

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
ACTION AGENDA SUMMARY

DEPT: Probation

*J.P.*

BOARD AGENDA # \*B-5

Urgent

Routine

AGENDA DATE June 16, 2009

CEO Concurs with Recommendation YES  NO

(Information Attached)

4/5 Vote Required YES  NO

SUBJECT:

Approval for the Chief Probation Officer to Apply for and Accept a California Gang Reduction and Intervention Program (CalGRIP) Grant from the Corrections Standards Authority (CSA) to Implement an Aggression Replacement Training (ART) Program for Youth in Custodial Settings and in the Community

STAFF RECOMMENDATIONS:

1. Authorize the Chief Probation Officer to apply for and accept the California Gang Reduction and Intervention Program Grant from the Corrections Standards Authority and to sign all necessary documents related to the Grant.
2. Approve a Resolution as required by the Corrections Standards Authority authorizing the Chief Probation Officer to apply for and accept the California Gang Reduction and Intervention Program Grant.

FISCAL IMPACT:

The California Gang Reduction and Intervention Program (CalGRIP) Grant will pay for 10 Probation Department personnel to be trained as facilitators and trainers in the implementation of an Aggression Replacement Training (ART) program for youth in custodial settings and in the community. The total grant funding available from the Corrections Standards Authority (CSA) is based upon the size of the County and the cost of the pre-selected provider to provide the training and technical assistance. Based upon these factors, the Stanislaus County Probation Department is eligible to apply for \$33,160. The grant requires the County to provide a cash match of \$3,684 based on the federal formula.

BOARD ACTION AS FOLLOWS:

No. 2009-403

On motion of Supervisor Chiesa, Seconded by Supervisor Grover

and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) \_\_\_\_\_ Denied

3) \_\_\_\_\_ Approved as amended

4) \_\_\_\_\_ Other:

MOTION:

*Christine Ferraro*

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

Approval for the Chief Probation Officer to Apply for and Accept a California Gang Reduction and Intervention Program (CalGRIP) Grant from the Corrections Standards Authority (CSA) to Implement an Aggression Replacement Training (ART) Program for Youth in Custodial Settings and in the Community

**Fiscal Impact: (continued from page 1)**

The Department will meet the cash match through the purchase of curriculum and other supplies necessary for program implementation. The Department has sufficient funding to support these purchases.

**Discussion:**

The Corrections Standards Authority (CSA) has made funding available to counties through the California Gang Reduction and Intervention Program (CalGRIP). The grant requires that funds be utilized for the training of program facilitators and to train staff to become trainers in the implementation of Aggression Replacement Training (ART) for youth in custodial settings and in the community.

The goal of the CalGRIP Grant is to enhance the ability of probation departments to provide an evidence-based model of ART in order to hold juvenile offenders accountable for their criminal activities and provide services and activities to assist youthful offenders in curbing their criminal behaviors. Funding levels for local governments are based upon a jurisdiction's population. Stanislaus County has been identified by the CSA as a medium-size county. The amount of funding that can be requested by a medium-size county is based upon the expense to train as many as 10 facilitators and four "train the trainers" in ART curriculum. Training expenses have been provided by CSA approved training providers. Based on the budget information submitted by the approved California provider, California Institute for Mental Health (CIMH), the Probation Department will be applying for an allocation of \$33,160. Board approval is required in order to apply for and accept the grant award.

**Policy Issue:**

Board approval to apply for and accept this funding is required by the Corrections Standards Authority. Utilization of this funding will assist the Probation Department to provide an evidence-based model of Aggression Replacement Training in order to hold juvenile offenders accountable for their criminal activities and provide services and activities to assist youthful offenders in curbing their criminal behaviors; consistent with the Board's stated priorities of a safe community, effective partnerships and efficient delivery of public service.

**Staffing Impact:**

There are no staffing impacts associated with this agenda item. Existing staff will receive training and administer the grant.

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS  
STATE OF CALIFORNIA

Date: June 16, 2009

No. 2009-403

On motion of Supervisor Chiesa ..... Seconded by Supervisor Grover .....  
and approved by the following vote,

Ayes: Supervisors: O'Brien, Chiesa, Grover, Monteith, and Chairman DeMartini .....

Noes: Supervisors: None .....

Excused or Absent: Supervisors: None .....

Abstaining: Supervisor: None .....

THE FOLLOWING RESOLUTION WAS ADOPTED:

Item # \*B-5 .....

WHEREAS, the Stanislaus County Probation Department desires to receive and utilize federal grant funds available through the California Gang Reduction and Intervention Program (CalGRIP) administered by the Corrections Standards Authority (hereafter referred to as CSA); and,

WHEREAS, Stanislaus County agrees to provide all matching funds required for said project, and abide by the statutes and regulations governing the CalGRIP Program as well as the terms and conditions of the Grant Agreement set forth by the CSA; and,

WHEREAS, grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

NOW, THEREFORE BE IT RESOLVED that the Chief Probation Officer is authorized on behalf of the Board of Supervisors to apply for and accept the CalGRIP funding and sign the Grant Agreement with the CSA, including the amendments thereof.

