

Christine Ferraro

THE BOARD OF SUPERVISORS OF THE COUNTY OF STANISLAUS
ACTION AGENDA SUMMARY

DEPT: Community Services Agency

BOARD AGENDA # *B-4

Urgent Routine

AGENDA DATE May 13, 2008

CEO Concurs with Recommendation YES NO
(Information Attached)

4/5 Vote Required YES NO

SUBJECT:

Approval of a Grant from the Stuart Foundation for the California Connected by 25 Initiative-Community Services Agency

STAFF RECOMMENDATIONS:

1. Approve a grant from the Stuart Foundation for the California Connected by 25 Initiative.
2. Authorize the Community Services Agency Interim Director, or her Assistant Director Designee, to sign the agreement not to exceed the total contract amount of \$235,000 for the period of January 1, 2008 through March 31, 2011.
3. Direct the Auditor Controller to make the necessary adjustments to the Community Services Agency (CSA) Budget, Program Services and Support, as detailed in the Budget Journal.

FISCAL IMPACT:

The total amount awarded for the three-year grant is \$235,000. \$110,000 in appropriations and estimated revenues to increase the Community Services Agency Program Services and Support budget for Fiscal Year 2007-2008 are identified in the attached Budget Journal. Additionally, \$75,000 in appropriations and estimated revenues are included in the Community Services Agency's Service and Support Fiscal Year (Fiscal Impact Continued on Page 2)

BOARD ACTION AS FOLLOWS:

No. 2008-338

On motion of Supervisor Grover, Seconded by Supervisor DeMartini
and approved by the following vote,

Ayes: Supervisors: O'Brien, Grover, Monteith, DeMartini and Chairman Mayfield

Noes: Supervisors: None

Excused or Absent: Supervisors: None

Abstaining: Supervisor: None

1) X Approved as recommended

2) _____ Denied

3) _____ Approved as amended

4) _____ Other:

MOTION:

Christine Ferraro

ATTEST: CHRISTINE FERRARO TALLMAN, Clerk

File No.

FISCAL IMPACT (Cont'd):

2008-2009 Budget Submission. Appropriations and estimated revenues for succeeding years will be included in the appropriate fiscal year Community Services Agency budget request to the board. There is no additional impact to the County General Fund.

DISCUSSION:

The first Stuart Foundation grant was received in Fiscal Year 2005-2006 with a total award of \$330,000. This year, the Stuart Foundation awarded a three-year grant in the amount of \$235,000.

Through assistance from the Stuart Foundation, the William and Flora Hewlett Foundation, the Annie E. Casey Foundation, Charles and Helen Schwab Foundation, Walter S. Johnson Foundation, Stanislaus County is able to continue the California Connected by 25 Initiative (CC25I). Through youth, caregiver and community partnerships, the Agency is succeeding in the development of an integrated system of support and services for transitioning foster youth with the foundational elements of our program being a Bridge to College and Career Program, employment services and a Lifelong Connections model of transitional housing.

The Community Services Agency (CSA) is the lead agency working with partners in the full implementation of Lifelong Connections model of transitional housing for emancipating foster youth. This is a caregiver model of transitional housing which provides financial assistance for housing to foster youth between of the ages of 18 and 21 to enable them to reside with adult connections who have committed to provide emotional permanency, or lifelong caring and emotional support, for the youth. The Agency currently has 18 youth enrolled in the program.

The Modesto Junior College is an active partner in the Bridge to College and Career Program. It provides intensive employment and postsecondary education readiness services for emancipated foster youth and other disadvantaged youth eligible for the Workforce Investment Act-funded employment and training services. In addition to the Bridge to College and Career Program, these grant monies provide tutoring services to the Foster Youth and our Education Liaison staff and Social Workers work with the foster youth, former foster youth and the local schools to help keep the youth in school or direct them to employment or training opportunities. The Agency recently added another strong employment services component to our program this year. Arbor, an employment training contractor, was added as a vendor to provide job readiness, job search training and General Education Development (GED) services to former foster youth.

