

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Clerk Recorder - Elections Division

BOARD AGENDA # *B-7

Urgent

Routine

AGENDA DATE December 22, 2009

CEO Concurs with Recommendation YES NO

4/5 Vote Required YES NO

(Information Attached)

SUBJECT:

Approval to negotiate an Agreement with the California Secretary of State to Provide Stanislaus County with Federal Funds for Complying with the Requirements of Section 303(a) of the Help America Vote Act of 2002 - Clerk Recorder - Elections Division

STAFF RECOMMENDATIONS:

1. Approve entering an agreement with the California Secretary of State which will reimburse the County for the expenses associated with complying with the requirements of Section 303 (a) of the Help America Vote Act of 2002.
2. Authorize the Clerk Recorder to negotiate, award and execute all agreements for the VoteCal Statewide Voter Registration System Project.
3. Direct the Auditor-Controller to increase appropriations and estimated revenue in the amount of \$20,000 as detailed in the Budget Journal Form.

FISCAL IMPACT:

This agreement provides use of Federal funds available and set aside specifically for the project on a cost reimbursement basis. The department will be reimbursed for all services provided under this agreement. There is no County Match required to receive this funding.

BOARD ACTION AS FOLLOWS:

No. 2009-865

On motion of Supervisor Chiesa, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) Approved as recommended

2) Denied

3) Approved as amended

4) Other:

MOTION:

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval to negotiate an Agreement with the California Secretary of State to Provide Stanislaus County with Federal Funds for Complying with the Requirements of Section 303(a) of the Help America Vote Act of 2002 - Clerk Recorder - Elections Division

Page 2

DISCUSSION:

The California Secretary of State has allocated Federal Help America Vote Act (HAVA) of 2002 Section 303(a) grant funds for select California counties to aid in the development of the VoteCal Statewide Voter Registration System Project. Stanislaus County has been selected to participate in the project.

HAVA Section 303 (a) requires the chief elections official of the state to implement a single, uniform, official, centralized, interactive computerized statewide voter registration list. The project is known as the VoteCal Statewide Voter Registration System Project (VoteCal). This computerized registration project must be defined, maintained and administered at the state level. Upon completion it will contain the name and registration information of every legally registered voter in the State of California.

The California Secretary of State has identified the Stanislaus County Registrar of Voters as one of the limited number of county elections representatives to participate in discovery sessions which will be facilitated by the VoteCal vendor, Catalyst Consulting Group (Catalyst). The day long discovery sessions are designed by the VoteCal systems integrator to provide a more in-depth walkthrough of the planned system design and to gather comments and questions from county-level elections and IT staff in advance of final systems design. In the discovery sessions Catalyst will pose questions concerning which requirements are essential to make VoteCal work with county elections official management systems and individual county election processes.

Discovery session particulars include:

- Sessions will commence in 2010.
- Sessions will be located in Sacramento.
- Sessions will last 5 consecutive weeks.
- Sessions will consume 3 days out of each of the 5 weeks.
- County participants attend all of the meetings and are qualified decision makers.
- Each election management system must be represented.
- The discovery sessions will include an array of county participants each with knowledge in either the technical or program or policy of an elections office and the elections process.
- Reimbursement will be provided, per state rules, for staff time spent at the discovery sessions, travel expenses including airlines, hotel, car rental, and per diem.

Based on estimated expenditures it is projected that a sum not to exceed \$20,000 is required from the Clerk Recorder – Elections budget to fund an elections staff participant including all benefits, staff time, travel and per diem costs associated with this project. The California Secretary of State will agree, upon invoice by the County of Stanislaus, to provide the County with federal HAVA funds administered by the U.S. Election Assistance

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PAGE 3

Commission (EAC) to assist the County in, or reimburse the County for, complying with the requirements of Section 303(a) of the Help America Vote Act of 2002.

It is recommended that the Registrar of Voters be given the approval to negotiate, award and execute an agreement with the California Secretary of State to enter into the contractual relationships necessary to participate in the VoteCal Statewide Voter Registration System Project and accept the grant funding.

POLICY ISSUE:

Approval of the recommendations is intended to meet the Board's priority of the Efficient delivery of public services.

STAFFING IMPACT:

One Stanislaus County Registrar of Voters representative will participate for 3 days each of five consecutive weeks. Existing staff will be assigned to the project.

County of Stanislaus: Auditor-Controller Legal Budget Journal

Database
Set of Books

FMSDBPRD.CO.STANISLAUS.CA.US.PROD
County of Stanislaus

Balance Type		Budget
Category	* List - Text	Budget - Upload
Source	* List - Text	
Currency	* List - Text	USD
Budget Name	List - Text	LEGAL BUDGET
Batch Name	Text	
Journal Name	Text	CR-E PC 12-15-09
Journal Description	Text	Discovery session adj
Journal Reference	Text	
Organization	List - Text	Stanislaus Budget Org

Upl	Fund	Org	Acct	GL Proj	Loc	Misc	Other	Debit		Credit		Period	Line Description
								incn appropriations	decr est revenue	decr appropriations	incn est revenue		
1a	0100	0020220	50000	0000000	000000	000000	00000	13000				Jan -10	Salaries
1b	0100	0020220	60670	0000000	000000	000000	00000	7000				Jan -10	Transportation and Travel
1b	0100	0020220	25000	0000000	000000	000000	00000			20000		Jan -10	Intergovernmental Revenue

Totals: 20000 20000

Explanation: Increase appropriations for salaries and transportation and travel. Expenses will be reimbursed by federal grant funds.

Requestor/Department	CEO	Data Entry	Auditors Office Only
<i>J. Anderson</i> Signature	<i>D. Foster</i> Signature	Keyed by	Prepared By
Jan 4 - 2010 Date	1-04-10 Date	Date	Approved By <i>[Signature]</i> Date