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk  
Stanislaus County Board of Supervisors,  
State of California

  
\_\_\_\_\_

**California Department of Corrections and Rehabilitation  
Corrections Standards Authority**

**Juvenile Accountability Block Grants Program  
California Gang Reduction and Intervention Program  
(CalGRIP)**

**Aggression Replacement Training  
Technical Assistance and Training**

**PROBATION DEPARTMENT  
REQUEST FOR APPLICATION**



In support of California's efforts to reduce gang and youth violence among youth in the juvenile justice system, the Corrections Standards Authority (CSA) is issuing this Request for Application (RFA) to identify county probation departments that are prepared to implement and or expand aggression replacement training (ART) programs to youth in custodial settings and in the community. Federal Juvenile Accountability Block Grants (JABG) funds totaling \$1.1 million are set-aside for this project. Funds are to be used by probation departments to contract for services with providers of aggression replacement training who were selected through a separate application process.

**Arnold Schwarzenegger, Governor**

**Issued May 15, 2009**

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## **Overview of Grant Award and Application Requirements**

The Juvenile Accountability Block Grants (JABG) Program, administered at the federal level by the Office of Juvenile Justice and Delinquency Prevention (OJJDP), supports state and local efforts to reduce juvenile crime through programs that focus on offender accountability (Public Law 107-273). As California's administering agency for this federally funded program, the Corrections Standards Authority (CSA) distributes annual allocations to those localities meeting the federal funding threshold to receive direct allocations as well as distributes discretionary funds for projects addressing juvenile offender accountability.

Funding for this grant award will be used to reimburse county probation departments for training staff and implementing an evidence-based model of aggression replacement training for juvenile offenders.

### **Project Purpose and History**

In May 2007, Governor Schwarzenegger established the California Gang Reduction, Intervention and Prevention (CalGRIP) initiative to combat gang and youth violence and created the Office of Gang and Youth Violence Policy (OGYVP) to coordinate statewide gang and youth violence reduction efforts. At the Governor's request to support the CalGRIP initiative, the State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP) which oversees the use of JABG funds, recommended to the CSA Board that \$1.1 million of federal JABG funds be used to reduce gangs and youth violence. At the recommendation of OGYVP, the SACJJDP specifically recommended that those funds support efforts to build capacity within probation departments to implement or expand the evidence-based model of aggression replacement training for juvenile offenders.

The CSA Board formed an Executive Steering Committee (ESC) to develop an application process for selecting one or more providers to deliver the aggression replacement training and technical assistance to county probation departments statewide.

The CSA staff worked with the subject matter experts on the ESC to develop a list of qualified providers who will utilize an aggression replacement training program as identified by the Model Programs Guide of the Office of Juvenile Justice Delinquency Prevention (OJJDP). Funds are to be used by probation departments to contract for services with qualified providers from this list.

To the extent possible, probation departments who participate will be allowed to select the provider of their choice from the eligibility list developed by the ESC.

### **Provider Services**

Probation Departments that participate in the technical assistance and training program can expect to receive the following services from qualified providers over a two-year period:

- A need and capacity analysis to develop an agency's Implementation Plan
- Consultation to help select appropriate staff for training
- Training that adheres to the OJJDP model core components (as described in the OJJDP Model Programs Guide for ART)
- Train the trainer courses
- Consultation conference calls and/or a mutually agreed upon process for continuous feedback
- Evaluation of service delivery
- On-going technical assistance to ensure program fidelity and effective, sustainable service delivery
- Tools for ongoing self-monitoring by trainers
- Video tape or in-person reviews of all trainers by the provider

- Corrective action plans to support program fidelity and component service delivery
- Site visits with feedback to the county probation departments
- Team meetings
- A process and outcome evaluation

The programs to be supported through the CalGRIP Aggression Replacement Training Technical Assistance and Training Program must conform to the model found in the OJJDP Model Programs Guide and described in relevant part as:

*“...a multimodal psychoeducational intervention designed to alter the behavior of chronically aggressive adolescents and young children to improve social skill competence, anger control, and moral reasoning. The program incorporates three specific interventions: skill-streaming, anger-control training, and training in moral reasoning. Skill-streaming uses modeling, role-playing, performance feedback, and transfer training to teach prosocial skills. In anger-control training, participating youths must bring to each session one or more descriptions of recent anger-arousing experiences (hassles), and over the duration of the program they are trained in how to respond to their hassles. Training in moral reasoning is designed to enhance youths’ sense of fairness and justice regarding the needs and rights of others and to train youths to imagine the perspectives of others when they confront various moral problem situations.*

*The program consists of a 10-week, 30-hour intervention administered to groups of 8 to 12 juvenile offenders thrice weekly.... During these 10 weeks, participating youths typically attend three 1-hour sessions per week, one session each of skill-streaming, anger-control training, and training in moral reasoning. The program relies on repetitive learning techniques to teach participants to control impulsiveness and anger and use behaviors that are more appropriate. In addition, guided group discussion is used to correct antisocial thinking.”*

### **List of Qualified Providers**

Below is the list of Qualified providers identified for this project:

