

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Library *VC*

BOARD AGENDA # *B--6

Urgent

Routine

AGENDA DATE November 4, 2008

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Use Public Facility Fees to Purchase Equipment and Services for Data Infrastructure Upgrades to Enhance Customer Service at the Stanislaus County Library

STAFF RECOMMENDATIONS:

1. Authorize the expenditure of Public Facility Fees to purchase equipment and services necessary to upgrade the data infrastructure to improve internet access, printer management, data storage capacity and to install self-check units to enhance customer service at the Stanislaus County Library.
2. Direct the Auditor-Controller to increase appropriations and estimated revenue in the Library budget unit in the amount of \$85,917 through a transfer from Public Facility Fees.

FISCAL IMPACT:

Public Facility Fees (PFF) are collected from new development within the County. These fees are expended based on a plan that was adopted by the Board of Supervisors. PFF funds cannot be expended for items other than those identified by the plan. The total of \$85,917 from the Library PFF fund will be used to improve Internet access, printer management, data storage capacity and to install Self-Check units to enhance customer service at the thirteen branches of the Stanislaus County Library. As of September 30, 2008, there was \$6,744,222 available in this fund. There are no increased costs to the County General Fund associated with this request.

BOARD ACTION AS FOLLOWS:

No. 2008-755

On motion of Supervisor Grover, Seconded by Supervisor Monteith
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, and Vice Chairman DeMartini

Noes: Supervisors: None

Excused or Absent: Supervisors: Mayfield

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

ATTEST:

Christine Ferraro
CHRISTINE FERRARO TALLMAN, Clerk

File No. M-64-H-17

DISCUSSION:

The Stanislaus County Library strives to maintain and enhance services offered to its customers. The Stanislaus County Library plans to use Public Facility Fees (PFF) to upgrade its equipment and services in specific areas. These enhancements are identified due to the continual growth in public demand, and are necessary for the Library to maintain the needed level of customer service. This request has been presented to the PFF Committee and has received their required approval pertaining to the appropriate use of funds.

Over the five-year period from Fiscal Year 2002-2003 through Fiscal Year 2007-2008, the population in Stanislaus County has increased by approximately 11%. During this same period, circulation and computers connected to the Internet have increased approximately 7.2% and 51.5%. The recommended upgrades will ensure that that data infrastructure at the Library will adequately serve the needs of the public.

Internet Workstations and Application Software

In the thirteen branches, the nineteen (19) public children's Internet workstations and the public ADA (Americans with Disability Act) compliant workstations are more than 7 years old. The software can no longer support the increased demand as response time is slow and it takes a long time to upload information. In order to keep pace with the heavy usage, the workstations and the software must be upgraded to provide the power and capability to absorb the increased traffic. In addition, a more up-to-date document scanner is needed for scanning documents into the ADA workstations.

The cost of this project is approximately \$19,400.

Printer Management System

The increase of Internet sessions simultaneously triggers an increase in print job requests. In addition, more customers are using the online databases which results in additional print requests that add to the already congested print queues. Hence, there is a definite need to install a more flexible and powerful software system to control the print jobs generated by the public Internet computers, the online catalogs and the children's Internet computers.

The cost for this upgrade is approximately \$8,000.

Data Storage Device and Imaging Software

Due to a continual increase in population and an upsurge in demand for Internet usage in recent years, a new tape drive with larger capacity for transaction storage is needed to handle the growth in Library services. In addition, upgraded imaging software is

needed to ensure data recovery can be achieved in a timely manner should the system fail. The imaging software will be used to support the existing five servers.

The total estimated cost is approximately \$4,517.

Networking Switches for Newman and Riverbank Branches

For the Newman and Riverbank Libraries, Internet usage has steadily increased in the last few years. Between Fiscal Year 2002-2003 and Fiscal Year 2007-2008, Internet usage has increased by 42.4% and 26.3% respectively at each of the two branches. In order to handle the increase in cyber traffic, two networking switches with more ports and power are necessary.

The approximate cost is \$4,000.

Self-Check Units

Materials circulation continues to grow and the Library is trying to cope with this increased circulation demand with fewer staff and reduced operating hours. At the Modesto Library, customers have been experiencing a much longer wait for checkout service. This situation could be alleviated by installing self-check units that will allow many customers to check out materials themselves and therefore, Library staff can assist other customers who need help. The Library is planning to install two to three self-check units in the Modesto Library that will enhance service to the public in a much more efficient manner.

Cost of this project is approximately \$50,000.

POLICY ISSUE:

The Board of Supervisors should determine if approval of the recommended actions is consistent with its priorities of striving for a strong local economy and the efficient delivery of public services.

STAFFING IMPACTS:

There are no staffing impacts associated with this item.




Database
Set of Books

FMS11IDB.CO.STANISLAUS.CA.US.PROD
County of Stanislaus

Balance Type		Budget
Category	* List - Text	Budget - Upload
Source	* List - Text	
Currency	* List - Text	USD
Budget Name	List - Text	LEGAL BUDGET
Batch Name	Text	
Journal Name	Text	
Journal Description	Text	
Journal Reference	Text	
Organization	List - Text	Stanislaus Budget Org

Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit		Period	Line Description
								incr appropriations decr est revenue (format > number > general)	decr appropriations incr est revenue	Upper case MMM-YY List - Text	Text		
Pd	1651	0037203	62840	0000000	000000	000000	00000	85,917.00				NOV-08	Incr Library Computer Budget
Pd	1651	0037203	46615	0000000	000000	000000	00000			85,917.00		NOV-08	Incr Public Facilities Fees Tsf
Totals:								0	0				

Explanation: Increase revenue and appropriations from PFF funding for Data Infrastructure per PFF Committee approval on 10/16/08

Requesting Department		CEO	Data Entry		Auditors Office Only	
			Keyed by	Prepared By		
10/28/08		10/28/2008	Date	Date	10/30/08 Date	