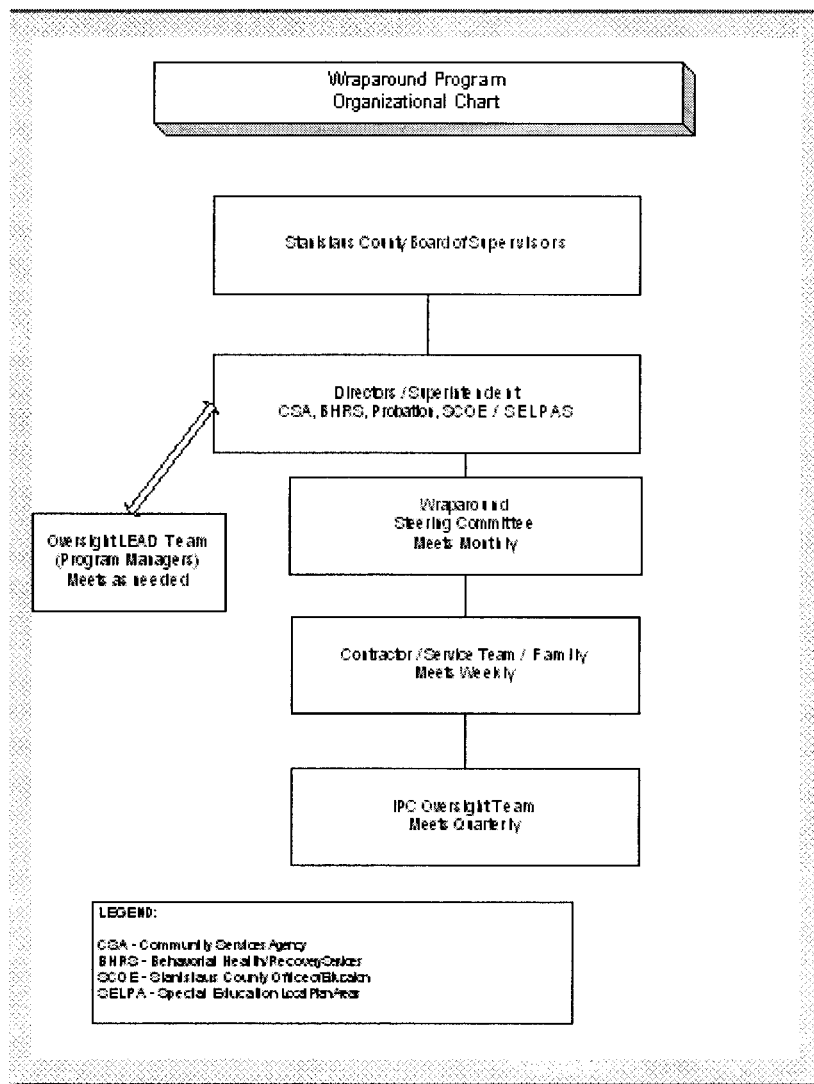
1. The county is known for its effective partnership with the community. Utilizing a private agency as contractor and partnering with them is consistent with the county's philosophy of collaboration and providing community-based services to children/youth and families.
2. The county has programs similar to the California Wraparound Program such as Therapeutic Behavioral Services (TBS) and Home Based Model. In these programs, community partners are working together to find solutions and resources for children/youth and families.
3. The process of working together is not new for the county. The Wraparound Program Services will be an additional service to already existing services and best practices. The county's community partners have extensive knowledge and experience in providing services that are in line with the California Wraparound Program standards and philosophy.
4. The collaboration of the four public agencies, with CSA as the lead agency to administer and provide fiscal support, ensures better oversight and coordination for the implementation of SB163. It also enhances the integration of SB163 with already existing programs such as AB 3632,

(provision of services to handicapped children), Lifelong Connections, Child Welfare Services, and the Kinship program.

B. Infrastructure for Developing and Maintaining the County Wraparound Program and Reinvestment Funds

The county will utilize existing infrastructures to support the successful implementation of a Wraparound Program Service model.

1. High level leadership composed of Directors of CSA, BHRS, Probation and SCOE. This team is responsible for administrative oversight of all county programs provided by their respective departments, approving policies across participating agencies, and identifying utilization.
2. The Oversight Lead Team (OLT) composed of program and fiscal managers from CSA, BHRS, Probation and SCOE. OLT will provide overall oversight to carry out the vision, mission and policies of the Wraparound Program. OLT will report to the Directors of the agencies administering the Wraparound Program and to the Wraparound Steering Committee and provide oversight of all budget operations including reinvestment funds.
3. Wraparound Steering Committee (WSC) composed of representatives from CSA, BHRS, Probation, SCOE, service providers, parent partners and other community partners. WSC will continue to meet. It will meet monthly during the first year of implementation to discuss progress and areas for improvement and quarterly after one year of implementation.
4. Interagency Placement Committee (IPC) Oversight Team composed of representatives from CSA, BHRS, Probation and community partners will meet bi-weekly during the six (6) month implementation phase and meet quarterly thereafter to review the program and family's progress. The IPC Oversight Team uses an individual approach and the primary point of this oversight is to achieve a community partnership that champions an unconditional, community-based care which embraces each child's family, culture and community.
5. Community Team (CT)/Child and Family Team composed of selected contractor, community partners and the family will meet weekly or as needed to discuss the family plan and family's progress.



The county has the following existing partnerships that will be utilized to support implementation of the family-centered and strength-based Wraparound Program.

1. **BIG III COMMITTEE**
 This is an internal committee at CSA composed of three supervisors from CSA's Child Welfare Services (CWS) and BHRG Children's System of Care. This committee approves requests for a higher level of care. The CWS Social Worker will present the case for approval. The BHRG Mental Health Clinician and Child Welfare Social Worker's supervisor participate in the discussion of the requests.
2. **INTERAGENCY RESOURCE COMMITTEE (IRC)**
 This is a committee composed of a Multidisciplinary Team and community providers that meets every two (2) weeks to discuss resources and recommend services to referred children/youth. The referred children/youth

and family are invited to be part of the discussion and solution finding meeting.

3. INTERAGENCY PLACEMENT COMMITTEE (IPC)

This Multidisciplinary Team composed of representatives from CSA's CWS, BHRS, Probation, parent partner and community partners meets every two (2) weeks or as needed and reviews/approves out-of-home placement and least restrictive placement. The target population includes dependent youth, wards of the Court and Chapter 26.5. (this chapter defines how to serve handicapped children who are eligible under the Individual Disability Education Act.)

4. HOME BASED SERVICES

This county program is operated by Sierra Vista Outpatient program. It provides intensive family therapy in the home. The program assigns two therapists to the family. One therapist works with children/youth, one works with the family and conducts family sessions. The entire family is supported. The service is six (6) months in length and provides twenty-four (24) hour crisis assistance. Payments are provided by Medi-Cal and some insurance including Chapter 26.5 services. "Case management is provided for seriously emotionally disturbed pupils pursuant to pupil's IEP."

5. THERAPEUTIC BEHAVIORAL SERVICES (TBS)

This service is available through BHRS. It is a State program implemented at the county level. AspiraNet is the contracted provider for in-county children/youth. It provides 1:1 behavioral aid to the children/youth and family to work towards decreasing at-risk behaviors. The intent of the program is aimed at children/youth in or at risk of hospitalizations, placement in level RCL12 or above group home or stepping down from higher level of care. Hours and service delivery are based on the need of children/youth. This program uses full scope Medi-Cal only.

6. PROBATION RESOURCE REVIEW BOARD

The Probation Department Juvenile Field Division provides some early intervention and diversion services for youth and also makes recommendations to the Juvenile Court for placing youth into out-of-home placement. The Probation Resource Review Board conducts an informal review of cases where the youth is being considered for out-of-home placement and finalizes the department's recommendation. Probation may make referrals for the county Wraparound Program Services for the youth and their family.

7. SCOE FOSTER YOUTH SERVICES AND CSA

SCOE Foster Youth Services and a CSA Educational Liaison, Social Workers and Probation staff work together in ensuring that educational services are provided to dependent children/youth and wards of the court.

They shall work together to facilitate the provision of educational services to the youth enrolled in county Wraparound Program.

8. **EXPANDED INDIVIDUAL EDUCATION PLAN (IEP) TEAM – PARTNERSHIP BETWEEN BHRS AND SCOE**
This team consists of the student, parents, special education teacher, regular education teacher, mental health provider, administrator, family advocate and any additional support person the family wishes to have present. The purpose is to review the student’s strengths, any evaluation results, behavior plans and interventions, progress toward treatment and academic goals and any parent concerns. Students who are not benefiting from the special education environment provided and require a highly structured environment to ensure their personal safety will be recommended for residential treatment. Once the recommendation has been agreed upon by the IEP team a mental health professional will make a presentation to IPC for approval.
9. **MULTIDISCIPLINARY TEAM-collaboration of agencies SCOE, BHRS, and Probation reviews county system of care services, educational, and mental health services while youth are detained in Juvenile Hall.**
10. **PARENT PARTNER PROGRAM**
Parent Partners are a parent or a primary caregiver who is raising or has raised a child/youth that has emotional and/or behavioral challenges. Parent Partners have experience in advocating for his/her child in multiple settings or systems. The program provides parent partners to mentor, support, and encourages other parents. The life experience of the Parent Partner provides a unique foundation for the mentoring relationship and enhances services as families work toward self-defined successful outcomes.
11. **CHILD ABUSE PREVENTION COUNSEL (CAPC)**
This committee provides a local forum for interagency cooperation and coordination of services in the prevention, intervention, and treatment as it relates to child abuse and neglect. It is made up of a broad array of community-based organizations, public agencies, and also includes parent partners.
12. **COURT APPOINTED SPECIAL ADVOCATES FOR DEPENDENT CHILDREN OF JUVENILE COURT (CASA)**
CASA of Stanislaus County is a community organization that provides dependent children of Juvenile Court with advocacy and support through the use of trained volunteers so that the children can thrive in a safe, permanent, and nurturing environment. CASA assignment requires an Order of Appointment by the Juvenile Court. CASA volunteers and CSA social workers work collaboratively to promote the best interests of the child. CASA, CSA and the JUVENILE COURT work together toward the mutual

goals of providing maximum protection and representation for all children involved in the dependency system, providing reasonable services to assist families to resolve the issues which have placed their children at risk and to ensure the child's well-being and achieving permanency in a timely manner to meet the best interests of children.

C. Community Team

The initial Wraparound Planning Committee will become Wraparound Steering Committee during the implementation phase and will be expanded to include community members and other stakeholders.