- California Institute for Mental Health  
2125 19<sup>th</sup> Street  
Sacramento, CA 95818  
916-556-3480  
[bcarter@cimh.org](mailto:bcarter@cimh.org)  
Deputy Director: Bill Carter
- G & G Consultants, LCC  
106 Acorn Drive -Suite A  
Scotia, N. Y. 12302-4702  
518-399-7933  
[bglick01@nycap.rr.com](mailto:bglick01@nycap.rr.com)  
Chief of Operations: Barry Glick
- NC Consulting, LCC  
PO Box 141  
East Olympia, WA 98540  
360-789-6892  
[artshop@integrity.com](mailto:artshop@integrity.com)  
Project Director: Nels Nelson

## **Number of Staff that Probation Departments May Send for Training**

Not only is it the intent of the project to provide probation departments with aggression replacement training, so staff can learn to deliver effective evidenced-based programming to youth, but also to provide departments with the resources by which an aggression replacement training program can be sustained over time. This will be done by offering "train the trainer" courses to selected staff after they become proficient in delivering and facilitating aggression replacement training services to youth. Through additional training conducted by the providers, these selected staff will become in-house trainers who can then train additional staff in delivering aggression replacement training services to youth which will allow the program to continue to grow and become self-sustaining. It should be noted that five trained staff are generally considered the minimum needed to conduct a full scale aggression replacement training program within a department or agency.

In an effort to support this model and provide the most opportunity to the greatest number of departments within existing funding constraints, an initial cap will be placed on the number of staff that each department may send to training in the following manner:

- Probation departments in small sized counties may apply to send up to five staff to the facilitator training with two of these staff to be identified to go on for train the trainer coursework.
- Probation departments in medium sized counties may apply to send up to 10 staff to the facilitator training with four of these staff to be identified to go on for train the trainer coursework
- Probation departments in large sized counties may apply to send up to 15 staff to the facilitator training with six of these staff to be identified to go on to train the trainer coursework

See **Attachment A** for identification of county size. (Note: County size was determined by Department of Finance population estimates)

## **Funding Available**

Each probation department will be allocated funding based on the number of staff to be trained and the training costs as identified by the provider that they select. Should the aggregate funding requested for training exceed the amount of funding available in the grant, then the process as described below will be applied. For detailed information about individual provider costs please see the provider information at the CSA website [Qualified Provider List](#).

## **Selection Process**

In early November 2008, a survey was issued by the Governor's Office on Gang and Youth Violence Policy through Chief Probation Officer's of California (CPOC) to their membership advising that funding was available to support the implementation of aggression replacement training in probation departments. The survey advised that the responses would be used to identify the probation departments that would participate in this program. Eighteen (18) counties responded, identifying themselves as not having previously been trained in aggression replacement training, but wishing to have staff trained. Eleven (11) counties indicated that they had previously been trained, and wished to train additional staff. Seven (7) counties indicated that they did not want initial or additional training. Twenty-two (22) counties did not respond to the survey.



While it is our hope to serve all probation departments that apply through this application, the request for resources may exceed the available funding. In the event that this occurs, the OGYVP determined that the following process would be used to allocate funds:

**Priority by Category**

**First Priority** – Category one includes probation departments that responded to the survey; have not previously received aggression replacement training; and want training.

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
<b>Category One</b>			
Alameda	L	15	6
Orange	L	15	6
Ventura	L	15	6
San Mateo	L	15	6
Monterey	M	10	4
San Luis Obispo	M	10	4
Santa Cruz	M	10	4
Tulare	M	10	4
Shasta	S	5	2
Amador	S	5	2
Calaveras	S	5	2
Colusa	S	5	2
Inyo	S	5	2
Lake	S	5	2
Madera	S	5	2
Mendocino	S	5	2
San Benito	S	5	2
Siskiyou	S	5	2

**Second Priority** – Category two includes probation departments that responded to the survey; have previously received aggression replacement training; and want more training.

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
<b>Category Two</b>			
Los Angeles	L	15	6
Sacramento	L	15	6
San Bernardino	L	15	6
San Diego	L	15	6
Santa Clara	L	15	6
Marin	M	10	4
Santa Barbara	M	10	4
Stanislaus	M	10	4
El Dorado	S	5	2
Humboldt	S	5	2
Napa	S	5	2

**\*Third Priority** – Category three includes probation departments that did not respond to the survey, indicating they were interested in aggression replacement training; have not previously received aggression replacement training; and now want training.

**\*Fourth Priority** – Category four includes probation departments that did not respond to the survey indicating they were interested in aggression replacement training; have previously received aggression replacement training; and now want more training.

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
<b>Categories Three and Four</b>			
Contra Costa	L	15	6
Riverside	L	15	6
Merced	M	10	4
Placer	M	10	4
Sonoma	M	10	4
Yolo	M	10	4
Imperial	S	5	2
Kings	S	5	2
Alpine	S	5	2
Del Norte	S	5	2
Glenn	S	5	2
Lassen	S	5	2
Modoc	S	5	2
Mono	S	5	2
Nevada	S	5	2
Plumas	S	5	2
Sierra	S	5	2
Sutter	S	5	2
Tehama	S	5	2
Trinity	S	5	2
Tuolumne	S	5	2
Yuba	S	5	2

**Fifth Priority** – Category five are probation departments that responded to the survey; indicated at the time they did not want aggression replacement training; but now want training or want more training.