The Agency believes that the continuation of these strategies, during the next three years, will address gaps which exist in the continuum of services and support to foster youth and former foster youth. The additional funding to support these strategies will provide new

resources to address housing needs and provide access to a safe and stable pathway to self-sufficiency for emancipated foster youth in Stanislaus County.

The number of Stanislaus County-served foster youth served by Agency who access stable housing/shelter (i.e. transitional housing, residing with lifelong connections, student or dorm housing, etc) within three months of emancipation has increased 10% per year. These needed supportive services for the Agency's former foster youth cannot be provided without help from foundations who had dedicated time and funding to the CC25I program.

By accepting this grant, the Agency can continue to provide these services to foster youth and former foster youth.

POLICY ISSUE:

The grant will meet the Board's priorities of a healthy community and effective partnerships by keeping former foster youth in a healthy environment and by keeping them in school or in a training program to help them become self-sufficient.

STAFFING IMPACT:

There is no staffing impact associated with this request.

**County of Stanislaus: Auditor-Controller
Legal Budget Journal**

Database
Set of Books

FMS11IDB.CO.STANISLAUS.CA.US.PROD
County of Stanislaus

Balance Type		Budget
Category	* List - Text	Budget - Upload
Source	* List - Text	
Currency	* List - Text	USD
Budget Name	List - Text	LEGAL BUDGET
Batch Name	Text	
Journal Name	Text	
Journal Description	Text	CSA FY 2007/08 Budget
Journal Reference	Text	Expenditures
Organization	List - Text	Fund 1631 - Org 45051

Upl	Fund	Org	Acc't	GL Proj	Loc	Misc	Other	Debit		Credit		Period	Line Description
								incr appropriations	decr appropriations	decr est revenue	incr est revenue		
	4	7	5	7	6	6	5	(format > number > general)		MMM-YY	List - Text		
Rd	1631	0045051	41320	0000000	000000	000000	00000				110000	Apr-08	Rev-Private Foundati
Rd	1631	0045051	63473	0000000	000000	000000	00000	110000				Apr-08	Stuart Grant

Totals: 110000 110000

Explanation: Increase appropriations and revenue for Stuart Grant

Requesting Department		CEO	Data Entry		Auditors Office Only
<i>Neil Chatham</i>		<i>[Signature]</i>	Keyed by _____		<i>[Signature]</i>
Signature		Signature	Prepared By _____		Approved By
5/1/08		5/5/08	Date		5/2/08
Date		Date	Date		Date

Stuart Foundation GRANT AGREEMENT

This Grant from the Stuart Foundation (Foundation) is for the purposes described below and is subject to acceptance by **Stanislaus County Community Services Agency** (Grantee) of the conditions specified below. This Agreement will take effect when signed by the Grantee's authorized representative and a signed original is received by the Foundation.

I. GRANTEE IDENTIFICATION

Grantee: Stanislaus County Community Services Agency
Grant Number: 2008-657

II. GRANT TERMS

Total Grant Amount: \$235,000
Grant Period: January 1, 2008 – March 31, 2011

III. GRANT DESCRIPTION

Project Description:

To support implementation of the California Connected by 25 Initiative (CC25I) a comprehensive continuum of services for emancipating foster youth.

Objective(s):

1. DATA SYSTEMS/PROJECT MANAGEMENT

- a. System for gathering and entering data is implemented.
- b. Relevant data entered consistently in CC25I ETO database.
- c. Baselines calculated for all outcomes.
- d. Self-evaluation team including youth and community board representatives continue to meet quarterly for data and systems review.
- e. Estimated improvement for three year grant assessed to be reasonable or adjusted.

2. K-12 (Increasing high school completion rate)

- a. Annual education training held for foster parents, foster family agencies, group home providers and CSA social workers. (determine number of each trained)
- b. Strategies jointly developed by Foster Youth Services and AB 490 liaisons to engage all local junior and high schools regarding educational needs of foster youth and are being implemented.
- c. Provide tutoring services to 20 foster youth in order to increase grade level by an average of 1.0 grade.
- d. SCOE FYS and CWS joint assessment completed, including consideration of IVE draw-down, and is informing partnership next steps.