D. Relationship between SB 163 and Systems of Care

There is a strong partnership and collaboration between the CSA's CWS and BHRS' Children's System of Care. BHRS is an active participant in SB 163 planning and implementation. CSA and BHRS will be jointly contracting with the selected contractor in the implementation of SB 163. CSA CWS, BHRS, Probation and SCOE share common clients and responsibilities. BHRS Children's System of Care utilizes the ten principles of the California Wraparound Program and has a strong commitment to keeping families together, is culturally sensitive, competent and uses strength-based practices. There is also a long-standing relationship between Probation and the Children's System of Care.

II. TARGET POPULATION, ELIGIBILITY AND REFERRAL

A. Service Allocation Slots Requested

The county Wraparound Program will work with children/youth and families who are currently in RCL 10-14 group homes and/or who are at risk of placement in a RCL 10-14 group home. The county is requesting twelve (12) slots. Slots will be fairly divided for CSA, BHRS/SCOE and Probation. However, there will be flexibility in the slot assignment. If one department does not have children and families eligible to participate, another department will fill in the empty slot. When a child and family graduates from the program, the slot will be filled by the same department but if there is no available child/family to participate, another department will fill the slot. Initially the slots will be for children/youth dependents and delinquent wards of the court, and children with disabilities identified in Chapter 26.5. AAP youth will not be assigned a slot at this time since the funding is from AAP rather than foster care. AAP youth will be added at a later time.

During year 1, priority will be given to non-federally eligible foster youth to ensure adequate financial resources. The long term goal is to select children/youth and families based on need. The oversight committee will evaluate the priority for subsequent years.

Slots will be increased in subsequent years as determined by the county and approved by California Department of Social Services (CDSS) and negotiated with the selected contractor.

B. Criteria/Processes for Selection and Referral

Eligible Child/Target Population

Eligible children/youth/target populations are defined as follows:

1. A child who has been adjudicated as either a dependent or ward of juvenile court pursuant to California Welfare and Institutions Codes (WIC) 300 or 600.
2. A child who would be voluntarily placed in out-of-home care pursuant to Section 7572.5 of the Government Code (AB3632/2726).
3. A child who is currently, or who may be, placed in a group home which is licensed by the State at a RCL of 10 or higher.
4. An Adoption Assistance Program (AAP) child who is currently or who would be placed in a group home with a RCL of 10 or higher. (Note: this eligible population will not be served at this time.)

Eligibility Criteria

The following criteria must be met for children/youth and families to be eligible for Wraparound Program Services:

1. The child or youth is a dependent of the Juvenile Court or delinquent ward of the court or meets the eligibility criteria for Chapter 26.5 or an AAP child.
2. The youth is currently in RCL 10-14 group home placement, or is at Risk of RCL 10-14 placements because at least one (1) of the following criteria are met:
 - a. Lower level services are not intensive enough to meet the child's needs;
 - b. The parent/caregiver is not able to meet the child's needs with the present resources, and the child's situation requires a higher level of care;
 - c. The child or youth demonstrates impaired functioning in two or more life domain areas, or has a multiplicity of behavioral, emotional or social needs;
 - d. The child or youth has a history of psychiatric hospitalizations.

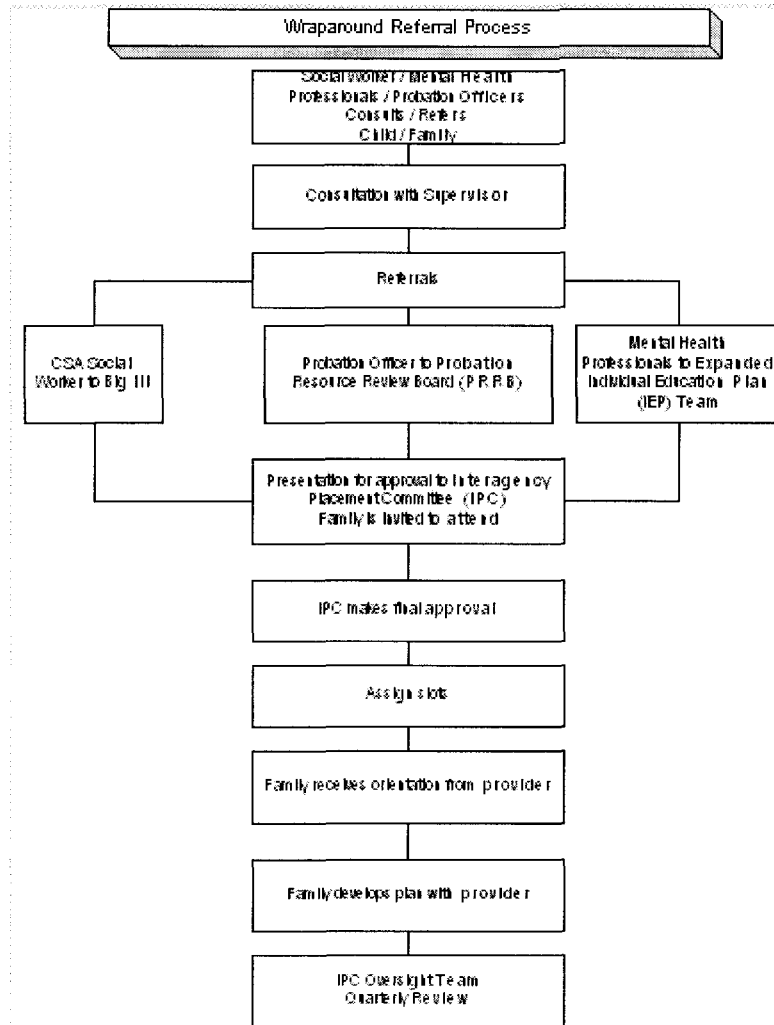
3. The child or youth can safely function in a home setting, school and community and/or kept safe in the home, school, and community with intensive Wraparound Program Services and support.
4. The child or youth is willing to be placed at home and participate in Wraparound Program Services.
5. The parent/caregiver is willing, able and committed to care for the child or youth supported by Wraparound Program Services for the period of program eligibility.

Referral Process and Selection

1. Each of the lead agencies (CSA, BHRS/SCOE, and Probation) will review current RCL 10-14 individual placements, potential RCL 10-14 placements and children/youth that will benefit from being at home rather than being in a group home placement. Each department will use the existing process in each department to complete the process for referrals as explained below:
 - CSA Social Workers will refer and present the target population to the internal BIG III Committee. The BIG III will refer the approved referrals to Interagency Placement Committee (IPC) for further review and approval.
 - Probation officers will refer and present the target population to the internal Probation Resource Review Board (PRRB). The PRRB will refer the approved referrals to IPC for further review and approval.
 - Mental Health professionals will refer and present the target population to expanded IEP (Individual Education Plan) team. Once the recommendation has been agreed upon by the IEP team, mental health professionals will refer and make a presentation to IPC for further review and approval.
2. Each agency will complete their assessment, complete the referral form and present it at IPC within seven days of assessment.
3. The IPC committee will make the final selection and approval.
4. Referred eligible children/youth and family members or caretakers and Parent Partners will be invited at the IPC Committee screening to provide additional information if needed. By the end of the meeting with agreement between the family and IPC, the family will be informed of the approval to participate. If not selected or if the family chooses not to participate, the participating IPC partners will recommend resources or alternative services available to the family.
5. Children/youth and families, who have been approved and selected, will receive orientation from the selected contractor of the county Wraparound

Program. They will also be invited to IPC to discuss a plan and resources available to them.

6. The IPC meets weekly. This means referrals to IPC for the Wraparound program will be on an on-going basis.
7. The IPC oversight team will do a quarterly review of the progress of the child/youth and family and their plan.



III. WRAPAROUND METHODS AND BEST PRACTICE

A. Vision

Our vision is that every child lives in a safe, stable, permanent home, nurtured by healthy families and strong communities.

B. Best Practice Standards

Selected contractor is expected to embrace and include current county practices and additional activities necessary to fully incorporate the values of the California Wraparound Program. The Wraparound plan and the principles of Wraparound program are defined and embodied in the RFP. The RFP will also define the expectations to providers to continue the following values: timeliness, finding a permanent home, partnership with the community, and least restrictive environment.

1. Families as full partners with access, voice and ownership at all levels of planning and implementation.

This is what we do now that can be built on to fully operationalize this value/principle

- a. The family is involved and engaged in case planning (CWS, BHRS and Probation) and after care services planning for the child and family. A strength-based approach is utilized during the discussion and multifaceted goals are accomplished;
- b. The family attends the interagency committees such as IRC, expresses what they need and is provided support and resources.
- c. Parent education and support groups are provided at the Parent Partnership Program. It is a consumer driven program. This means that the parents have the freedom to express their needs and provide their own voice in planning their activities. One on one mentoring provides extensive education and emotional support.
- d. Parents are members of agency committees such as Child Prevention Council, Consumer Advocacy Committee and Interagency Resource Committee. In these committees, parents provide suggestions to develop policies and improve practices in child welfare and mental health services.
- e. The Consumer Advocacy Group (BHRS) is a parent-led group for parents with special needs children that can provide support and advocacy.

These additional things must happen to fully operationalize this value/principle

- a. Ensure full partnership of family in all case planning activities, and through all the phases of engagement, planning, implementation, evaluation and transition. Throughout the Wraparound involvement, the staff/contractor must ensure that the family has a voice and has a high level of decision-making power in all the phases. Issues must be identified from the family and child's perspective, strengths are identified,

and the family is empowered to tell their story in their own way and allowed to identify informal supports that are important to them. The family must be encouraged to include as many of their family members and community resource persons (informal support) on the child and family team.

- b. On-going engagement of children/youth and family throughout the provision of Wraparound Program Services. The child/youth and family engagement must include assessment of strengths and needs, mental health status, behavior, values and culture of the family, safety planning, and identification of treatment needs and progress of the treatment /case plan.
- c. Include family, youth and Parent Partners in the Wraparound Steering Committee.
- d. Tailor parent education to meet individual needs of the family.
- e. Provide parent support group for children/youth and families receiving Wraparound Program Services.
- f. Provide training to Parent Partners to improve family engagement practice. The RFP will require the contractor hire/train parent partners to provide support to the family.
- g. Include representatives from systems that are not typically included as partners in planning and decision-making process about the family.

