

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS

ACTION AGENDA SUMMARY

DEPT: Probation *M.H. for 5.7.*

BOARD AGENDA # \*B-6

Urgent  Routine

AGENDA DATE August 11, 2009

CEO Concurs with Recommendation YES  NO   
(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval for the Chief Probation Officer to Apply for and Accept a Probation Specialized Units Program Grant of \$45,667 from the California Emergency Management Agency to Provide Intensive Supervision Services to Repeat Domestic Violence Offenders

STAFF RECOMMENDATIONS:

Approve the Chief Probation Officer to apply for and accept a Probation Specialized Units Program Grant of \$45,667 from the California Emergency Management Agency to provide Intensive Supervision Services to Repeat Domestic Violence Offenders.

FISCAL IMPACT:

The California Emergency Management Agency has made seventh year funding available for Probation Specialized Units Programs. This funding in the amount of \$45,667 and a required cash match of \$15,222 has been included as part of the Probation Department's 2009- 2010 Proposed Budget request and will fund a Deputy Probation Officer to provide intensive supervision services to domestic violence offenders in the Stop Abusive and Violent Environments (SAVE) Program. This years funding is a slight increase over last year's funding of \$42,189.

(Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2009-535

On motion of Supervisor Chiesa, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval for the Chief Probation Officer to Apply for and Accept a Probation Specialized Units Program Grant from the California Emergency Management Agency to Provide Intensive Supervision Services to Repeat Domestic Violence Offenders

FISCAL IMPACT: (Continued)

The Probation Department will use existing resources to fund the \$15,222 in required match.

DISCUSSION:

For the seventh consecutive year, funding under the Federal Violence Against Women Act (VAWA) is available to enhance specialized units within Probation Departments in California to intensively supervise small caseloads of offenders of violent crimes including sexual assault, domestic violence, and stalking. The California Emergency Management Agency has since taken over administration of the grant and has extended the funding for an additional year. Board action is necessary in order to apply for seventh year continuation funding. The deadline for application is August 14, 2009.

These funds support the Stop Abusive and Violent Environments program, which provides the highest risk domestic violence offenders and their victims with a level of service that was not previously attainable through general supervision caseloads. The SAVE Officer supervises an average of 30 cases each month with each offender being contacted on a near weekly basis. The small caseload capacity allows the SAVE Officer to provide intense supervision and monitoring in order to reduce the likelihood of repeated acts of violence. The small caseload also allows the opportunity to provide increased services and safety to the victims of assigned cases. Regular contact is maintained with these victims to provide support and resource information.

POLICY ISSUE:

This grant will meet the Board's priority of A safe community by continuing the SAVE program that has proven effective in reducing the likelihood of repeated acts of violence among the highest risk domestic violence offenders.

STAFFING IMPACT:

There are no staffing impacts associated this grant application. Existing staff will perform the required project services.

**CALIFORNIA EMERGENCY MANAGEMENT AGENCY  
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**PROBATION SPECIALIZED UNITS PROGRAM**

**REQUEST FOR APPLICATION**

**CHECKLIST AND REQUIRED SEQUENCE**

This checklist is provided to ensure a complete proposal is submitted to CalEMA. The required forms may be acquired by selecting the form in the table of contents of this RFA, or by going to [www.oes.ca.gov](http://www.oes.ca.gov), "Grant Applications and Proposals" section under the "Justice Programs" tab, then looking in the "Related Links" for "Forms," or by pasting this link into your browser:

[http://www.oes.ca.gov/WebPage/oeswebsite.nsf/OESBranchContentPortal?ReadForm&type=Forms&look=Grant%20Applications%20and%20Proposals%20\(RFAs/RFPs\)&Div=Law+Enforcement+and+Victim+Services+\(LEVS\)&Branch=Grant%20Applications%20and%20Proposals%20\(RFAs/RFPs\)Forms](http://www.oes.ca.gov/WebPage/oeswebsite.nsf/OESBranchContentPortal?ReadForm&type=Forms&look=Grant%20Applications%20and%20Proposals%20(RFAs/RFPs)&Div=Law+Enforcement+and+Victim+Services+(LEVS)&Branch=Grant%20Applications%20and%20Proposals%20(RFAs/RFPs)Forms)