- e. A plan to sustain tutoring for foster youth in licensed & approved relative homes is being implemented.
 - f. Collaborative meetings held during 08-09, outreach to target population completed, number of referrals to AVID during 08-09 year determined and baseline number enrolled and supported in AVID during 08-09 year is identified.
3. EMPLOYMENT/JOB TRAINING/POSTSECONDARY EDUCATION
- a. Partnership is developed and one or more organizations (public or private) providing internship, job opportunities, employment linkages and door openers to foster youth.
 - b. One-stop registration/field trip and WorkKeys testing in ILP completed; revised transitional independent living plan procedures for 16 to 19 year olds are consistently followed to include employment and career focus.
 - c. A draft proposal for a countywide foster youth employment program developed and presented to CSA Executive Team.
 - d. A plan is developed with Modesto Junior College (MJC) regarding sustaining counseling support services for the Bridge and other foster youth enrolled at MJC.
4. HOUSING (Increasing safe and stable housing rate)
- a. 20 youth enrolled and being served in MY HOME THP+ program and employment service component in place.
 - b. Proposal submitted to CDSS for THP+ funding of scattered site model of THP+ and if approved model is being implemented.
 - c. City and County leaders' collaboration have resulted in new opportunities being pursued to meet the permanent housing needs of transitioning youth.
5. ILP (Increasing ILP participation rate)
- a. Youth, caregivers AND social workers are consistently engaged in assessment and Connected for Life TILP planning.
 - b. On-going training provided to social workers, probation, caregivers, placement agencies, etc. regarding role in assisting youth to achieve TILP goals.
 - c. Quarterly meeting with permanency planning social workers is implemented.
 - d. Satisfaction survey in ETO given to youth re transition services and informs program improvement.
6. FINANCIAL LITERACY, SAVINGS & ASSET DEVELOPMENT
- a. 20 or more IDA accounts opened.
 - b. Financial Literacy training, savings account and asset development are included in TILP & in ILP classes.
 - c. Financial Literacy Training and IDA case management are in place.
 - d. Youth Leadership Board and Community Partnership Board (YARC) are in place and meet regularly. Door-opener opportunities developed.
 - e. Determine number of IDA-enrolled youth with a mentor or permanency connection assisting them.

7. PERMANENCY & PERSONAL/SOCIAL ASSET DEVELOPMENT

- a. Permanency and lifelong connections focus is fully integrated into ILP class curriculum and activities.
- b. Permanency and lifelong connections focus is included in plan for home based ILP.
- c. Mental Health Clinicians attended at least 50 Emancipation or Placement Change Team Decision Meetings for 14 to 19 year olds to advocate for youth needs and support youth's voice in case planning.

Overall grant objectives, and objectives for the first year of the grant, are stated above. Detailed objectives for subsequent years, within the overall objectives, will be submitted by grantee for Foundation review and approval, which may not be unreasonably withheld, prior to disbursement of subsequent year installments. Once mutually agreed upon, such later year objectives shall be attached to, and thereby become incorporated in, this Grant Agreement. However, any material change to overall grant objectives shall constitute an amendment to this Grant Agreement, and shall require approval of the Foundation's Board of Trustees.

IV. GRANTEE REPORTING REQUIREMENTS

Schedule of Reporting Requirements:

Due Date	Report Type
12/1/2008	Updated Scope of Work with Budget for Year 2
12/1/2008	Interim Financial Report for Year 1
12/1/2008	Interim Narrative Report for Year 1
12/1/2009	Updated Scope of Work with Budget for Year 3
12/1/2009	Interim Financial Report for Year 2
12/1/2009	Interim Narrative Report for Year 2
5/31/2011	Final Narrative Report
5/31/2011	Final Financial Report

Please refer to the Foundation's website at <http://www.stuartfoundation.org/grants-guidelines.cfm> for details on **Grantee Report Requirements**. The report requirements are incorporated by reference into this Agreement. The Foundation reserves the right, in its reasonable discretion, to amend the requirements from time to time; all such changes will be reflected in the posted version of such requirements found on the Foundation's web site, Grantee is responsible for following the report requirements in effect at the time any required report is made. *The Foundation in its sole discretion may postpone or decline to make payments under this Agreement if Grantee fails to meet reporting requirements.*