2. Unique child and family teams

This is what we do now and that can be built on to fully operationalize this value/principle

- a. The child and the family are active participants in case planning activities. The family conferencing model is utilized that brings together a team to create a plan. During case planning, the social worker discusses the agency and state requirements to the family. At the same time the family is encouraged to give additional input.
- b. The child and the family are involved in individual educational plans. In Family Reunification, some parents maintain their educational rights. An educational liaison engages the child and the family in discussion of educational needs and advocacy. Mental health providers are also partners with the child and family. In some instances, CASA (Child Advocate) is part of the child and family team.
- c. In-home services are provided involving the child and family.

These additional things must happen to fully operationalize this value/principle

- a. Selected contractor will develop and set up the child and family team and formal/informal supports that are unique to each family with the goal to participate in the implementation, monitoring and evaluation of the individualized plan. The child and family team will be composed of family, friends, professionals, community partners and other people identified by the family. This team will be inclusive. This team will meet to develop a plan of care. The expectation is that the family will drive the case plan process and the other team members will assist the family in assessing their strengths and in creating a formal and informal support system and services that are build upon the family's strengths. No changes or modification to the Wraparound plan can be made without the family's involvement in the process and family's agreement to the changes or modifications.
 - b. Provide training and tools to the families to have the skills in developing a family plan (so there is ownership of the plan) and ability to provide feedback on their satisfaction with the program and services.
 - c. Wraparound Steering Committee must include the selected contractor and the family in planning discussion. The child and family team will be invited to the Steering Committee meetings to allow them the opportunity to provide feedback regarding the program.
 - d. Develop new creative and resourceful strategies to engage additional community resources not typically available or accessed in the past.
3. Culturally competent services tailored to family culture, values, norms, strengths and preferences.

This is what we do now that can be built on to fully operationalize this value/principle.

- a. Trained staff to deliver culturally competent services and case management. The county provides Cultural Diversity Training to staff on an on-going basis to ensure that staff develops sensitivity to family culture and values. When staff are trained on cultural diversity, they have a better understanding of diversity and how to approach family cultures different from their own.
- b. Bilingual services are provided. Bilingual/bicultural staff and counselors are employed and provide interpretation services. When communication

is provided in the family's language, the family can better understand the provided services and the laws that govern the services.

- c. Bilingual staff carries bilingual caseload. This ensures that communication is clear and case management is tailored to family's preferences and values.
- d. BHRS providers and contractors are required to attend the cultural competency oversight committee which helps in cultural awareness and sensitivity to the families that they serve.
- e. Involvement and coordination with Indian Child Welfare Act (ICWA) and local tribes for case planning and placement services.

These additional things must happen to fully operationalize this value/principle.

- a. Continue to recruit bilingual/bicultural staff to carry bilingual caseloads.
- b. Continue to provide appropriate training on cultural diversity and values to current and new staff. This will ensure that staff are culturally competent to provide services to diverse families and community. Selected contractor will ensure the staff are culturally competent in providing services to families.
- c. Selected contractor will provide services, case planning and activities that are strength-based and culturally competent. The RFP will require that contractor must have a staff that reflects the diversity and language needs of the families to be served and have the skills and experience to deliver culturally competent services. The staff must perform their function according to the family's culture and traditions. Wraparound process must be provided in the family's primary language.
- d. Include bilingual-bicultural "family partners" in the treatment team.
- e. Include significant community members that represent the family's culture. This will assist in ensuring that cultural values, traditions and beliefs are respected and understood.

4. Flexibility in location, time, planning, service response and funding

This is what we do now that can be built on to fully operationalize this value/principle.

- a. Staff are flexible in service delivery. Child Welfare, Probation and Mental Health professionals are available outside the regular working hours for

crisis and meeting the family at home and after hours. Services are provided in the field, in the home and in the community to meet the needs of the family.

- b. 24/7 hour emergency response and crisis intervention are available for families. Families can call at any time to ask questions or report a crisis so appropriate intervention can be provided. Intervention will be provided at home or at a location convenient to the family and suggested by the family.
- c. Services such as Home Based Services are currently available and are provided at family's home. The children/youth and family each work with a therapist. Coaching, treatment and parenting education are provided.
- d. Access to funds to meet the family's needs. The county has emergency funds set aside for emergency needs like clothing, food and housing needs.

These additional things must happen to fully operationalize this value/principle.

- a. Selected contractor must be flexible and willing to provide services such as substance abuse and mental health services at home or within the family's community and provide crisis intervention.
 - b. Child and Family Meetings must be scheduled at times/days and locations convenient to the family. The family must be part of the discussion regarding schedules to ensure that there are no interruptions on the family's other activities and responsibilities.
 - c. The RFP will require contractor to provide 24/7 availability of safety/crisis response. It is important that a protocol be established by the provider and the family regarding emergencies such as: determining who is the contact person, development of crisis plan, when to hold an emergency meeting with the child and family team etc.
 - d. Access to funds to meet the family's needs. The contractor must provide emergency funds for emergency needs like food, clothing, housing and utility needs. The RFP will require the contractor to budget these items.
 - e. Develop resources throughout the community that provide flexible services for example: evening and weekend availability such as a community-based family therapy program.
5. Perseverance in support and assistance to families

This is what we do now that can be built on to fully operationalize the value/principle.

- a. CWS, BHRS Probation and SCOE staff are experienced in motivational interviewing. Motivational interviewing is more focused and goal-directed. The therapeutic relationship is a partnership.
- b. The county has existing preventive services and crisis intervention services such as, Family Maintenance (FM) and Children's System of Care (CSOC). The staff provide services and continue to persevere while working with the family one on one in order to keep the families together and stronger.
- c. The county is known for its strong collaboration with the community. In addition, the county continues to work hard to research additional community resources that could be available to families via a referral system by the provider or staff. One agency cannot do it alone. Strong collaboration is needed to meet the needs of families with multiple problems.
- d. Existing Home Based Services that provide intensive family therapy in the home. The child/youth and the family have individual therapists working with them for six (6) months and could be extended if needed. The entire family is supported.
- e. Availability of twenty-four (24) hour crisis line for assistance. The emergency response line is a tool for families to access and staff is committed to work with the families to provide them with the tools to keep their children safe at home.
- f. Existing Therapeutic Behavioral Services (TBS) that provides 1:1 behavioral aid to work with the client and family to decrease behaviors. The program is provided to clients who are in or at risk of hospitalizations, placement in Level 12 or above group home or stepping down from a higher level of care.
- g. The Aspiranet Stabilization Program (ASP) provides stabilization services to clients to avoid hospitalization such as case management, clinical staff, medication support, TBS, and extensive community collaboration.
- h. Kinship Support Services Program (KSSP) is available that provides funding and support to relatives and family caregivers.
- i. Existing Parents Partnership Project that provides support to parents on an on-going basis. This is a multi-faceted program in the community that provides support groups, advocacy and mentoring.

- j. After care services to youth and families that provide emotional support and transition services. Transition periods are important to families and youth and the continued perseverance of staff to provide this transition will in the end provide better outcomes for families.
- k. Strong collaboration with placement facilities exists. Working together to ensure the youth's successful completion of programs and transitional plans are an important strategy. When youth's placement is disrupted, the youth's progress derails.

These additional things must happen to fully operationalize this value/principle.

- a. Enhance the case planning process by ensuring the full participation of youth and family in the development of service plan and ability to modify plans to best meet the needs of the child and family. It is important for staff and providers "not to give up" in working with the family. If modification of the plan is needed, the child and family team should do so and develop strategies to meet the family's needs. This should occur on an on-going basis. It is important that no modifications/changes occur without the input and approval of the family.
- b. Continue providing the training on strength-based approach including family engagement on an on-going basis. The use of strength-based approach and strategies for family engagement are excellent tools in working with families especially during the critical time when families feel overwhelmed with life stressors. The staff must persevere to prevent higher level of care and to maintain the least restrictive setting in placement.
- c. Strengthen coordination with other agencies, community resources, placement agencies and the selected contractor of Wraparound Program. Through strong partnership, strategies could be developed to keep the family together and keep the foster family placement stable. The RFP will require the contractor to enhance collaboration with existing resources and to look for new resources and partnerships.
- d. Contractor will be selected based on their ability and experience in working with the target population and multi-problem families and ability to motivate/engage families.
- e. Regular communication will be established between the county and the contract provider to assess progress and the support provided to the family participants.

- f. Provide ongoing efforts to enhance support and services especially for those youth emancipating from the system.

6. Life Domain, needs-driven planning

This is what we do now that can be built on to fully operationalize this value/principle

- a. Casework and case planning activities with families are strength-based and family focused.
- b. Comprehensive Assessment Tool (CAT) is completed by CSA at the beginning of dependency cases. BHRS uses Behavioral Health Intake (BHI), Child and Adolescent Functional Assessment Scale (CAFAS) and Child Education Plan (IEP). Probation uses the “Back on Track” assessment tool for case planning. These effective tools will determine the needs of youth and their family as part of their needs-driven case plan.
- c. Youth are encouraged to participate in Independent Living Skills Program (ILSP) and in the development of Transitional Individual Living Plan (TILP). By participating in ILSP, the youth enhances their life skills and also learns new life skills. By participating in the development of TILP, the youth becomes an active participant in the development and in the implementation of the strategies to meet the identified goals. The Wraparound participant will be encouraged to participate in ILSP.
- d. Risk assessments are completed in every case to determine appropriate placement.
- e. Mental health screening is done at Juvenile Hall to determine where the child/youth could be directed for further assessment. This excellent partnership between a Mental Health professional and Probation staff enhances the assessment process for youth and the ability to meet the needs of the youth.
- f. Behavioral Health Intake (BHI) assessment for every child/youth is completed by mental health professionals. Again, this provides the information necessary for needs-driven case planning.
- g. Services are offered to emancipated youth such as basic mental health services that are provided at Josie’s Place and 24-7 services.
- h. Assessment is completed by Children’s System of Care (CSOC) within thirty (30) days to every child who comes into foster care placement. This assessment is critical to determine the mental health needs of the child/youth and how it could be met.

These additional things must happen to fully operationalize the value/principle.

