

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Board of Supervisors

BOARD AGENDA # *A-5b

Urgent

Routine

AGENDA DATE June 3, 2008

CEO Concurs with Recommendation YES NO

4/5 Vote Required YES NO

(Information Attached)

SUBJECT:

Approval of Request from Empire Head Start for Use of the Empire Community Park and Picnic Shelter Area for their Year End Event on Tuesday, June 10, 2008

STAFF RECOMMENDATIONS:

1. Approve request from the Empire Head Start for Use of the Empire Community Park and Picnic Shelter Area for their Year End Event on Tuesday, June 10, 2008.
2. Direct the Empire Head Start to adhere to the requirements set forth by the Department of Parks and Recreations.

FISCAL IMPACT:

There is no fiscal impact to this Department associated with this item.

BOARD ACTION AS FOLLOWS:

No. 2008-374

On motion of Supervisor Monteith, Seconded by Supervisor O'Brien
and approved by the following vote,

Ayes: Supervisors: O'Brien, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: Grover

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:



ATTEST:

CHRISTINE FERRARO TALLMAN, Clerk

File No.



**PARKS AND RECREATION
Administration**

Sonya K. Harrigfeld
Director

Margarita Ramos
Deputy Director

BOARD OF SUPERVISORS

2008 MAY 23 A 10:47

3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492
Phone: 209.525.6750 Fax: 209.525.6773

June 3, 2008

MEMORANDUM

To: Christine Ferraro-Tallman
Clerk of the Board

From: Sonya K. Harrigfeld *[Signature]*
Director, Parks and Recreation

**SUBJECT: REQUEST FROM EMPIRE HEAD START FOR THE USE OF EMPIRE
COMMUNITY PARK**

The Department has phone received a request from Empire Head Start (GROUP) to utilize Empire Community Park and its Picnic Shelter Area for their end of the year field trip to be held on Tuesday, June 10, 2008 between the hours of 7:30 a.m. and 12:00 p.m. (NOON).

The Department does not have any objections to this request and recommends the Board to approve the request as follows:

- By Thursday, June 5, 2008, no later than 3:00 p.m., require the GROUP to provide the Department of Parks and Recreation, Attention Margarita D. Ramos, Deputy Director, its Certificate of Insurance with a minimum general liability of \$1 million and the Endorsement naming Stanislaus County as an additional insured or a Letter of Self-Insurance.
- By Thursday, June 5, 2008, no later than 3:00 p.m., require the Hold Harmless Agreement (Group) to be completed and returned to the Department of Parks and Recreation, Attn: Margarita D. Ramos, Deputy Director.
- The expected number of participants for this event is 50.
- Exclusive Use Fee of \$90 to be waived.
- Administrative/Reservation Fee of \$10 to be waived.
- The areas are to be left in a clean condition.
- The restroom building will be open and maintained by County personnel on your event date.
- County personnel will turn off the irrigation system during your event time.
- Amanda Fife, Manager, County Centers and Community Parks or her designee will serve as your on-site contact person. She can be reached at afife@parksrec.org or by phone at 209.525.4110.
- Mailing address: Empire Head Start, Attn: Rosemary Sandoval, Coordinator, 116 N. McClure Road, Modesto, CA 95357

If you should have any questions, please do not hesitate to contact me at mramos@parksrec.org or by phone 209.525.6771.

Thank you.

cc: Margarita D. Ramos, Deputy Director
Amanda Fife, Manager, County Centers/Community Parks