V. GRANT DISBURSEMENT SCHEDULE

Disbursement Schedule:

Date	Amount
4/1/2008	\$110,000.00
4/1/2009	\$75,000.00
4/1/2010	\$50,000.00

Each installment after the initial grant payment is contingent upon evidence of substantial progress toward project benchmarks (refer to Section III), in the reasonable determination of the Foundation.

Each installment after the initial grant payment is contingent on the Foundation's receipt of any required grantee reports (refer to Section IV) due before the installment, and the Foundation's determination that such reports are reasonably satisfactory.

The disbursement schedule and schedule of reporting requirements above may be modified, whether as to amounts or dates/benchmarks, or the grant period listed above extended, by written (including emailed) correspondence between the Foundation and Grantee that evidences their mutual agreement to the modification or extension.

VI. IRS DETERMINATION

This Grant is specifically conditioned upon the Grantee's status as an eligible grantee of the Stuart Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter evidencing the status of the Grantee as eligible. The Grantee confirms that its IRS classification is current and the organization is unaware of any action or ruling that would cause its determination ruling to be revoked. The Grantee will notify the Foundation immediately of any change in tax status.

VII. GRANTEE'S FINANCIAL RESPONSIBILITIES

The Foundation expects the Grantee to maintain complete and accurate records of revenues and expenditures relating to the Grant. We request that financial records be kept for at least four (4) years after completion of the Grant. In the event that the Foundation is audited by any government agency, it could be necessary, in rare instances, for the Foundation to examine, audit, or have audited the records of the Grantee insofar as they relate to activities supported by this Grant. Any audit expenses incurred in such a case will be borne by the Foundation.

VIII. EXPENDITURE OF GRANT FUNDS

The Grant is to be used for the purpose(s) stated in this Grant Agreement and attached budget. Grant funds may be spent only in accordance with the terms set forth herein. Grant funds may not be expended for any other purpose without prior approval by the Foundation. The Grantee agrees to contact Amy Freeman to request permission to make any significant changes in the approved attached budget. If the funds have not been completely expended at the end of the Grant period, the Grantee agrees to provide a statement on the balance and a plan for using the remaining funds.

The Grantee agrees that, in carrying out the objectives supported by this Grant, it will not unlawfully discriminate in its employment practices, volunteer opportunities, or the delivery of programs or services, on the basis of race, color, religion, gender, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by law.

The Grantee shall not use any portion of the Grant in a manner inconsistent with Section 501(c)(3) of the Internal Revenue Code, including a prohibition on using Grant funds to influence the outcome of any specific election of candidates to public office, induce or encourage violations of law or public policy, or cause any private inurement or improper private benefit to occur.

The Grant is not earmarked for use in any attempt to influence legislation within the meaning of Section 501(c)(3) of the Code, and neither the Foundation nor the Grantee has entered into any agreement, oral or written, to that effect.

The Grantee agrees that it will use the Grant funds in compliance with all applicable anti-terrorist financing and asset control laws and regulations.

IX. PROCEEDS FROM GRANT-FUNDED ACTIVITIES

In the event all or a portion of the Grant is used to fund activities that generate income to the Grantee, or is used to create intellectual property that generates income to the Grantee, the Grantee hereby agrees to restrict the share of such income fairly allocable to the Grant funding for the same purposes as the Grant.

X. CHANGES IN GRANTEE OPERATIONS

The Grantee agrees to promptly advise the Foundation about any of the following:

- Change in key personnel of the project or organization
- Change in address or phone number
- Change in the name of the organization
- Any development that significantly affects the operation of the project or the organization

XI. USE OF SUBGRANTEES

If the Grantee finds it necessary to re-grant funds in order to carry out the purposes of the Grant, the Grantee retains full discretion and control over the selection process, acting completely independently of the Foundation. There is no agreement, written or oral, by which the Foundation may cause the Grantee to choose any particular subgrantee.