- a. Continue to enhance the full participation of child/youth and family in case planning and in determining their needs. Together, the child and family team can look at all the life domains and assess priorities to focus on: safety, health, legal, counseling, housing, social, educational, psychological, substance abuse, spiritual and social/recreational.
 - b. Continue to enhance the existing community partnership and look for new resources. The RFP will ask the contractor to do this. By doing so, there would be an array of resources available to families to meet the focus life domain. For example, if the family focus is employment, a vocational training or employment skills training could be provided by the available partner. For health issues, a public health agency or a public health nurse could be involved.
 - c. Continue to enhance the strength-based approach in case planning and working with family and youth.
 - d. Implement the BHRS measurement tool called “40 Developmental Assets” as our approach to case planning. The family will review the results and participate in the case plan development.
 - e. Explore and review the Probation placement assessment tools to evaluate how effective they are in determining appropriate placement.
 - f. Provide after care services/on-going services after the family completes the Wraparound program. This could occur with coordination with community-based resources.
7. Care provided in context of home and community

This is what we do now that can be built on to fully operationalize the value/principle

- a. IRC – a Multidisciplinary Team that meets every two (2) weeks or as needed to discuss resources and recommended services to referred children/youth and families. The referred child/youth and family are invited to participate in the discussion of the service plan.
- b. TBS is available through a BHRS contractor, AspiraNet. It provides one-on-one services to the child/youth and the family to avoid hospitalizations or placement in Level 12. This service could be provided in the home.

- c. Educational liaison and SCOE foster youth services work collaboratively to monitor educational progress and ensure that the child is kept in school within their community. The educational liaison participates in Individualized Educational Plan (IEP), 504 plan (for a child/youth that have disabilities not covered in IEP and the disabilities limit the child/youth's learning) and expulsion meeting.
- d. Family Partnership Center is a collaborative center housing BHRS Parent Partnership project, Kinship Support Services Program, Family Partnership Mental Health Team and CSA's Kinship Program. The center offers an array of services to support the entire family such as: support groups, classes, educational advocacy, guardianship assistance, and one-on-one individualized support. Family can also access on site behavioral health services including psychiatric services, individual/group/family therapy.
- e. Family Maintenance provides services to families at risk to keep families together.
- f. Differential Response connects families with community-based services when children are at low or no risk of abuse and neglect. Services through Family Resource Centers, Public Health and/or Hutton House (teen services) provide the assessment, case management and support to stabilize families under stress, but whose children are safe.
- g. Probation partners with United Way for community service and Center for Human Services for alcohol and drug treatment services. They also utilize Parents United for sex offenders.
- h. Probation provides a Family Guidance Program (8-10 weeks) for informal cases.
- i. ILP interviewers work with the youth one-on-one in the development of their transitional living plan. Home visits are done at flexible hours.
- j. BHRS provides a youth center called Josie's Place which is a place in the community where the transitioning youth can go to network with other youth and receive various services and referrals.
- k. Transitional Housing Program (THP) – host family model and scattered site provide the opportunity for emancipated foster youth to live with a lifelong connection and obtain support after emancipation. Services are provided in the home and in the community.
- l. Strong collaboration with Family Resource Centers (FRCs). Children and Families Commission contracts with FRCs to provide community-based

services to families with children age 0-5 who are referred to the resource centers. Services are provided to the families in their own community.

- m. Kinship Services are provided to relative caregiver. Support and services are provided in the area of housing, utilities, financial support for legal guardianship applications, legal advice and advocacy and support group.

These additional things must happen to fully operationalize this value/principle.

- a. Continue the county's strong collaboration with other agencies and community partners. Enhance partnerships that include faith-based communities, health services, school (to meet the educational needs), cultural organizations and community collaborative. These partners can provide community activities such as after school programs, activities geared for the whole family, teen alcohol treatment, health fairs, job fairs etc. Some partners may be able to provide support at home for example a visiting public health nurse, youth mentors etc.
 - b. Training on strength-based families and family focused models will be provided to contractor staff.
 - c. Frequently, FRCs support families in our community, but they do have resource limitations. There is a need to invite other community groups with the family's consent to participate in the development of the case plan, exit and after care plans.
 - d. Develop a list of community resources that could be posted on the internet so families can access them at the library or at home. A website could also be developed for community resources.
 - e. Organize a family retreat within the community that includes the child and family team to strengthen the relationship.
 - f. Provide respite care to families and should be provided within their own community. All services will be provided at home and within the family's community.
8. Strength-defined from first conversation

This is what we do now that can be built on to fully operationalize this value/principle.

- a. To enhance communication bilingual and bicultural staff are employed for caseload management of bilingual families and for interpretation services.

- b. CWS, BHRS and Probation use strength-based assessment tools at the initial conversation/assessment such as Comprehensive Assessment Tool (CAT), Behavioral Health Intake (BHI) and “Back on Track” in the assessment process. These tools emphasize strengths of the family. Conducting the assessment using these tools provides a picture of the family and life domains. These tools provide information that is necessary for analysis and for case planning.
- c. Community partners including FRC’s do one-on-one assessments and conversations that are strength-based, family focused and culturally sensitive.
- d. Meeting with families begins with discussion of family strengths. The family provides information on their strengths and areas to work on. These are listed for analysis and the family is an active participant in developing the family goals based on their strengths.

These additional things must happen to fully operationalize this value/principle.

- a. Additional training to the County and Contractor on strength-based assessment will strengthen the pre and post screening process and will improve family engagement. When a family is in crisis, a focus on the strengths rather than deficits will encourage engagement and communication with the family.
 - b. Develop a system of case review that focuses on strengths of the child/youth, family and community and how these strengths have been utilized in casework planning.
 - c. Review format of case presentation at case staffing and team meeting to ensure that there is focus on strengths.
 - d. Training on developmental stages of interviewing. This will be an excellent tool to ensure that the first conversation with the family is strength-based.
 - e. Selected contractor must have staff trained in motivational interviewing and strength-based approach in working with child/youth and family.
9. Blending of formal and natural/informal process

This is what we do now that can be built on to fully operationalize this value/principle.

- a. Families are encouraged to invite formal and informal resources to participate in case planning and discussion.
- b. Connected for Life meeting is youth driven and the youth can invite individuals with whom they have a connection. These include extended family, foster parents, friends, neighbors, church pastors, teachers, and mentors. The inclusion of informal resources provides a stronger support system.
- c. Working collaboratively with agency partners, community organizations and informal community resources such as: CSOC (co-located at CSA), Court Appointed Special Advocate (CASA), Regional Center, schools, non-profit organizations, junior college, and other community-based organizations to mobilize the family's support system. The collaboration ensures that informal resources are available to the family and youth.
- d. Comprehensive list of community resources such as website network of care and access to United Way Community Resource listing 211. The list provides the family with clear access to many informal supports available to them.
- e. Utilization of respite care services such as Children's Crisis Center and Stanislaus County Foster Parents Association respite care services. Informal resources for respite may also be available via Family Resource Centers located throughout the communities.
- f. Working collaboratively with the FRCs located at sites throughout the county to provide families with formal and informal support system in many areas such as advocacy, training for jobs, legal advice etc.
- g. County outstation offices are located in Hughson, Turlock, Ceres, and Oakdale. These offices provide formal support such as applications for financial assistance/food stamps and referrals to informal support systems.
- h. Strong relationship with SCOE's Foster Youth Services and faith based community. These collaborations blend formal and informal processes.
- i. Health Services Agency (HSA) is involved in wards of the court placement and the preparation of medical records.
- j. Parent Partnership Project provides support to families through advocacy, information and a parent support group which focuses on empowering parents of children who are challenged by their behavioral and/or emotional needs.

- k. Josie's Place is a one-stop resource center for at risk youth. There are other agencies to include community-based organizations and a mental health agency in Stanislaus County that blends formal and informal processes.
- l. Utilization of blended funding streams with other agencies for cost effective programs and efficient use of resources.
- m. BHRS blends and integrates treatment processes with peer and other network supports.
- n. BHRS's mission statement includes taking responsibility to assist the community to create informal resources.
- o. Educate, Equip and Support (EES) is a twelve (12) week educational series regarding children's emotional and mental health. These classes are intended to assist parents and caregivers in understanding some symptoms and brain processes involved in childhood emotional or mental health disorders and provides an opportunity to come together for information and mutual support.
- p. Utilization of relative and non-relative placements, lifelong connections, and mobilization of permanency philosophy.

These additional things must happen to fully operationalize this value/principle

- a. Set up a volunteer program that is effective such as Project Uplift and Work for Success. Volunteers or unpaid professionals will be a unique addition to Wraparound. The county can utilize United Way to assist in screening the volunteers. Volunteers can act as mentors to youth, as advocates for the family, or as a teaching homemaker who will provide coaching and teaching life skills to youth and parents such as home management, time management, conflict resolution etc.
- b. Strengthen current collaborations (that will lead to stronger commitment from all partners) and develop a stronger collaboration with other non-profit organizations, faith-based community and community collaborative. Formal services or formal support system is not sufficient to provide support to the family. The development of informal resources via current and new partnerships can provide the encouragement, support and respite when formal support is unable to do so.
- c. Provide training to informal resources and extended family members that will lead to a better understanding of the family dynamics and issues within the family system.

- d. Ensure that at initial and on-going child and family team meeting the following informal resources are considered and invited (with permission from the family): church members, teachers/coaches or other school personnel, foster family, neighbors, friends, mentors, extended family and other people that the family has a relationship with.

10. Strategies linked to family/community strengths

This is what we do now that can be built on to fully operationalize this value/principle.

- a. Stanislaus County is a Children's System of Care county. It is deeply ingrained in the county's services with children/youth and families. The collaboration and partnership is very strong.
- b. Coordination with tribes, ICWA and Indian Health.
- c. Contract with FRCs throughout the county links the family to the community where they live.
- d. Family meetings include the children/youth and the family and define their strengths and areas to work on, placement decision and service plan.
- e. Utilization of recovery services transitional housing for children/youth and family.
- f. Implemented the Transitional Housing Host Family Model - youth lives with lifelong connection selected by the youth. This strategy continues the link of the youth to the previous placement family and provides the youth with connection to a committed adult.
- g. BHRS' Utilization of the Parent Program. BHRS' contracts with all providers include provisions that require the contractor to incorporate the Parent Program in their services. This strategy links the family to a parent partner.
- h. Strong partnership with the Housing Authority of Stanislaus County and their Family Unification Program to provide Section 8 vouchers to eligible families and eligible former foster youth. When a family has stable housing, the family and the community benefit and is stronger in moving forward the family's goals such as job search or vocational training.

These additional things must happen to fully operationalize this value/principle

- a. Develop a strong parent program at CWS and Probation by partnering with BHRS and their existing Parent Partnership Project. Providing support to parents when their children are in the Child Welfare and Juvenile Justice System will help reduce the family's level of stress. A parent partner can be matched with the family who can help them navigate and understand the court system.
- b. On-going training on strength-based approach in case planning and family/youth engagement.
- c. Selected contractor to link the family to community-based network at the beginning and throughout Wraparound Program. This link should continue after completion of the program.

