

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Aging & Veterans Services

BOARD AGENDA # \*B-1

Urgent

Routine

AGENDA DATE March 16, 2010

CEO Concurs with Recommendation YES  NO

(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval to Issue a Request for Proposal (RFP) for Older Americans Act Title III and Title VII programs for Fiscal Year 2010-2011

STAFF RECOMMENDATIONS:

1. Approve to issue a Request for Proposal (RFP) for Older American Act Title III and Title VII Programs for Fiscal Year 2010-2011.
2. Authorize the General Services Agency Purchasing Agent to issue a notice inviting proposals on March 17, 2010 for Older American Act Title III and Title VII programs for Fiscal Year 2010-2011.
3. Authorize to accept and open proposals on April 19, 2010 immediately after 2:30 p.m. and return to the Board to recommend an award.

FISCAL IMPACT:

The Stanislaus County Area Agency on Aging (AAA) expects to receive \$1,114,082 in Fiscal Year 2010-2011 for the Older Americans Act (OAA) aging programs that are subject to a Request For Proposal Process. Service providers that are awarded contracts must provide the minimum 10% local cash /in-kind required match. No County general funds are used to match aging programs that are contracted out to community providers.

BOARD ACTION AS FOLLOWS:

No. 2010-124

On motion of Supervisor O'Brien, Seconded by Supervisor Monteith  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Monteith, DeMartini, and Chairman Grover

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

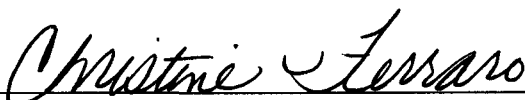
1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:



ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

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**DISCUSSION:**

The Stanislaus County Area Agency on Aging (the "AAA") is the local agency in the County mandated by State law to develop and manage community-based services that implement the purposes of the Older Americans Act, which services are largely funded under Federal Title III and VII grant programs. The Act's primary goals are to ensure seniors access to services that improve their quality of life by enhancing medical care, nutrition, socialization, recreation, legal services, and transportation, among other things. Area Agencies on Aging operate under the leadership of the California Department of Aging, which sets minimum standards for service delivery. Area Agencies on Aging may choose to provide services to seniors directly, or by contracting with service providers. The AAA in Stanislaus County is composed of the Department of Aging and Veterans Services; the Commission on Aging, an advisory body; and the Board of Supervisors, which acts as the AAA's governing body.

The Department of Aging and Veterans Services is required to conduct a request for proposal (RFP) process every four years for Older Americans Act (OAA) programs. Following are the programs and funding that will be included in the RFP process for Fiscal Year 2010-2011:

\$ 71,752	Title III B In-Home Services
76,280	Title III B Legal Assistance
60,029	Title III B / VII A Ombudsman, VII B Elder Abuse Prevention
56,433	Title III B Transportation
326,435	Title III C-1 Congregate Meals
523,153	Title III C-2 Home-delivered Meals
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\$ 1,114,082	Total Funding Available (Approximate)

With the Board of Supervisors' approval, the following schedule will be utilized:

March 17, 2010	County Issues Request for Proposal (RFP)
March 23, 2010	Pre-Conference
April 5, 2010	Question Deadline
April 15, 2010	Assistance to Proposers with a Disability Deadline
April 19, 2010	Submission Deadline - <b>2:30 p.m.</b>
May 14, 2010	Mail – Notice of Intent to Award (Tentative)
May 21, 2010	Appeals Deadline
May 24, 2010	Contract Negotiations
June 14, 2010	Commission on Aging Authorizes Contract
June 22, 2010	Board of Supervisors Authorizes Contract
July 1, 2010	Begin Contract Services

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**POLICY ISSUES:**

Approval of this request to issue a Request for Proposal (RFP) will meet the Board's priorities of *A healthy community* and *Efficient delivery of public services* by allowing the Area Agency on Aging to continue to provide senior services by contract with local service providers.

**STAFFING IMPACT:**

Existing staff from the AAA in partnership with General Services Agency Purchasing Division and the Chief Executive Office will assist with the issuance of the RFP.

**CONTACT PERSON:**

Margie Palomino, Director. Telephone: (209) 558-7825

**DECLARATION OF PUBLICATION  
(C.C.P. S2015.5)**

**COUNTY OF STANISLAUS  
STATE OF CALIFORNIA**

I am a citizen of the United States and a resident Of the County aforesaid; I am over the age of Eighteen years, and not a party to or interested In the above entitle matter. I am a printer and Principal clerk of the publisher of **THE MODESTO BEE**, printed in the City of **MODESTO**, County of **STANISLAUS**, State of California, daily, for which said newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of **STANISLAUS**, State of California, Under the date of **February 25, 1951, Action No. 46453**; that the notice of which the annexed is a printed copy, has been published in each issue there of on the following dates, to wit:

Mar 19, 2010

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I certify (or declare) under penalty of perjury That the foregoing is true and correct and that This declaration was executed at

**MODESTO, California** on

March 19th, 2010

(Signature)

Marie Hickman

**PUBLIC NOTICE  
STANISLAUS COUNTY  
REQUEST FOR PROPOSALS  
VARIOUS SERVICES FOR  
STANISLAUS COUNTY  
AREA AGENCY ON AGING (AAA)**

The Stanislaus County Area Agency on Aging (AAA) will be seeking proposal responses for the following services:

- Congregate Meals
- Home Delivered Meals
- Ombudsman (Long Term Senior Care)
- Senior Legal Services
- Senior Transportation
- Homemaker Program (Senior Assist.)

Registration is required in order to download the RFP packet(s). Information may be found at [www.stancounty.com/purchasing](http://www.stancounty.com/purchasing)

Mandatory attendance is required in order to qualify to respond for any of the above services at a Pre-Proposal Conference which will be held on March 23, 2010. Download RFP packet for meeting details.

Proposals must be submitted in the required format and received at Stanislaus County Purchasing Department on Monday, April 19, 2010 by 2:30 p.m.

Contact Stephanie Shafer (209)525-4346 or [ShaferS@StanCounty.com](mailto:ShaferS@StanCounty.com)  
Pub Dates March 19, 2010