XII. PUBLICITY, PUBLICATIONS, AND COMMUNICATION WITH THE MEDIA

The Grantee shall acknowledge and include the Foundation's name on printed and visual materials that are produced with Foundation support. The Grantee agrees to discuss plans for such recognition with Amy Freeman, and provide copies of materials for the Foundation's records.

If the Grantee plans to issue a press release announcing this grant, the Grantee agrees to contact Amy Freeman at (415) 393-1551 or afreeman@stuartfoundation.org at least two weeks before the desired announcement date. The Foundation must provide advance approval of the press release and the date of release. The Foundation requests an opportunity to review and comment

on subsequent press releases that are directly related to the Grant. The Foundation may make information about this Grant public at any time on its web site and as part of press releases, public reports, speeches, newsletters, and other public documents.

XIII. INTELLECTUAL PROPERTY

The Grantee agrees to, and does hereby, assign and transfer to the Foundation all right, title and interest in and to any materials, inventions or works produced as a result of this Grant. The Grantee specifically agrees that all inventions upon creation shall become the exclusive property of the Foundation and the Foundation shall be the sole owner of all patents and other intellectual property rights associated therewith. The Grantee shall immediately disclose all inventions to the Foundation and agrees to assist the Foundation as needed to obtain and enforce any patents or other intellectual property rights therein.

The Foundation and the Grantee agree, understand and intend that any copyrightable work of authorship created by the Grantee as a result of this Grant is created as a "work made for hire" by the Grantee for the Foundation, and that the ownership of the copyright therein is held solely by the Foundation. If a copyrightable work, or any portion thereof, does not technically qualify as a work made for hire for any reason whatsoever, then the Grantee hereby irrevocably assigns to the Foundation the copyright for the work.

XIV. INDEMNIFICATION

The Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by the Grantee, its employees or agents, in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any act or omission by the Foundation, its officers, directors, employees, or agents.

XV. REMEDIES

In the event that the Grantee violates or fails to carry out any provision of this Agreement, including, without limitation, failure to submit reports when due, or if the Grantee dissolves or ceases to operate, the Foundation in its reasonable discretion may, in addition to any other legal remedies it may have, refuse to make any future grants or installment payments of this Grant to the Grantee, and the Foundation may demand the immediate return of all or any unexpended portion of the Grant, and any portion of the Grant expended not in compliance with this Agreement, and the Grantee shall immediately comply therewith.

XVI. LIMITATION

This Agreement contains the entire Agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements. It is expressly understood

that by making this Grant the Foundation has no obligation to provide other or additional support to the Grantee for purposes of this project or any other purposes. Neither this Agreement, nor any other oral or written statement or action of the Foundation (other than a document executed on behalf of the Foundation specifically purporting to create a binding obligation of the Foundation) shall be interpreted to create any pledge or binding commitment by the Foundation to make any future grant to the Grantee.

XVII. WARRANTY

The Grantee expressly warrants that the execution, delivery or performance of this Grant Agreement shall not violate or result in the breach of any prior agreements entered into by the Grantee with any third parties. The Grantee further warrants that the Grantee shall not enter into any future agreements that would be in violation of any of the terms of this Grant Agreement.

XVIII. ADDITIONAL CONTINGENCIES

In addition to contingencies on subsequent installments stated elsewhere in this Grant Agreement, the Foundation shall have no obligation to make any future installment payment of grant funds if:

- (a) Grantee experiences a substantial adverse change in its financial condition so as to endanger its ability to continue to perform its obligations under this Grant Agreement;
- (b) Grantee so fundamentally changes its organizational mission that it substantially reduces the relevance of any grant objectives to that mission, or, in the case of a general support grant, that it no longer furthers the Foundation's charitable purposes and priorities to support Grantee;
- (c) Grantee no longer retains the services of personnel adequate to enable Grantee to continue to perform its obligations under this Grant Agreement, or
- (d) Legislative or regulatory changes occur that prohibit the Foundation from making such payments, or substantially increase the burdens on or legal risks to the Foundation of making such payments.