**FORMS**

- APPLICATION COVER SHEET
- GRANT AWARD FACE SHEET (CalEMA 2-101) – Signed by the official authorized to enter into Grant Award Agreement.
- PROJECT CONTACT INFORMATION (CalEMA 2-102) – Must be submitted with the Grant Award Face Sheet.
- SIGNATURE AUTHORIZATION AND INSTRUCTIONS (CalEMA 2-103) – Signatures of the Project Director and Fiscal Officer are required.
- CERTIFICATE OF ASSURANCE OF COMPLIANCE (CalEMA 2-104)– VAWA. Signed by the official who signed the Grant Award Face sheet and by the official delegating the authority.
- PROJECT NARRATIVE (CalEMA 2-108)
  - Problem Statement
  - Plan and Implementation
- PROJECT BUDGET (CalEMA 2-107)
  - Budget Narrative
  - Budget Forms (CalEMA 2-106)– CalEMA A303A, A303B, A303C
- APPLICATION APPENDIX
  - Project Summary (CalEMA 2-150)
  - Operational Agreements
  - Noncompetitive Bid Request Checklist (CalEMA 2-156)
  - Out of State Travel Request (CalEMA 2-158)
  - Project Service Area Information (CalEMA 2-154)

# **California Emergency Management Agency**

LAW ENFORCEMENT AND VICTIM SERVICES DIVISION

3650 SCHRIEVER AVENUE

MATHER, CALIFORNIA 95655

(916) 323-1569

FAX: (916) 327-5674

## **Application Cover Sheet**

### **RFA PROCESS**

### **PROBATION SPECIALIZED UNITS (PU) PROGRAM**

Submitted by:

Stanislaus County Probation Department

2215 Blue Gum Avenue

Modesto, CA 95358

(209) 525-5400

## CALIFORNIA EMERGENCY MANAGEMENT AGENCY GRANT AWARD FACE SHEET (Cal EMA 2-101)

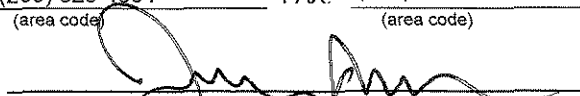
The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a grant award of funds to the following:

1. **Grant Recipient:** County of Stanislaus  
hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.
2. **Implementing Agency:** Stanislaus County Probation Department
3. **Project Title:** Probation Specialized Units Program
4. **Grant Period:** 10/01/09 to 09/30/10

\*Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
09/10	5. VAWA		\$45,667		\$15,222		\$15,222	
Select	6. Select						\$0	
Select	7. Select						\$0	
Select	8. Select						\$0	
Select	9.						\$0	
	10. TOTALS	\$0	\$45,667	\$45,667	\$15,222	\$0	\$15,222	10. Grand Total: \$60,889

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Cal EMA Program Guidelines, the Cal EMA Recipient Handbook, the Federal OJP Financial Guide and Program Guidelines (if applicable), and the Cal EMA audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. **Official Authorized to Sign for Applicant/Grant Recipient:** Jerry Powers **Federal Employer ID Number:** 94-6000540  
**Name:** Jerry Powers **Title:** Chief Probation Officer  
**Payment Mailing Address:** 2215 Blue Gum Avenue **City:** Modesto **Zip:** 95358  
**Telephone:** (209) 525-4504 **FAX:** (209) 525-5486 **Email:** PowersJ@stancounty.com  
(area code) (area code)  
**Signature:**  **Date:** 7/31/09