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
<b>Category Five</b>			
Fresno	L	15	6
Kern	L	15	6
San Francisco	L	15	6
Butte	M	10	2
San Joaquin	M	10	2
Solano	M	10	2
Mariposa	S	5	2

\*Final determination of assignment to the third and fourth priority categories will be based on county probation department responses as part of this application process.

Departments with First Priority will be fully funded before departments with Second Priority are eligible for funding, and so on. If insufficient funds exist to fully fund all departments in any given category, funding for individual departments within the category will be pro-rated based on the funding requested by all departments in the category. Departments within the category may then choose to use match dollars to make up the difference, send fewer staff to training, or decline the funding. Any funds that are declined based on the initial pro-rated funding level will

be made available (on a pro-rated basis) to the departments that accept initial pro-rated funding.

As the total number of training requests is unknown, it is critical that departments are as accurate as possible in identifying the number of staff they intend to train. Training funds that are requested but not utilized will prevent other departments from fully accessing training opportunities.

### **Department Readiness**

Departments must consider the issues below before applying for training funds and before determining how many staff to send to training. Probation departments should only apply if they can make the following commitments:

- The staff who receive the training as well as the assigned supervisors and management are able to participate in the training program over a two-year period
- The department will work with the provider to develop an Implementation Plan
- The department is able to train sufficient staff to implement the project (determined in consultation with the provider(s)) including sending staff to the train the trainer courses
- The department is able to develop and adhere to a timeline for training staff that is consistent with the provider's training schedule and ensures that staff training occurs at the earliest opportunity in the grant period
- The department has a plan to sustain services after the two-year project period
- The agency is able to obtain a Board of Supervisors Resolution prior to execution of a contract
- The department has the capacity and resources to release staff for facilitator training within the first month of the project start date
- The department has the capacity and resources to release staff to deliver training to youth within 30 days of completing facilitator training, knowing that the program consists of a 10-week, 30-hour intervention administered to groups of 8 to 12 juvenile offenders thrice weekly
- The department has the resources and capacity for referring youth to aggression replacement training services within 30 days of staff's completion of facilitator training
- The department has the resources and capacity to maintain quality assurance procedures, maintain data and track and outcomes consistent with the OJJDP model

### **Application Submittal**

A complete application includes:

- Section I: Application Information (A-I)
- Section II: Provider Selection
- Section III: Budget Information (A-B)
- Section IV: Board of Supervisor's Resolution
- Section V: Audit Identification

### **After Applications Are Received By CSA**

Applications are due to CSA by June 9, 2009 after which the following activities will occur:

1. CSA staff will review the applications for complete information and request missing or inaccurate information (e.g. budget) from probation departments as warranted.
2. An assessment of the funding requests will be made to determine the level to which funding can be allocated to probation departments. (see Selection Process)
3. Probation departments will be notified by CSA in writing should funds for their training request be unavailable or only partially available.

4. A preliminary master list will be developed that identifies the probation departments that are seeking training from each of the three providers so CSA can begin the pre-planning needed to facilitate coordination of training with providers. This list will be provided to probation departments by July 1, 2009.
5. A project director's conference call will be held (on tentative date of June 17, 2009 from 10:00 AM to noon), facilitated by CSA to offer an opportunity for providers to present information about their program and answer questions from individual probation departments.
6. Probation departments to submit any changes in provider selection to CSA staff.
7. CSA staff will work with departments and providers to assess training requests relative to each provider's capacity to deliver service. CSA staff will assist as appropriate in the coordination of service delivery and identify alternatives available should demand exceed capacity of a provider to deliver training.
8. Contracts between CSA and the probation departments will be developed and processed with a tentative authorization date of July 1, 2009. Grantees are reminded that only those services and/or activities that occur within the approved grant period are eligible for reimbursement.
9. Contracts with CSA will not be executed (i.e Grant funding will not be made available to probation departments) until a board of Supervisors Resolution has been submitted to CSA.

### **Grant Period**

It is anticipated this project will have a two-year timeline; however funding will be allocated year to year. The initial grant period will cover July 1, 2009 through June 30, 2010. The second year will be available as long as Congress appropriates the funds. If funds are appropriated CSA will assist the participating Probation Departments with the reapplication process in the Spring of 2010.

### **Due Date**

**Applications are due June 9, 2009 at 5:00 p.m., Applications may be mailed, or hand delivered to the CSA.**

#### **Mail or deliver applications to the following address:**

Corrections Standards Authority  
Corrections Planning and Programs Division  
Attn: Colleen Stoner  
600 Bercut Drive  
Sacramento, CA 95811

### **Local Cash Match**

Per federal statute, all JABG applicants must provide a cash match of 10% of the total project costs. Matching funds may be either state or local dollars. Federal funds are not an allowable match source for this grant.