Determination that any of the foregoing conditions exist shall be made in the reasonable judgment of the Foundation.

XIX. ACCEPTANCE OF TERMS AND CONDITIONS

On behalf of the Stuart Foundation, I extend every good wish for the success of this project.

By: Christy Pichel
Christy Pichel
President, Stuart Foundation

March 24, 2008

I acknowledge that the Grantee has received and retained a copy of this Agreement. The attached terms and conditions have been carefully reviewed and understood, and are hereby accepted and agreed to as of the date specified.

Accepted on behalf of **Stanislaus County Community Services Agency**

By: Patrich Dietrich
Signature of Authorized Officer, Director or Trustee

Name: Patrich Dietrich

Title: Interim Director

Date: 5/16/08

Christy Pichel 5/1/08

CC25I Combined Year 3 Budget			
County: STANISLAUS			
		STUART FOUNDATION	HEWLETT FOUNDATION
Grant #		2005-012	
Requested Grant Period Start Date		1/1/2008	1/1/2008
Requested Grant Period End Date		3/31/2009	3/31/2009
Requested Grant Amount		\$110,000.00	\$50,000.00
EXPENSES	TOTAL YEAR 3 PROJECT BUDGET	YEAR 3 STUART FUNDING	YEAR 3 HEWLETT FUNDING
Personnel Costs (i.e., salaries, staff time, benefits) - Specify Position, FTE and for Benefits Include % of Salary.			
3.5 SW III/IV's \$149,701 x 3.5 FTE's plus mileage, supplies etc	\$ 654,942.00	\$ 4,360.00	
0.2 Mental Health Clinician (BHRS)	\$ 23,178.00		
2.0 ILP Interviewer \$14.60/hr x 2,600 hrs (fringe benefits @ 46.8%)	\$ 111,451.00		
PSC Ed Liaison \$27.56/hr x 40 hrs/wk x 66 wks (benefits @ 9.54 %) plus mileage, supplies etc	\$ 95,640.00	\$ 95,640.00	
Bridge CSA Case Manager .25 FTE	\$ 46,781.00		
Bridge MJC Support Counselor	\$ 42,692.00		\$ 10,228.00
Subtotal- PERSONNEL:	\$ 974,684.00	\$ 100,000.00	\$ 10,228.00
Non-Personnel Costs- Please itemize as appropriate			
Bridge MJC Instructional Costs	\$ 80,500.00		
MJC Support Svc Expenses	\$ 47,670.00		
Work Keys	\$ 2,500.00		\$ 2,500.00
Subcontracts			
Huntington Learning Ctr. Tutoring	\$ 27,800.00		\$ 27,800.00
Convenings/TA Conference	\$ 13,388.00		\$ 9,472.00
Transitional Housing & THP+	\$ 319,000.00		
IDA Accts Matching Funds	\$ 10,000.00	\$ 10,000.00	
Subtotal- NON-PERSONNEL:	\$ 500,858.00	\$ 10,000.00	\$ 39,772.00
GRAND TOTAL EXPENSES (Personnel & Non-Personnel):	\$ 1,475,542.00	\$ 110,000.00	\$ 50,000.00
Year III IN-KIND CONTRIBUTIONS			ESTIMATED DOLLAR VALUE
WHO IS MAKING CONTRIBUTION	WHAT IS IT		
CSA	CWS Allocation Leverage State/Federal Funds	\$	765,949.00
BHRS	In-Kind Mental Health	\$	23,178.00
Modesto Junior College	MJC funding for Bridge	\$	207,415.00
CSA	THP+ State Funds	\$	319,000.00
	TOTAL EST. VALUE IN-KIND CONTRIBUTIONS	\$	1,315,542.00
	GRANT REQUEST FROM STUART FOUNDATION	\$	110,000.00
	GRANT REQUEST FROM HEWLETT FOUNDATION	\$	50,000.00
	TOTAL INCOME	\$	1,475,542.00

Name of Authorized Person Responsible for Grant

Name _____

Title _____