**[FOR CalEMA USE ONLY]**

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

\_\_\_\_\_  
 CalEMA Fiscal Officer Date CalEMA Director (or designee) Date

## PROJECT CONTACT INFORMATION

Applicant Stanislaus County Probation Department Grant Number \_\_\_\_\_  
[FOR CalEMA USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. If a section does not apply to your project, enter "N/A." NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The **Project Director** for the project:

Name: Jill Silva Address: 2215 Blue Gum Avenue  
Title: Assistant Chief Probation Officer City: Modesto Zip: 95358  
Telephone #: (209) 525-4503 Fax #: (209) 525-4599  
(Area Code) (Area code)  
E-Mail Address: SilvaJ@stancounty.com

2. The **Financial Officer** for the project:

Name: Karen Curci Address: 2215 Blue Gum Avenue  
Title: Administrative Services Manager City: Modesto Zip: 95358  
Telephone #: (209) 525-4556 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: CurciK@stancounty.com

3. The **person** having **routine programmatic responsibility** for the project:

Name: Leticia Ruano Address: 2215 Blue Gum Avenue  
Title: Supervising Probation Officer City: Modesto Zip: 95358  
Telephone #: (209) 567-4709 Fax #: (209) 525-4599  
(Area Code) (Area code)  
E-Mail Address: RuanoL@stancounty.com

4. The **person** having **routine fiscal responsibility** for the project:

Name: Karen Curci Address: 2215 Blue Gum Avenue  
Title: Administrative Services Manager City: Modesto Zip: 95358  
Telephone #: (209) 525-4556 Fax #: (209) 525-5486  
(Area Code) (Area code)  
E-Mail Address: CurciK@stancounty.com

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: Richard W. Robinson Address: 1010 Tenth Street Ste. 6800  
Title: CEO of Stanislaus County City: Modesto Zip: 95354  
Telephone #: (209) 525-6333 Fax #: (209) 544-6226  
(Area Code) (Area code)  
E-Mail Address: RobinsonR@stancounty.com

6. The **Chair** of the **governing body** of the recipient: (Provide contact information other than that of the recipient)

Name: Jim DeMartini Address: 1010 Tenth Street Ste 6500  
Title: Chairman - Stanislaus County B.O.S. City: Modesto Zip: 95354  
Telephone #: (209) 525-4470 Fax #: (209) 525-4410  
(Area Code) (Area code)  
E-Mail Address: DemartiniJ@stancounty.com

# SIGNATURE AUTHORIZATION


Grant Award #: PU09070500

Grant Recipient: County of Stanislaus

Implementing Agency: Stanislaus County Probation Department


**\*The Project Director and Financial Officer are *REQUIRED* to sign this form.**

**\*Project Director:** Jill Silva

Signature: 

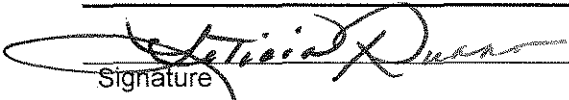
Date: 7-31-09

**\*Financial Officer:** Karen Curci

Signature: 

Date: 8-3-09

The following persons are authorized to sign for the  
**Project Director**

  
Signature  
Leticia Ruanfo  
Name

Signature

Name

Signature

Name

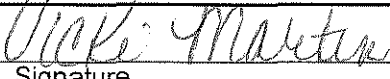
Signature

Name

Signature

Name

The following persons are authorized to sign for the  
**Financial Officer**

  
Signature  
Vicki Martin  
Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

## **SIGNATURE AUTHORIZATION INSTRUCTIONS**

The Project Director and Financial Officer are **REQUIRED** to sign this form and submit it with the Grant Award Forms package. The Applicant may request signature authority in addition to the designated Project Director and/or Financial Officer. Space is provided for the addition of up to five (5) additional authorizations for the Project Director or Financial Officer.

