

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS

ACTION AGENDA SUMMARY

DEPT: AGRICULTURAL COMMISSIONER Mary Caroli

BOARD AGENDA # *B-1

Urgent

Routine

AGENDA DATE June 24, 2008

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval to Purchase Three Replacement Vehicles for the Agricultural Commissioner's Office

STAFF RECOMMENDATIONS:

1. Approve the purchase of three replacement vehicles for the Agricultural Commissioner's Office.
2. Authorize the Auditor-Controller to increase appropriations and estimated revenue by \$51,570 as detailed in the Budget Journal Form.

FISCAL IMPACT:

The proposed purchase of three vehicles by the Agricultural Commissioner's Office requires establishing the appropriations in fixed assets along with the accompanying estimated revenue. The Department recently received funds from the General Services Agency in the amount of \$51,570 as a result of the changes to the Vehicle Replacement Fund Program. Per existing policy, Board approval is required for an addition or deletion of an appropriation in fixed assets over \$10,000.

BOARD ACTION AS FOLLOWS:

No. 2008-459

On motion of Supervisor Monteith, Seconded by Supervisor Grover and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

DISCUSSION:

On June 3, 2008, the Stanislaus County Board of Supervisors approved the Stanislaus County Vehicle Replacement Plan. Included in this plan was the recommendation that funds in the amount of \$51,570 be returned to the Agricultural Commissioner's Office. This depreciation was collected by General Services Agency (GSA) – Fleet Services Division Vehicle Replacement Fund, for vehicles purchased by the Agricultural Commissioner's Office from 2004 to the present.

As a result of the recommendation, \$51,570 was recently transferred by the Auditor-Controller to the Agricultural Commissioner. The Department would like to utilize these funds in the manner originally intended and replace aged vehicles.

The County's standard criteria for vehicle replacement has been either ten years old, or 100,000 miles. The Department currently has a number of vehicles in its fleet that exceed one or both of these standards. The Department is requesting that these vehicle replacement funds be used to replace two 1993 pick-up trucks and one 1995 pick-up truck. One of the 1993 vehicles currently has over 100,000 miles and the other has approximately 75,000 miles. The 1995 vehicle mileage is approaching 100,000 miles. With these vehicle replacements, the cost of vehicle maintenance and repair is expected to decrease.

The new vehicles will be used in the Pest Detection program, a crucial program which detects insect pests before they cause infestation or damage to residential and agricultural areas. This program protects California agriculture, the local economy and homeowners' fruit-bearing trees and plants. Some of the insects which trappers try to detect are Caribbean Fruit Fly, Mexican Fruit Fly, Olive Fruit Fly, Oriental Fruit Fly, Mediterranean Fruit Fly, Melon Fruit Fly, Guava Fruit Fly, Gypsy Moth, and Japanese Beetle.

If approved by the Board of Supervisors, the Agricultural Commissioner will coordinate the purchase of the said vehicles with the General Services Agency – Purchasing Division. In order to ensure that these funds are appropriated for the purchase of the vehicles, the Department will establish a purchase order immediately upon receiving approval which will result in the year end carry-forward of the necessary appropriations. It is important to note that these purchases will not affect the Department plan to contribute \$10,000 above the requested 2% to the year-end fund balance. Furthermore, the recommended purchase would strengthen the Agricultural Commissioner's fleet of vehicles to an acceptable level in the event that no additional replacement of vehicles is possible in the upcoming years due to the County's fiscal position and local economic conditions.

POLICY ISSUE:

The Board of Supervisors is asked to determine if the use of these funds to replace vehicles is consistent with the Board Priorities for a Strong Agricultural Economy/Heritage and a Strong Local Economy.

STAFFING IMPACT:

There are no staffing impacts associated with this item.

**AUDITOR-CONTROLLER
BUDGET JOURNAL**



Balance Type	Budget	
Category	Budget - Upload	
Source		
Currency	USD	
Budget Name	LEGAL BUDGET	
Batch Name	AG SDA	BO#
Journal Name		
Journal description		
Period	2007/2008	
Organization	Stanislaus Budget Org	

Line	Coding Structure						Debit		Credit		Description
	Fund 4	Org 7	Account 5	G/L Proj 7	Loc 6	Misc 6	incr appropriations decr est revenue	decr appropriations incr est revenue			
1	0100	0010100	84070				51,570.00			Cars	
2	0100	0010100	46600					51,570.00		Operating transfers in	
3											
4											
5											
6											
7											
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24											
25											
Totals							51,570.00	51,570.00			

Explanation: Increase appropriations & revenue to purchase three vehicles from funds received from the General Services Agency as a result of the County Vehicle Replacement Policy.

Requesting Department	CEO	Auditors Office Only	
			Admin Approval (\$75K+)
Signature	Signature	Prepared By	
6-15-08	6/16/08		6/16/08
Date	Date	Date	Date

Contact Person & Phone Number