11. Commitment to Permanence

This is what we do now that can be built on to fully operationalize this value/principle.

- a. The county has a strong concurrent planning business practice. Permanency is the focus from the very beginning when a child is in protective custody. CSA has a placement specialist and information system staff who work together to search for relatives from the time of the child's removal. Both CWS and Probation perform a dedicated search for relatives for placement.
- b. The county focuses on reducing foster care or group home placements through family engagement and relative search. Due to this the county has a high percentage of relative placements and an on-going Kinship Guardianship Assistance Payment (KinGAP) program for post-foster care services. Guardianship with a relative who has a relationship with the children provides security and permanency.
- c. The county stresses permanency throughout the case planning process focusing on increasing the number of children in permanent and stable housing (legal guardianship/adoption /reunification) and at the same time ensuring their safety and well- being.
- d. Family meetings are available for the child and family team to make a decision on the child's placement and permanent plan.
- e. The county's existing preventive services such as Family Maintenance in CWS, Parent Guidance Program in Probation, Home Based Services provided by BHRS and other community-based family supporting programs are all examples of services that stabilize families and strengthen permanency.

- f. Transitional housing and support for emancipated youth and probation youth strengthen permanency. The county's Host Family Model (the youth lives with a lifelong connection) started in 2006 and the Scattered Site Model started in 2009.
- g. Stanislaus County is a participant in Connected by 25 Initiative. (CC25I). This initiative provides an array of services in a holistic way to current and former foster youth to improve the youth's permanency such as housing, educational/vocational training, employment and life skills. The county also has a strong Independent Living Skills Program (ILP) and After Care Services for current and emancipated foster youth. These services are available to youth participating in Wraparound program.
- h. Mandatory Connected for Life meeting before the youth leaves the foster care system to discuss emancipation issues, after care resources and to ensure the youth has connections with a responsible/committed adult who will provide emotional support and possible permanency.
- i. BHRS program for children with disabilities (26.5) is committed to providing a less restrictive environment/setting to youth. Wraparound participants could be assessed for 26.5 eligibility.
- j. SCOE's Foster Youth Services (FYS) and transition services for youth exiting foster care and probation ensures that the youth maintain good school attendance and are on track for graduation.
- k. BHRS's drop in center serves youth at age 16 until age 25.

These additional things must happen to fully operationalize this value/principle

- a. Continue the strong partnership with agency partners and Community-Based Organizations (CBO) for support so permanency can be sustained.
 - b. Provide support and engagement to families so the children/youth can return home safely and have permanent family. These could be done by utilizing parent partner, mentors, strength-based approach and communication and inclusion of the family in all decision making processes.
 - c. Be resourceful and look for new partners and new resources to enhance permanency efforts.
12. Mechanism and structures to support parent advocacy and leadership.

This is what we do now that can be built on to fully operationalize this value/principle.

- a. BHRS has a strong Parent Partnership Project that supports and advocates for parents and caregivers. This multi-faceted program operates collaboratively with the Children's System of Care of Behavioral Health and Recovery Services (BHRS) and Stanislaus County BHRS advisory board. This program is involved in providing services to families in several different ways such as parent/family advocates; one-on-one parent mentors; parent support team peer support group for parents and caregivers, activities for parents/caregivers and family activities, family representation and advocacy at local, county and state levels thus developing leadership skills.
- b. The FRC's provide parent advocacy and services within the community to referred families.
- c. Parent representative attends and participates at the IRC and IPC. At these meetings, parents are empowered to express themselves and give feedback on services.
- d. The county has a strong collaboration with the Stanislaus County Foster Parents Association (FPA). CSA's contract with the FPA includes foster parents facilitating and assisting at the ILP classes and Parents Resource for Information, Development and Education (PRIDE) training. The FPA is an advocate for foster parents and dependents and works collaboratively with the Child Welfare team.
- e. Educate, Equip and Support (EES) is a twelve (12)-week educational series regarding children's emotional and mental health. The two-hour classes are intended to assist parents and caregivers in understanding some of the symptoms and brain processes involved with various childhood emotional or mental health disorders and provide an opportunity to come together for information and mutual support. There is an opportunity for participants to continue after a twelve (12) week series in a peer support group, providing ongoing parenting support. Parents can advocate better for services for their children and family when they understand their child's mental and emotional situation.
- f. BHRS' Peer-to-Peer Program for seriously mentally ill is a Telecare program at the Empowerment Center and the primary population is adults while Transitional Age Young Adult (TAYA) has a transition program for the young adult under twenty-five (25).
- g. CSA has an educational liaison who works with school districts in ensuring that foster youth are appropriately provided school services and

are enrolled in the right classes. This educational liaison is a resource for parents to get information regarding education laws and educational advocacy.

These additional things must happen to fully operationalize this value/principle.

- a. Foster self-sufficiency process from day one and throughout the Wraparound Program.
- b. Provide leadership and advocacy training to parents and providers to better support parent advocacy and leadership. A parent consultant could be invited to provide the training.
- c. Identify how many parent representatives are needed and where (such as committees and programs) and promote more parental and youth involvement in community groups, committees and programs.
- d. Have brainstorming sessions with the FRCs on building the capacity for informal and formal parent groups. Encourage the FRCs to participate in creating a pool of parents with home visit experience to provide support to other parents as coaches and mentors.
- e. The selected contractor will utilize bilingual and bicultural Parent Partners and/or partners with existing Parent Partnership Project to meet the needs of the family.
- f. CSA and Probation will continue to partner with BHRS' Parent Partnership Project. Parents who complete the Wraparound program can become the resource for new participants in Wraparound.
- g. Coordinate with community-based organizations, cultural organizations or FRCs to provide training and coaching to parents on advocacy. Training will provide leadership so that parents can have the capacity to organize their own support groups in the neighborhood.

IV. STAFF RESOURCES AND DEVELOPMENT

A. Wraparound Program Staff Support

The following staff is needed in our county to implement and sustain Wraparound Program Services:

1. Senior program management from CSA (Child and Family Services and Fiscal), BHRS and Probation as lead to do oversight of SB 163 (Oversight Lead Team).

2. The Wraparound Steering Committee that includes the representatives from CSA (Children and Family Services Division and Fiscal), BHRS, Probation and SCOE and Community-Based Organizations (CBO).
3. CSA fiscal manager and fiscal staff to coordinate data and fiscal tracking with BHRS.
4. BHRS fiscal/contract staff to monitor contract and customer data collection.
5. Social Worker (CSA), Probation Officer (Probation), Mental Health professional to coordinate with contractor regarding case management.
6. The selected contractor will designate/hire administrative staff to process Medi-Cal claims and prepare Medi-Cal billing information.
7. The selected contractor will designate/hire SB 163 Wraparound Services Program implementation staff that includes a program manager of the Wraparound Program.
8. The selected contractor will be responsible to measure outcomes and submit them to the Wraparound Steering Committee.
9. The county's IPC will approve referred child/youth and family and will meet quarterly to review the progress of the family's plan (bi-weekly during the six (6) months of implementation phase).

B. Wraparound Program Staff Training

Stanislaus County has received the following training:

1. October 15, 2008 Wraparound Overview and SB 163
CDSS staff and consultants provided background and general information about the Wraparound Program approach. This training was attended by Wraparound Steering Committee members.
2. December 17, 2008 Wraparound and Fiscal Overview
CDSS staff and consultants provided the overview of Wraparound Program and fiscal information to the Directors of CSA, BHRS, and Probation. This training was also attended by the chair and co-chair of the Wraparound Steering Committee.
3. April 1, 2009 Fiscal Issues for Wraparound and SB 163
CDSS staff and consultants provided information regarding fiscal methodology and claiming. This training was attended by Wraparound Steering Committee members, fiscal staff from CSA, BHRS and Probation.

Training that is needed prior to implementation:

1. Wraparound Program and SB 163 overview – for a wide range of audience such as: staff, community partners, judges, court officers, CBO and selected contractor and selected contractor’s staff.
2. Strength-Based Planning Process – for CSA, BHRS, Probation and SCOE staff participating in the Stanislaus County Wraparound Program and selected contractor’s staff.
3. Facilitation Skills Building – for CSA, BHRS, Probation and SCOE staff participating in the Stanislaus County Wraparound Program and selected contractor’s staff.
4. Parent/Family Program Development – County and selected contractor’s program managers, direct service staff, family partners, youth partners.
5. Family Partners training – for partner agencies and parent partners.
6. Cross System Collaboration, Conflict Resolution, Decision-Making – for selected contractor and staff.
7. Program evaluation – selected contractor.
8. Community Resources Development – County and selected contractor.
9. Community Team and Oversight Support – Steering Committee

Future training (post implementation) to be scheduled as training needs are identified.

V. FISCAL CAPACITY

CSA is partnering with BHRS, Probation and Health Services Agency (HSA) to establish and support the Wraparound Program. The Wraparound Steering Committee will initiate and develop interagency Memoranda of Understanding (MOU) to further clarify each partner’s role, responsibility, and funding commitment. In addition, CSA will enter into an MOU with the California Department of Social Services (CDSS) to be authorized as a participating county in the Wraparound Program. The Wraparound Program plan and the above agreements will be presented to the county Board of Supervisors for approval.

In the beginning, SB163 funding will support the Wraparound Program process. The county will also identify all funding sources that may be available such as Early Periodic Diagnosis Screening and Treatment (EPDST), Medi-Cal, Title XIX, CalWORKs, Food Stamps, etc to leverage and maximize resources. Families will be linked with established services available in the community, as well as informal support systems.

CSA will be designated as the accounting/fiscal lead, maintaining overall responsibility for budgeting, reconciling and auditing of all Wraparound Program revenues and expenditures, including maintenance and tracking for the Wraparound Program contracted services with BHRS.

CSA will contract with BHRS to provide the Wraparound Program Services to the selected participants. BHRS, in partnership with the Wraparound Steering Committee and the county General Services Agency (GSA), will issue a Request for Proposal to sub-contract the Wraparound Program Services. Contracted services for Wraparound Program Services are expected to begin July 1, 2010, upon approval by the county Board of Supervisors.

If there are reinvestment funds available they will be utilized to expand services to eligible children with the same Wraparound Program plan goals as approved by the Wraparound Steering Committee.

VI. QUALITY MANAGEMENT

A. Process Evaluation

The Wraparound Steering Committee will meet monthly during the first six (6) months of implementation.