No single individual may be authorized to sign for both the Project Director and the Financial Officer. **The Project Director and/or Financial Officer authorize the person(s) identified on the form to sign on their behalf on all subgrant-related matters.**



**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,**  
**Services\*Training\*Officers\*Prosecutors (STOP) Formula Grant Program**

I, Jerry Powers hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Stanislaus

IMPLEMENTING AGENCY: Stanislaus County Probation Department

PROJECT TITLE: Probation Specialized Units Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by CalEMA including, but not limited to, the following areas:

**I. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **CalEMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Katty Sandhu

Title: Human Resources Manager

Address: 2215 Blue Gum Avenue, Modesto, CA 95358

Phone: (209) 525-5449

Email: SandhuK@stancounty.com

**II. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**III. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all CalEMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**IV. Lobbying – (Recipient Handbook Section 2154)**

CalEMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**V. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

CalEMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VI. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of CalEMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and CalEMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from CalEMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**V. Filing Costs for Criminal Charges and Protection**

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

**VI. Forensic Medical Examination Payment Requirement for Victims of Sexual Assault**

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault.

The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with

law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

**VII. *Judicial Notification***

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

**VIII. *Polygraph Testing Prohibition***

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

**IX. *Nondisclosure of confidential or private information regarding services for victims***

Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

**X. *Consultation and Documentation with local victim services programs***

*(Applies only to law enforcement, prosecution and the courts)*

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,**  
**Services\*Training\*Officers\*Prosecutors (STOP) Formula Grant Program**

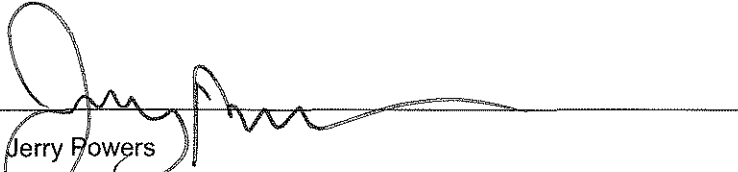
The applicant must complete a Certification of Assurance of Compliance-VAWA CalEMA 2-104g (formerly OES 656), which includes details regarding Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board and the statutory requirements of the VAWA S\*T\*O\*P Formula Grant Program. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies CalEMA that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. CalEMA has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for CalEMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the CalEMA determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Jerry Powers

Authorized Official's Title: Chief Probation Officer

Date Executed: 7/31/2009

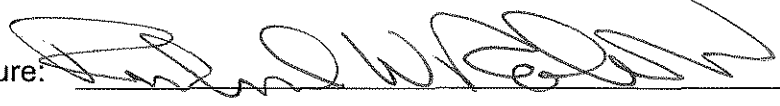
Federal Employer ID #: 94-6000540 Federal DUNS # \_\_\_\_\_

Current Central Contractor Registration Yes  No

Executed in the City/County of: Stanislaus

**AUTHORIZED BY:** *(not applicable to State agencies)*

- City Financial Officer
- City Manager
- Governing Board Chair
- County Financial Officer
- County Manager

Signature: 

Typed Name: Richard W. Robinson

Title: Chief Executive Officer

## **Project Narrative**

### **Problem Statement**

Prior to the inception of the Probation Specialized Units program in 2003, the Stanislaus County Probation Department's three domestic violence probation officers supervised 424 felony domestic violence offenders, an average of 141 per officer. The Probation Specialized Units program in Stanislaus County commenced in February 2003, at which time 30 of the identified offenders were assigned to the Probation Specialized Units program. The supervisor having day-to-day responsibility for the project identified the active domestic violence probationers who fit the program's criteria for supervision. The probation officer assigned to the position continues to provide the victims and offenders a level of supervision that was not previously attainable with general supervision of domestic violence caseloads.

### **Plan**

Due to the success of the Probation Specialized Units program over the past six years, alterations to the operational plan are not necessary. Objectives for the 2009/2010 fiscal year are to maintain a reduced high risk caseload of no more than 40 offenders; to provide intensive probation services to the assigned offenders; to continue to contact and provide victims with resources, referrals and support; to attempt weekly offender contacts in the community; and to maintain statistical results as required by the grant. Domestic violence offenders that continue to meet the criteria of the program will continue to receive a level of intensive supervision that was not attainable prior to the inception of the grant.