### **Fiscal Reporting/Disbursement of Grant Funds**

Disbursement of grant funds occurs on a reimbursement basis for actual project costs incurred during a reporting period. Grantees must submit invoices on-line to the CSA on a quarterly basis, within 45 days following the end of the reporting period. Grantees must maintain adequate supporting documentation for all costs, both grant and match, claimed on invoices. **Funds for this grant are intended to reimburse probation departments for aggression**

replacement training and technical assistance received from qualified providers approved by CSA.

### **Progress Reports/Federal Performance Measures**

Federal regulations require JABG grantees to provide mandatory data on all funded projects. Grantees will report data to the CSA on a quarterly basis via progress reports.

### **Resolution**

Applicants must submit a resolution from their governing board (Board of Supervisors) addressing specific requirements. **Please see Attachment B for a Sample Resolution.** The resolution must be on file with the CSA prior to a finalized grant award contract.

### **Audit**

Grantees must submit an audit of expenditures within 120 days of the end of the grant period. Reasonable and necessary extensions to the timeframe may be granted if requested. Grantees may choose to submit either a program specific audit or a federal single audit.

### **Key Dates**

June 9, 2009	Applications due to CSA
July 1, 2009	Grant year begins
November 15, 2009	First quarterly progress report due covering July – Sept. 2009 First quarterly financial invoice due covering July – Sept. 2009
February 15, 2010	Second quarterly progress report due covering Oct. – Dec. 2009 Second quarterly financial invoice due covering Oct. – Dec. 2009
Spring 2010	CSA will issue reapplications to participating Probation Departments for second year of funding
May 15, 2010	Third quarterly progress report due covering Jan. – Mar. 2010 Third quarterly financial invoice due covering Jan. – Mar. 2010
August 15, 2010	Fourth quarterly progress report due covering Apr. – June 2010 Fourth quarterly financial invoice due covering Apr. – June 2010
October 31, 2010	Final audit report due

### **Contact and Program Information**

Questions regarding this application process may be directed to Colleen Stoner at (916) 324-9385 or [Colleen.Stoner@cdcr.ca.gov](mailto:Colleen.Stoner@cdcr.ca.gov). Further information about the JABG Program, including fiscal and process reporting forms and the Grant Contract Administration and Audit Guide, are also available on the CSA's web site at [www.csa.ca.gov](http://www.csa.ca.gov).



DEPARTMENT OF CORRECTIONS AND REHABILITATION  
CORRECTIONS STANDARDS AUTHORITY  
**Juvenile Accountability Block Grants Program**  
**Aggression Replacement Training for**  
**Probation Departments**

**SECTION I: APPLICANT INFORMATION**

A. IMPLEMENTING AGENCY			
<b>APPLICANT NAME</b>	<b>TELEPHONE NUMBER</b>	<b>FEDERAL EMPLOYER IDENTIFICATION NUMBER</b>	
Stanislaus County Probation Department	209-525-4505	94-6000540	
<b>STREET ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
2215 Blue Gum Ave	Modesto	CA	95358
<b>MAILING ADDRESS (if different)</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
B. PROJECT TITLE	C. PROGRAM PURPOSE AREA	D. AMOUNT OF FUNDS REQUESTED	
Aggression Replacement Training and Technical Assistance	11 Accountability	\$ 33,160	
E. PROBATION DEPARTMENT			
<b>CHIEF</b>		<b>TELEPHONE NUMBER</b>	
Jerry Powers, Chief Probation Officer		209-525-4504	
<b>STREET ADDRESS</b>		<b>FAX NUMBER</b>	
2215 Blue Gum Ave.		209-525-5486	
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>E-MAIL ADDRESS</b>
Modesto	CA	95358	PowersJ@stancounty.com
F. DESIGNATED FINANCIAL OFFICER			
<b>NAME, TITLE</b>		<b>TELEPHONE NUMBER</b>	
Karen Curci, Administrative Services Manager		209-525-4556	
<b>STREET ADDRESS</b>		<b>FAX NUMBER</b>	
2215 Blue Gum Ave.		209-525-5486	
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>E-MAIL ADDRESS</b>
Modesto	CA	95358	CurciK@stancounty.com
G. DAY-TO-DAY PROJECT CONTACT PERSON			
<b>NAME, TITLE</b>		<b>TELEPHONE NUMBER</b>	
Natascha Roof, Division Director		209-525-4505	
<b>STREET ADDRESS</b>		<b>FAX NUMBER</b>	
2215 Blue Gum Ave.		209-525-5486	
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>E-MAIL ADDRESS</b>
Modesto	CA	95358	RoofN@stancounty.com

## H. AGGRESSION REPLACEMENT TRAINING INFORMATION

Please provide the information below to help CSA in planning for services related to the funding available through this grant as well as to plan for future funding opportunities should they become available.