The county and the selected contractor will work collaboratively on process evaluation. The implementation process will be evaluated. The program progress will be evaluated annually. The strengths and areas for improvements will be analyzed on a regular basis to ensure continuous quality improvements. The process evaluation will look at the following domains:

1. Case plan
Case plan must align with Wraparound Program values and philosophy. Case plan must identify family strengths, be family centered, include family needs as identified by the family, flexibility of services provided (time/location), comprehensive and complete across all life domains, include outcomes, strategies for success etc.
2. Family and Youth perspective
The above perspective will be included in the review via interview or survey where they can indicate if the services provided have been helpful, and have the core principles of care (family focused, culturally competent, strength-based, accessible, integrated, community-based, collaborative, accountable, universal, developmental appropriate and continuity of care)
3. Contractor/partner's perspective on collaboration

The above perspective will be included in the review via interview or survey where they indicate the collaboration process, support provided, identify barriers and provide recommendations for improvement.

4. Selected Contractor

The contract will include the county's monitoring process and program evaluation.

The Wraparound Program will be in alignment with the county's Self Improvement (SIP) goals, federal outcomes for children and youth in foster care, AB636 outcomes and the county's Mental Health Services Act Community Service Plan.

B. Outcome Evaluation

Baseline outcomes will be developed as benchmark.

1. Experienced and competent staff will be hired, trained and retained by selected contractor at the following ratios: Social Worker 1:3 families, Family Specialist 1:3 families, Mental Health Clinician 1:3 families, Parent Partner 1:8 families.
2. A system for gathering and entering data is implemented.
3. Additional training for staff and selected contractor has been identified and completed.
4. Wraparound Steering Committee meets regularly to assess and evaluate the implementation phase.
5. Twelve (12) children/youth are receiving Wraparound Program Services.
6. Number of children/youth who receive Wraparound Program Services between August 2010 and January 2011 will successfully remain in their home, return to their home or be placed in a less restricted environment within their own community.
7. Number of the children/youth receiving Wraparound Program Services who completed the first phase of their case/treatment plan within six (6) months of services.

The following are being considered for outcome measurements:

1. Fiscal:
 - a. Cost effectiveness of the program.

- b. Cost of being in Wraparound Program Services versus being in group home placement.
- c. A quarterly fiscal management report will be prepared to include a return on investment calculation.

2. Program:

- a. Cost effectiveness/prevention of placement in more restrictive environment.
 - Number of children not moving to a more restrictive environment.
 - Number of children moving into a less restrictive environment.
 - Length of stay in the Wraparound program versus the average stay in a more restrictive placement
- b. Family functioning/permanency.
 - Number of successful reunifications
(of all the children who started Wraparound Program while in out-of-home placement, what % were reunified/adopted/ established guardianship/placed with relatives while receiving Wraparound Program Services)
 - Number that are no longer in Wraparound Program (of all the children who ended Wraparound Program while in out-of-home placement, what percent were reunified/ adopted/established guardianship/placed with relatives within twelve (12) months after Wraparound date)
- c. Safety
 - Reoccurrence of maltreatment
(of all the children who received Wraparound Program Services without reoccurrence of maltreatment (within first 6 months, one year, and two years after graduation from Wraparound)
 - (of all the children receiving Wraparound Program Services who do not have other substantiated allegations of abuse/neglect while receiving services)
 - (of all the children receiving Wraparound Program Services who did not have another offense (Probation))
- d. Prevention of placements in more restrictive environments
 - of all the children who had more than two (2) placements during Wraparound Program Services or within twelve (12) months after the Wraparound Program end date, what percentage of children were placed in lower, same, or higher level of care?
- e. Improvement of emotional and behavioral adjustment

- Capture the improvement on Developmental Asset Assessment at six (6) months, twelve (12) months and twenty-four (24) months. The expectation is a 20% improvement after the first 12 months.
 - Number of minors completing probation.
 - Number of minors completing probation without a new law violation.
 - Number of high risk minors completing probation.
 - Number of high risk minors completing probation without felony conviction.
- f. School attendance (school attendance records)
- Capture school attendance prior to Wraparound Program and during Wraparound Program at six (6) months, twelve (12) months, and twenty-four (24) months.
- g. Academic Performance
- Capture academic performance prior to Wraparound Program and during Wraparound Program at six (6) months, twelve (12) months, and twenty-four (24) months.
- h. Satisfaction surveys
- A parent/caregiver satisfaction survey will be developed to measure satisfaction.
- i. Family Involvement
- Capture result of Developmental Asset at six (6) months, twelve (12) months and twenty-four (24) months.

SECTION 2 – PROJECT PLANNING

I. PROJECT PLANNING

A. Designation of Planning Process

In October 2008, a workgroup was created for the purpose of developing the SB 163 Wraparound Program Plan. CSA took the lead in this endeavor. Agency partners serving children and families were invited to participate in this workgroup and to attend the initial overview of SB 163 Wraparound Program provided by CDSS staff and consultants. On October 15, 2008, the overview of SB 163 was held at CSA attended by staff from CSA (Child and Family Services and Fiscal Division), BHRS, Probation, SCOE, and youth representatives.

The Wraparound Program Planning Committee is chaired by CSA's program and fiscal managers. The Committee, which meets on a regular basis, received additional training and consultation from CDSS and reviewed other counties' plans and programs.

The Committee shared the draft of the plan to community partners such as Family Resource Centers, Consumer Group, Interagency Resource Committee, Mental Health Board, and Child Abuse Prevention Council and received feedback. Their input was included in the plan. The community partners who are interested to join the steering committee will participate in the implementation process.

B. Stakeholder Participation in Planning

Key stakeholders were invited to participate in the planning process from the very beginning including the Directors of CSA, BHRS and Probation.

Outreach to various community organizations and community forums will be developed and scheduled to include other stakeholders in the implementation process.

C. Continued Stakeholder Involvement and Commitment

Stakeholders and community/family involvement will be encouraged and promoted. At various stages of planning, implementation and evaluation, the stakeholders, families and staff will be contacted with updates and will be asked for input about the process and the Wraparound Program as a whole.

D. Planning Activities and Timelines/Projected Activities Subsequent Years

ACTIVITIES –PLANNING

Activity	Responsible Party	Date Due	Date Completed
Identify main stakeholders, convene the planning group and request CDSS to do an overview of SB 163/ Wraparound Program	CSA	October 2008	October 15, 2008
Schedule meeting CDSS and Directors of CSA, BHRS and Probation re: Wraparound overview	CSA	December 2008	December 17, 2008
Discuss, develop plan, complete first draft of the plan	Wraparound Planning Committee	January 2009-July 2009	November 2009
Submit Letter of Intent to CDSS	CSA Director-Christine Applegate	February 2009	February 2, 2009
Scheduled the Fiscal Training	CSA	April 2009	April 1, 2009
Meeting between CSA	Terri Fidalgo, Kim	Beginning of	October 2009

and BHRS fiscal staff re: Fiscal Plan	Dysert, Bob Backlund, Vicki Pietz and Ron Gandy	October 2009	
Submit draft of the plan to CDSS for review	CSA -Nenita Dean	October 2009	October 2009
Provide draft to Directors for review (CSA, Probation, BHRS) and comments	CSA, BHRS, Probation, SCOE	October 2009	October 2009
Finalize Plan incorporating feedback from Directors and CDSS	CSA -Nenita Dean and Terri Fidalgo (Chair)/Wraparound Planning Committee	November 2009	November 2009
Each Dept Head decides whether to take to their Executive Team for approval	CSA, BHRS, Probation, SCOE	November 2009	November 2009
Submit Plan to CDSS for approval	CSA	January 2010	March 2010
Submit Plan to BOS for approval	CSA	June 2010	
Complete MOU with partner agencies	CSA	July 2010-December 2010	
*Prepare RFP draft for Committee's review * Issue and conduct RFP * Evaluate proposal *, select contractor, * complete contract and submit to BOS for approval	BHRS	July 2010 - December 2010	
Implement vendor contract	CSA	January 1, 2011	
Implement contract with BHRS	CSA	January 1, 2011	

YEAR ONE ACTIVITIES IMPLEMENTATION

Activity	Responsible Party	Date Due	Date Completed
Sub Committee to begin the discussion on	Phil Reilly Shanny McDonald Carla Skiles	October 2009- December 2009	January 2010

referral process	Andrea Stepp Dave Chapman Robin Johnson		
Meet with the Judges, Commissioners, Deputy Council, Attorneys to share the approved plan	CSA, BHRS, Probation & SCOE Managers	February 2010	January 2010
Meet with other stakeholders	Wraparound Steering Committee	March 2010	January/February 2010
Mail invitation letter to other stakeholders	Wraparound Steering Committee	July 2010	
Finalize interagency contract between CSA and BHRS	CSA and BHRS	July 2010 – January 2011	
Develop and implement staffing and training plan, referral process and protocol.	Wraparound Steering Committee	August 2010	
Contractor hire staff	Contractor	January 2011	
Refer first cases to IPC for review and final approval	IPC	January 2011 – March 2011	
Place first cases	CSA Probation/BHRS	January 2011	
Wraparound Review Committee (IPC)	IPC Team	January 2011-and will meet bi-weekly during the first 6 months of implementation. Monthly-after 6 months	
Wraparound Steering Committee Meeting	Wraparound Steering Committee	January 2011-meet monthly during the first 6	

(implementation phase)		months of implementation. Quarterly – after 6 months of implementation	
On-going Case review of current RCL 10-14 cases	CSA, BHRS, Probation & SCOE	February 2011	
Provide oversight and monitor implementation	Lead managers (CSA, BHRS, Probation and SCOE) and Wraparound Steering Committee	On-going	
Contract monitoring		On-going	

YEAR ONE – TRAINING AND EDUCATION
July 1, 2010 – June 30, 2011

Activity	Responsible Party	Date Due	Date Completed
CDSS to provide on going support and technical assistance on Wraparound	Wraparound Steering Committee	January 2011 and on-going	
Schedule training for contractor, staff, foster parents and other stakeholders	Wraparound Steering Committee, CDSS	January 2011	
Plan and implement training schedules for identified needed training	Wraparound Steering Committee	January 2011	

YEAR ONE ACTIVITIES - EVALUATION

Activity	Responsible Party	Date Due	Date Completed
Develop a comprehensive plan to evaluate Wraparound Program	Wraparound Steering Committee	October – December 2010	
Identify data elements needed for	CWS, BHRS, Probation & SCOE	October – December 2010	

CWS, BHRS, Probation & SCOE			
Identify cases review format	Wraparound Steering Committee	October - December 2010	
Finalized evaluation system	Wraparound Steering Committee	December 2010	
Develop satisfaction tool/survey and tool to assess effectiveness of collaboration	Wraparound Steering Committee/Contracted Agency	January 2011	
Implement evaluation system	Wraparound Steering Committee	January 2011	

SUBSEQUENT YEAR ACTIVITIES

Activity	Responsible Party	Date Due	Date Completed
Wraparound Steering Committee meeting	Wraparound Steering Committee Chair	On-going	
Assess contractor's ability in implementing the Wraparound model	Wraparound Steering Committee/BHRS	January 2011 and ongoing	
Assess family satisfaction	Contractors	June 2011 and December 2011	
Assess collaboration	Wraparound Steering Committee	June 2011 and December 2011	
Fiscal review	Oversight lead managers	June 2011 and December 2011	
Evaluation of outcomes and data collected	Wraparound Steering Committee	January 2012 * Annually	

II. CHANGE PROCESS

A. County

The county will invite public and private sector groups to work with the Wraparound Planning Committee and Lead Managers to oversee the process of change and the evolution of the county's Wraparound Program. On-going training and technical assistance/consultation will be utilized for these groups as a means of ensuring continual movement toward family-centered, strength-based practices. Children/youth and family will be involved in the development of the family plan

and treatment plan. Parent Partners will use their experience and expertise to assist families with their family plan.