### **Implementation**

**Training:** The assigned officer will be scheduled to attend ongoing domestic violence training. Training expenditures will continue to be paid for by the Probation Department.

**Collaboration:** The assigned officer will continue to participate in and provide monthly briefings to the Stanislaus County Family and Domestic Violence Coordinating Council (FDVCC). She will also serve on an additional FDVCC committee, which meets monthly to implement action plans for victims involved in particularly high-risk relationships. In addition, the assigned officer will continue to collaborate and partner with local law enforcement agencies in the arrests and revocations of offenders who have violated the terms and conditions of probation.

**Additional Duties:** The assigned officer is now tasked with assisting in the re-certification of treatment providers, including observance of instructors and reporting on attendee response.

**Operational Agreements:** Operational Agreements will be secured and available for review with the following entities:

- Haven Women's Center
- Local Law Enforcement Agencies
- District Attorney Division of Victim Services

### **Objectives and Service Goals**

1. Provide intensive probation services to probationers convicted of sexual assault, domestic violence, and stalking.

**Service Goal** – Total number of probationers to be supervised: 30

2. During the grant period, complete weekly contacts with each active probationer at a minimum of one per week.

**Service Goal** – Total number of contacts with probationers: 1440

**Service Goal** – Number of above contacts that will be made in the field: 432 (30+%)

**Service Goal** – Number of above contacts that will be made in-person in the office:  
432 (30+%)

**Service Goal** – Number of above contacts that will be made by phone: 288 (20%)

3. The maximum caseload must not exceed 40 cases per full-time Probation Officer.

**Service Goal** – Average number of probationers during the reported period: 30

4. During the grant period, an attempt to contact will be initiated with all victims.

**Service Goal** – Total numbers of contacts with victims: 240.

**Service Goal** – Percentage of above contacts made in the field: 60 (25+%).

**Service Goal** – Percentage of above contacts made in-person in the office: 60 (25+%)

**Service Goal** – Percentage of above contacts made by phone: 60 (-25%)



### **Budget Narrative**

The enclosed budget detail outlines the anticipated 2009/2010 expenditures for the Probation Specialized Units Program. A detailed summary of each of the designated budget areas and the related expenses for the program are contained herein.

#### **Personal Services**

The grant funds will pay for a portion of the salary and benefits of one full time Deputy Probation Officer II. This officer will continue to serve as the supervision officer for offenders assigned to the program and the primary point of contact for victims and community resources. A full time position is necessary in order to meet the guideline that the assigned officer attempt weekly contacts with each assigned offender. The cost to cover the portions of the salary and benefits not covered by the grant will be incurred by the Probation Department. The funds provided by this program will allow for the continued intensive supervision of those offenders assessed as having the greatest level of threat to repeats acts of violence upon their victims.

The officer assigned to the position graduated from CSU Stanislaus in 2004 with a Bachelor of Arts degree. She has been employed by the Probation Department since December 2004, serving as a Probation Corrections Officer and Deputy Probation Officer. She has been assigned to the supervision of adult offenders since April 2005. During her tenure with the probation department, she has participated in 497 hours of STC certified training and an additional 53 hours of non-certified training. Training she has participated in includes the following:

Family and Domestic Violence Conference, Firearms, Ethics, Adult Law, Defensive Tactics, Defensive Driving, Field Safety, Gang Trends, and Critical Incident Response. She is currently assigned to the Violent Offender supervision unit. Duties include the field supervision of high risk domestic violence offenders. Each of her duties are directly related to the PSU grant requirements including, weekly contacts with offenders and monthly contacts with victims.

**Operating and Equipment Expenses**

The 2009/2010 budget does not include any additional operating or equipment expenses.