1. Number of ART youth groups your agency will conduct simultaneously after training (or additional training) is received	2
2. Number of supervisors and managers that will be assigned to oversee ART staff after training (or additional training) is received	2
3. Number of staff <u>previously</u> trained in ART	0
4. Number of staff <u>currently</u> delivering ART to youth	2 (non-certified)
5. Number of ART youth groups currently being conducted	<u>0</u> Community <u>1</u> Juv. Hall <u>NA</u> Camps <u>NA</u> Ranches
6. Number of youth per month <u>currently</u> receiving ART	30
7. Number of staff who are <u>currently</u> assigned to maintain quality assurance, and maintain data for tracking outcomes	3 (non-ART)
8. If additional funds become available beyond the capped number identified for your department's size, please indicate the number of additional staff your agency would like to train as facilitators	4
9. If additional funds become available beyond the capped number identified for your department's size, please indicate the number of additional staff your agency would like to send to train the trainers training.	2

## I. APPLICANT'S AGREEMENT

By submitting this application, the applicant assures that it will abide by the laws, policies, and procedures governing this funding.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)			TELEPHONE NUMBER	
Jerry Powers, Chief Probation Officer			209-525-4504	
STREET ADDRESS	CITY	STATE	ZIP CODE	FAX NUMBER
2215 Blue Gum Ave.	Modesto	CA	95358	209-525-5486
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
APPLICANT'S SIGNATURE			DATE	

## SECTION II: PROVIDER SELECTION

Please see page four (4) and/or **Attachment C** for names of providers and contact information. A complete description of each individual provider's training; services and costs are available on the CSA website [Qualified Provider List](#). Please review this information carefully to help you select the provider who best meets the needs of your agency.

In the box below, please identify your first and second choice of provider. Every effort will be made to match each department with their first choice. The provider's capacity to meet the demand of training requests as well as the efficient use of resources will be assessed by CSA who will give final authorization of the selected provider.

Choice of Provider
1. California Institute for Mental Health (CIMH)
2. NC Consulting, LLC



## SECTION III: BUDGET INFORMATION

**PLEASE NOTE: Grant funds are intended to reimburse probation departments for aggression replacement training and technical assistance received from qualified providers.**

CSA will allocate funds directly to probation departments, via grant contract, for training and technical assistance. Qualified providers will contract directly with the probation departments. CSA will pay invoices from counties for approved services from providers.

As previously mentioned, information about the training and the related costs for each provider can be located on the CSA website [Qualified Provider List](#). Please review this information carefully to help select the provider who best meets the needs of your agency. Contact information for each provider is also available on the website, and on Attachment C, should you wish to communicate directly with a provider prior to submitting this application. Please note that any preliminary agreements made between a probation department and a provider are subject to final approval by CSA.

Training costs vary from provider to provider. Probation departments are to develop a budget in this application by using the per person training costs and other costs for activities and services identified by the provider selected. The CSA will reimburse probation departments only for the costs identified by provider that they have selected and as listed on the CSA webpage. Each department will be expected to train the number of staff they have applied for in this application. Contracts that are developed with the providers will be the responsibility of each probation department. Most providers indicate that they typically train groups with a maximum of 25 participants. To promote efficiency, departments are encouraged to work with each other in setting up training with a common provider. CSA will also assist in facilitating this process between the providers and probation departments once all applications have been submitted.

### A. COST BREAKDOWN

Please complete the applicable fields in the following sections for the proposed budget using Section C of the provider information on the CSA website [Qualified Provider List](#). A 10% cash match is required and must be included in the budget. Match dollars used for administrative overhead may not exceed 5% of the total grant funds requested.

1. **Per Person Package Cost for Facilitator Training \$1400**
2. **Per Person Package Cost for Training for Trainers \$ 3300 (1) / 2300 (3)**

3. Some providers have additional costs outside of the per person package cost identified above for facilitator training or training for trainers. After reviewing the cost detail of your selected provider located on the CSA webpage [Qualified Provider List](#), please complete the chart below. Identify any cost that is in addition to the per person package costs for facilitator training or training for trainers for your selected provider. If the items below are included in the per person costs of your selected provider, indicate "N/A" in the Total Cost column for each activity/ service.

NOTE: Not all provider's activities/services are included as a per person package cost. While developing your budget please confirm whether the provider's activities/services are optional or required to accurately assess budget costs.

<b>ADDITIONAL ACTIVITIES AND SERVICES</b> (not included in per person packages)			
<b>If activity/services below are not included in per person package cost listed above, indicate the additional cost for each one to be included in your budget</b>	<b>Per person cost for activity or service listed</b>	<b>Number of staff participating in this service or activity</b>	<b>Total cost (per person cost multiplied by number of staff participating in service or activity)</b>
Implementation support and planning activities	0	10	0
Coaching/supervision calls for group facilitator trainees	0	10	0
Video review and feedback for group facilitator trainees	0	10	0
Telephone conference calls for group facilitator trainees	0	10	0
Observation sessions for group facilitator trainees	0	10	0
Monthly meetings with group facilitator trainees	0	0	0
Pre & post facilitator assessment tools	0	0	0
Coaching/supervision calls for training for trainer graduates	0	10	0
Video review and feedback for training for trainer graduates	0	10	0
Pre & post training for trainer assessment tools	0	0	0
Annual refresher training for group facilitator trainees	140	10	1400
Annual refresher training for the training for trainer graduates	140	4	560
Program fidelity assessment tools	0	10	0
Site-visit and feedback	250 (2X)	10	5000
Quality assurance meetings	0	10	0
Monthly calls to administrative personnel	0	10	0
Data collection evaluation and reporting	0	10	0
Other	0	0	0
<b>Total agency costs for services and activities outside of per person packages</b>			<b>6960</b>