B. Community Team

During the implementation phase, the Wraparound Planning Committee will include other community partners and CBO in the process. The Wraparound Planning Committee will become the Wraparound Steering Committee. This Committee will continue to meet regularly to assist the selected contractor to ensure that the services provided are in line with the Core Principles of the Wraparound Program. The Committee will also assist the selected contractor in developing community support and resources. The Oversight Team (Lead Managers) will meet as needed with the selected contractor to evaluate the implementation process and identify training needs. The selected contractor and community partners involved with the family will meet regularly with the family to evaluate progress.

SECTION 3 - WRAPAROUND PROGRAM CONTRACTOR

I. WRAPAROUND PROGRAM CONTRACTOR REQUIREMENTS

The county has yet to issue a Letter of Interest and a Request for Proposal (RFP). The target date to issue the Letter of Interest is January 2010 and the RFP process is to be completed by May 2010 for contract execution by July 1, 2010.

A. Capacity and Experience

It is a requirement that the selected contractor has extensive experience in providing strength-based, family centered services to children/youth and families in the community. The selected contractor must also have experience working with the target population – foster youth/probation youth in high level of care and 26.5 youth. The staff must be culturally competent, responsive and linguistically proficient to effectively address the needs of the county's diverse families. The selected contractor must have the ability to develop or identify a survey to measure collaboration and family/caregiver/youth satisfaction and conduct the survey every three (3) months during the first year of implementation and every six (6) months thereafter. The result of the survey must be reported to the Wraparound Steering Committee.

It is also a requirement that the selected contractor be able to start and operate the Wraparound Program on January 1, 2011 and have the capacity to expand the program.

The selected contractor is required to have a history of strong community partnership with both public and private sector and connections to community resources to be able to deliver individualized, community-based services to families. Additionally, the selected contractor must have the fiscal capacity to

cover start up costs and the administrative capacity to handle billing, fiscal and data reporting requirements.

B. Operations

The selected contractor will perform the following operations and functions for the Wraparound Program:

1. Program
 - a. Provide intensive case management services.
 - b. Secure services from a network of providers and complete appropriate service authorizations and agreements.
 - c. Provide twenty-four (24) hour case management and emergency/crisis intervention.
 - d. Provide a family focused and strength-based approach and model of services to children/youth and families.
 - e. Develop, coordinate and provide formal and informal support and community-based services.
 - f. Deliver consumer-friendly Wraparound Program Services where children/youth and families live, work and play.
 - g. Coordinate, select, convene and facilitate Child and Family Teams
 - h. Include the children/youth and family in the development of a family plan and services that include in-home family support, in-home family therapy and respite care.
 - i. Develop parent advocacy and support networks.
 - j. Develop work hours for staff that are flexible (non-traditional hours) to be available to meet with children/youth and families as needed.
 - k. Develop community resources as support to children/youth and family.
 - l. Hire experienced staff and provide needed training to achieve the Wraparound Program objectives.
 - m. Measure outcomes consistent to SB 163.

n. Participate in regular meetings with Oversight Lead Team and Wraparound Steering Committee.

o. Collect and report data and outcomes to Oversight Lead Team.

2. Fiscal

Fiscal staff will collaborate with CSA and BHRS to coordinate and develop the fiscal plan.

C. Staff Resource and Training

The selected contractor will hire and/or allocate staff to deliver Wraparound Program Services effectively and efficiently and manage the program as described in the RFP. The selected contractor will send a Wraparound Program trainer and parent partner to the CDSS sponsored Training for Wraparound Trainers.

The selected contractor must have the following staff resources to achieve the objectives of the Wraparound Program:

1. Wraparound Program Manager – responsible for managing the implementation of the Wraparound Program, developing community resources, formal and informal support, supervision of staff, fiscal services and program services.
2. Social Workers – provide assessment, intensive case management/crisis intervention/services/case planning to children/youth and families.
Recommended staffing: 1 social worker: 1-3 families.
3. Family Specialists – assist the Social Worker in providing direct intervention/services such as: socialization and life skills, community referrals, positive role models and transportation.
Recommended staffing: 1 Family Specialist: 3 families
4. Mental Health Clinicians – provide clinical assessment, crisis intervention, and therapeutic services. (The selected contractor will utilize the county's psychiatrist.)
Recommended Staffing: 1 Mental Health Clinician: 1-3 families
5. Parent Partners – provide mentorship, family advocacy and support.
Recommended staffing: 1 Parent Partner: 8 families
6. Administrative/Fiscal Staff – responsible for clerical functions, processing Medi-Cal and Medi-Care claims, State and other payor sources reimbursement.

D. Fiscal Capacity

The selected contractor will be a certified Medi-Cal provider and will provide administrative billing, technical assistance and reporting support for Medi-Cal billing for SB 163. The selected contractor's operational personnel will be responsible for complying with internal budget and fiscal management requirements of CSA and BHRS as required under the contract.

The selected contractor will have the fiscal capacity to support start-up costs and on-going operations. The selected contractor will work closely with CSA, BHRS, Probation and SCOE to best utilize and leverage State, Federal and county funds at the program level.

The selected contractor will have the fiscal responsibility for implementing SB 163 and accountability for operating within its budget. BHRS will be responsible for monitoring contract compliance. CSA will be responsible for tracking all costs and any savings from the reduction of out-of-home placement costs for reinvestment. The Wraparound Steering Committee will discuss and make recommendations to the Directors of CSA, BHRS, Probation and SCOE on how to use the reinvestment funds.

E. Quality Management

Quality management will be the responsibility of the selected contractor. The RFP will require the selected contractor to include quality assurance processes that are appropriate for a clinical setting. The selected contractor will also be responsible to provide on-going data to accurately measure outcomes.

The selected contractor will work closely with the Oversight Lead Managers, Review Team and Wraparound Steering Committee in evaluating:

1. Cost effectiveness
2. Family functioning
3. Prevention of placements in more restrictive environments
4. Improvement of emotional and behavioral adjustments
5. School attendance
6. Academic performance
7. Parent/caregiver/youth satisfaction
8. Improvement in family involvement in planning
9. Maintaining Wraparound principles

The Wraparound Steering Committee will be responsible for the overall evaluation of the program.

SUMMARY

Stanislaus County is committed to providing a Wraparound Program that is family focused, strength-based, culturally responsive, integrated and needs-driven. The county currently has strong partnerships with community agencies and will continue to enhance these partnerships and develop new ones. The implementation of the Wraparound Program will be an exciting endeavor for the county. The first year will be a time for learning, identifying needs and community resources, enhancing current strategies and developing new strategies to help children/youth and families.



COMMUNITY SERVICES AGENCY

Christine C. Applegate
Director

251 E Hackett Road
P.O. Box 42, Modesto, CA 95353-0042

Phone: 209 558 2500 Fax: 209 558 2558

MEMO TO: SUZI SEIBERT
CLERK TO THE BOARD OF SUPERVISORS

FROM: SHANNEN LOVE
CONTRACTS ADMINISTRATION

DATE: AUGUST 10, 2010

SUBJECT: FULLY EXECUTED CONTRACT

=====

Enclosed for your record is the fully executed original of the following Agreement:

- ◆ California Department of Social Services – Wraparound Implementation Services, effective 7/1/10 – 6/30/13

All of the above contracts were approved by the Board of Supervisors with Action #2010-419 on June 29, 2010 and were Board Agenda #B-12.

If you have any questions regarding this document, please call me at 558-1430.

Thank you.

BOARD OF SUPERVISORS
2010 AUG 11 A 8:05



MEMORANDUM OF UNDERSTANDING
Between
California Department of Social Services
And
Stanislaus County Community Services Agency

This Memorandum of Understanding is entered into by and between the California Department of Social Services, hereinafter referred to as the State, and the Stanislaus County Community Services Agency, hereinafter referred to as the County, for the purpose of implementing Wraparound.

A. BACKGROUND

Pursuant to Senate Bill (SB)163, Chapter 795, Statutes of 1997, an act to amend Sections 18250, 18251, 18252, 18253, 18254, 18255, 18256, and 18257 of, to amend the heading of Chapter 4 (commencing with Section 18250) of Part 6 of Division 9 of, and add Sections 18253.5 and 18256.5 to the Welfare and Institutions (WIC). This legislation provided for establishment of a statewide pilot to provide service alternatives to group home care through extended family-based services, or "Wraparound" for eligible children and their families. Assembly Bill 2706, Chapter 259, Statutes of 2000, expanded the eligible rate classification for Wraparound. Assembly Bill 429, Chapter 111, Statutes of 2001, repealed the sunset date of the Wraparound pilot.

B. PURPOSE

The purpose of this Agreement is to:

1. Make available to the County, the State share of non-federal reimbursement for group home placement, minus the State share, if any, of any concurrent out-of-home placement costs, for eligible children, in order to allow the County to develop family-based service alternatives;
2. Enable the County to access all possible sources of federal funds for the purpose of developing family-based service alternatives;
3. Specify mechanisms/procedures to be used for tracking, claiming and reporting on the number of children served, and the amount of funds requested for reimbursement; and
4. Specify the roles and responsibilities of all parties.

C. TERM

The term of this agreement shall be from July 1, 2010 through June 30, 2013.

Note: MOU period will be for 3 years to monitor and assist with implementation for new counties. Once this MOU expires, no MOU is required.