### BUDGET CATEGORY AND LINE ITEM DETAIL

C. Equipment	STATE	VOCA	VOCA MATCH	FVPSA	FVPSA MATCH	VAWA	VAWA MATCH	COST
								\$0
								\$0
								\$0
								\$0
								\$0
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								\$0
								\$0
								\$0
								\$0
								\$0
Equipment Section Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>EQUIPMENT TOTAL</b>								\$0
<b>Category Totals</b> <i>Same as Section 10 on the Grant Award Face Sheet</i>	\$0	\$0	\$0	\$0	\$0	\$45,667	\$15,222	
<b>Total Project Cost*</b>								<b>\$60,889</b>
<i>*Same as Block 10G on Grant Award Face Sheet</i>								

## PROJECT SUMMARY

<b>1. GRANT AWARD NO.</b> <u>PU09070500</u>		<b>3. GRANT PERIOD</b>	
<b>2. PROJECT TITLE</b> <u>Probation Specialized Units Program</u>		<u>10/01/09</u> to <u>09/30/10</u>	
<b>4. APPLICANT</b>		<b>5. GRANT AMOUNT</b>	
Name: <u>County of Stanislaus</u>	Phone: <u>(209) 525-5400</u>	(this is the same amount as 10G of the Grant Award Face Sheet)	
Address: <u>2215 Blue Gum Avenue</u>	Fax #: <u>(209) 525-5486</u>		
City: <u>Modesto</u>	Zip: <u>95358</u>		
<b>6. IMPLEMENTING AGENCY</b>			
Name: <u>Stanislaus County Probation Department</u>	Phone: <u>(209) 525-5400</u>	Fax #: <u>(209) 525-5486</u>	
Address: <u>2215 Blue Gum Avenue</u>	City: <u>Modesto</u>	Zip: <u>95358</u>	
<b>7. PROGRAM DESCRIPTION</b>			
<p>The grant will continue to partially fund a Deputy Probation Officer to provide intensive probation services and victim services to no more than 40 domestic violence offenders on felony probation. The targeted population continues to be probationers who are repeat offenders and pose the greatest threats to their victims and the community. All program participants are residents of Stanislaus County.</p>			
<b>8. PROBLEM STATEMENT</b>			
<p>Prior to the inception of the Probation Specialized Units program, the Stanislaus County Probation Department's three domestic violence probation officers supervised 424 felony domestic violence offenders, an average of 141 per officer. The Probation Specialized Units Program in Stanislaus County commenced in February 2003, at which time 30 of the identified offenders were assigned to the Probation Specialized Units program. The supervisor having day-to-day responsibility for the project identified the active domestic violence probationers who fit the program's criteria for supervision. The probation officer assigned to the position continues to provide the victims and offenders a level of supervision that was not previously attainable with general supervision of domestic violence caseloads.</p>			
<b>9. OBJECTIVES</b>			
<p>Objectives for the 2009/2010 fiscal year are to maintain a reduced high risk caseload of no more than 40 offenders; to provide intensive probation services to the assigned offenders; to continue to contact and provide victims with resources, referrals and support; to conduct weekly offender contacts in the office, field and at counseling programs; and to maintain statistical results as required by the grant. Domestic violence offenders who continue to meet the criteria of the program will continue to receive a level of intensive supervision that was not previously attainable.</p>			

**10. ACTIVITIES**

Continued weekly contacts with offenders and victims at residences, the Probation Department, counseling agencies, and at work. Intensive supervision will include, when applicable, probation searches, drug testing, probation revocations, arrests, probation reports and service referrals to, and intervention with, the victim and family.

**11. EVALUATION** (if applicable)

Monthly statistical gathering will continue to be conducted by the assigned officer. The Supervising Probation Officer will continue to evaluate the monthly and quarterly statistics. The performance of the project will continue to be monitored.