4. Although departments may send up to the maximum cap allowed per their county size, departments should send only the number of staff who will actually be able to implement services to youth within 30 days of completing the facilitator training (see page 8 – Department Readiness). With these factors in mind, please complete the chart below

5. Summary Table

A.	<u>10</u> Number of staff to be trained as facilitators
B.	<u>14,000</u> Total allocation for facilitator training (per person cost from Section A 1 on page 14 multiplied by number of staff to be trained)
C.	<u>4</u> Number of staff to be trained in training the trainers
D.	<u>10,200</u> Total allocation for training for trainers (per person cost from Section A 2 on page 14 multiplied by number of staff to be trained)
E.	<u>8,960</u> Total allocation for services and activities in addition to per person package (see under Services and Supplies B 1 below)
F.	<u>3,684</u> (Match) Total allocation request for costs related to department or regional training
G.	<u>36,844</u> Total project allocation requested (B+D+E+F) <u>Enter this number in the Professional Services line item</u>

**B. BUDGET LINE ITEM DETAILS:**

Provide sufficient detail to explain how the requested funds outlined in the table above will be expended in each applicable line item. Match funding may be expended in any line item and are to be identified as to their respective dollar amounts, and source of the match.

1. **SERVICES AND SUPPLIES:** Includes rental facilities, youth incentives, and training curriculum and supplies, counties may budget up to \$2000 for provider travel costs in this section. NOTE: all travel costs must be based on California State Travel Policy
  - a. If counties do regional training, these costs will be a shared cost for participating probation departments

\$2,000 (Grant Funds) – Provider Travel Costs  
 \$6,960 (Grant Funds) – Provider Additional Activities and Services  
 \$3,684 (Cash Match) – Curriculum Materials / Travel and Training Expenses.
2. **PROFESSIONAL SERVICES:** Includes cost of aggression replacement training and technical assistance. (Use Eligible Provider List and information enclosed in application packet to estimate cost).  
 \$24,200
3. **ADMINISTRATIVE OVERHEAD:** Indicate percentage and how calculated. This total may not exceed 5% of the grant funds.
4. **FIXED ASSETS/EQUIPMENT:** Includes purchase of office equipment and/or other equipment necessary to perform program activities.

5.

Budget Line Items	Grant Funds	Cash Match	Total
Services and Supplies	\$8,960	\$3,684	\$12,644
Professional Services	\$24,200	\$	\$24,200
Administrative Overhead	\$	\$	\$
Fixed Assets/Equipment	N/A	\$	\$
<b>Total</b>	<b>\$33,160</b>	<b>\$3,684</b>	<b>\$36,844</b>

**SECTION IV: BOARD OF SUPERVISORS' RESOLUTION**

As part of the grant application process, applicants must submit a resolution from the Board of Supervisors addressing specified issues. **Please see Attachment B for a Sample Resolution.** The resolution need not be submitted at the same time as the application document; however, the original resolution or copy thereof must be provided to the CSA prior to a grant award contract being executed. Original resolutions should be directed to Colleen Stoner, at Corrections Standards Authority, 600 Bercut Drive, Sacramento 95811.

**SECTION V: AUDIT IDENTIFICATION**

Grant recipients must submit an audit of expenditures within 120 days following the end of the grant period. Grantees may choose either a program specific audit or a single federal audit. Federal guidelines allow grant recipients receiving \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in a fiscal year to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the \$500,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this application, please check one of the boxes below to indicate the grantee's choice for meeting the audit requirement.

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the identified grant will be included in the City/County **Single Federal Audit Report**, which will be submitted to the CSA within the required timeframe of 120 days from the end of the 12-month grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates reasons for the extension and the timeframe needed.

**OR**

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a **Program Specific Final Audit Report** to the CSA within the required timeframe of 120 days from the end of the 12-month grant period.

**SECTION VI: PROGRAM PURPOSE AREA  
PERFORMANCE MEASURES  
GRADUATED SANCTIONS**

**A. PROGRAM PURPOSE AREA(S):** JABG funded projects must fall within one or more of the designated 17 federally recognized purpose areas. For this application all grantees will use the following Program Purpose Area:

**“Accountability 11:** Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.”

**B. FEDERAL PERFORMANCE MEASURES:** Grantees receiving over \$10,000 must report data to the CSA on mandatory performance measures developed by the Federal Office of Juvenile Justice and Delinquency Prevention. For this application, all grantees will use the performance measures applicable to Program Purpose Area 11.

**C. GRADUATED SANCTIONS:** The JABG program collects data on a graduated sanctions approach for funded projects and tracks data on participants who re-offend within a year of project participation. Please note the “Reporting Format” column that prescribes the precise data to be collected.