D. DEFINITIONS

For purposes of this contract:

1. "Eligible child" means any of the following:
 - a. A child who has been adjudicated as either a dependent or ward of the juvenile court pursuant to WIC Section 300, 601, or 602, and who would be placed in a group home licensed by the State at a Rate Classification Level (RCL) of 10 or higher.
 - b. A child who would be voluntarily placed in out-of-home care pursuant to Section 7572.5 of the Government Code.
 - c. A child who is currently, or who would be, placed in a group home licensed by the State at an RCL of 10 or higher.
2. "Wraparound" means community-based intervention services that emphasize the strengths of the child and family and includes the delivery of coordinated, highly individualized unconditional services to address needs and achieve positive outcomes in their lives.
3. "Service allocation slot" means a specified amount of funds available to the County to pay for an individualized intensive Wraparound services package for an eligible child. A service allocation slot may be used for more than one child on a successive basis.

E. COUNTY RESPONSIBILITIES

The County:

1. Shall provide children with service alternatives to group home care through the development of expanded family-based services. This shall include, but not be limited to, individualized services that build on strengths of each eligible child and family, and shall be tailored to address their unique and changing needs.

2. Shall ensure that all staff participating in Wraparound have completed Wraparound training, provided or approved by the State.
3. Shall encourage collaboration among persons and entities including, but not limited to: parents, county welfare departments, county mental health departments, county probation departments, county health departments, special education, local planning agencies, school districts, and private service providers for the purpose of planning and providing individualized services for children, and their birth or substitute families.
4. Shall ensure local community participation in the development and implementation of individualized services by county placement agencies (i.e., county welfare, probation, or mental health departments) and service providers.
5. Shall preserve and use service resources and expertise of nonprofit providers to develop family-based & community-based service alternatives.
6. Shall follow the Implementation Plan for Wraparound submitted to the State. This plan shall be coordinated with the County's System of Care and/or the Mental Health Services Community and Services & Support Plan. It also shall address the system, process, and financing capacities identified in the CDSS Wraparound Standards, which is incorporated herein by reference. The Plan shall address those elements identified in SB 163 legislation:
 - a. A process and protocol for reviewing the eligibility of children and families, and for monitoring accessibility and availability to the targeted population. Children shall be determined eligible for Wraparound pursuant to WIC Section 18251. Once a child is determined eligible for Wraparound, that child shall remain eligible for the time specified in his or her *individualized child and family team* Wraparound plan.
 - b. A process to accept, modify, or deny proposed individualized Wraparound plans for eligible children and families.
 - c. A process of parent support, mentoring and advocacy that ensures parent understanding of, and participation in, Wraparound.
 - d. A planning and review process that supports and facilitates the following elements in delivering intensive Wraparound services: focus on an individual child and family through creation of plans designed to address the unique needs and strengths of each child, and his or her family; provision of services geared toward enabling children to remain in the least restrictive family environment possible; development of a close collaborative relationship with

each child's family in the planning and provision of Wraparound; a thorough, strengths-based assessment of each child and family that will form the basis for development of the individualized intervention plan; design and delivery of child and family plans that incorporate religious customs and regional, racial and ethnic values and beliefs of the children and families; and measurement of consumer satisfaction to assess outcomes.

- e. Copies of written interagency agreements or memoranda of understanding between the County departments of mental health, social services, and probation that specify jointly provided or integrated services, staff tasks and responsibilities, facility and supply commitments, budget considerations, and linkage and referral services needed for Wraparound planning process.
7. Shall monitor Wraparound services provided in accordance with the above County Wraparound Plan.
8. Agrees to comply with all language of Wraparound Services pursuant to WIC Sections 18250, et seq.
9. Agrees to comply with the State Manual of Policy and Procedures, Division 31 Regulations, as applicable.
10. Shall allow State access to statistics, records, and other documents required to carry out its responsibilities.
11. Shall ensure that an evaluation of the County Wraparound process is conducted to determine the cost and treatment effectiveness of outcomes such as family functioning and social performance, preventing placement in more restrictive environments, improving emotional and behavioral adjustments, school attendance, and academic performance for eligible children.
12. Agrees to maintain all documentation necessary to support cost of service delivery and track the children participating in Wraparound.
13. Agrees to submit a biannual (six-month) activity report to the State as identified in Attachment A.
14. Agrees that, during the first three years of the implementation of Wraparound, a State approved trainer or consultant or Department consultant or staff shall be allowed to participate in a Child and Family Team meeting conducted by the County Wraparound lead agency or entity.
15. Agrees to participate in any State Wraparound consortium meetings, site visits conducted by the State or its designee, and to serve as a resource

to other counties interested in implementing Wraparound.

F. STATE RESPONSIBILITIES

The California Department of Social Services:

1. Shall process Wraparound claims for reimbursement in a timely manner.
2. Shall provide administrative and program technical assistance, as required or requested.

G. JOINT RESPONSIBILITIES

Both parties agree to comply with the provisions of WIC Section 10850 and WIC Sections 827, 827.1, and 830 to ensure that all information concerning children and families in Wraparound shall be kept confidential in accordance with federal and State laws and policies. Both parties agree to institute affirmative steps, as necessary, to ensure the information security of all data and information.

H. FISCAL PROVISIONS

Both the State and County understand that there are no new or additional sources of funds provided for Wraparound. The funds provided by the State are from the County's existing non-federal foster care maintenance payments.

1. The reimbursement rates shall be paid per child. The rate for Wraparound shall be based on the average cost of RCL 12 to 14 (that is, RCL 13) or the average cost of RCL 10 and 11, minus the State share for concurrent out-of-home placement costs.
2. The State shall reimburse the County, for the purpose of providing intensive Wraparound services up to 100 percent of the State share of non-federal funds, to be matched by Stanislaus County's share of cost as established by law, and to the extent permitted by federal law, up to 100 percent of the federal funds allocated for group home placements of eligible children at the authorized rate stated above.
3. County shall claim reimbursement of costs for non-federally eligible children on the CA 800A FC NONFED – Summary Report of Assistance Expenditures Foster Care, Seriously Emotionally Disturbed (SED) Nonfederal. Costs for federally eligible children who are in concurrent placement must be claimed on the CA 800 FC FED – Summary Report of Assistance Expenditures Foster Care, Foster Care SB 163 Federal.

4. The State and to the extent permitted by federal law, federal foster care funds shall remain within the administrative authority of the county welfare department, which may enter into an interagency agreement to transfer those funds, and shall be used to provide intensive Wraparound services. Nothing contained in this Agreement or otherwise shall create any contractual relationship between CDSS and any County subcontractors, and no subcontractors shall relieve the County of its responsibilities and obligations hereunder. The County agrees to be fully responsible to CDSS for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the County. The County's obligation to pay its subcontractors is an independent obligation from the obligation of CDSS to make payments to the County. As a result, CDSS shall have no obligation to pay or to enforce the payment of any monies to any subcontractor.
5. General Fund costs for the provision of benefits to eligible children participating in Wraparound shall not exceed the costs that would otherwise have been incurred had the eligible children been placed in a group home.
6. Any federal or State audit exception(s), disallowance(s), or deferral(s) applied to the entire State of California, resulting from a federal or State audit of Stanislaus County's SB 163 Wraparound program; or any and all liability, claims and costs resulting from Stanislaus County's implementation of any duty under this agreement shall be based on Stanislaus County's percentage of total costs claimed during the time period in question. In the event that any federal or State audit exception(s), disallowance(s), or deferral(s), are taken against an individual county, Stanislaus County is not liable for any audit exception(s), disallowance(s), or deferral(s) resulting from a federal or State audit of any other county's Wraparound program; or any liability, claims or costs resulting from any other county's implementation of any duty owed the State.

In no case shall the State assume financial liability for the County share of federal or State audit exception(s), disallowance(s), or deferral(s).

7. Adoptions Assistance Payments (AAP) funds may be used to pay for Wraparound for adopted children, who are otherwise, eligible for AAP funded group home placement RCL 10 – 14.
 - a. The adopted child's placement costs (limited to cost equivalent to foster family home placement amount) are eligible for reimbursement and the County shall use the normal claiming process for claiming these costs.
 - b. The County shall claim reimbursement of costs on the CA 800A- Summary of Assistance Expenditures- Adoptions Assistance

Program/Federal or AD 800B-Summary Report of Assistance-
Adoption Assistance Program-non-federal form.

- c. AAP funded children receiving Wraparound services are not counted as one of the approved number of "service allocation slots".

I. GENERAL PROVISIONS

- 1. This Agreement may be amended by written agreement of both parties. No alteration of the terms herein shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on either party.
- 2. Either party shall have the right to terminate this Agreement upon sixty days (60) prior written notice to the other party.
- 3. The Stanislaus County Board of Supervisors hereby delegates to the Director or their designee of the Stanislaus County Community Service Agency the authority to enter into such written amendments with the State on behalf of the County.

CALIFORNIA DEPARTMENT OF SOCIAL
SERVICES

STANISLAUS COUNTY
COMMUNITY SERVICE AGENCY

By: Deborah Pearce
DEBORAH PEARCE, Chief
Contracts Bureau

By: Christine C. Applegate
Director

Date: 8-3-2010

Date: 7/14/10

APPROVED AS TO FORM:
STANISLAUS COUNTY COUNSEL
BY Cam B
DATE: 6/28/10

Please submit to:

California Department of Social Services
Children and Family Services Division
744 P Street, MS 8-11-86
Sacramento, CA 95814
ATTN: Jim Dickinson

Jan – June
July - December

**SB 163 WRAPAROUND SERVICES
ACTIVITY REPORT**

Stanislaus County Total Service Allocation Slots _____
Contract # _____ (per county plan)

REPORTING PERIOD: From _____ To _____

# Service Allocation Slots Claimed	Total State Foster Care \$ Claimed
Month 1 _____	\$ _____
Month 2 _____	\$ _____
Month 3 _____	\$ _____
Month 4 _____	\$ _____
Month 5 _____	\$ _____
Month 6 _____	\$ _____

Total \$ Claimed: \$ _____

Total AAP funded children claimed for Wraparound _____

Total AAP \$ Claimed for Wraparound \$ _____

NARRATIVE:

Describe particularly successful efforts or outcomes you are experiencing in implementing the county Wraparound Services Plan.

Describe any services or activities provided under Wraparound that could/would not ordinarily be provided to families in your county.

Describe any barriers or difficulties encountered in implementing wraparound.

Describe any key personnel changes that have occurred during the reporting period.

List suggestions for additional State-sponsored training and/or technical assistance:

EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)