**12. NUMBER OF CLIENTS**

(if applicable)  
No more than 40 offenders and the victims of their offenses

**13. PROJECT BUDGET**

(these are the same amounts as on Budget Pages)

	<b>Personal Services</b>	<b>Operating Expenses</b>	<b>Equipment</b>	<b>TOTAL</b>
	\$45,667			\$45,667
Cash Match-	\$15,222			\$15,222
				\$0
				\$0
				\$0
				\$0
<b>Totals:</b>	\$60,889	\$0	\$0	\$60,889

**NONCOMPETITIVE BID REQUEST  
CHECKLIST**

Has the applicant/recipient met the following requirements of the *Recipient Handbook*:

Check appropriate box:   **Yes**     **No**

**Section 3511**

Do conditions exist that require a sole/single-source contract?                            

**Section 3521.1**

Is a brief description of the program or project included?                                                 

**Section 3521.2**

Was it necessary to contract noncompetitively?             

Did the contractor submit his/her qualifications?             

Is the reasonableness of the cost justified?             

Were cost comparisons made with differences noted for similar services?                                     

Is a justification provided regarding the need for contract?             

**Section 3521.3**

Is an explanation provided for the uniqueness of the contract?             

**Section 3521.4**

Are there time constraints impacting the project?             

Were comparisons made to identify the time required for another contractor to reach the same level of competence?



## FEDERAL GRANTS FUNDING LOG

List all federal grant funds awarded to the applicant during the current year. Include the fiscal year of operation, funding agency and the amount of funding.

If your agency receives no federal grant funds check this box:

	FISCAL YEAR	FUNDING AGENCY	GRANT AMOUNT
1	09/10	Juvenile Assistance Grant (JAG)	\$170,309
2	09/10	Juvenile Accountability Block Grant	\$28,538
3			
4			
5			
6			
7			
8			
9			
10			
		<b>Federal Grant Total:</b>	<b>\$198,847</b>

## PRIOR, CURRENT AND PROPOSED OES FUNDING

List all currently funded CalEMA projects and all CalEMA grants awarded to the applicant during the last five fiscal years. Include the fiscal year of operation, the grant number and the amount of CalEMA funding. For current and proposed grants that include positions funded by more than one CalEMA grant, list these personnel by title and the percentage of the position funded by CalEMA. The percentage of funding must not exceed 100 percent for any one individual.

Example				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	PERCENTAGE PAID BY OES
2005-06	DC05160010	\$50,000	Project Director	25%
2005-06	CE05089504	\$67,000	Project Director	25%
2005-06	MS05040550	\$68,000	Project Director	50%

PRIOR, CURRENT AND PROPOSED CalEMA FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF CalEMA FUNDING
				0%
2008-09	PU08060500	\$62,818	Deputy Probation Officer II	72%
2007-08	PU07050500	\$42,189	Deputy Probation Officer II	48%
2006-07	PU06050500	\$42,189	Deputy Probation Officer II	53%
2005-06	PU05040500	\$38,361	Deputy Probation Officer II	46%
2004-2005	PU04030500	\$42,189	Deputy Probation Officer II	58%
				0%
				0%
				0%

## PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Stanislaus County\*

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

18\*

19

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

25\*

26

17

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

14\*

12

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

510,000

## OTHER FUNDING SOURCES

Complete this form to report the total funds available to support the activities related to accomplishing the goals and objectives of the Grant Award Agreement. In the "Grant Funds" column, report the CalEMA funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category and then calculate the totals by category in the "Program Total" column. Total each column to arrive at the total program funds available.

<b>OTHER FUNDING SOURCES</b>			
<small>(Enter numbers without \$ or decimal points.)</small>			
<b>BUDGET CATEGORY</b>	<b>GRANT FUNDS</b> <i>(Use only the grant funds identified in the preceding budget pages.)</i>	<b>OTHER FUNDS</b>	<b>PROGRAM TOTAL</b>
<b>Personal Services</b>	45,667	15,222	\$60,889
<b>Operating Expenses</b>			\$0
<b>Equipment</b>			\$0
<b>TOTAL</b>	\$45,667	\$15,222	\$60,889

**This form does not become part of the grant award.**