CATEGORY 1: DIRECT SERVICE PROGRAMS		PURPOSE AREA 11: ACCOUNTABILITY			
	TYPE	MEASURE	OBJECTIVE	DEFINITION	REPORTING FORMAT
I.	Output	Number and percent of eligible youth served using graduated sanctions approaches	Improve program activities	An unduplicated count of the number of youth served using a graduated sanctions approach by the program during the reporting period. Definition of the number of youth served for a reporting period is the number of program youth served during any part of the reporting period using a graduated sanctions approach. To calculate the percentage, divide the number above by the total number of youth served during the reporting period. Program records are the preferred data source.	a. Number of youth admitted to graduated sanctions program b. Number of youth admitted into any grantee program c. Percent (a/b)
II.	Short-Term Outcome	Number and percent of program youth completing program requirements	Increase accountability	The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a predefined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.	a. Number of program youth who exited the program having completed program requirements b. Number of youth who left the program c. Percent (a/b)
III.	Long-Term Outcome	Number and percent of program youth who re-offend	Reduce Delinquency	<b>Note: Occurs six months to 1 year after program completion, and within 12-month grant period.</b> Report the number and percent of program youth who were rearrested or seen at juvenile court for a new delinquent offense. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. (For quarterly reporting purposes, if the long-term segment of data is not available, then report "n/a" for this segment.)	a. Number of youth with a new offense* b. Number of youth in program c. Percent (a/b)

\*Does not include violations of probation

**PLEASE E-MAIL YOUR COMPLETED APPLICATION  
to [Colleen.Stoner@cdcr.ca.gov](mailto:Colleen.Stoner@cdcr.ca.gov)  
no later than June 9, 2009, @ 5:00 p.m.**

**ATTACHMENT A**

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
<b>Category One</b>			
Alameda	L	15	6
Orange	L	15	6
Ventura	L	15	6
San Mateo	L	15	6
Monterey	M	10	4
San Luis Obispo	M	10	4
Santa Cruz	M	10	4
Tulare	M	10	4
Shasta	S	5	2
Amador	S	5	2
Calaveras	S	5	2
Colusa	S	5	2
Inyo	S	5	2
Lake	S	5	2
Madera	S	5	2
Mendocino	S	5	2
San Benito	S	5	2
Siskiyou	S	5	2
<b>Category Two</b>			
Los Angeles	L	15	6
Sacramento	L	15	6
San Bernardino	L	15	6
San Diego	L	15	6
Santa Clara	L	15	6
Marin	M	10	4
Santa Barbara	M	10	4
Stanislaus	M	10	4
El Dorado	S	5	2
Humboldt	S	5	2
Napa	S	5	2
<b>Categories Three and Four</b>			
Contra Costa	L	15	6
Riverside	L	15	6
Merced	M	10	4
Placer	M	10	4
Sonoma	M	10	4
Yolo	M	10	4
Imperial	S	5	2
Kings	S	5	2
Alpine	S	5	2
Del Norte	S	5	2

Category	County Size	Maximum Number Staff for Facilitator Training	Maximum Number of Staff for Train the Trainer
Glenn	S	5	2
Lassen	S	5	2
Modoc	S	5	2
Mono	S	5	2
Nevada	S	5	2
Plumas	S	5	2
Sierra	S	5	2
Sutter	S	5	2
Tehama	S	5	2
Trinity	S	5	2
Tuolumne	S	5	2
Yuba	S	5	2
<b>Category Five</b>			
Fresno	L	15	6
Kern	L	15	6
San Francisco	L	15	6
Butte	M	10	2
San Joaquin	M	10	2
Solano	M	10	2
Mariposa	S	5	2

**ATTACHMENT B**

**SAMPLE RESOLUTION**

**Applicants must submit a resolution from the governing body (Board of Supervisors) that includes, at a minimum, the language and assurances outlined in the following sample:**

WHEREAS the *(insert name county)* desires to receive and utilize federal grant funds available through the Juvenile Accountability Block Grants (JABG) Program administered by the Corrections Standards Authority (hereafter referred to as CSA).

NOW, THEREFORE, BE IT RESOLVED that the *(insert title of designated official)* is authorized on behalf of the Board of Supervisors to submit the JABG application and sign the Grant Contract with the CSA, including any amendments thereof.

BE IT FURTHER RESOLVED that the *(insert county)* agrees to provide all matching funds required for said project, and abide by the statutes and regulations governing the JABG Program as well as the terms and conditions of the Grant Contract as set forth by the CSA.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

Passed, approved, and adopted by the Board of Supervisors of *(insert name of county)* in a meeting thereof held on *(insert date)* by the following:

Ayes:

No:

Absent:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

ATTEST: Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

**ATTACHMENT C**

**QUALIFIED PROVIDER LIST**

California Institute for Mental Health  
2125 19<sup>th</sup> Street  
Sacramento, CA 95818  
916-556-3480  
[bcarter@cimh.org](mailto:bcarter@cimh.org)  
Deputy Director: Bill Carter

G&G Consultants, LCC  
106 Acorn Drive – Suite A  
Scotia, NY 12302-4702  
518-399-7933  
[bglick@nycap.rr.com](mailto:bglick@nycap.rr.com)  
Chief of Operations: Barry Glick

NC Consulting, LCC  
PO Box 141  
East Olympia, WA 98540  
360-789-6892  
[artshop@integrity.com](mailto:artshop@integrity.com)  
Project Director: Nels Nelson

- If you have questions or need additional information regarding providers, contact CSA.